



RUNNING SPRINGS WATER DISTRICT  
A MULTI-SERVICE INDEPENDENT SPECIAL DISTRICT

31242 Hilltop Boulevard • P.O. Box 2206  
Running Springs, CA 92382

**AMENDED**

TO: BOARD OF DIRECTORS                      DATE POSTED:                      OCTOBER 21, 2013

RE: SPECIAL BOARD MEETING                      FROM:                      BOARD SECRETARY

A Special Meeting of the Board of Directors of the Running Springs Water District will be held on Wednesday, October 23, 2013, at the hour of 9:00 A.M. at the District Office located at 31242 Hilltop Boulevard, Running Springs, California. This agenda was posted prior to 5:00pm on October 21, 2013 at the Running Springs Water District Office and Website.

The Board may take action on any item on the agenda, whether listed as an action item or as an information item.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Joan C. Eaton, Board Secretary at (909) 867-2766 at least 48 hours before the meeting, if possible.

Copies of documents provided to members of the Board for discussion in open session may be obtained from the District at the address indicated above.

**AGENDA**

1. Call Meeting to Order and Pledge of Allegiance
2. Recognize and Hear From Visitors/Public Comment
3. Public Hearing and Consideration to Allow or Overrule any or all Objections or Protests to the Proposed Removal of Weeds and/or Wastes that have been Declared as a Public Nuisance

**Page 4**

- A. Open Public Hearing;
- B. Fire Chief's Report;
- C. Written Objections or Protests;
- D. Oral Objections or Protests;
- E. Board Discussion;
- F. Close Public Hearing;
- G. Consider allowing or overruling any or all objections or protests to the proposed removal of weeds and/or wastes that have been declared a public nuisance, whereupon the Board of Directors shall acquire jurisdiction to proceed and perform the work of removing the public nuisance (**Motion Required**).

October 23, 2013 Special Board Meeting Agenda  
Posted October 17, 2013

4. Approval of Consent Items – The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion unless an item is withdrawn by a Board Member for questions or discussion. Any person wishing to speak on the consent agenda may do so by raising his/her hand and being recognized by the Board President.
  - A. Approval of Minutes for September 18, 2013 Regular Board Meeting **Page 10**
  - B. Approval of Minutes for October 7, 2013 Special Board Meeting **Page 21**
  - C. Ratify September 2013 Expenditures **Page 24**
  
5. Action Items – The following action items will be considered individually and each **require a motion** by the Board of Directors for action.
  - A. Consider Adopting Resolution No. 14-13 Approving Commitments of Fire Department Fund Balances Under GASB 54 **Page 30**  
(Presenter: Ryan Gross, General Manager)
  
  - B. Consider Request from the San Bernardino Mountains Land Trust to be exempted from Running Springs Water District Availability Charges on four parcels of the Coyote Rock property in the Rimwood area **Page 38**  
(Presenter: Ryan Gross, General Manager)
  
  - C. Consider Request from Arrowbear Park County Water District for Increased Cost Share Amount for the Sewer Lift Station Interconnection **Page 40**  
(Presenter: Ryan Gross, General Manager)
  
  - D. Consider Adopting Resolution No. 15-13 Designating Applicant's Agent for the State of California Office of Emergency Services **Page A-1****  
**(Presenter: Ryan Gross, General Manager)**
  
6. Information Items – The following information items do not require any action by the Board of Directors and are for informational purposes only.
  - A. Quarterly Investment Report **Page 44**  
(Presenter: Ryan Gross, General Manager)
  
  - B. Quarterly Budget/Financial Update **Page 48**  
(Presenter: Ryan Gross, General Manager)
  
  - C. Health Reimbursement Arrangement (HRA) & Flexible Spending Account (FSA) Alternatives to District Medical Expense Reimbursement Plan **Page 69**  
(Presenter: Ryan Gross, General Manager)
  
7. Monthly Reports from Management

October 23, 2013 Special Board Meeting Agenda  
Posted October 17, 2013

- A. Water Division Report **Page 71**  
(Presenter: Randy Bobroff, Water Division Supervisor)
  
- B. Wastewater Treatment Division Report **Page 74**  
(Presenter: Trevor Miller, Wastewater Treatment Division Supervisor)
  
- C. Wastewater Collection Division Report **Page 76**  
(Presenter: Isaiah Hall, Wastewater Collection Division Supervisor)
  
- D. Fire Department Report **Page 78**  
(Presenter: Tony Grabow, Fire Chief)
  
- E. Administration Report **Page 86**  
(Presenter: Joan Eaton, Administration Division Supervisor)
  
- F. General Manager's Report **Page 88**  
(Presenter: Ryan Gross, General Manager)
  
- 8. Report from Legal Counsel  
(Presenter: Mike Riddell, General Counsel)
  
- 9. Board Member Comments
  
- 10. Meeting Adjournment

UPCOMING MEETINGS: REGULAR BOARD MEETING NOVEMBER 20, 2013 6:00 P.M.

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION  
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE Board of Directors OF THE Running Springs Water District  
(Governing Body) (Name of Applicant)

THAT Ryan Gross, General Manager, OR  
(Title of Authorized Agent)

Brian Thomas, District Engineer, OR  
(Title of Authorized Agent)

Joan Eaton, Board Secretary  
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the Running Springs Water District, a public entity  
(Name of Applicant)

established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the Board of Directors, a public entity established under the laws of the State of California,  
(Name of Applicant)

hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

**Please check the appropriate box below:**

This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

This is a disaster specific resolution and is effective for only disaster number(s) \_\_\_\_\_

Passed and approved this 23rd day of October, 20 13

Kenneth Ayers, Board President  
(Name and Title of Governing Body Representative)

Michael Terry, Board Vice President  
(Name and Title of Governing Body Representative)

Pamela Bennett, Director and Ed Brittain, Director  
(Name and Title of Governing Body Representative)

**CERTIFICATION**

I, Joan C. Eaton, duly appointed and Board Secretary of  
(Name) (Title)

Running Springs Water District, do hereby certify that the above is a true and correct copy of a  
(Name of Applicant)

Resolution passed and approved by the Board of Directors of the Running Springs Water District  
(Governing Body) (Name of Applicant)

on the 23rd day of October, 20 13.

\_\_\_\_\_  
(Signature)

Secretary to the Board of Directors  
(Title)