

**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF DIRECTORS RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
AUGUST 5, 2015**

The Special Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, August 5, 2015 at the hour of 10:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California.

The following Directors were present:

Kenneth Ayers, President
Everett “Ed” Brittain, Vice-President
Pamella Bennett, Director
Mike Terry, Director
Henry Heredia, Director

Also present were the following:

Ryan Gross, General Manager
Joan C. Eaton, Secretary/Treasurer/Administration Supervisor
George Corley, Fire Chief
Joseph Ortiz, Attorney, Best, Best & Krieger

There were no visitors present

MEETING MINUTES

AGENDA ITEMS

1. Call Meeting to Order and Pledge of Allegiance

The meeting was called to order at 10:04 A.M. by President Ayers who also led the assembly in the pledge of allegiance to the flag.

2. Recognize and Hear From Visitors/Public Comment

No visitors present.

3. Closed Session

**A. Conference with Legal Counsel – Pending Litigation
Government Code Section 54956.9(d)(1);
Workers’ Compensation Claim No. 02-0500-0128-X**

The Board moved to Closed Session at 10:05 A.M.

4. Open Session

A. The Board and/or Legal Counsel will report any action taken.

The meeting moved into Open Session at 10:21 A.M.

With respect to the items of Closed Session, there was no reportable action.

5. Action Items

The meeting moved to Action Item B.

B. Consider Adopting Resolution No. 20-15, Certifying Delinquent Charges to be Placed on the Tax Roll for Fiscal Year 2015/2016

Supervisor Eaton stated the California Water District Law Code 31701 provides that the Board of Directors shall annually furnish a certified Statement of Delinquent Charges that will be placed on the San Bernardino County Tax Roll. Resolution No. 20-15 certifies delinquent charges for Fiscal Year 2015/2016 with six (6) parcels in the amount of \$2,652.85. Delinquent customers have been provided adequate time to resolve their outstanding accounts and are notified of the deactivation and liens placed on the property. Supervisor Eaton stated the number of delinquent properties has been reduced from thirteen (13) last year and she confirmed that placing the delinquency on the tax roll, ensures payment to the District when the property changes owners. Supervisor Eaton also confirmed that the District will notify the County if they observe occupancy of a property that has been deactivated for a length of time.

Upon motion by Director Terry, second by Director Heredia and carried by a 5 to 0 vote, RESOLUTION NO. 20-15, CERTIFYING DELINQUENT CHARGES TO BE PLACED ON THE TAX ROLL FOR FISCAL YEAR 2015/2016, was adopted (Resolution No. 20-15 on file in the District file room)

A. Consider Approving Final Ballot Measure Language, Impartial Analysis and Argument in Favor of the Measure to Submit to the Voters of the District to Increase the Maximum Amount of the Availability Charge for Fire Suppression and Emergency Medical Services

Manager Gross stated District staff is seeking approval of the Ballot Measure Language, Impartial Analysis and Argument in Favor of Measure regarding the proposed increase to the annual Availability Charge for Fire Suppression and Emergency Medical Services before submitting the documentation to the Registrar of Voters to include in the November 3, 2015 Consolidated Election. Draft documentation was provided to the Board with the Ballot Measure proposing that the maximum annual availability charge for fire suppression and emergency medical services within Running Springs Water District on each improved lot or parcel of property increase from \$65 to \$95 in 2016,

\$125 in 2017 and to \$158 in 2018, per unit of benefit, with subsequent annual inflationary adjustments. Upon approval, the Form 9600 will be signed by the Board as the authors of the Argument in Favor for publication and submitted to the Registrar of Voters. Manager Gross confirmed the estimated cost for the election is \$8,400 and the expense is included in the 2015/2016 Fiscal Year Budget. Discussion continued regarding the Measure and Rules and Regulations of Campaign Activity. Manager Gross confirmed that the documentation is public record and after further discussion, the draft Measure was revised regarding the annual inflationary adjustments requiring Board approval.

Upon motion by Director Heredia, second by Director Terry and carried by a 5 to 0 vote, the Final Ballot Measure Language, Impartial Analysis and Argument in Favor of the Measure to Submit to the Voters of the District to Increase the Maximum Amount of the Availability Charge for Fire Suppression and Emergency Medical Services, was approved as amended.

C. Consider Authorizing Expenditure for As-Needed Soils and Materials Testing for SLS 1-3 Improvements and Groundwater Well Projects

Manager Gross reported on the as-needed materials testing services for the Ayers Acres Groundwater and Sewer Lift Station 1, 2 and 3 projects. Manager Gross stated the District requested six (6) proposals and he recommended the District consider executing a Professional Services Contract with Hilltop Geotechnical, low bidder in an amount not to exceed \$15,000. Construction of the projects will periodically require a compaction testing technician on site during various phases of construction and separate reports will be provided to the District depicting the lab results of samples taken during construction. Manager Gross said Hilltop Geotechnical have worked for the District in the past and they understand the area and he confirmed that Engineering Resources has reviewed the contract.

Upon motion by Director Bennett, second by Vice-President Brittain and carried by a 5 to 0 vote, the Expenditure for As-Needed Soils and Materials Testing for SLS 1-3 Improvements and Groundwater Well Projects in the not to exceed amount of \$15,000, was approved.

6. Personnel Committee Report

Director Terry reported on the July 31, 2015 Personnel Committee Meeting stating they reviewed the optional CalPERS Health Plan and the committee recommends the Board consider transferring the District Employees Health Insurance Plan to CalPERS. Manager Gross said staff will bring detailed information to the full Board on August 19, 2015 and discussion continued regarding the current and proposed health insurance plans and District contributions. All District employees have reviewed the proposed CalPERS health insurance plans and Manager Gross confirmed the CalPERS plan is not age based so it is more equitable for District employees. President Ayers proposed that the Personnel Committee

look at annual physicals for District employees and bring the information back to the Board in October. Discussion continued regarding different levels of physicals and the Board suggested that District staff research options.

7. Upstream User Contracts Ad Hoc Committee Report

Manager Gross reported on the August 4, 2015 Ad Hoc Upstream User Committee Meeting saying they reviewed the initial drafts of the Upstream Renewal Contracts for Arrowbear and CSA79. District staff are determining the best way to be reimbursed for capital improvements saying they are looking at the number of connections to allocate the cost instead of basing the reimbursement on assessed values. Discussion continued regarding the current agreement with President Ayers saying he recommends renewing the contract every ten (10) years. Manager Gross stated the District will try to get the final contract in place by July 1, 2016.

8. General Manager Comments

Manager Gross reported on the Ayers Acres Groundwater Well Project saying everything is going really good and staff will provide a presentation at the August 19, 2015 Board Meeting. All of the underground piping and electrical conduit and the main ground water well pump and storage tank have been installed. Manager Gross said he expects the well to be online by the fall of 2015.

Manager Gross also reported that the District may be interested in purchasing a portion of the Helendade Boy Scout Camp property for future groundwater development and he is communicating with a camp representative regarding this issue. The District Hydrologist has indentified that water is available in the area.

Manager Gross closed by providing an update on the Sewer Lift Station project saying the contractor is currently mobilizing and digging the trench to fix the school trunk line sag and he mentioned there was a (4) four week delay due to a precast concrete manufacturer. Construction will begin with Sewer Lift Station No. 2 excavations on August 17th and Manager Gross stated the District was required by the State Water Board to post large signs regarding the project on Hunsaker Drive due to the State Revolving Fund Loan.

9. Board Member Comments

The next Board Meeting will be held on August 19, 2015.

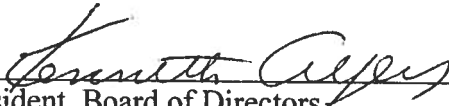
10. Meeting Adjournment

The meeting was adjourned at 11:42 A.M.

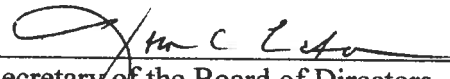
Respectfully Submitted,

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President, Board of Directors
Running Springs Water District



Secretary of the Board of Directors
Running Springs Water District