



RUNNING SPRINGS WATER DISTRICT
A MULTI-SERVICE INDEPENDENT SPECIAL DISTRICT

31242 Hilltop Boulevard • P.O. Box 2206
Running Springs, CA 92382

TO: FINANCE COMMITTEE DATE POSTED: FEBRUARY 24, 2017
RE: FINANCE COMMITTEE MEETING FROM: BOARD SECRETARY

The Standing Finance Committee Meeting of the Board of Directors of the Running Springs Water District will be held on Wednesday, March 1, 2017, at the hour of 9:00 A.M. at the District Office located at 31242 Hilltop Boulevard, Running Springs, California. This agenda was posted prior to 5:00pm on February 24, 2017 at the Running Springs Water District Office and Website.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Joan Eaton, Board Secretary at (909) 867-2766 at least 48 hours before the meeting, if possible.

Copies of documents provided to members of the Board for discussion in open session may be obtained from the District at the address indicated above.

AGENDA

1. Call Meeting to Order
2. Recognize and Hear From Visitors / Public Comment
3. Review Draft Finance Committee Meeting Minutes from February 1, 2017
4. Review Draft Ambulance Division Fiscal Year 2017/2018 Budget
5. Review Draft Fire Department Fiscal Year 2017/2018 Budget
6. Finance Committee Comments
7. Meeting Adjournment

MINUTES OF THE FINANCE COMMITTEE MEETING
RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
FEBRUARY 1, 2017

A Finance Committee Meeting of the Running Springs Water District was held on Wednesday, February 1, 2014, at the hour of 9:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California.

Committee Members present:

Pam Bennett, Vice President
Errol Mackzum, Director

District Staff Present:

Ryan Gross, General Manager
Isaiah Hall, Wastewater Collection Division Supervisor
Trevor Miller, Wastewater Treatment Division Supervisor

There were no members of the public present:

1. The meeting was called to order at 9:01 A.M.
2. Public Comment – There was no public comment.
3. Review Draft Wastewater Collection and Treatment Draft Fiscal Year 2017/2018 Budgets – Committee members provided various input on the draft budgets. Discussed allocation of upstream costs and fixed versus variable O&M costs, using depreciation expense in lieu of actual CIP expense for upstream to make equal with Running Springs' rate payers, filling vacant wastewater treatment operator position, recommend increasing allocation of administrative expenses from 2% to 4% of each departments operating expenses as an interim plan until the actual allocation can be determined. Current allocation of administrative expenses is unbalanced and most of the burden (70%+) is in the water department. Footnotes will be added to various expense account detail sheets to clarify discrepancies in budget to actual amounts. Recommendation for new upstream cost allocation methodology is to allocate variable O&M costs based on flow proportion and fixed O&M and capital improvements on EDU proportion.
4. Meeting Adjournment – The meeting was adjourned at 1:50 P.M.



Ambulance Services
Fiscal Year 2017/2018
Draft Budget

March 1, 2017
Finance Committee Review

Fire and Emergency Medical Service Vision: The Running Springs Fire Department will be an exemplary organization dedicated to community service and acclaimed for our hometown attentiveness as we provide fire protection and life safety services whenever called to duty.

Ambulance Department Core Functions & FY 2017/2018 Goals & Objectives

| Core Functions | Fiscal Year 2017/2018 Goals & Objectives |
|--|---|
| Ambulance Service | |
| <ul style="list-style-type: none"> • The protection of life & bodily harm by rendering aid to the sick & injured. • Maintaining a highly efficient staff to provide pre-hospital medical attention to the public we provide service to. • Maintaining & using medical emergency equipment to serve the needs of the public. | <ul style="list-style-type: none"> • Continue to pursue & support cost recovery efforts to support the expenditures to maintain the Ambulance Service. • Continue to pursue cost cutting measures of medical emergency equipment & supplies. |
| Vehicle Maintenance | |
| <ul style="list-style-type: none"> • To have & maintain a fleet of vehicles to meet the demands of the Fire Department's mission. • To have vehicles with suitable equipment, to provide for the safety & needs of the public & the Fire Department's employees. | <ul style="list-style-type: none"> • To pursue cost cutting measures for the operation & the owning of vehicles needed for the operations of the Fire Departments mission. • To pursue cost cutting measures for maintaining & owning emergency equipment needed in the operations of the Fire Departments mission. |
| Training | |
| <ul style="list-style-type: none"> • Continued training & maintaining skills of the fire staff to provide the best & safest service possible to the public & the emergency service employees of the Fire Department. • Continued learning of new skills & technology to enhance the ability to protect life & property, while protecting Fire Department employees from hazards. | <ul style="list-style-type: none"> • Train & maintain skills & abilities of staff to 100% of current standards. |

RUNNING SPRINGS AMBULANCE DEPARTMENT FISCAL YEAR 2017/2018 BUDGET

REVENUE AND EXPENSE SUMMARY

| | Budgeted 2017-18 | Budgeted 2016-17 | % Change |
|--|-----------------------------|-----------------------------|---------------------|
| OPERATING REVENUE: | | | |
| Property Tax (Ambulance Department Share) | \$0 | \$0 | |
| Ambulance Service Fees | \$945,000 | \$850,000 | |
| Ground Emergency Medical Transportation (GEMT) Reimburseme | \$100,000 | \$100,000 | |
| Intergovernmental Transfer (IGT) Reimbursement | \$0 | \$0 | |
| Ambulance Late Fees | \$4,000 | \$4,000 | |
| Ambulance Contractual Allowance ¹ | (\$440,000) | (\$310,000) | |
| TOTAL OPERATING REVENUE: | \$609,000 | \$644,000 | -5.4% |
| OPERATING EXPENSES: | | | |
| Total Operating Expenses (Ambulance) | \$555,768 | \$499,714 | 11.2% |
| Depreciation Expense (Refer to Page 16 & FY 17/18 Depreciation Schedule) | \$44,607 | \$28,732 | |
| TOTAL OPERATING EXPENSES: | \$600,375 | \$528,446 | 13.6% |
| TOTAL PROJECTED REVENUE: \$609,000 | | | |
| TOTAL PROJECTED EXPENSES: \$600,375 | | | |
| Difference Between Revenue & Expenses (Ambulance) | | \$8,625 | \$115,554 |

1) Ambulance Contractual Allowance is the amount of ambulance service fees that are written off due to the difference between what is billed and what is received from Medical and Medicaid, claims in bankruptcy, workers compensation, military claims, outstanding charges of less than \$30 and accounts that have been dormant more than 7 years.

RUNNING SPRINGS AMBULANCE DEPARTMENT FISCAL YEAR 2017/2018 BUDGET

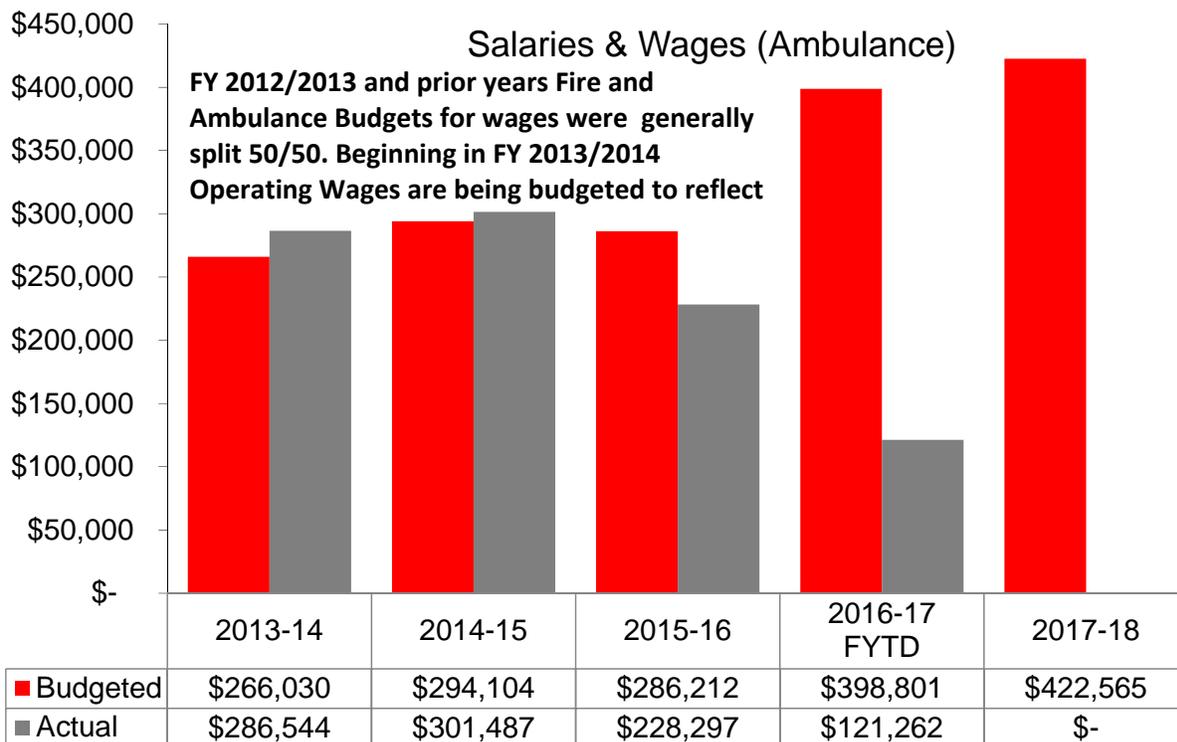
SALARIES, WAGES & BENEFITS (AMBULANCE SERVICE)

| ACCOUNT NUMBER | DESCRIPTION | REQUESTED THIS YEAR | APPROVED LAST YEAR | % CHANGE | DETAIL PAGE # |
|--|---------------------|---------------------|--------------------|-------------|---------------|
| 400-50100 | Salaries & Wages | \$422,565 | \$398,801 | 6.0% | 2 & 3 |
| 400-50120 | Medicare Tax (FICA) | \$6,127 | \$5,783 | 6.0% | 4 |
| SALARIES, WAGES & BENEFITS SUB-TOTAL: | | \$428,692 | \$404,584 | 6.0% | |

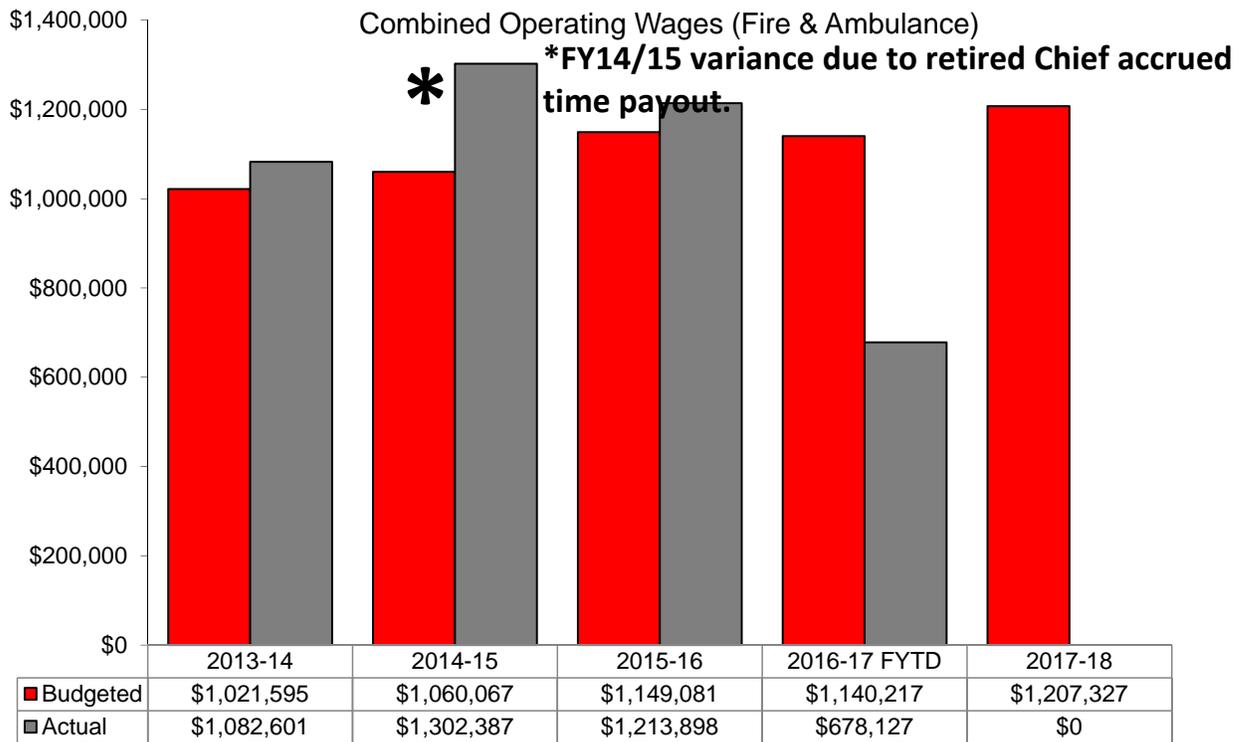
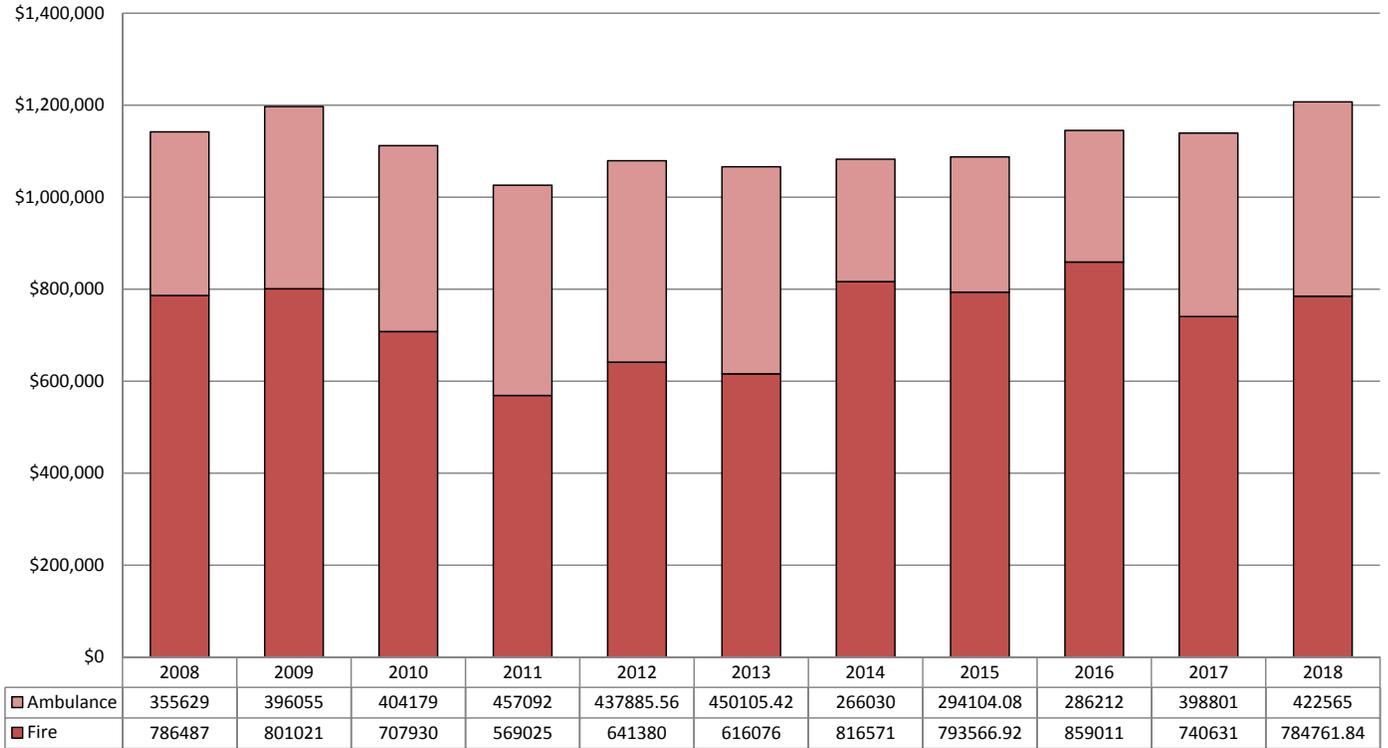
AMBULANCE EXPENSES

| | | | | | |
|--|-----------------------------------|------------------|------------------|--------------|----|
| 400-54100 | Fuel & Oil | \$10,395 | \$10,395 | 0.0% | 5 |
| 400-54300 | Property/Liability Insurance | \$7,500 | \$7,500 | 0.0% | 6 |
| 400-56100 | Memberships & Subscriptions | \$5,950 | \$2,450 | 142.9% | 7 |
| 400-57140 | Professional Services | \$38,200 | \$27,500 | 38.9% | 8 |
| 400-57310 | Equipment Repair & Maintenance | \$2,000 | \$2,000 | 0.0% | 9 |
| 400-57441 | Medical Supplies | \$18,920 | \$12,920 | 46.4% | 10 |
| 400-57442 | Miscellaneous Supplies & Expenses | \$6,000 | \$6,000 | 0.0% | 11 |
| 400-57443 | Office Supplies | \$1,840 | \$1,840 | 0.0% | 12 |
| 400-58100 | Communications | \$1,440 | \$1,440 | 0.0% | 13 |
| 400-58300 | Vehicle Repair & Maintenance | \$13,400 | \$13,400 | 0.0% | 14 |
| 400-86000 | Administrative Expense | \$21,430 | \$9,685 | 121.3% | 15 |
| EXPENSES SUB-TOTAL: | | \$127,075 | \$95,130 | 33.6% | |
| TOTAL AMBULANCE OPERATING EXPENSES: | | \$555,768 | \$499,714 | 11.2% | |

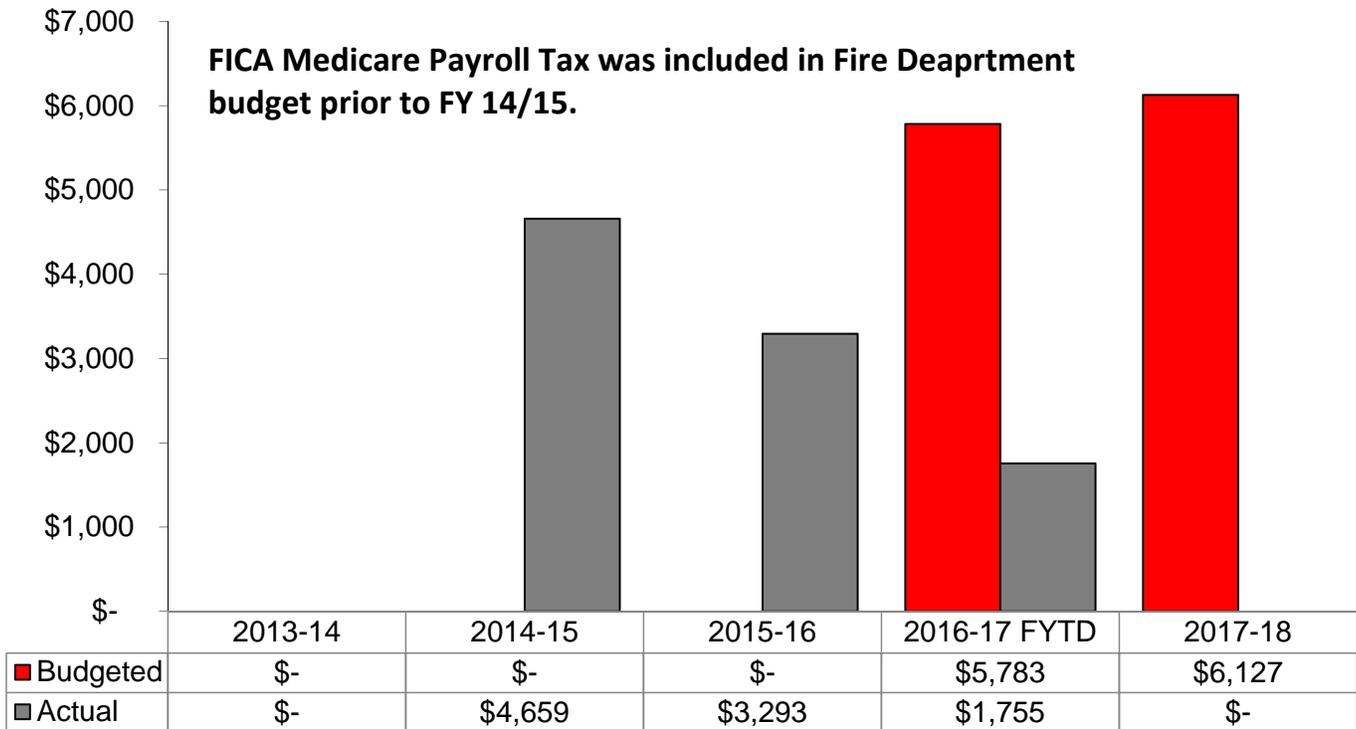
| ACCOUNT NUMBER | DESCRIPTION | BUDGET REQUEST | |
|---|--------------------------|------------------|-----------|
| 400-50100 | Salaries & Wages | \$422,565 | |
| SUMMARY OF REQUEST | | | |
| Full Time Fire & Ambulance Personnel Salaries (Refer to Pages 26 & 27 of Fire Budget for Details) | | \$883,125 | |
| Overtime for Drills, Meetings, Vacation, Holiday & Sick Leave Coverage (1,300 hrs. X \$45.67) | | \$59,371 | |
| Accrued Time Off Buyback & PCF Sick Time Coverage* | | \$55,000 | |
| Fire & Ambulance Department share of Safety/Compliance Operator & GM salary | | \$47,591 | |
| | Sub Total: | \$1,045,087 | |
| Paid Call Firefighters (PCF) 24 Hour Shifts (365 x \$12.00 x 24 hrs.) | | \$105,120 | |
| PCF Training (88 hrs. x 20 x \$12.00) | | \$21,120 | |
| PCF Alarms (750 x 2 x \$12.00 x 2 hrs.) | | \$36,000 | |
| | Sub Total: | \$162,240 | |
| | Total: | \$1,207,327 | |
| Ambulance Division Share of Wages | | \$422,565 | |
| Fire Department Share of Wages | | \$784,762 | |
| <u>Full Time Positions:</u> | | | |
| 1 Full Time Chief | <u>PCF Wage Scale:**</u> | EMT | Paramedic |
| 1 Full Time Battalion Chief | Entry Level Firefighter | \$11.04 | \$12.13 |
| 2 Full Time Captain / Paramedic | Firefighter 1 | \$12.13 | \$13.36 |
| 0 Full Time Firefighter-Engineer / Paramedic | Firefighter 2 | \$13.24 | \$14.57 |
| 4 Full Time Firefighter-Paramedics | Engineer | \$14.34 | \$15.78 |
| 1 Full Time Administrative Assistant | Captain | \$15.46 | \$17.00 |
| **4.15% Increase for Classic CalPERS PCF Members | | | |
| 4.15% cost of living adjustment (2.25% to offset elimination of EPMC plus 1.9% CPI-W) | | | |
| Performance based merit increases where appropriate | | | |
| *Accrued Time Off Buyback & PCF Sick Time Coverage not included in previous budgets | | | |
| *FY14/15 variance due to retired Chief accrued time payout. | | | |



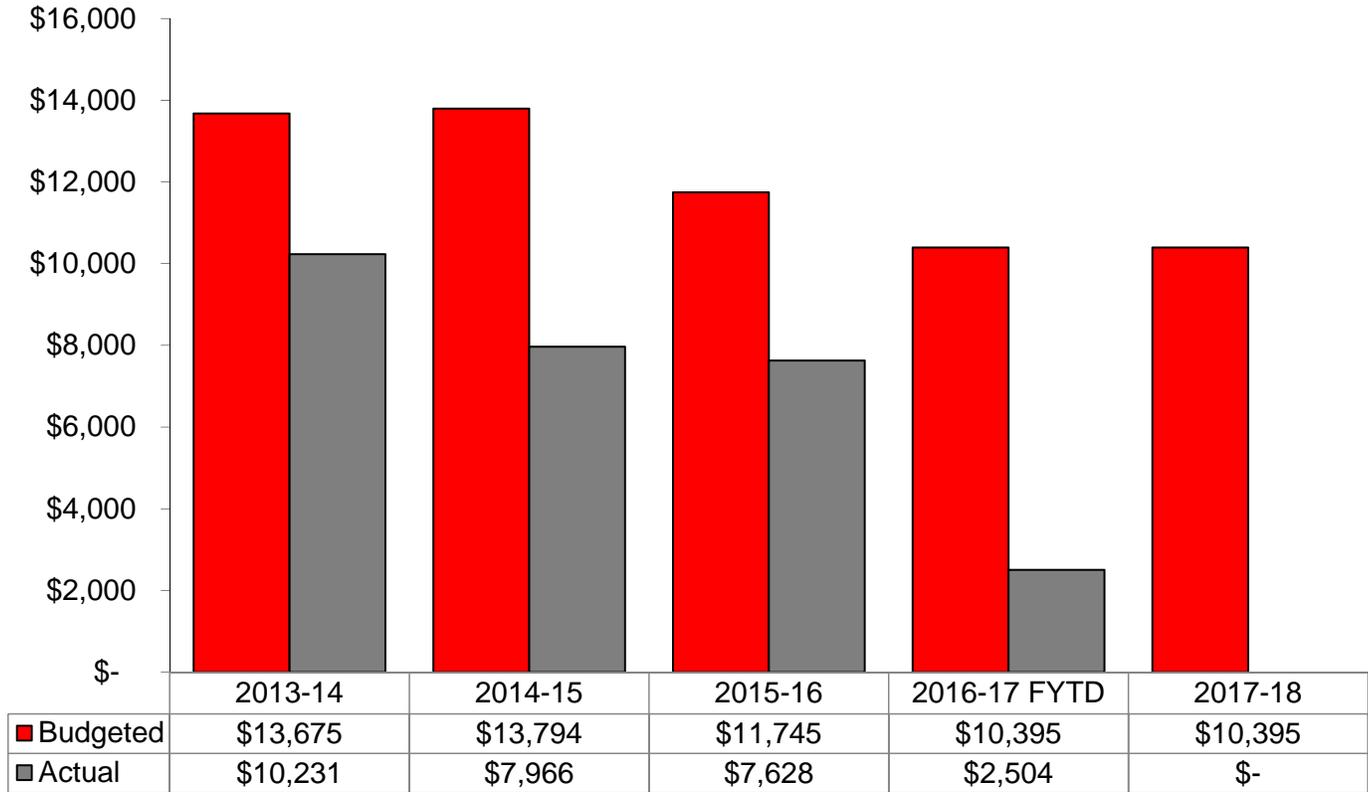
Wages & Salaries (Fire & Ambulance)



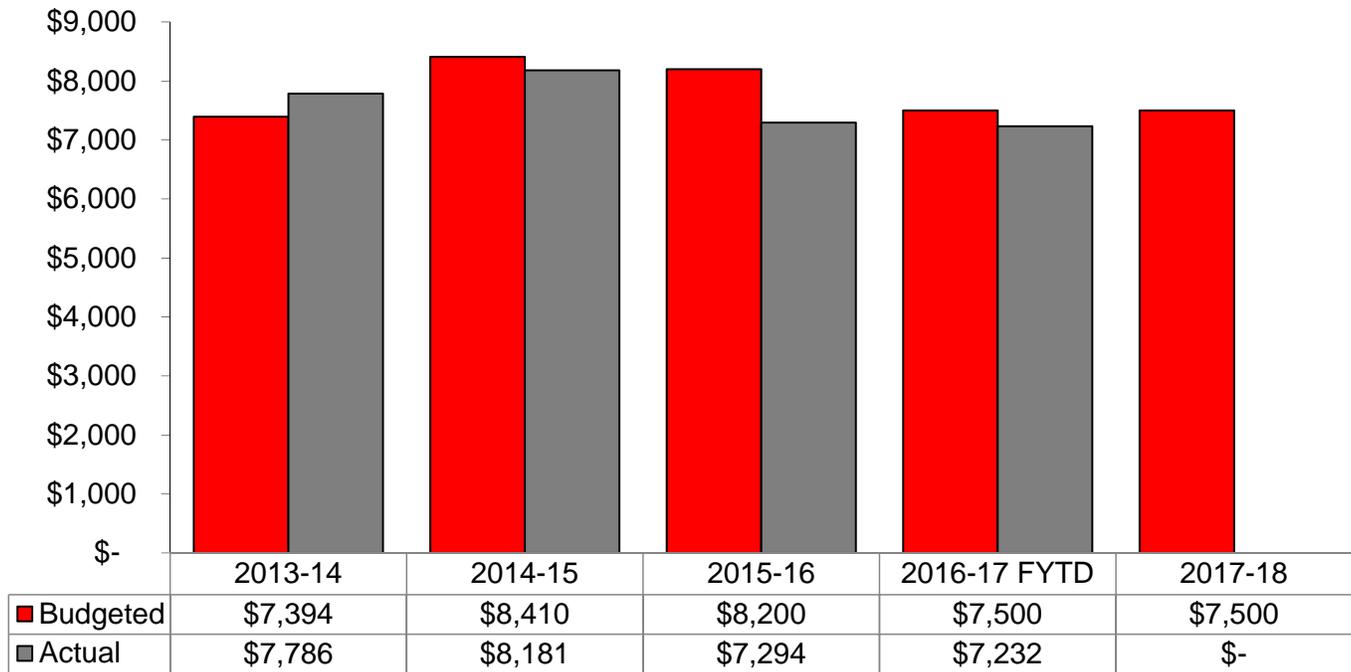
| | | |
|-----------------------------|------------------------------------|---------------------------|
| ACCOUNT NUMBER 400-50120 | DESCRIPTION Medicare Tax (FICA) | BUDGET REQUEST \$6,127 |
| SUMMARY OF REQUEST | | |
| 1.45% of Payroll | Total | \$6,127 |



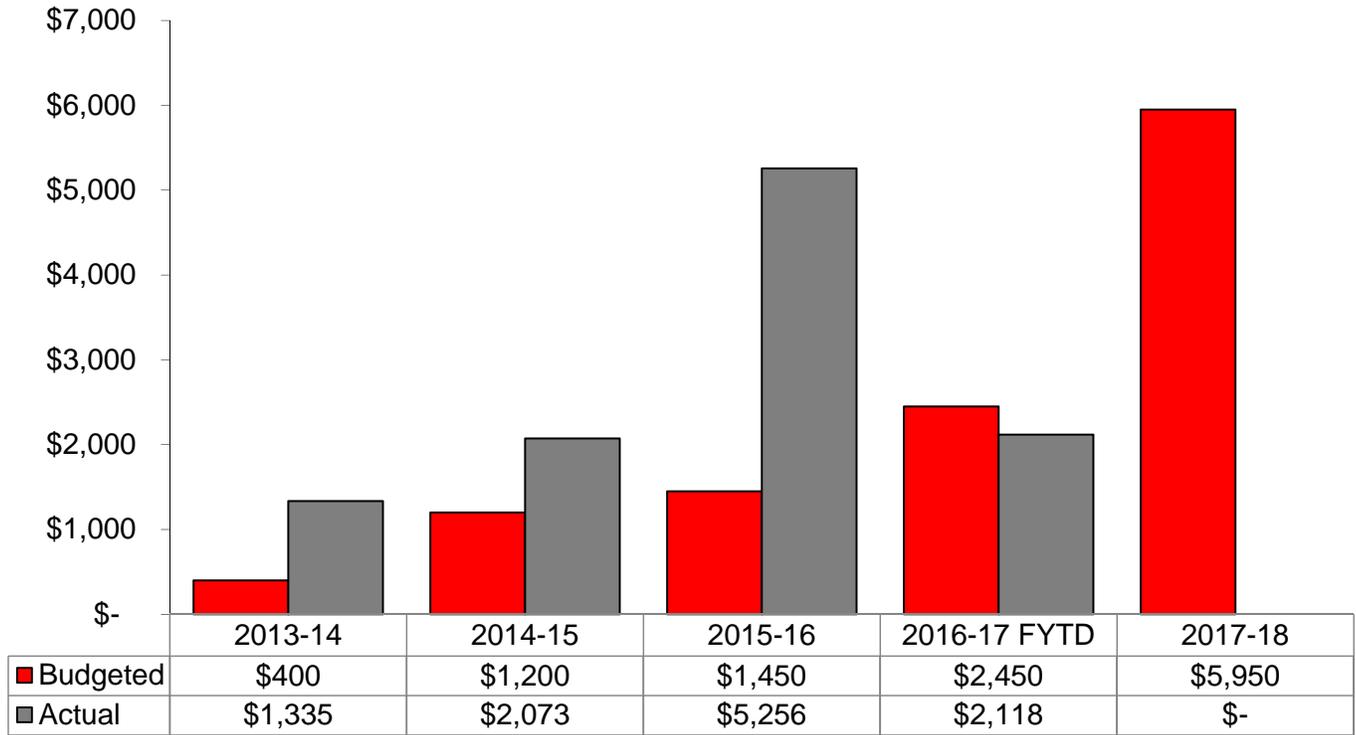
| | | |
|---|---------------------------|----------------------------|
| ACCOUNT NUMBER 400-54100 | DESCRIPTION Fuel & Oil | BUDGET REQUEST \$10,395 |
| SUMMARY OF REQUEST | | |
| Diesel Fuel (3,300 gal. x \$3.00) | | \$9,900 |
| Motor Oil (16 gal. x \$15.00) | | \$240 |
| Automatic Transmission Fluid (20 gal. x \$9.00) | | \$180 |
| Gear Oil (5 gal. x \$15.00) | | \$75 |
| | Total | \$10,395 |



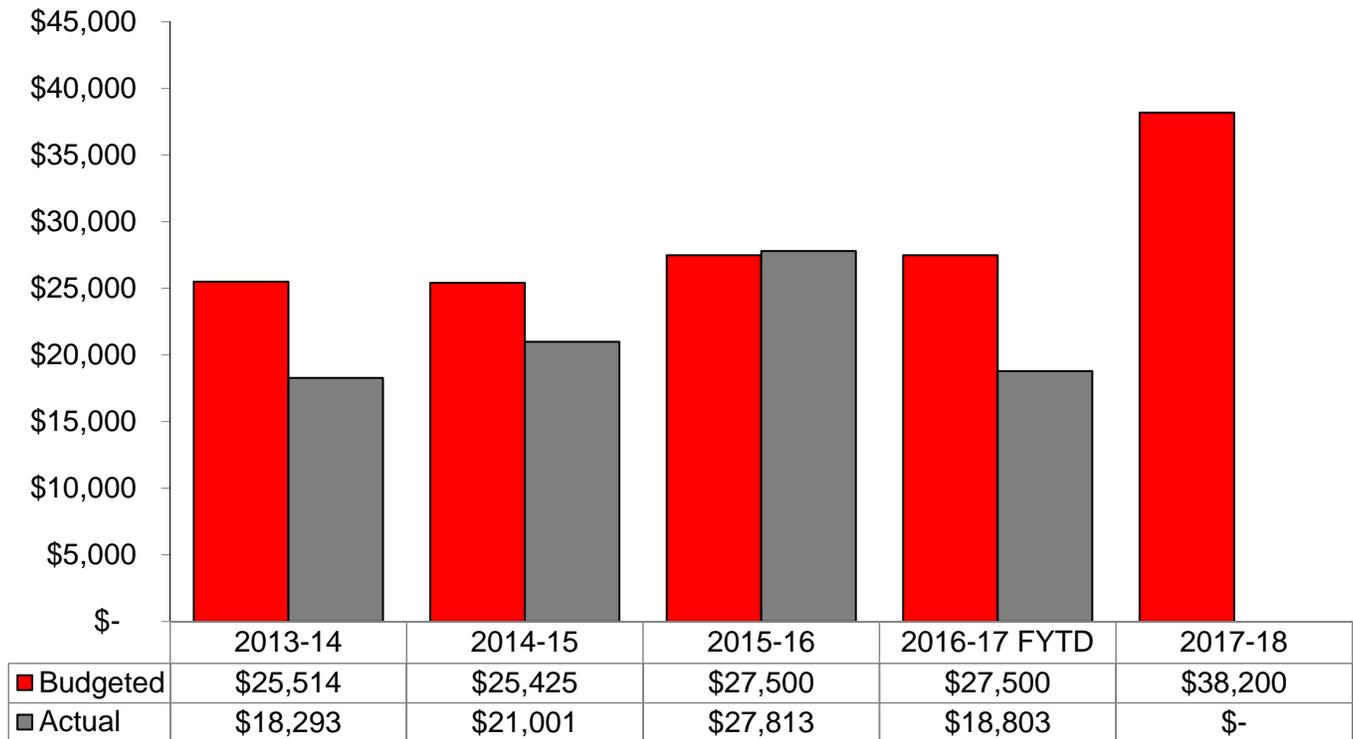
| | | |
|---|---|---------------------------|
| ACCOUNT NUMBER 400-54300 | DESCRIPTION Property/Liability Insurance | BUDGET REQUEST \$7,500 |
| SUMMARY OF REQUEST | | |
| Special District Risk Management Authority (SDRMA) Ambulance Department Share | | \$7,500 |



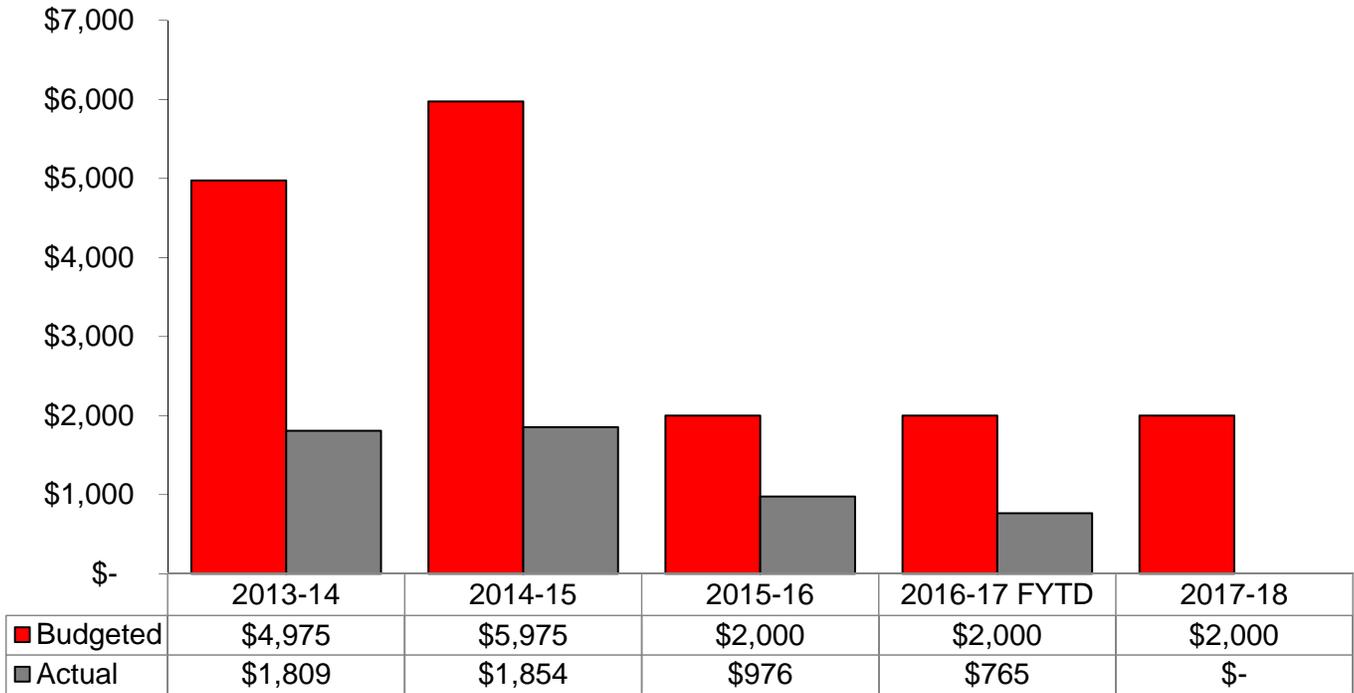
| | | |
|--|--|---------------------------|
| ACCOUNT NUMBER 400-56100 | DESCRIPTION Memberships & Subscriptions | BUDGET REQUEST \$5,950 |
| SUMMARY OF REQUEST | | |
| ICEMA Certifications | | \$2,000 |
| ICEMA PBC/MOU Administration Fee | | \$2,500 |
| Ambulance Division Share of CSDA Annual Dues | | \$1,450 |
| | Total | \$5,950 |



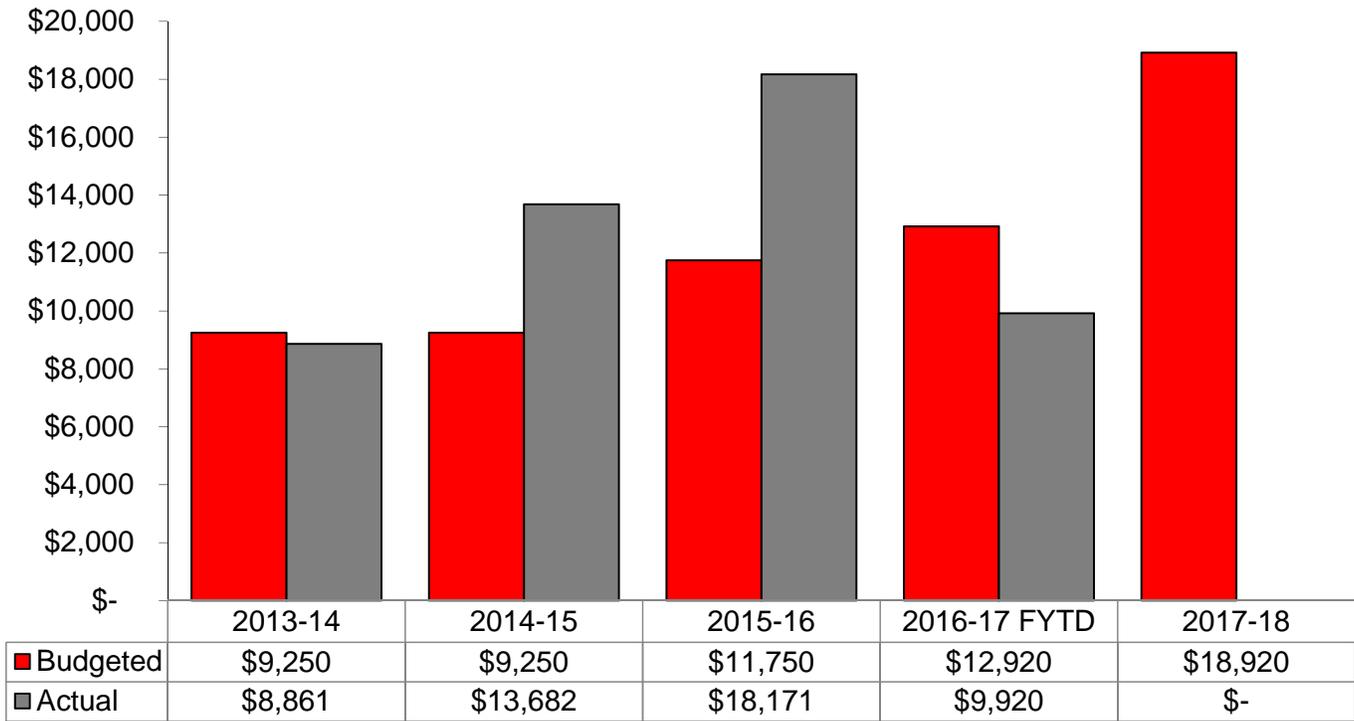
| | | |
|--|--------------------------------------|----------------------------|
| ACCOUNT NUMBER 400-57140 | DESCRIPTION Professional Services | BUDGET REQUEST \$38,200 |
| SUMMARY OF REQUEST | | |
| Accounting Services | | \$10,000 |
| After Hours Telephone Answering Service | | \$200 |
| Collect-Tech Ambulance Billing Collections Service | | \$2,000 |
| Cost of Collecting Property Taxes | | \$1,000 |
| DMV Physicals/EMS Licensing | | \$1,000 |
| Financial Auditing Services | | \$4,000 |
| ICEMA Performance Based Contract | | \$1,500 |
| Information Technology (IT) Computer Support | | \$6,000 |
| Legal Counsel | | \$10,000 |
| Payroll Processing | | \$1,000 |
| Tyler/Incode Accounting Software Support | | \$1,500 |
| | Total | \$38,200 |



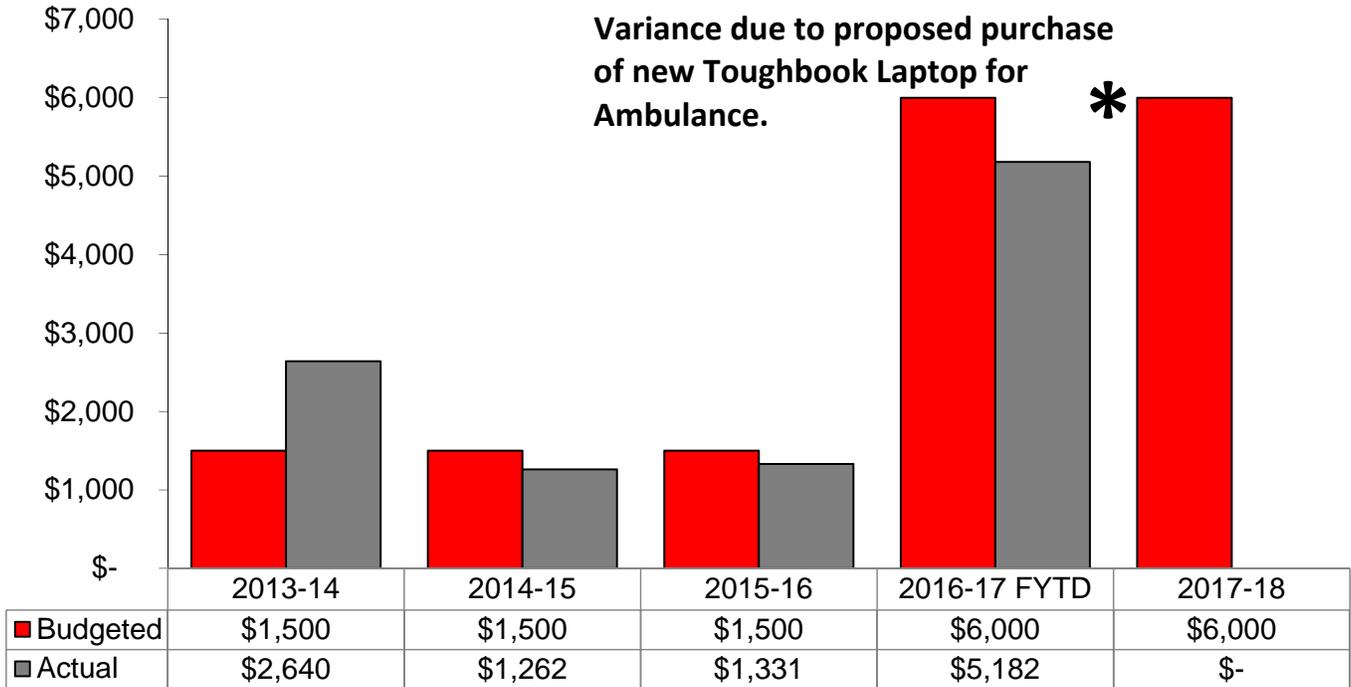
| | | |
|--|---|---------------------------|
| ACCOUNT NUMBER 400-57310 | DESCRIPTION Equipment Repair & Maintenance | BUDGET REQUEST \$2,000 |
| SUMMARY OF REQUEST | | |
| Electronic Patient Care Reporting (PCR) Warranty Suction, Defibrillators/Monitors Annual Maintenance Tough Book Software License & Updates for EMS Reporting | | |
| Total | | \$2,000 |



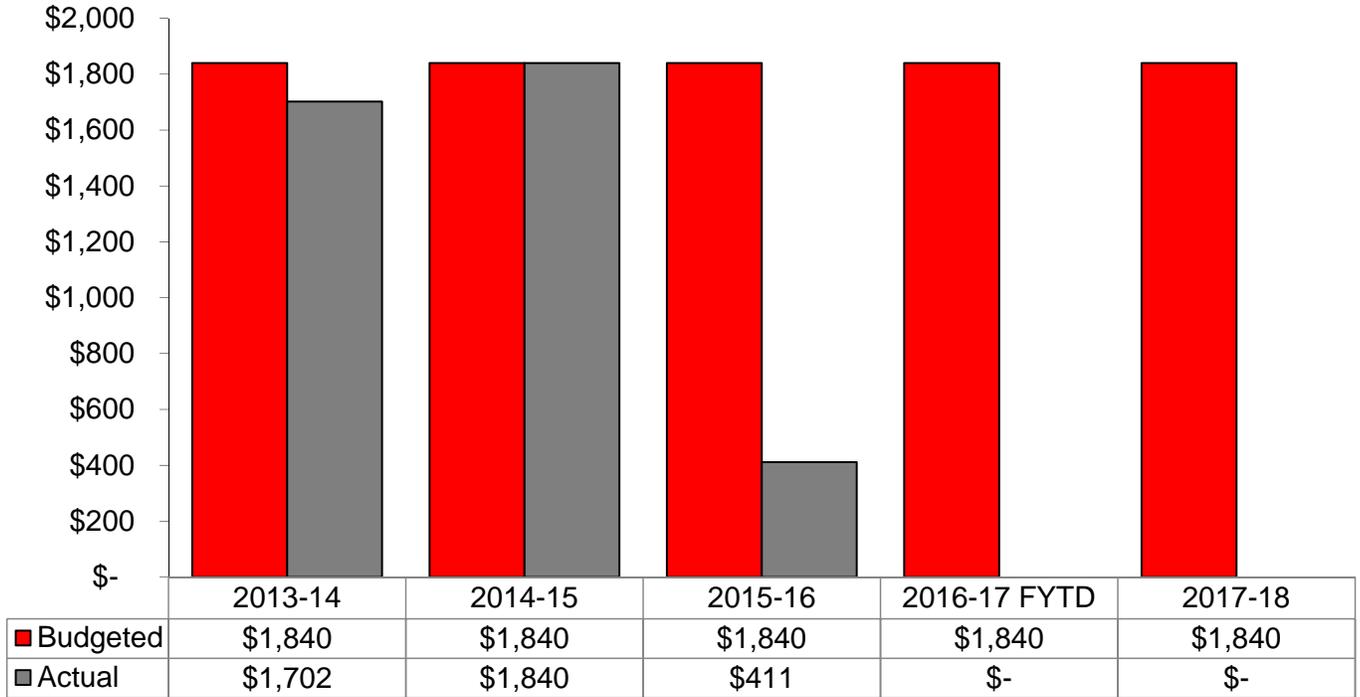
| | | |
|--|---------------------------------|----------------------------|
| ACCOUNT NUMBER 400-57441 | DESCRIPTION Medical Supplies | BUDGET REQUEST \$18,920 |
| SUMMARY OF REQUEST | | |
| Paramedic Restocking Supplies | | \$14,250 |
| Miscellaneous & Unforeseen Medical Supply Requirements | | \$2,500 |
| Ten (10) New Backboards, Straps & Head beds | | \$2,170 |
| Total | | \$18,920 |



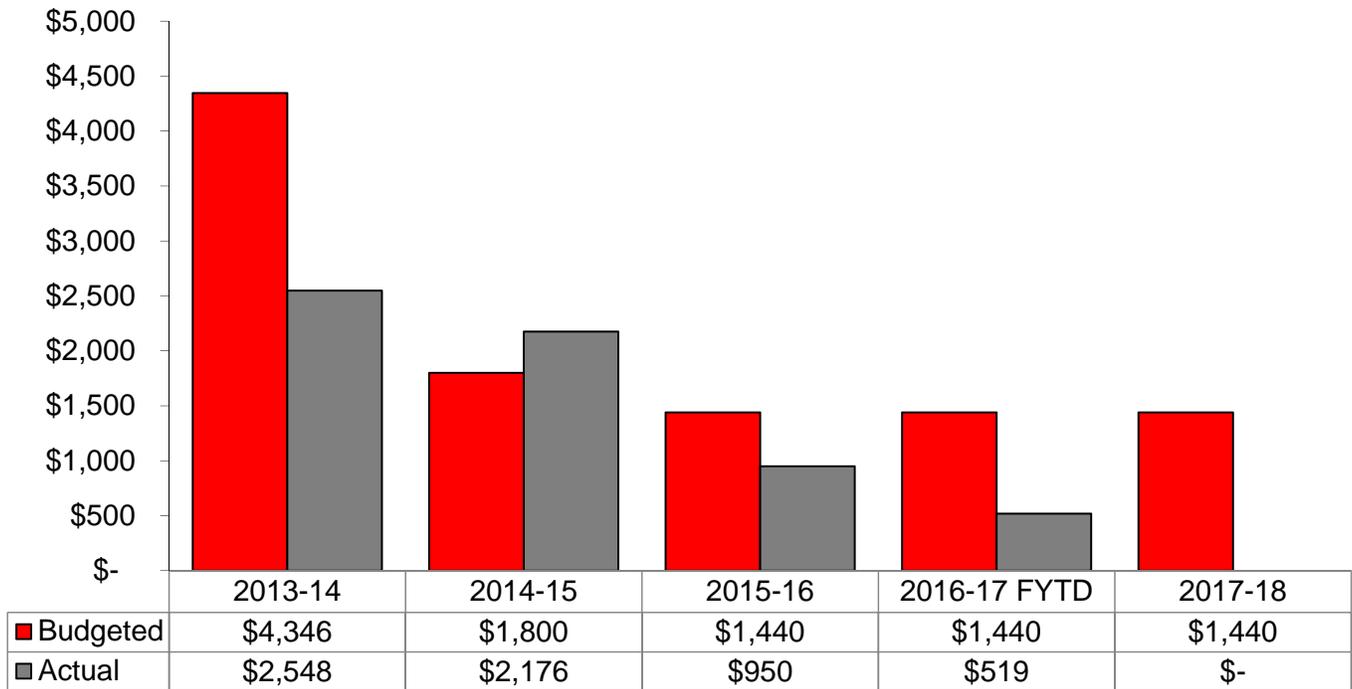
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|---|--|---------------------------|
| ACCOUNT NUMBER 400-57442 | DESCRIPTION Miscellaneous Supplies & Expenses | BUDGET REQUEST \$6,000 |
| SUMMARY OF REQUEST | | |
| Fire Extinguishers, Parts, Refills, Flashlights, Batteries, Bedding Paper Towels, Toilet Paper, Yard Hose, Ambulance Sheets, Pillow Cases, Blankets Replace one Toughbook Laptop ambulance computer. | | \$6,000 |



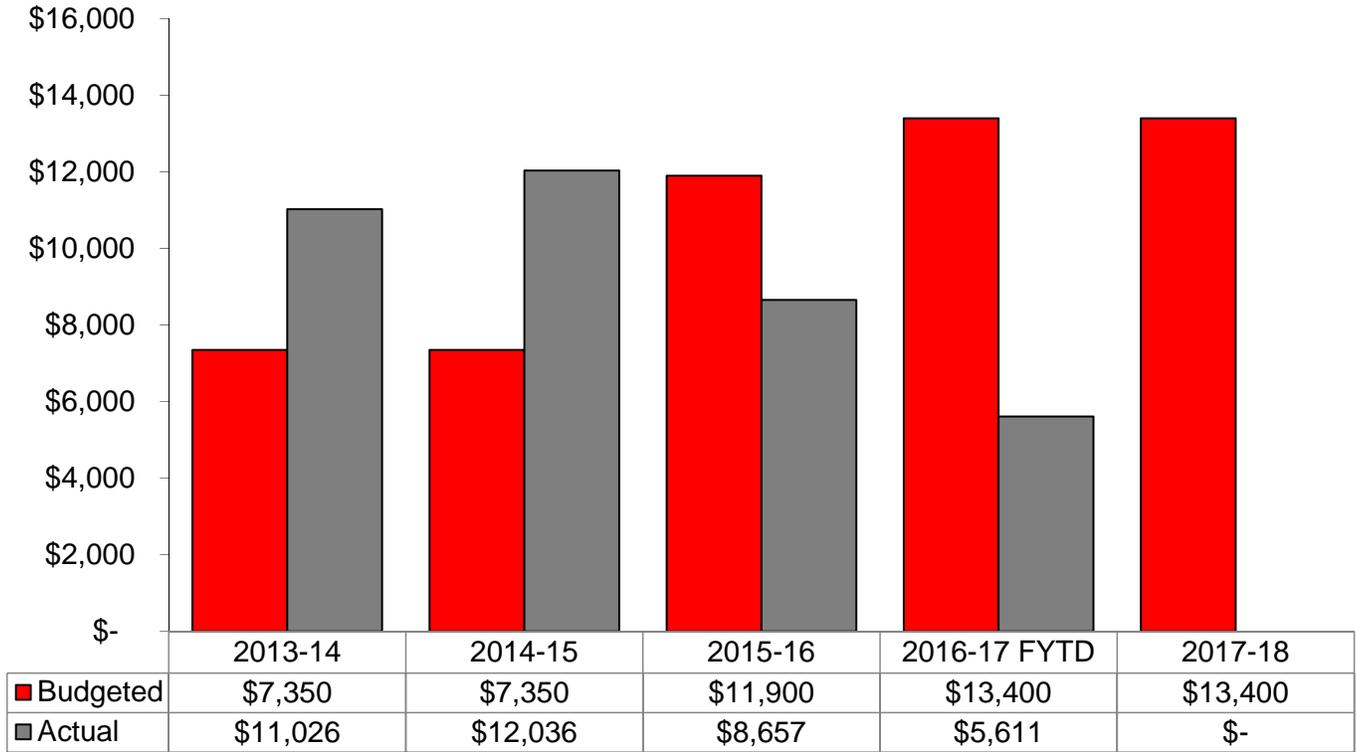
| | | |
|---|--------------------------------|---------------------------|
| ACCOUNT NUMBER 400-57443 | DESCRIPTION Office Supplies | BUDGET REQUEST \$1,840 |
| SUMMARY OF REQUEST | | |
| Computer Hardware & Software | | \$1,000 |
| Binders, Forms, Envelopes, Pencils, Pens, Ambulance Bills, Statements & Letters | | \$840 |
| Total | | \$1,840 |



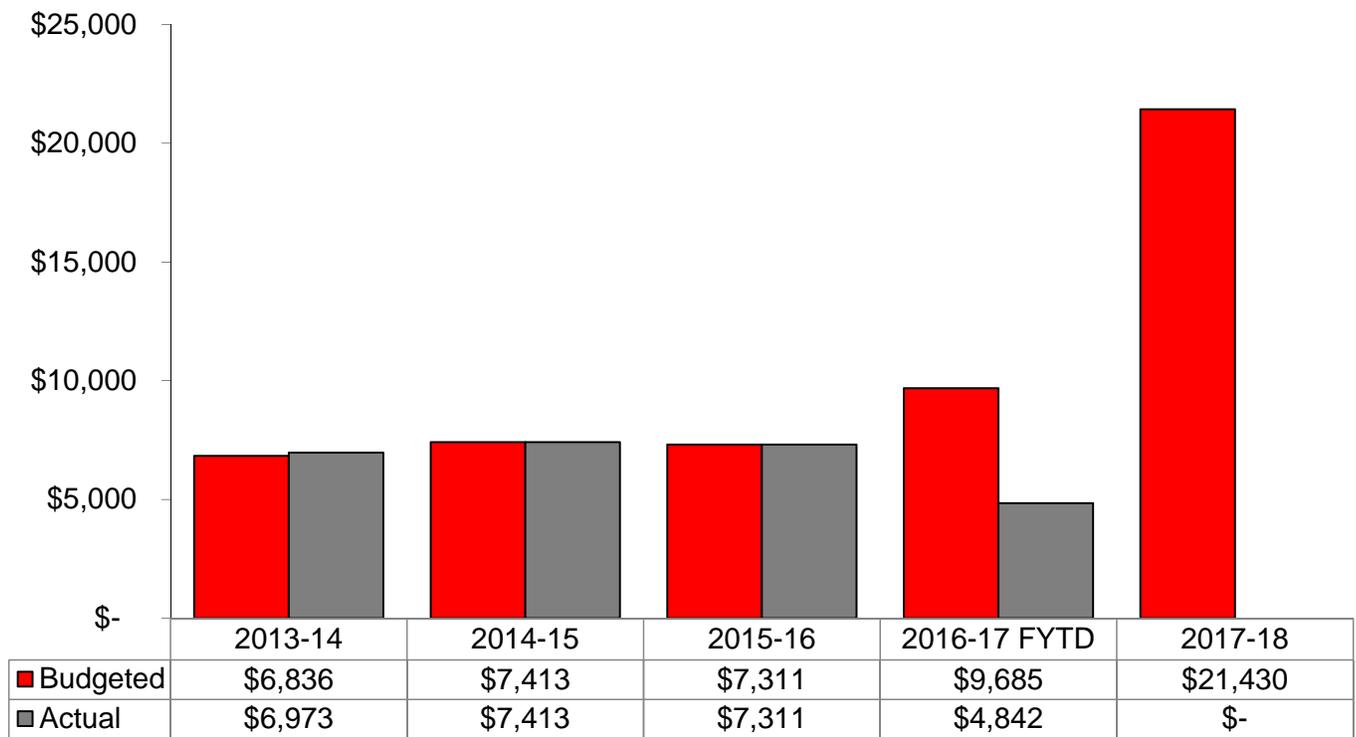
| | | |
|---|-------------------------------|---------------------------|
| ACCOUNT NUMBER 400-58100 | DESCRIPTION Communications | BUDGET REQUEST \$1,440 |
| SUMMARY OF REQUEST | | |
| Verizon Mobile Hot Spot Devices for MA 50, 51, 51A (\$40 x 3 x 12 Months) | | \$1,440 |



| | | |
|---|---|----------------------------|
| ACCOUNT NUMBER 400-58300 | DESCRIPTION Vehicle Repair & Maintenance | BUDGET REQUEST \$13,400 |
| SUMMARY OF REQUEST | | |
| Ambulance Annual Maintenance (3 x \$2,500) | | \$7,500 |
| Gurney Maintenance Contract | | \$1,000 |
| Miscellaneous Repairs, Tune-ups & Servicing of 3 Ambulances | | \$2,500 |
| Ambulance Tires (16 x \$150) | | \$2,400 |
| | Total | \$13,400 |
| *Budgeted increase due to older vehicles and expected increasing maintenance costs. | | |



| | | |
|---|---------------------------------------|----------------------------|
| ACCOUNT NUMBER 400-86000 | DESCRIPTION Administrative Expense | BUDGET REQUEST \$21,430 |
| SUMMARY OF REQUEST | | |
| Administrative Support Reimbursement (4% of Operating Budget not including depreciation) | | \$21,430 |
| Payroll, Accounts Payable/Receivable | | |
| Miscellaneous Office Support | | |
| Board of Directors Administration & Compensation | | |
| Benefits Administration | | |
| Planning & Budget Administration | | |
| Audit & Financial Statement Administration | | |
| Investment & Fund Balance Management | | |
| Human Resources/Personnel | | |
| Medical Reimbursement & Health/Life/Disability Insurance Administration | | |
| Property/Liability Insurance, Workers Compensation Administration & Loss Control Coordination | | |
| Public Information & Outreach, Community Relations, Employee Recognition | | |



| ACCOUNT NUMBER | DESCRIPTION | BUDGET REQUEST |
|---|----------------------|----------------|
| 400-53100 | Depreciation Expense | \$44,607 |
| SUMMARY OF REQUEST | | |
| Depreciation expense for Ambulance Division | | \$44,607 |
| <p>Operating expenses for enterprise funds include the cost of depreciation on capital assets. Depreciation expense was not included in the District's budget until the 2014/2015 fiscal year per the District's Cash Reserve Policy and advice from Financial Advisors and Consultants. The minimum annual allocation amount for the Capital Replacement Fund for each division or department should equal the amount of annual budgeted depreciation specific to that division or department plus 10% for cost increases.</p> | | |
| <p>This represents the total annual contribution that should be made to this fund, not the minimum balance. This will allow funds to build over time and eventually replace the existing facilities. Not adequately budgeting for depreciation could eventually have the effect of eroding the organization's net assets.</p> | | |



Fire Department
Fiscal Year 2017/2018
Draft Budget

March 1, 2017
Finance Committee Review

Fire and Emergency Medical Service Vision: The Running Springs Fire Department will be an exemplary organization dedicated to community service and acclaimed for our hometown attentiveness as we provide fire protection and life safety services whenever called to duty.

Fire Department Core Functions & FY 2017/2018 Goals & Objectives

| Core Functions | Fiscal Year 2017/2018 Goals & Objectives |
|---|--|
| Fire Department | |
| <ul style="list-style-type: none"> • The protection of life & property within the boundaries of the Fire District. • The prevention of public losses by education, public awareness & an active fire suppression & prevention program. • Maintaining the safety & welfare of the Firefighters that work for the Fire Department. • The pre-planning of emergencies to reduce losses in the event of a local disaster. • To be an active participant in the Fire Service & with other emergency service agencies, to meet the needs of the public. • Maintaining a positive involvement within the community by the Fire Department. | <ul style="list-style-type: none"> • To reduce cost of maintaining the programs of the Fire Department whenever possible. • Maintain staffing numbers to meet the needs of the community & to maintain the mission of the Fire Department. • Reduction of job related injuries. • Conduct 2 to 5 community functions such as an Open House, Christmas Function, Community Emergency Response Team (CERT) Meetings, Senior Blood Pressure Testing, etc. during the fiscal year. |

Fire Department Core Functions & FY 2017/2018 Goals & Objectives (continued)

| Core Functions | Fiscal Year 2017/2018 Goals & Objectives |
|---|--|
| Hazard Abatement Program | |
| <ul style="list-style-type: none"> • Reduce the potential harm to human life & the destruction of property by the abatement of hazardous fire receptive fuels that would pose a threat within the Fire District. • Awareness to the public of the dangers of not abating & decreasing fire hazards on their property. • Advocate fire safe communities by education & enforcement of the Hazard Abatement Program. • Continue to be an active member of the interagency efforts of hazardous fuels reduction. | <ul style="list-style-type: none"> • Compliance of 100% of the reduction of fire fuel hazards & needed abatement in the Community of Running Springs. • Inspect 100% of the properties within the Fire District for compliance with the hazard abatement program. • Continue to pursue & support cost recovery efforts to support the expenditures of management of non-compliant properties of the hazard abatement program. |
| Vehicle Maintenance | |
| <ul style="list-style-type: none"> • To have & maintain a fleet of vehicles to meet the demands of the Fire Department's mission. • To have vehicles with suitable equipment, to provide for the safety & needs of the public & the Fire Department's employees. | <ul style="list-style-type: none"> • To pursue cost cutting measures for the operation & the owning of vehicles needed for the operations of the Fire Departments mission. • To pursue cost cutting measures for maintaining & owning emergency equipment needed in the operations of the Fire Departments mission. |
| Training | |
| <ul style="list-style-type: none"> • Continued training & maintaining skills of the fire staff to provide the best & safest service possible to the public & the emergency service employees of the Fire Department. • Continued learning of new skills & technology to enhance the ability to protect life & property, while protecting Fire Department employees from hazards. | <ul style="list-style-type: none"> • Train & maintain skills & abilities of staff to 100% of current standards. • Recruit & train 2 to 5 new Paid Call Firefighters (PCFs) during the fiscal year. |

RUNNING SPRINGS FIRE DEPARTMENT FISCAL YEAR 2017/2018 BUDGET

REVENUE AND EXPENSE SUMMARY

| | Budgeted 2017-18 | Budgeted 2016-17 | % Change |
|---|-----------------------------|-----------------------------|---------------------|
| <u>FIRE DEPARTMENT REVENUES:</u> | | | |
| Property Tax (actual property tax received in 2015/2016 was \$1,483,569 (6.3%) higher the F | \$1,500,000 | \$1,425,000 | |
| Fire Availability Charges (Special Tax Assessment) | \$205,000 | \$205,000 | |
| Hazard Abatement Program Revenue | \$15,000 | \$7,500 | |
| Other Revenue (Plan Check Fees, Grant Funds, Community Contributions) | \$20,000 | \$16,700 | |
| Interest Income | \$3,500 | \$1,500 | |
| <u>TOTAL FIRE DEPARTMENT REVENUE:</u> | \$1,743,500 | \$1,655,700 | 5.3% |
| <u>FIRE DEPARTMENT EXPENDITURES:</u> | | | |
| Total Operating Expenses (Fire) | \$1,658,927 | \$1,545,776 | |
| GASB 34 Depreciation Expense (Refer to Page 24 & FY 17/18 Depreciation Schedule) | \$80,453 | \$81,924 | |
| <u>TOTAL FIRE DEPARTMENT EXPENDITURES:</u> | \$1,739,380 | \$1,627,700 | 6.9% |
| <u>CAPITAL IMPROVEMENT EXPENSES AND DESIGNATED FUND CONTRIBUTIONS:</u> | | | |
| Total Capital Improvement Expenses | \$0 | \$0 | |
| Total Designated Reserve Fund Contributions | \$0 | \$0 | |
| <u>TOTAL CAPITAL EXPENSES & DESIGNATED FUND CONTRIBUTIONS:</u> | \$0 | \$0 | |
| TOTAL PROJECTED REVENUE: | \$1,743,500 | \$1,655,700 | 5.3% |
| TOTAL PROJECTED EXPENSES: | \$1,739,380 | \$1,627,700 | 6.9% |
| Difference Between Revenue & Expenditures | \$4,120 | \$28,000 | |

RUNNING SPRINGS FIRE DEPARTMENT FISCAL YEAR 2017/2018 BUDGET

SALARIES, WAGES & BENEFITS (FIRE SERVICE)

| ACCOUNT NUMBER | DESCRIPTION | REQUESTED THIS YEAR | APPROVED LAST YEAR | % CHANGE | DETAIL PAGE # |
|--|---------------------|----------------------------|---------------------------|-----------------|----------------------|
| 500-50100 | Salaries & Wages | \$784,762 | \$741,416 | 5.8% | 3 & 4 |
| 500-50120 | Medicare Tax (FICA) | \$11,379 | \$10,751 | 5.8% | 5 |
| 500-50140 | Group Insurance | \$96,955 | \$92,355 | 5.0% | 6 |
| 500-50150 | CalPERS Retirement | \$436,798 | \$421,211 | 3.7% | 7 |
| 500-50160 | Uniform Allowance | \$5,000 | \$5,000 | 0.0% | 8 |
| SALARIES, WAGES & BENEFITS SUB-TOTAL: | | \$1,334,894 | \$1,270,732 | 5.0% | |

FIRE DEPARTMENT EXPENSES

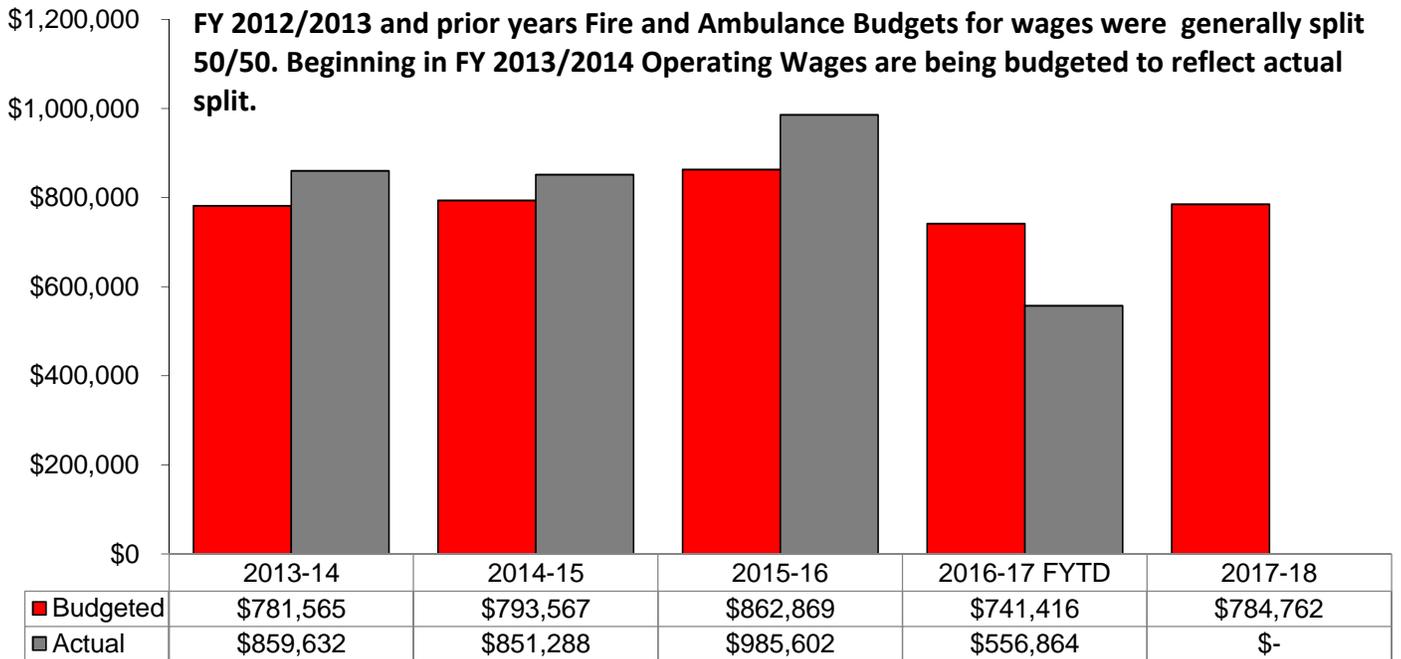
| ACCOUNT NUMBER | DESCRIPTION | REQUESTED THIS YEAR | APPROVED LAST YEAR | % CHANGE | DETAIL PAGE # |
|---------------------------------------|--|----------------------------|---------------------------|-----------------|----------------------|
| 500-50130 | Workers Comp Insurance | \$45,000 | \$45,000 | 0.0% | 9 |
| 500-53200 | Education, Training & Seminars | \$8,500 | \$6,500 | 30.8% | 10 |
| 500-54100 | Fuel & Oil | \$11,630 | \$11,630 | 0.0% | 11 |
| 500-54200 | Hazard Abatement Program | \$8,000 | \$7,500 | 6.7% | 12 |
| 500-54300 | Property/Liability Insurance | \$11,670 | \$11,670 | 0.0% | 13 |
| 500-56100 | Memberships & Subscriptions | \$4,687 | \$4,340 | 8.0% | 14 |
| 500-56300 | Office Supplies | \$3,300 | \$3,300 | 0.0% | 15 |
| 500-57100 | Fees & Permits | \$6,936 | \$6,436 | 7.8% | 16 |
| 500-57140 | Professional Services | \$34,700 | \$36,200 | -4.1% | 17 |
| 500-57143 | Dispatching Services | \$40,000 | \$38,000 | 5.3% | 18 |
| 500-57310 | General Station Maintenance | \$9,500 | \$8,500 | 11.8% | 19 |
| 500-57400 | Safety Clothing, Supplies & Equipment | \$26,500 | \$26,500 | 0.0% | 20 |
| 500-58250 | Utilities - Electric, Gas, Phone, Trash | \$20,580 | \$18,696 | 10.1% | 21 |
| 500-58300 | Vehicle & Equipment Repair & Maintenance | \$25,355 | \$20,355 | 24.6% | 22 |
| 500-86000 | Administrative Expense | \$67,675 | \$30,416 | 122.5% | 23 |
| EXPENSES SUB-TOTAL: | | \$324,033 | \$275,044 | 17.8% | |
| TOTAL FIRE OPERATING EXPENSES: | | \$1,658,927 | \$1,545,776 | 7.3% | |

DESIGNATED RESERVE FUNDS

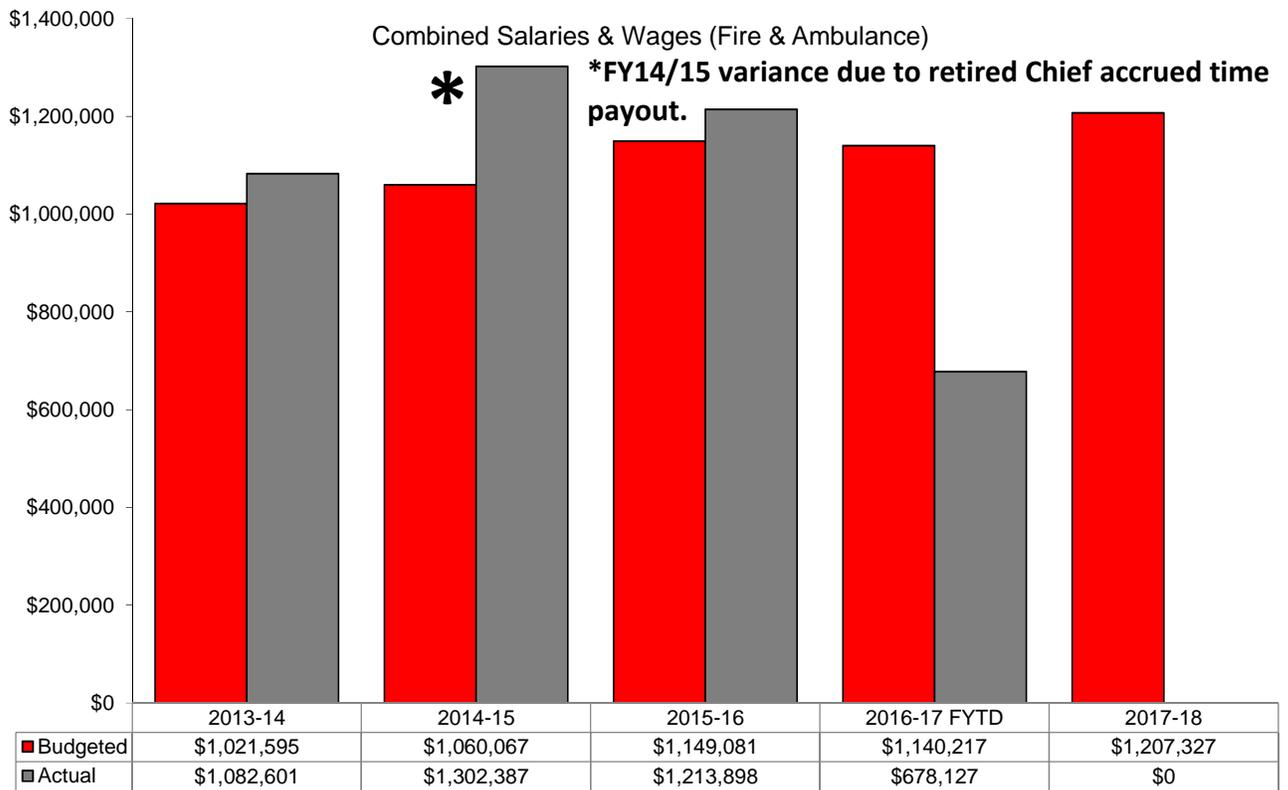
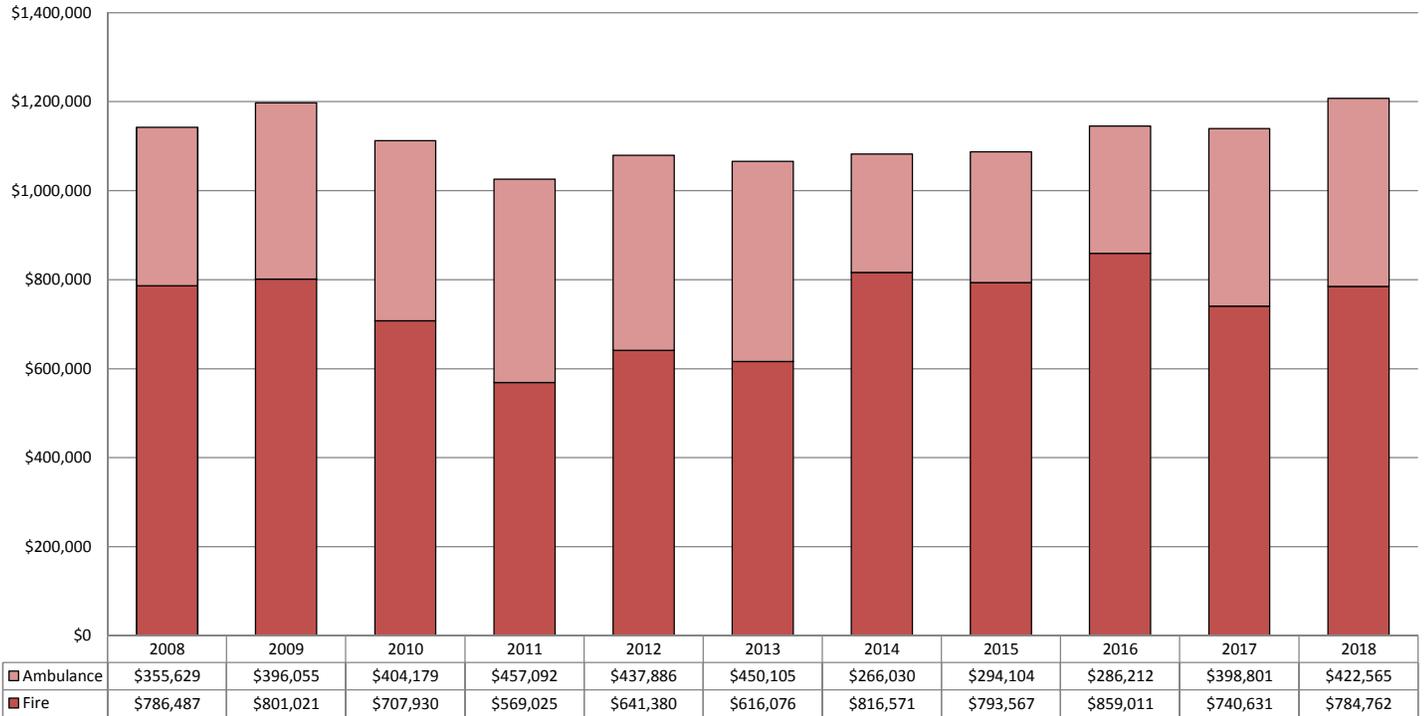
| ACCOUNT NUMBER | DESCRIPTION | 12/31/16 FUND BALANCES |
|-----------------------|--|-------------------------------|
| 10000-00 | Workers Comp Claims Reserve Fund | \$12,013 |
| 10000-02 | Breathing Apparatus Replacement | \$76,855 |
| 10000-03 | Future Equipment Replacement | \$12,178 |
| | Fire & Ambulance Department Operating Reserve (Target = \$1,091,000) | \$1,315,251 |
| TOTAL: | | \$1,416,297 |

| ACCOUNT NUMBER | DESCRIPTION | BUDGET REQUEST | |
|---|--------------------------|------------------|-----------|
| 500-50100 | Salaries & Wages | \$784,762 | |
| SUMMARY OF REQUEST | | | |
| Full Time Fire & Ambulance Personnel Salaries (Refer to Pages 26 & 27 of Fire Budget for Details) | | \$883,125 | |
| Overtime for Drills, Meetings, Vacation, Holiday & Sick Leave Coverage (1,300 hrs. X \$45.67) | | \$59,371 | |
| Accrued Time Off Buyback & PCF Sick Time Coverage* | | \$55,000 | |
| Fire & Ambulance Department share of Safety/Compliance Operator & GM salary | | \$47,591 | |
| | Sub Total: | \$1,045,087 | |
| Paid Call Firefighters (PCF) 24 Hour Shifts (365 x \$12.00 x 24 hrs.) | | \$105,120 | |
| PCF Training (88 hrs. x 20 x \$12.00) | | \$21,120 | |
| PCF Alarms (750 x 2 x \$12.00 x 2 hrs.) | | \$36,000 | |
| | Sub Total: | \$162,240 | |
| | Total: | \$1,207,327 | |
| Fire Department Share of Wages | | \$784,762 | |
| Ambulance Department Share of Wages | | \$422,565 | |
| Full Time Positions: | PCF Wage Scale:** | | |
| 1 Full Time Chief | Entry Level Firefighter | EMT | Paramedic |
| 1 Full Time Battalion Chief | Firefighter 1 | \$11.04 | \$12.13 |
| 2 Full Time Captain / Paramedic | Firefighter 2 | \$12.13 | \$13.36 |
| 0 Full Time Firefighter-Engineer / Paramedic | Engineer | \$13.24 | \$14.57 |
| 4 Full Time Firefighter-Paramedics | Captain | \$14.34 | \$15.78 |
| 1 Full Time Administrative Assistant | | \$15.46 | \$17.00 |
| **4.15% Increase for Classic CalPERS PCF Members | | | |
| 4.15% cost of living adjustment (2.25% to offset elimination of EPMC plus 1.9% CPI-W) | | | |
| Performance based merit increases where appropriate | | | |
| *Accrued Time Off Buyback & PCF Sick Time Coverage not included in previous budget **2.95% Increase for Classic CalPERS PCF Members | | | |
| *FY14/15 variance due to retired Chief accrued time payout. | | | |

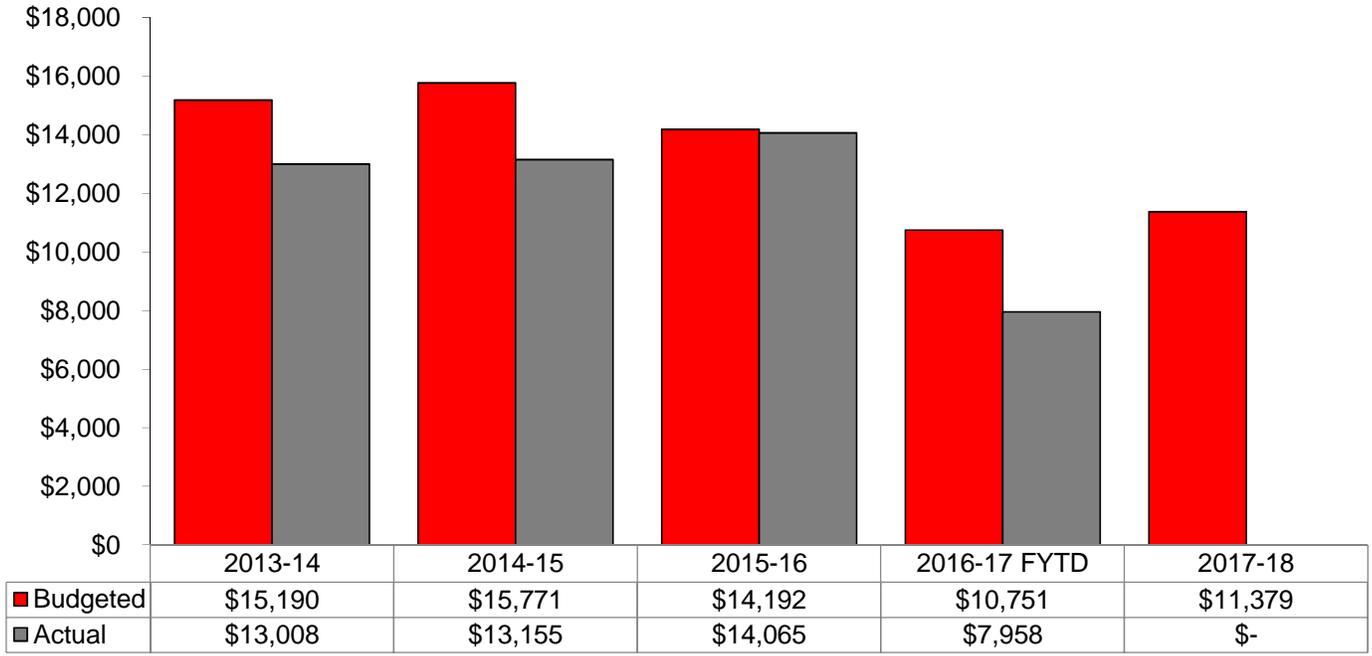
FY 2012/2013 and prior years Fire and Ambulance Budgets for wages were generally split 50/50. Beginning in FY 2013/2014 Operating Wages are being budgeted to reflect actual split.



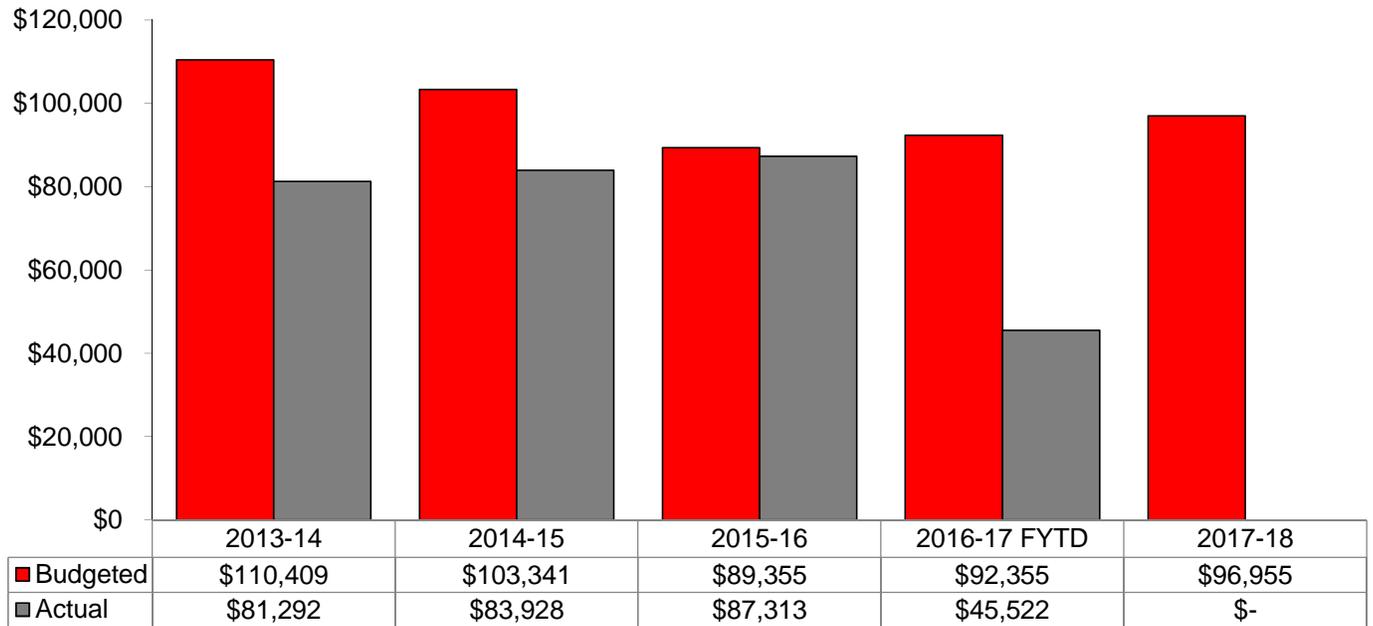
Wages & Salaries (Fire & Ambulance)



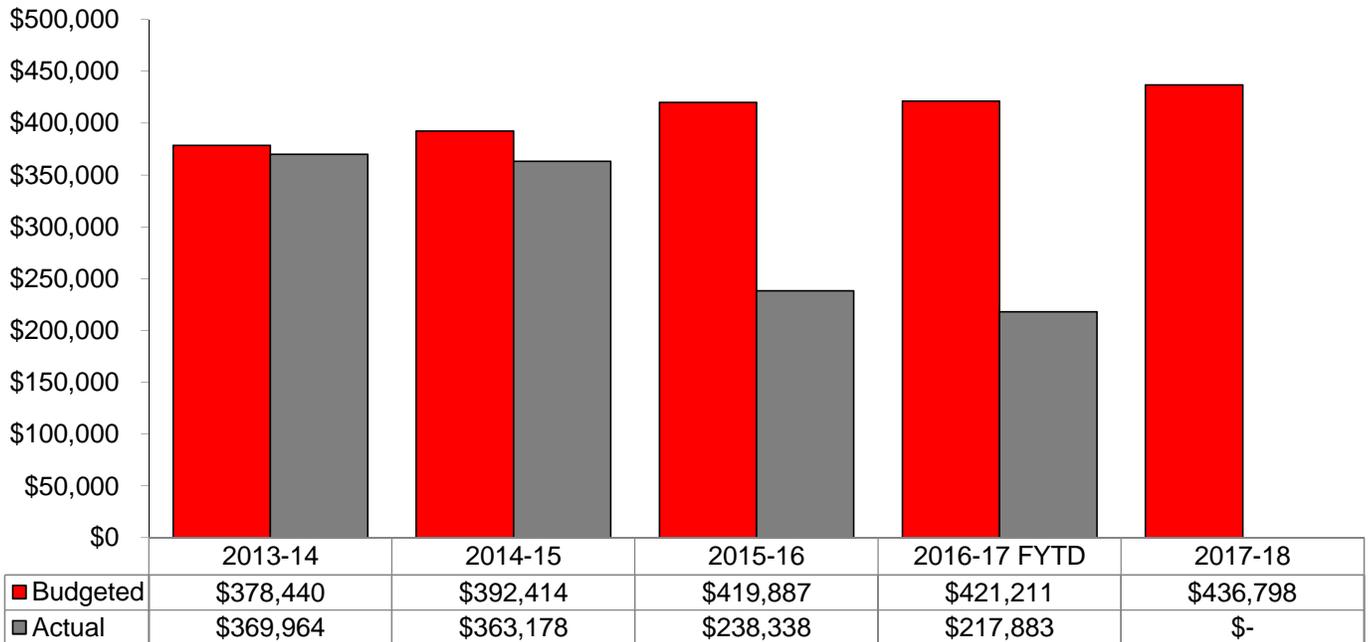
| | | |
|-----------------------------|------------------------------------|----------------------------|
| ACCOUNT NUMBER 500-50120 | DESCRIPTION Medicare Tax (FICA) | BUDGET REQUEST \$11,379 |
| SUMMARY OF REQUEST | | |
| 1.45% of Payroll | Total | \$11,379 |



| | | |
|--|--------------------------------|----------------------------|
| ACCOUNT NUMBER 500-50140 | DESCRIPTION Group Insurance | BUDGET REQUEST \$96,955 |
| SUMMARY OF REQUEST | | |
| Medical, Dental and Vision ¹ | | \$90,600 |
| Standard Life Insurance | | \$1,125 |
| PCF Injury Compensation Insurance | | \$5,230 |
| | Total | \$96,955 |
| ¹ Maximum Monthly Cap on Medical, Dental and Vision Premiums = \$10,172 x 12 mos. = \$122,064. Budgeted amount based on past 3 years actual. Difference between budgeted and actual in prior years due to unused Medical Reimbursement funds. Lowest cost CalPERS HMO Premium increased 10.86% on January 1, 2017. Budgeted maximum monthly cap amounts include a 5.43% increase. | | |

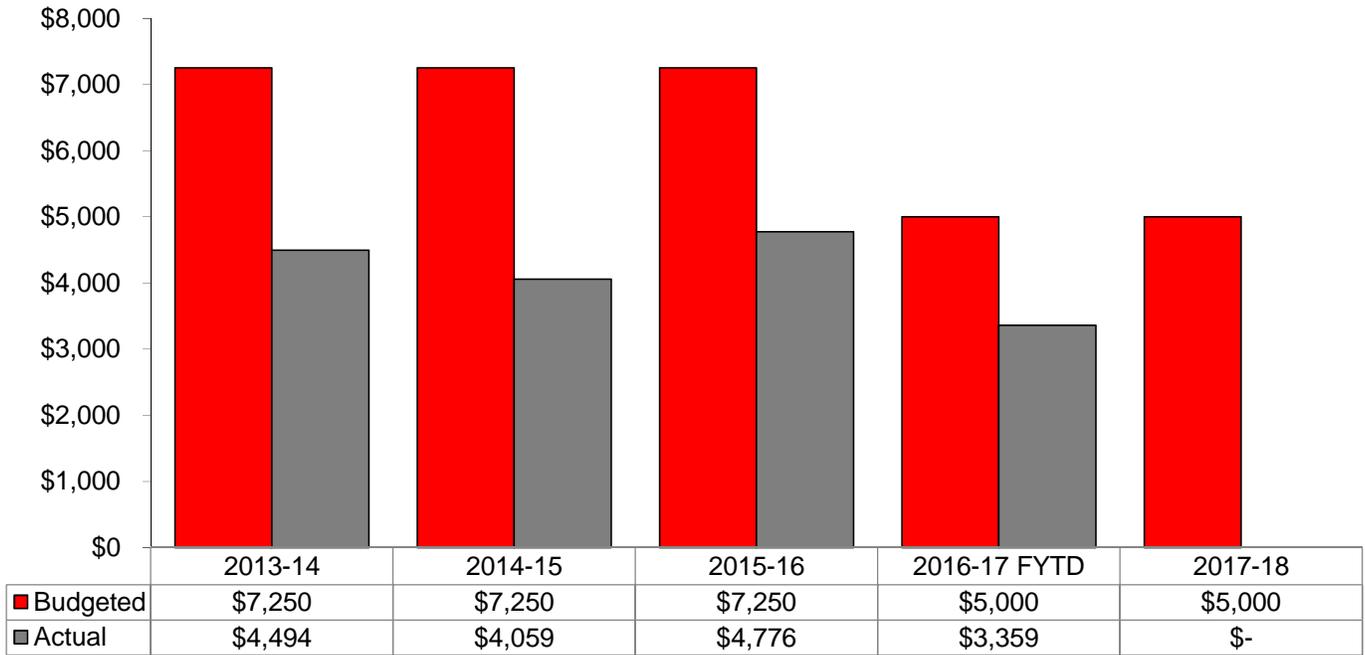


| | | |
|---|-----------------------------------|-----------------------------|
| ACCOUNT NUMBER 500-50150 | DESCRIPTION CalPERS Retirement | BUDGET REQUEST \$436,798 |
| SUMMARY OF REQUEST | | |
| Classic Safety Members: | | |
| District's Contribution Percentage (19.723% x \$803,681) | | \$158,510 |
| District's Monthly Employer Unfunded Accrued Liability Payment (12 x \$17,096.46) | | \$205,158 |
| Reduced Employer Paid Member Contribution (EPMC) (2.25% x \$803,681) | | \$18,083 |
| Reduced Paying and Reporting the Value of EPMC (0.05% x \$803,681) | | \$402 |
| New (PEPRA) Safety Members | | |
| District's contribution percentage (11.99% x \$118,830) | | \$14,248 |
| Paid Call Firefighters (PCFs) (11.99% x \$18,750) | | \$2,248 |
| District's Monthly Employer Unfunded Accrued Liability Payment (12 x \$16.48) | | \$198 |
| Classic Miscellaneous Members (Administrative Assistant + 1/4 General Manager): | | |
| District's Contribution Percentage (11.675% x \$119,575) | | \$13,960 |
| District's Monthly Employer Unfunded Accrued Liability Payment (12 x \$1,796) | | \$21,552 |
| Reduced EPMC (2% x \$119,575) | | \$2,392 |
| Reduced Paying and Reporting the Value of EPMC (0.04% x \$119,575) | | \$48 |
| Total | | \$436,798 |

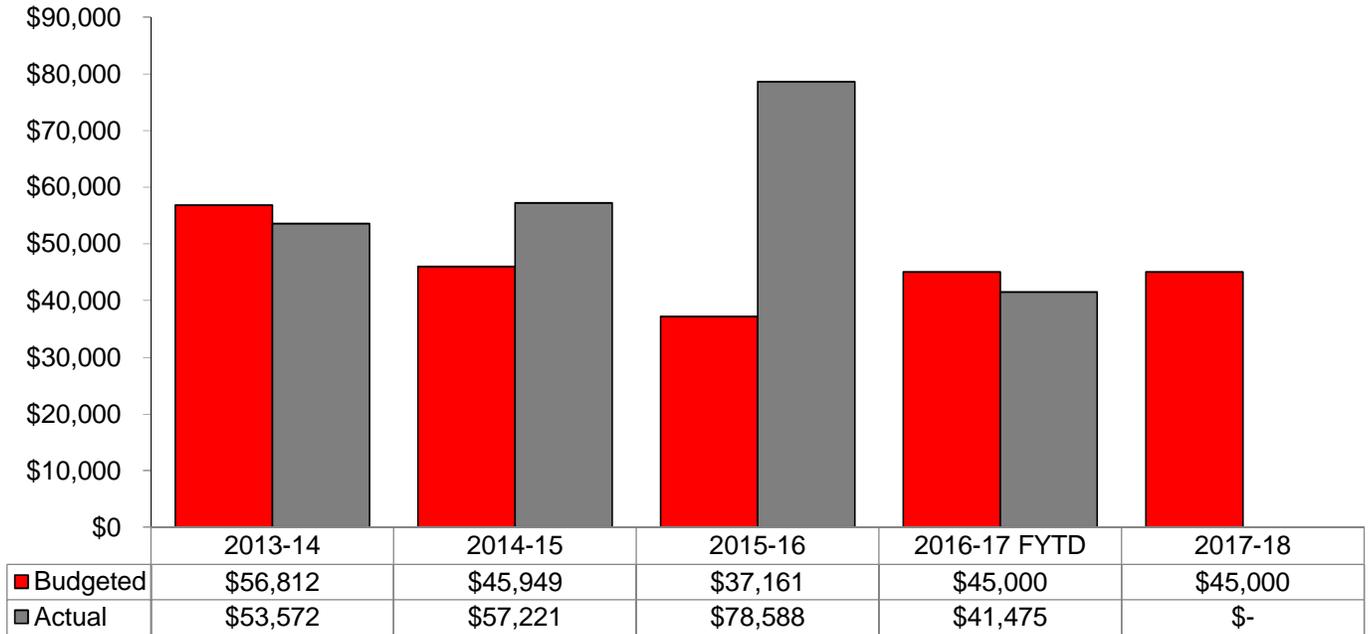


| | | |
|-----------------------------|----------------------------------|---------------------------|
| ACCOUNT NUMBER 500-50160 | DESCRIPTION Uniform Allowance | BUDGET REQUEST \$5,000 |
|-----------------------------|----------------------------------|---------------------------|

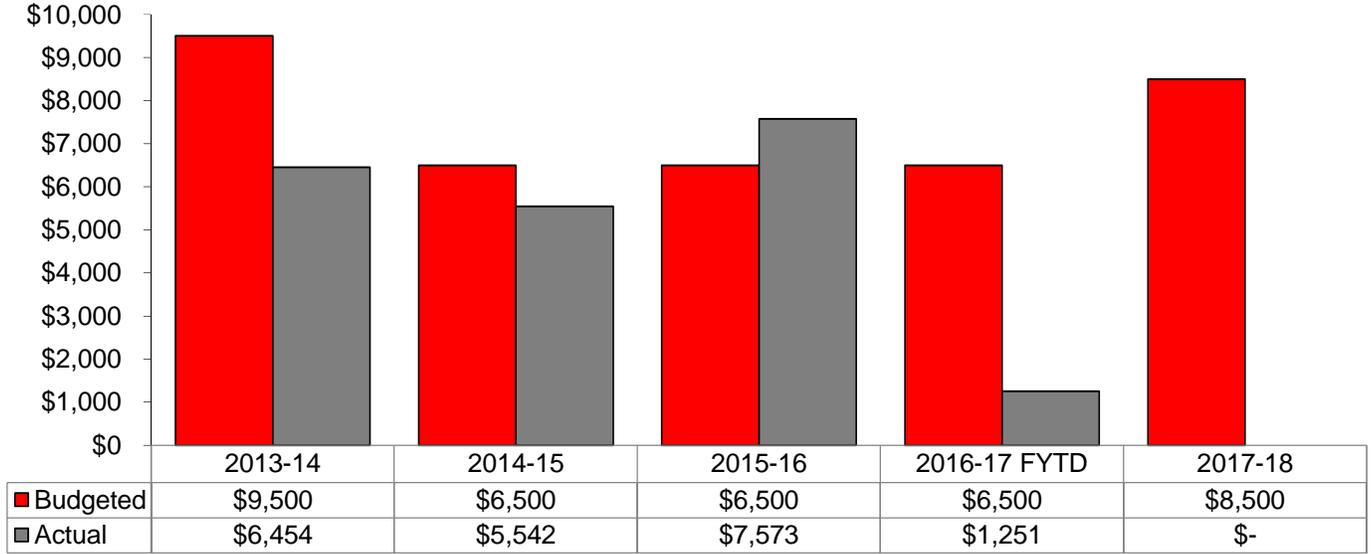
| | |
|-----------------------------------|---------|
| SUMMARY OF REQUEST | |
| 8 Full Time Employees and 10 PCFs | \$5,000 |



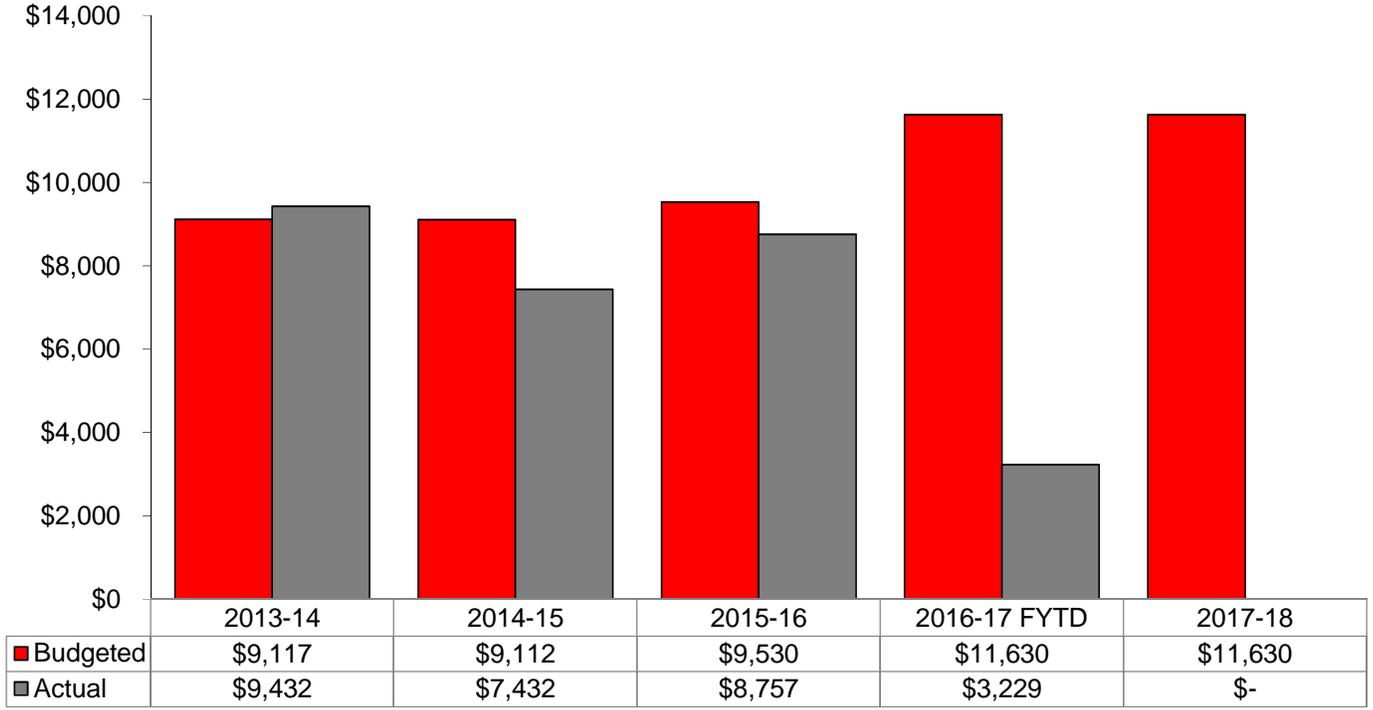
| | | |
|---|---------------------------------------|----------------------------|
| ACCOUNT NUMBER 500-50130 | DESCRIPTION Workers Comp Insurance | BUDGET REQUEST \$45,000 |
| SUMMARY OF REQUEST | | |
| SDRMA Fire Department Share of Workers Compensation Insurance | | \$45,000 |



| | | |
|--|---|---------------------------|
| ACCOUNT NUMBER 500-53200 | DESCRIPTION Education, Training & Seminars | BUDGET REQUEST \$8,500 |
| SUMMARY OF REQUEST | | |
| County & California Fire Chief's Association | | \$750 |
| EMT & Paramedic Training for PCFs (Reimbursable) | | \$1,000 |
| Inland Counties Trauma Symposium | | \$250 |
| Training & Workshops | | \$6,500 |
| Total | | \$8,500 |

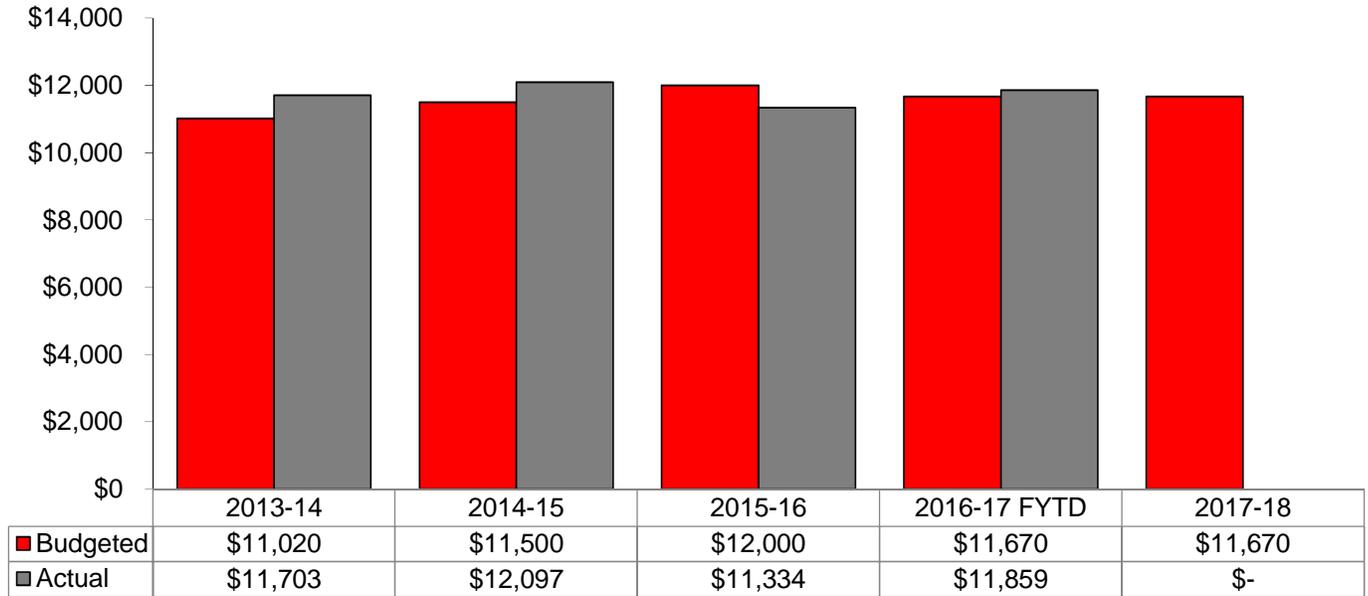


| | | |
|---|---------------------------|----------------------------|
| ACCOUNT NUMBER 500-54100 | DESCRIPTION Fuel & Oil | BUDGET REQUEST \$11,630 |
| SUMMARY OF REQUEST | | |
| Unleaded Gasoline (1,400 X \$3.00) | | \$4,200 |
| Diesel Fuel (2,000 gal. x \$3.00) | | \$6,000 |
| Motor Oil (50 gal. @ \$15.00) | | \$750 |
| Automatic Transmission Fluid (15 gal. @ \$9.00) | | \$135 |
| Gear Oil (25 gal. @ \$15.00) | | \$375 |
| Anti-Freeze (20 gal. @ \$8.50) | | \$170 |
| | Total | \$11,630 |

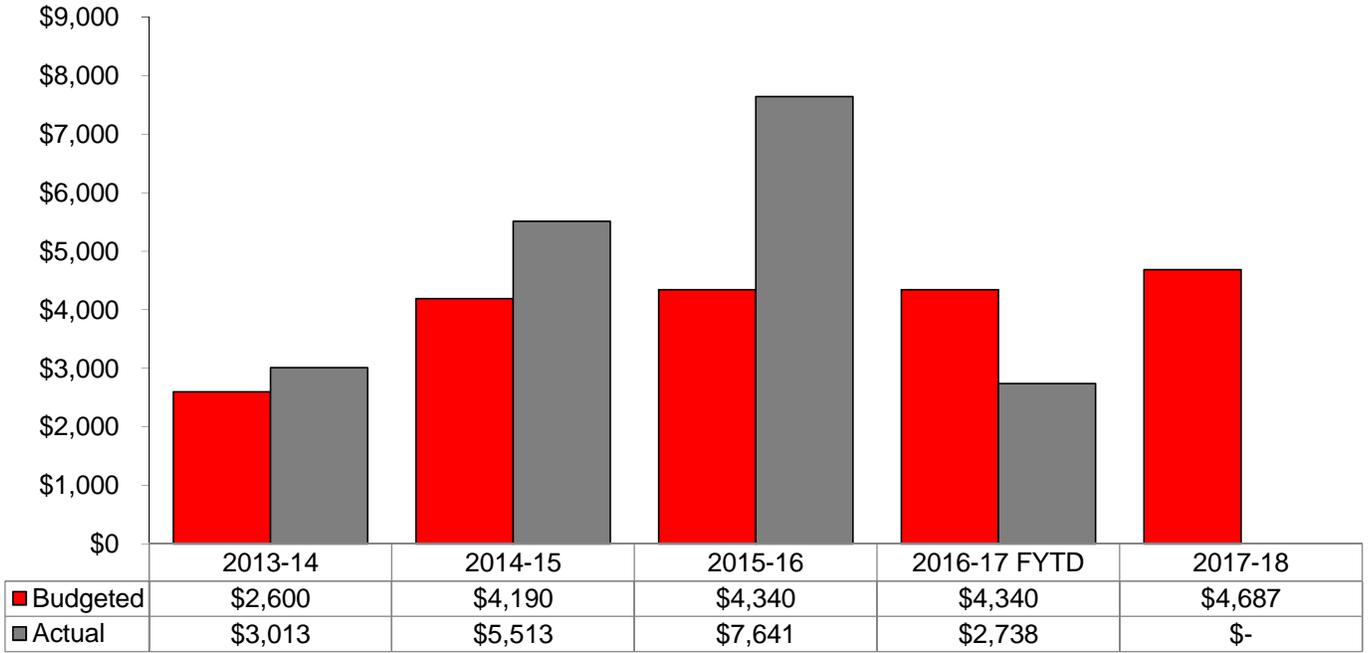


| ACCOUNT NUMBER 500-54200 | DESCRIPTION Hazard Abatement Program | BUDGET REQUEST \$8,000 |
|--|---|---------------------------|
| SUMMARY OF REQUEST | | |
| Expenses related to administration of the Hazard Abatement Program In fiscal year 2011-12 the Running Springs Fire Department assumed the hazard abatement program from San Bernardino County. Total program revenue received since inception is \$76,160. | | \$8,000 |

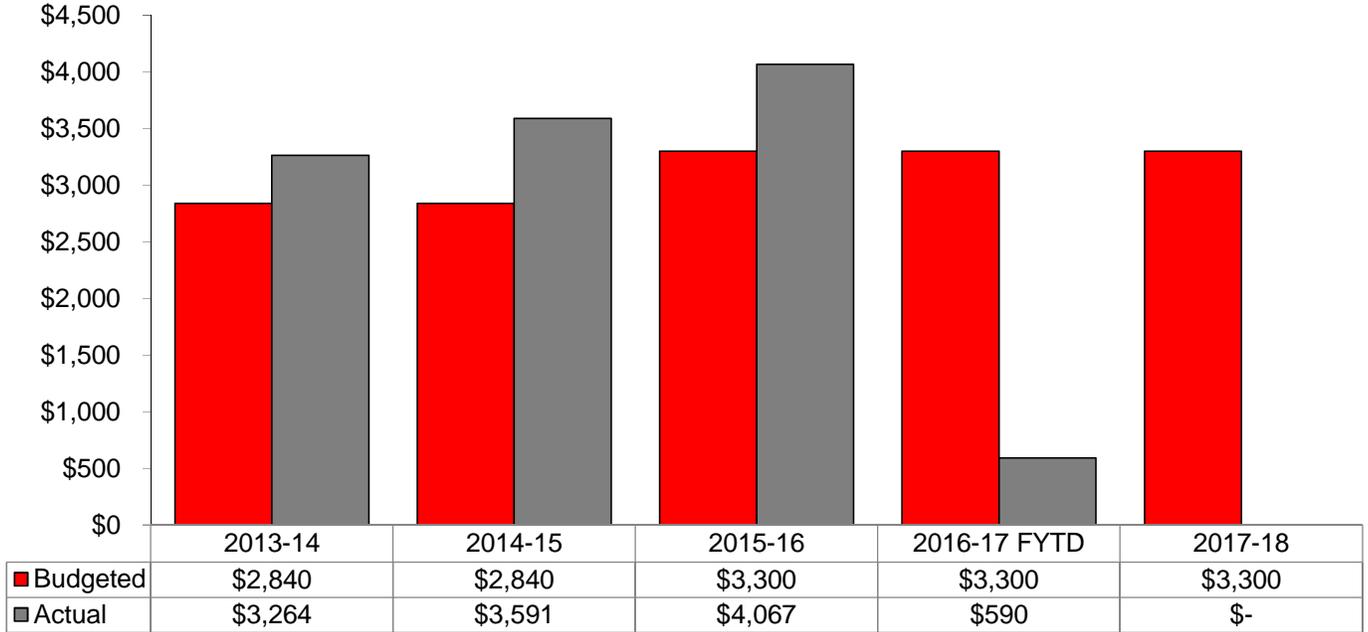
| | | |
|--|---|----------------------------|
| ACCOUNT NUMBER 500-54300 | DESCRIPTION Property/Liability Insurance | BUDGET REQUEST \$11,670 |
| SUMMARY OF REQUEST | | |
| Special District Risk Management Authority (SDRMA) Fire Department Share | | \$11,670 |



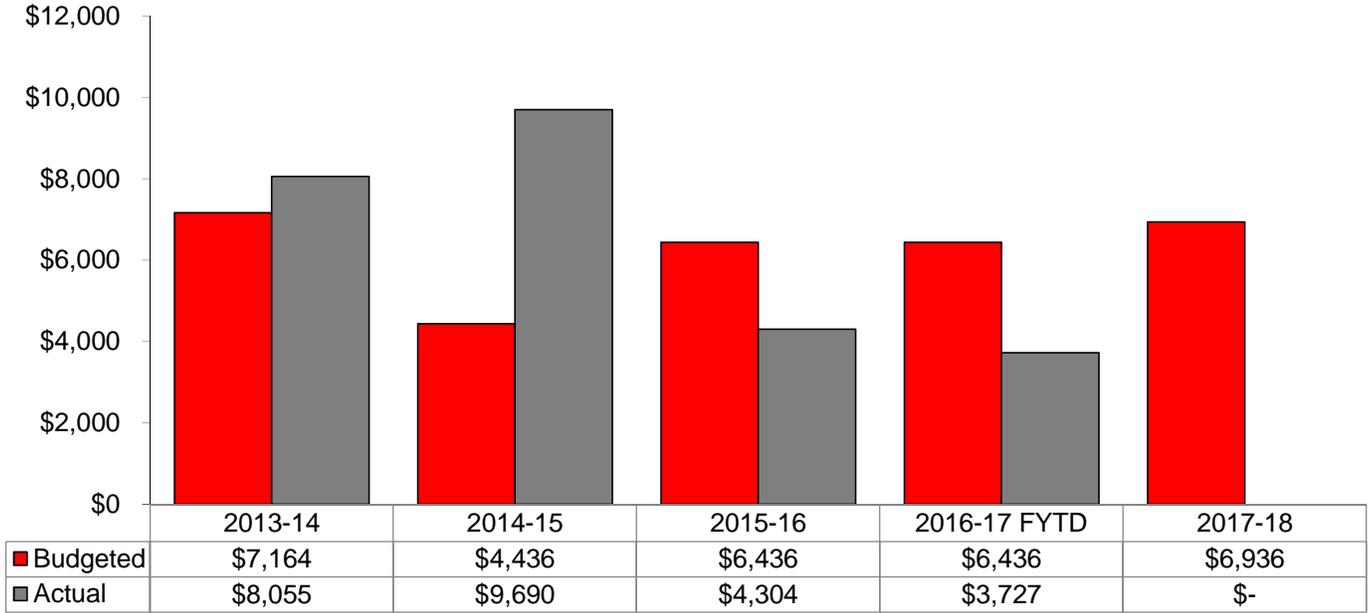
| | | |
|--|--|---------------------------|
| ACCOUNT NUMBER 500-56100 | DESCRIPTION Memberships & Subscriptions | BUDGET REQUEST \$4,687 |
| SUMMARY OF REQUEST | | |
| Fire Chief, Fire Journal, Fire Command & Fire Engineer Subscriptions | | \$100 |
| National Fire Protection Association (NFPA) Subscription | | \$100 |
| Medical Services, Journal of Emergency Care & Transportation Subscriptions | | \$100 |
| California Special Districts Association Membership | | \$1,297 |
| Costco | | \$110 |
| EMS Officers Association | | \$75 |
| California Fire Chief's Association | | \$250 |
| S.B. County Fire Chief's Assoc. | | \$50 |
| S.B. County Fire Prevention Officers Assoc. | | \$55 |
| S.B. County Fire Training Officers Assoc. | | \$50 |
| Physical Training / Gym Memberships (Increased in 2013 per Personnel Manual Update | | \$2,500 |
| Total | | \$4,687 |



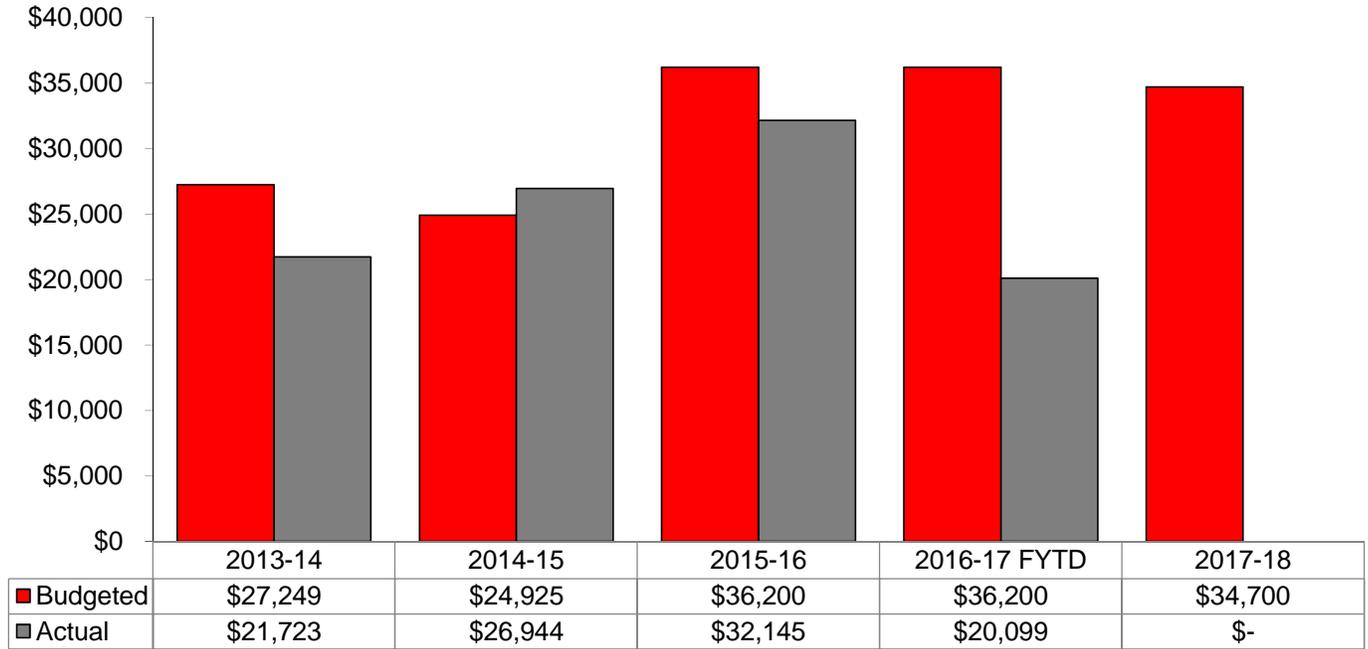
| | | |
|---|--------------------------------|---------------------------|
| ACCOUNT NUMBER 500-56300 | DESCRIPTION Office Supplies | BUDGET REQUEST \$3,300 |
| SUMMARY OF REQUEST | | |
| Computer Hardware & Software | | \$1,800 |
| Calculators, Copy Machine & Printers | | \$1,000 |
| Paper, Binders, Forms, Envelopes, Pencils, Pens | | \$500 |
| Total | | \$3,300 |



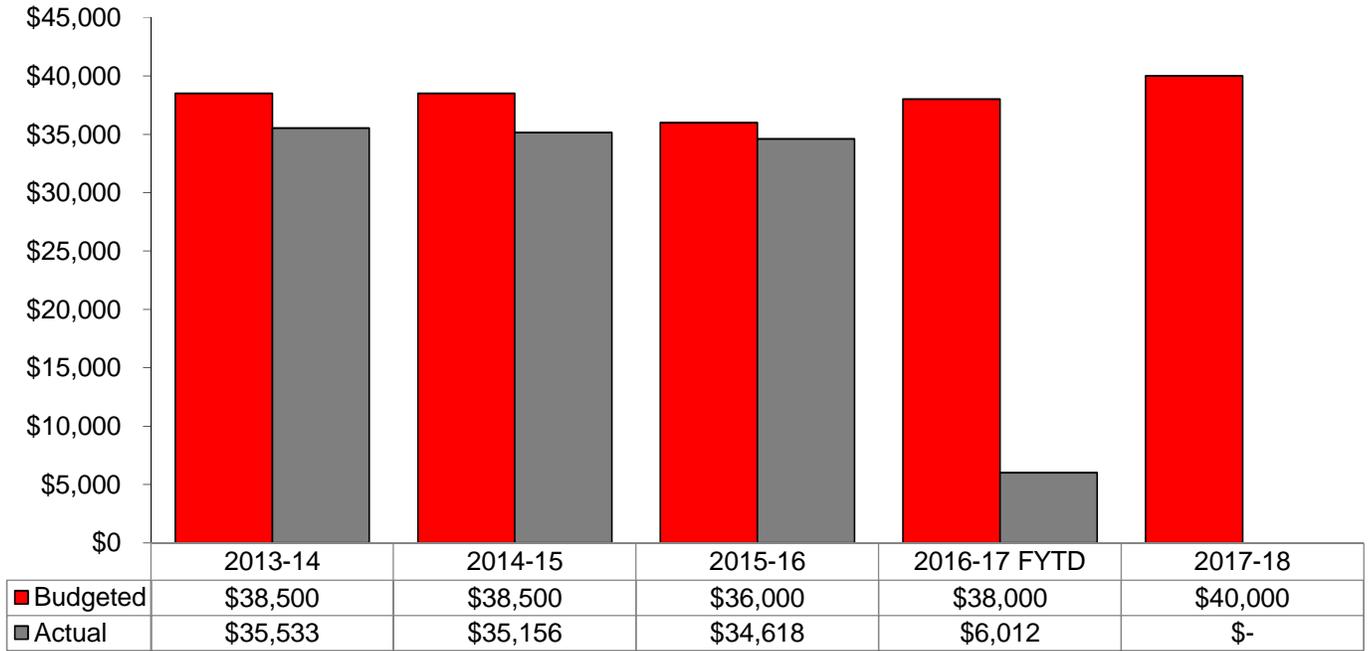
| | | |
|---|-------------------------------|---------------------------|
| ACCOUNT NUMBER 500-57100 | DESCRIPTION Fees & Permits | BUDGET REQUEST \$6,936 |
| SUMMARY OF REQUEST | | |
| Fire Departments Share of Permits (Including Special Districts Fee) | | \$1,500 |
| San Bernardino County Assessors Data (\$256/3 depts. + \$54/3 depts.) | | \$103 |
| LAFCO Dues (Fire Departments 1/3) | | \$3,333 |
| Other Miscellaneous Fees & Permits | | \$2,000 |
| Total | | \$6,936 |



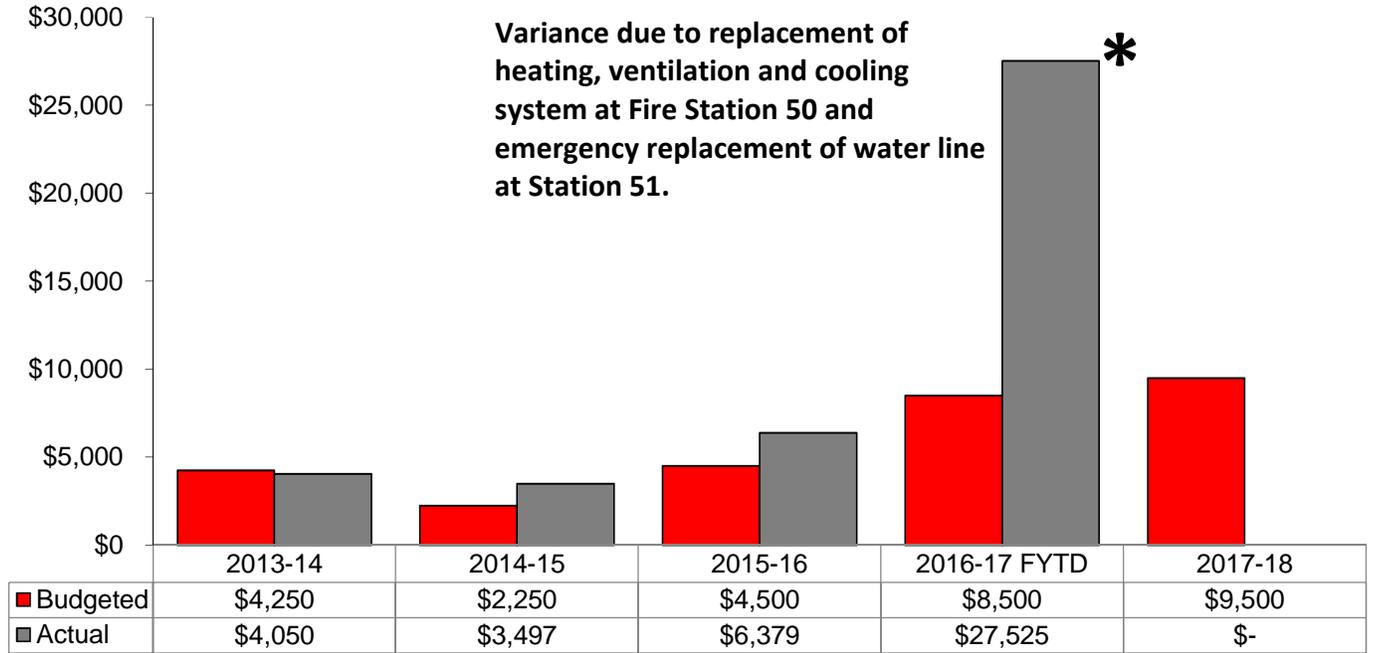
| | | |
|--|--------------------------------------|----------------------------|
| ACCOUNT NUMBER 500-57140 | DESCRIPTION Professional Services | BUDGET REQUEST \$34,700 |
| SUMMARY OF REQUEST | | |
| Accounting Services | | \$10,000 |
| After Hours Telephone Answering Service | | \$200 |
| Cost of Collecting Property Taxes | | \$1,000 |
| DMV Physicals/EMS Licensing | | \$1,000 |
| Financial Auditing Services | | \$4,000 |
| Information Technology (IT) & Computer Technical Support | | \$6,000 |
| Legal Counsel | | \$10,000 |
| Payroll Processing | | \$1,000 |
| Tyler/Incode Accounting Software Support | | \$1,500 |
| | Total | \$34,700 |



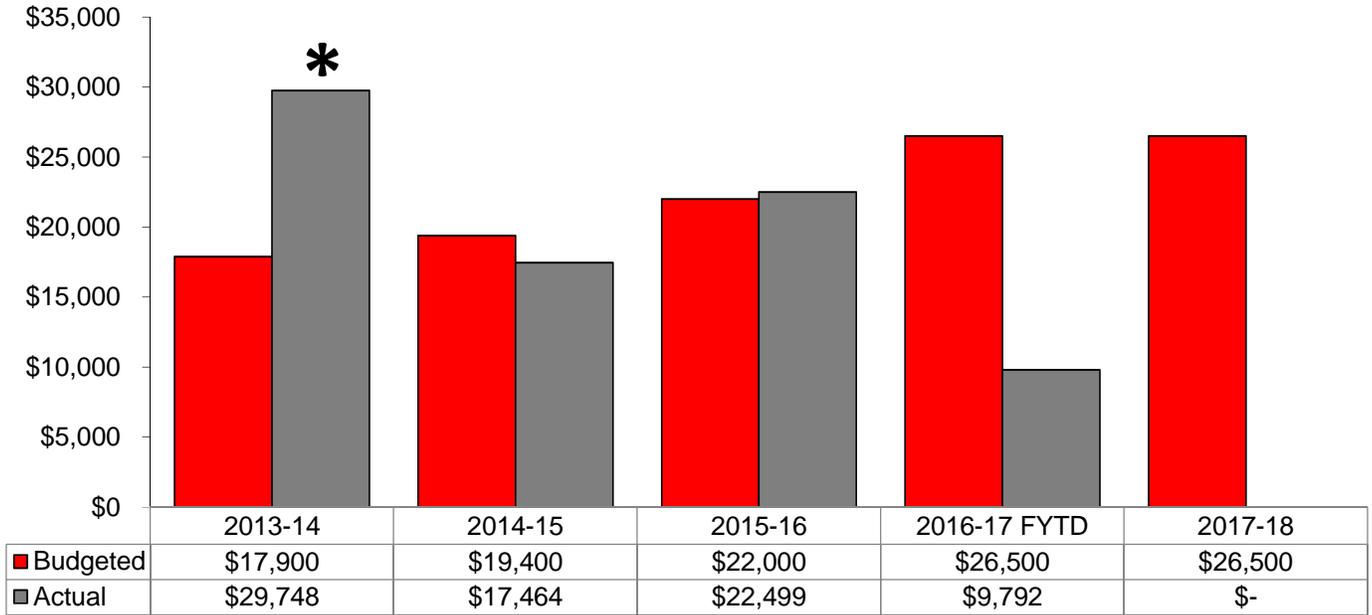
| | | |
|--------------------------------|-------------------------------------|----------------------------|
| ACCOUNT NUMBER 500-57143 | DESCRIPTION Dispatching Services | BUDGET REQUEST \$40,000 |
| SUMMARY OF REQUEST | | |
| CONFIRE Dispatching Services | | \$40,000 |



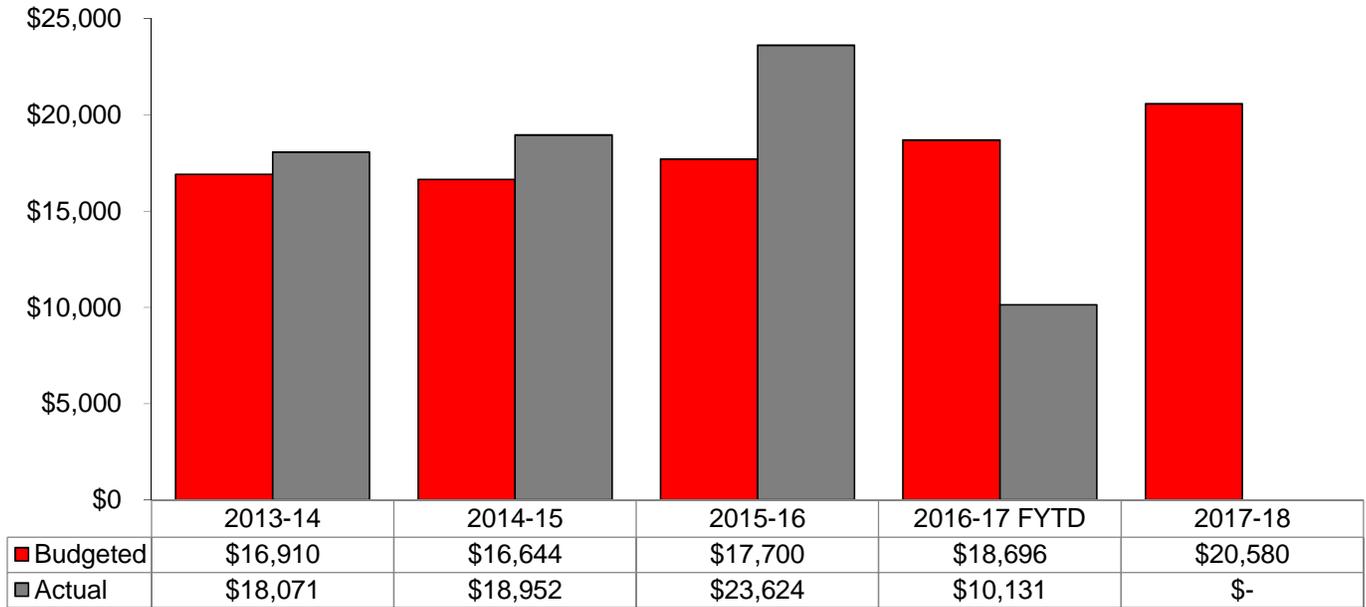
| | | |
|---|--|---------------------------|
| ACCOUNT NUMBER 500-57310 | DESCRIPTION General Station Maintenance | BUDGET REQUEST \$9,500 |
| SUMMARY OF REQUEST | | |
| Repair Driveways, Walkways, Roof, replace air conditioner/heater Station 51 | | \$5,000 |
| Painting, Carpet Cleaning, Supplies, Plumbing, Electrical, Garage Door Repair | | \$1,000 |
| Miscellaneous Tools & Equipment | | \$3,500 |
| Total | | \$9,500 |



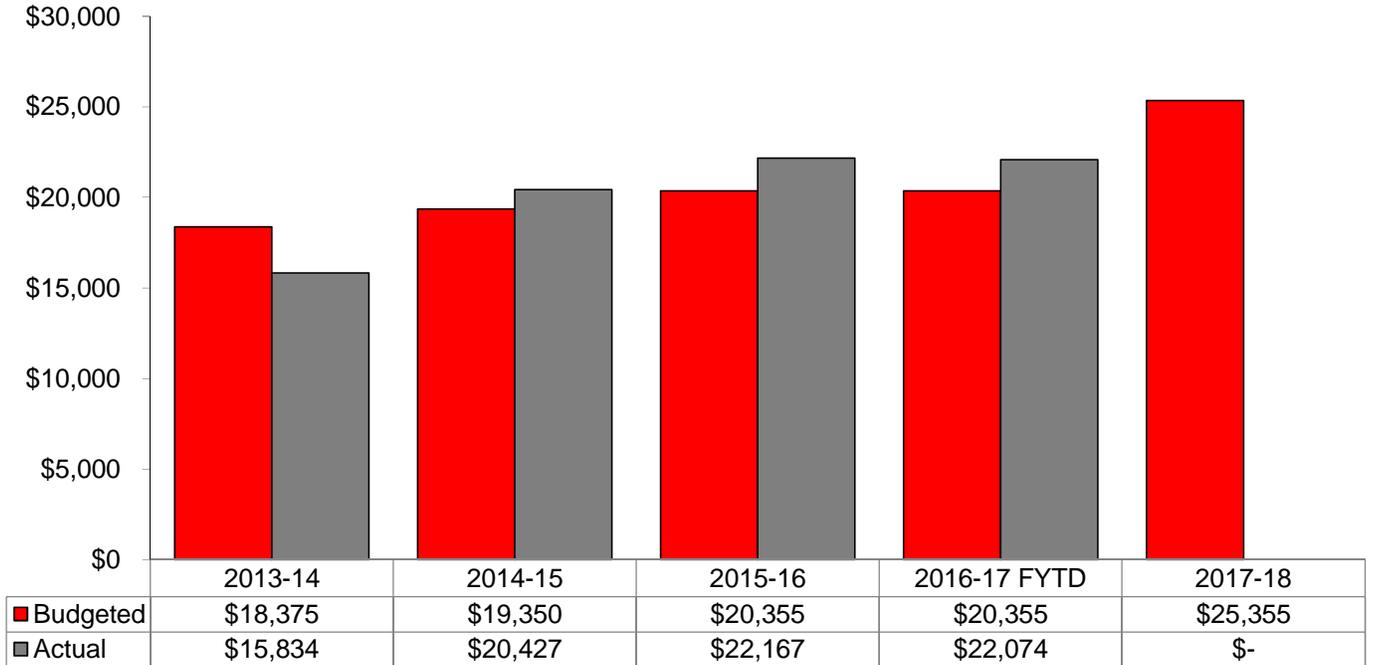
| | | |
|--|--|----------------------------|
| ACCOUNT NUMBER 500-57400 | DESCRIPTION Safety Clothing, Supplies & Equipment | BUDGET REQUEST \$26,500 |
| SUMMARY OF REQUEST | | |
| Ongoing Repair and Replacement of Turnout Gear, Gloves, Goggles, Suspenders, Pants, Coats, Boots, Hoods, Helmets & Wildland Gear | | \$8,000 |
| Miscellaneous Vehicle & Station Safety Equipment | | \$2,500 |
| Infection Control Gowns, Face Shields, Eye Protection, I.V. Protection, Latex Gloves, | | \$1,000 |
| Replacement Breathing Apparatus Bottles | | \$2,000 |
| Engine & Squad Medical Supplies | | \$6,000 |
| Disaster Preparedness Medical Cache | | \$2,000 |
| Other Miscellaneous Supplies & Equipment | | \$5,000 |
| | Total | \$26,500 |
| * Variance in FY 2013-14 due to timing & accounting of grant reimbursement revenue. | | |



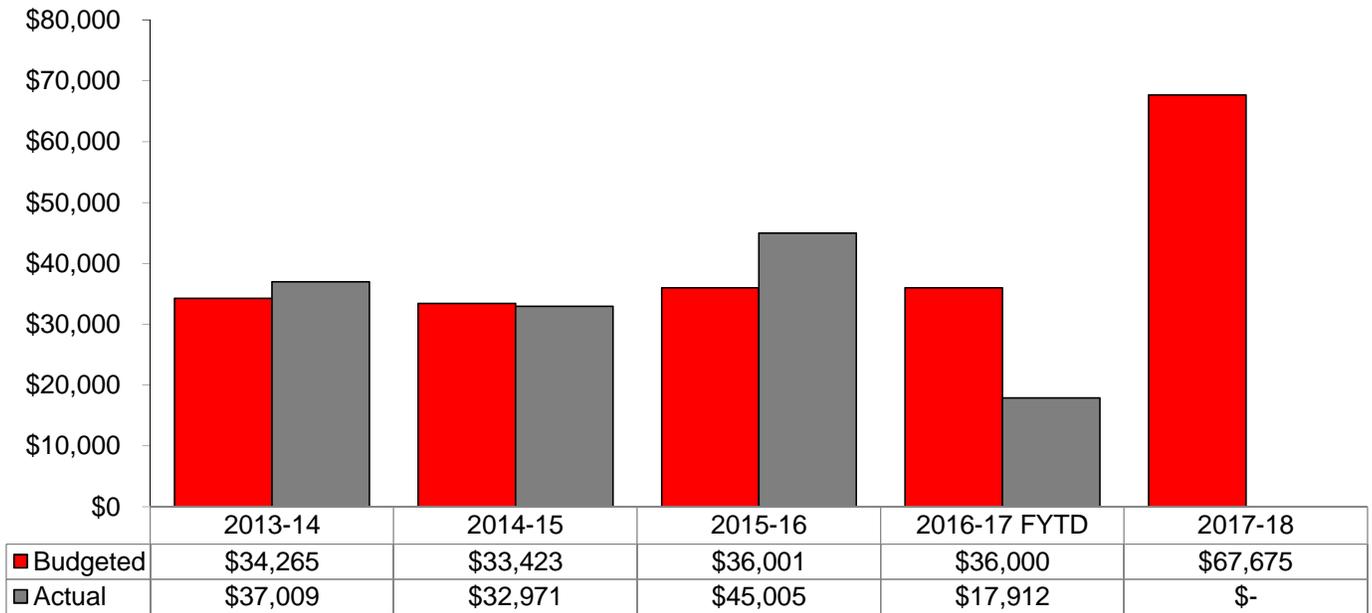
| | | |
|--|--|----------------------------|
| ACCOUNT NUMBER 500-58250 | DESCRIPTION Utilities - Electric, Gas, Phone, Trash | BUDGET REQUEST \$20,580 |
| SUMMARY OF REQUEST | | |
| Station #50 Monthly Average (\$600 x 12 months) | | \$7,200 |
| Station #51 Monthly Average (\$600 x 12 months) | | \$7,200 |
| Trash Service Station #50 (\$75 X 12 months) | | \$900 |
| Charter Phone Station #51 (\$150 x 12 Months) | | \$1,800 |
| Verizon Phone Station #50 (\$50 x 12 Months) | | \$600 |
| 911 Telephones at Station #50 & #51 (2 x \$65 x 12 Months) | | \$1,560 |
| DSL Line Station #50 (\$50 x12 Months) | | \$600 |
| Charter Internet at Station #51 (\$60 x 12 Months) | | \$720 |
| Total | | \$20,580 |



| | | |
|---|---|----------------------------|
| ACCOUNT NUMBER 500-58300 | DESCRIPTION Vehicle & Equipment Repair & Maintenance | BUDGET REQUEST \$25,355 |
| SUMMARY OF REQUEST | | |
| Fire Engines Annual Maintenance (2 x \$1,000) = | | \$2,000 |
| Brush Engine & Squad Annual Maintenance (2 x \$800) = | | \$1,600 |
| Snow Cat Annual Maintenance (3 x \$85) = | | \$255 |
| Staff Vehicles Annual Maintenance (3 x \$600) = | | \$1,800 |
| Ladder Tests | | \$1,500 |
| Routine Repairs, Tune-ups & Servicing of 10 Vehicles | | \$4,000 |
| Fire Engine Tires (12 x \$350) = | | \$4,200 |
| Snow Chains (12 x \$150) = | | \$1,800 |
| Staff Vehicle Tires (12 x \$100) | | \$1,200 |
| Fire Engine Pump Tests | | \$2,500 |
| Radio/Pager Repair & Maintenance | | \$1,500 |
| Repair & Maintenance of Self Contained Breathing Apparatus, Generator, Extrication To | | \$3,000 |
| Total | | \$25,355 |



| | | |
|---|---------------------------------------|----------------------------|
| ACCOUNT NUMBER 500-86000 | DESCRIPTION Administrative Expense | BUDGET REQUEST \$67,675 |
| SUMMARY OF REQUEST | | |
| School, Home & Business Material, Smoke Detector Program & Public Education | | \$1,000 |
| Earthquake Preparedness Material | | \$200 |
| Fire Department Informational Literature | | \$200 |
| 911 Material, Disaster Preparedness Supplies | | \$200 |
| CERT Training | | \$500 |
| Employee Recognition - Annual Luncheon | | \$500 |
| | | \$2,600 |
| Administrative Support Reimbursement (4% of Operating Budget) | | \$65,075 |
| Payroll, Accounts Payable/Receivable | Sub-Total | \$67,675 |
| Miscellaneous Office Support | | |
| Board of Directors Administration & Compensation | | |
| Benefits Administration | | |
| Planning & Budget Administration | | |
| Audit & Financial Statement Administration | | |
| Investment & Fund Balance Management | | |
| Human Resources/Personnel | | |
| Medical Reimbursement & Health/Life/Disability Insurance Administration | | |
| Property/Liability Insurance, Workers Compensation Administration & Loss Control Coordination | | |
| Public Information & Outreach, Community Relations, Employee Recognition | | |



| ACCOUNT NUMBER 0 | DESCRIPTION Depreciation Expense | BUDGET REQUEST \$80,453 |
|---|-------------------------------------|----------------------------|
| SUMMARY OF REQUEST | | |
| Depreciation expense for Fire Department | | \$80,453 |
| <p>Operating expenses include the cost of depreciation on capital assets. Depreciation expense was not included in the District's budget until the 2014/2015 fiscal year per the District's Cash Reserve Policy and advice from Financial Advisors and Consultants. The minimum annual allocation amount for the Capital Replacement Fund for each division or department should equal the amount of annual budgeted depreciation specific to that division or department plus 10% for cost increases. This represents the total annual contribution that should be made to this fund, not the minimum balance. This will allow funds to build over time and eventually replace the existing facilities. Not adequately budgeting for depreciation could eventually have the effect of eroding the organization's net assets.</p> | | |

RUNNING SPRINGS WATER DISTRICT

FIRE DEPARTMENT

2017-18 HOURLY WAGE SCHEDULE

Non-Exempt Positions

| CLASSIFICATION* | | STEP | | | | | | | | | | | |
|--|-----------|----------|---|----------|----------|----------|----------|----------|--|-----------|-----------|-----------|-----------|
| | | A | A-1 | B | B-1 | C | C-1 | D | D-1 | E | E-1 | F | F-1 |
| CAPTAIN/PARAMEDIC (56 Hour Work Week) | Hourly | \$27.80 | \$28.49 | \$29.20 | \$29.93 | \$30.68 | \$31.45 | \$32.24 | \$33.05 | \$33.88 | \$34.73 | \$35.61 | \$36.51 |
| | Monthly | \$6,927 | \$7,099 | \$7,276 | \$7,458 | \$7,644 | \$7,836 | \$8,033 | \$8,235 | \$8,442 | \$8,654 | \$8,873 | \$9,097 |
| | Annual | \$83,122 | \$85,185 | \$87,308 | \$89,491 | \$91,733 | \$94,036 | \$96,398 | \$98,820 | \$101,301 | \$103,843 | \$106,474 | \$109,165 |
| | | | 2.48% | 2.49% | 2.50% | 2.51% | 2.51% | 2.51% | 2.51% | 2.51% | 2.51% | 2.53% | 2.53% |
| ENGINEER/PARAMEDIC (56 Hour Work Week) | Hourly | \$25.07 | \$25.69 | \$26.33 | \$26.99 | \$27.66 | \$28.36 | \$29.07 | \$29.80 | \$30.54 | \$31.31 | \$32.09 | \$32.89 |
| | Monthly | \$6,247 | \$6,401 | \$6,561 | \$6,725 | \$6,892 | \$7,066 | \$7,243 | \$7,425 | \$7,610 | \$7,801 | \$7,996 | \$8,195 |
| | Annual | \$74,959 | \$76,813 | \$78,727 | \$80,700 | \$82,703 | \$84,796 | \$86,919 | \$89,102 | \$91,315 | \$93,617 | \$95,949 | \$98,341 |
| | | | 2.47% | 2.49% | 2.51% | 2.48% | 2.53% | 2.50% | 2.51% | 2.48% | 2.52% | 2.49% | 2.49% |
| FIREFIGHTER/PARAMEDIC (56 Hour Work Week) | Hourly | \$23.01 | \$23.59 | \$24.16 | \$24.78 | \$25.40 | \$26.03 | \$26.67 | \$27.35 | \$28.04 | \$28.72 | \$29.43 | \$30.17 |
| | Monthly | \$5,733 | \$5,878 | \$6,020 | \$6,174 | \$6,329 | \$6,486 | \$6,645 | \$6,815 | \$6,987 | \$7,156 | \$7,333 | \$7,517 |
| | Annual | \$68,800 | \$70,534 | \$72,238 | \$74,092 | \$75,946 | \$77,830 | \$79,743 | \$81,777 | \$83,840 | \$85,873 | \$87,996 | \$90,208 |
| | | | 2.52% | 2.42% | 2.57% | 2.50% | 2.48% | 2.46% | 2.55% | 2.52% | 2.43% | 2.47% | 2.51% |
| ADMINISTRATIVE ASSISTANT (40-hr Work Week) | Hourly | \$27.48 | \$28.17 | \$28.87 | \$29.59 | \$30.33 | \$31.09 | \$31.86 | \$32.65 | \$33.47 | \$34.31 | \$35.17 | \$36.05 |
| | Monthly | \$4,763 | \$4,883 | \$5,004 | \$5,129 | \$5,257 | \$5,389 | \$5,522 | \$5,659 | \$5,801 | \$5,947 | \$6,096 | \$6,249 |
| | Annual | \$57,158 | \$58,594 | \$60,050 | \$61,547 | \$63,086 | \$64,667 | \$66,269 | \$67,912 | \$69,618 | \$71,365 | \$73,154 | \$74,984 |
| | | | 2.51% | 2.48% | 2.49% | 2.50% | 2.51% | 2.48% | 2.48% | 2.51% | 2.51% | 2.51% | 2.50% |
| Cost of Living Adjustment (COLA): | | 4.15% | (2.25% to offset elimination of EPMC plus 1.9% CPI-W) | | | | | 3.90% | (2% to offset elimination of EPMC for Misc. plus 1.9% CPI-W) | | | | |
| Yearly hours for 56 hour week = 2,990 (53 hours X 52 weeks plus 234 hours FLSA overtime (6 x 26 x 1.5 = 234) | | | | | | | | | | | | | |
| Yearly hours for 40 hour week = 2,080 | | | | | | | | | | | | | |
| Captain/Paramedic | \$109,165 | | | | | | | | | | | | |
| Captain/Paramedic | \$98,341 | | | | | | | | | | | | |
| Firefighter/Paramedic | \$90,208 | | | | | | | | | | | | |
| Firefighter/Paramedic | \$90,208 | | | | | | | | | | | | |
| Firefighter/Paramedic | \$79,743 | | | | | | | | | | | | |
| Firefighter/Paramedic | \$72,238 | | | | | | | | | | | | |
| Administrative Assistant | \$74,984 | | | | | | | | | | | | |

| FIRE DEPARTMENT | | | | | | | |
|---------------------------------------|-----------|---|-----------|-----------|-----------|-----------|-----------|
| 2017-18 HOURLY WAGE SCHEDULE | | | | | | | |
| Exempt Positions | | | | | | | |
| CLASSIFICATION* | | STEP | | | | | |
| | | A | B | C | D | E | F |
| CHIEF (40-hr Work Week) | Hourly | \$59.10 | \$62.05 | \$65.15 | \$68.41 | \$71.83 | \$75.42 |
| | Monthly | \$10,244 | \$10,755 | \$11,293 | \$11,858 | \$12,451 | \$13,073 |
| | Annual | \$122,928 | \$129,064 | \$135,512 | \$142,293 | \$149,406 | \$156,874 |
| | | | 4.99% | 5.00% | 5.00% | 5.00% | 5.00% |
| | | | | | | | |
| | | STEP | | | | | |
| | | A | B | C | D | E | F |
| BATTALION CHIEF (40-hr Work Week) | Hourly | \$49.38 | \$51.85 | \$54.42 | \$57.13 | \$59.98 | \$62.98 |
| | Monthly | \$8,559 | \$8,987 | \$9,433 | \$9,903 | \$10,397 | \$10,917 |
| | Annual | \$102,710 | \$107,848 | \$113,194 | \$118,830 | \$124,758 | \$130,998 |
| | | | 5.00% | 4.96% | 4.98% | 4.99% | 5.00% |
| Cost of Living Adjustment (COLA): | 4.15% | (2.25% to offset elimination of EPMC plus 1.9% CPI-W) | | | | | |
| Yearly hours for 40 hour week = 2,080 | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Fire Chief | \$149,406 | | | | | | |
| Battalion Chief | \$118,830 | | | | | | |

Fire Department Capital Equipment Needs

| Description | FY 17/18 | FY 18/19 | FY 19/20 | FY 20/21 | FY 21/22 | DEFERRED PROJECTS | TOTAL PROJECT COST |
|--|------------------|------------------|-------------------|------------------|-------------|-------------------|---------------------|
| Fire Department Improvements & Equipment Purchases | | | | | | | |
| Station 50 Alert System (Confire JPA Requirement) | \$ 16,200 | | | | | | \$ 16,200 |
| Repair Walls North Side of Station 50 | \$ 1,800 | | | | | | \$ 1,800 |
| Replace Steel Door at Station 51 | \$ 500 | | | | | | \$ 500 |
| Paint/Waterproof Exterior Brick Wall Station 50 | \$ 1,500 | | | | | | \$ 1,500 |
| Replace Furniture at Station 50 "Desk" | \$ 1,000 | | | | | | \$ 1,000 |
| Command Tablets | \$ 5,000 | | | | | | \$ 5,000 |
| Repaint Interior and Repair Drywall Station 50 & 51 | \$ 1,800 | | | | | | \$ 1,800 |
| Breathing Apparatus Bottle Replacement | \$ 4,000 | | | | | | \$ 4,000 |
| Replace Staff Vehicle (2000 Dodge) | \$ 50,000 | | | | | | \$ 50,000 |
| Replace Staff Vehicle (2003 Dodge) | | | \$ 50,000 | | | | \$ 50,000 |
| Replace 1999 Type 1 KME Engine (E-51) | | | | | | \$ 450,000 | \$ 450,000 |
| Replace Concrete Aprons at Station 50 and Station 51 | | | | \$ 25,000 | | | \$ 25,000 |
| Replace 1989 Chevrolet Plow Truck | | | | | | \$ 42,000 | \$ 42,000 |
| Replace 2003 Type 1 KME Engine (E-50) | | | | | | \$ 450,000 | \$ 450,000 |
| Replace (2005 Chevrolet Utility) | | | | \$ 50,000 | | | \$ 50,000 |
| Breathing Apparatus Replacement | | \$ 77,000 | \$ 77,000 | | | | \$ 154,000 |
| Fire Department Subtotal | \$ 81,800 | \$ 77,000 | \$ 127,000 | \$ 75,000 | \$ - | \$ 942,000 | \$ 1,302,800 |
| Ambulance Department Improvements & Equipment Purchases | | | | | | | |
| Replace Panasonic Toughbook Lap Top Computers | \$ 4,300 | \$ 4,300 | | | | | \$ 8,600 |
| Replace Zoll M Series Monitors | \$ 25,000 | \$ 25,000 | \$ 25,000 | | | | \$ 75,000 |
| Replace MA 50A (2007 Chevrolet) | | | | | | \$ 190,000 | \$ 190,000 |
| Replace MA 51 (2007 Chevrolet) | | | | | | \$ 190,000 | \$ 190,000 |
| Ambulance Department Subtotal | \$ 29,300 | \$ 29,300 | \$ 25,000 | \$ - | \$ - | \$ 380,000 | \$ 463,600 |
| | | | | | | TOTAL | \$ 1,766,400 |