



Service Availability Application



PLEASE ALLOW 2-4 WEEKS PROCESSING TIME

WATER/WASTEWATER CONNECTION FEE SUBJECT TO CHANGE

General Information:

Date: _____ ACCOUNT# _____
 Owner Name: _____ Owner Phone: _____
 Mailing Address: _____ Owner Email: _____
 City/State/Zip: _____ Special Instructions: _____
 Contact Name: _____ Contact Phone: _____
 Tract _____ Lot _____ Block _____ APN#: _____
 Property Address: _____

Type of Property: (Check one)	Type of Construction: (Check one)
<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	<input type="checkbox"/> New Construction <input type="checkbox"/> Remodel/Addition <input type="checkbox"/> Existing Improvements

Checklist:	Date Received / Initials	Payment:
Verified Ownership	_____	\$50.00 Water & Sewer Check/rcpt# _____
Owner's Agent Form	_____	\$75.00 Fire Department Check/rcpt# _____
Plot Plan (Site Plan)	_____	
Construction Plans	_____	

Field Study

Water Service Field Study:

Size of Main _____ Location of Main _____
 Served by Hydro Tank? Yes No - With Easement? Yes No –
 Static Water Pressure _____ Zone _____ Estimated Meter Size _____
 Proposed Existing Meter Location _____
 Lateral Size/Material _____
 Backflow Device Required _____ Backflow Device Location _____

Wastewater Service Field Results:

Size of Main _____ Location of Main _____
 GRAVITY or Pump _____ With Easement? Yes No
 Proposed Existing Location of Connection _____
 Building Lateral Size & Materials _____
 Cleanout/Backflow Device _____ Location _____

Property Easements:

North _____ South _____ East _____ West _____ Other _____

Encroachment Permit Required? Yes No

Notes: _____

Plan Requirements

The customer must complete the Service Availability Application.

Plans must include:

- Two sets of plans, which are a minimum of 11 x 17 inches
- Legal owner’s name and phone number
- Lot, Block and Tract
- Address **They must receive an address from County**
- Assessor’s Parcel Number
- Minimum scale 1”=10’
- Lot Dimensions
- Names of surrounding streets
- Distance to structures on adjacent lots, if structures are less than 30 feet from construction (including, but not limited to existing or proposed neighboring properties including homes, barns, garages, sheds, wells, outhouses etc.)
- Topographical Survey including points of access
- Square Footage
 - New Construction – all livable and non-livable/residential storage
 - Addition- Existing and Proposed
- Additions-floor plans for the existing structure

Plan Check Fees:

\$75 Fire

\$50 Water and Sewer

We are able to issue one without the other, if that is what County is asking for.

Fire Sprinkler Plans will be an additional \$75

- Letters take 3 week for processing
- Only the owner may pick up the set of Letters. An agent must provide the District with a notarized Letter of Authorization from owner to pick up plans.

Your signature on this application constitutes your agreement to comply with District Rules and Regulations for Water and Wastewater Services.

Applicant Signature:_____Date:_____

Applicant Print Name:_____

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