

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
APRIL 27, 2016**

The Regular Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, April 27, 2016 at the hour of 9:00 A.M. and continued to May 11, 2016 at 10:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California.

The following Directors were present on April 27, 2016:

Pamella Bennett, Vice-President
Mike Terry, Director
Everett "Ed" Brittain, Director

The following Directors were absent on April 27, 2016:

Kenneth Ayers, President
Henry Heredia, Director

Also present on April 27, 2016 were the following:

Ryan Gross, General Manager
Randy Bobroff, Water Division Supervisor
Isaiah Hall, Wastewater Collections Division Supervisor
Trevor Miller, Wastewater Treatment Division Supervisor
George Corley, Fire Chief
Mike Vasquez, Fire Battalion Chief
Mike Riddell, Legal Counsel, Best, Best & Krieger

Visitors Present:

N/A

The following Directors were present on May 11, 2016:

Kenneth Ayers, President
Pamella Bennett, Vice-President
Mike Terry, Director
Henry Heredia, Director
Everett "Ed" Brittain, Director

Also present on May 11, 2016 were the following:

Ryan Gross, General Manager
Joan C. Eaton, Secretary/Treasurer/Administration Supervisor
Trevor Miller, Wastewater Treatment Division Supervisor
Mike Riddell, Legal Counsel, Best, Best & Krieger

Visitors Present:

N/A

Upon motion by Vice President Bennett, second by Director Terry and carried by a 3 to 0 vote, the Board of Directors introduced Ordinance No. 45, Authorizing an Availability Charge for Fire Suppression Service and waived the first reading.

C. Consider Providing Additional Direction to Staff on Draft Upstream User Agreements

No action taken and no additional direction was given on April 27, 2016. The meeting was continued to a later date and called back to order on May 11, 2016 at 10:01 A.M. Discussion continued on the upstream sewer user agreements. The Board provided additional direction to staff including obtaining plans and schedules from Arrowbear and CSA 79 on reducing their sewer infiltration and inflow and following the District's existing policy for outside sewer service.

D. Consider Adopting Resolution No. 06-16, authorizing the execution of an installment sale agreement with Municipal Finance Corporation to finance a portion of the cost for replacement of Medical Aid Ambulance 51A

Upon motion by Director Brittain, second by Director Terry and carried by a 3 to 0 vote, RESOLUTION NO. 06-16, AUTHORIZING THE EXECUTION OF AN INSTALLMENT SALE AGREEMENT WITH MUNICIPAL FINANCE CORPORATION TO FINANCE A PORTION OF THE COST FOR REPLACEMENT OF MEDICAL AID AMBULANCE 51A, was adopted (Resolution No. 06-16 is on file in the District office).

E. Consider Accepting Proposal for Fiscal Year 2015/2016 Financial Audit Services

Upon motion by Director Brittain, second by Director Terry and carried by a 3 to 0 vote, the Van Lant & Fankhanel, LLP proposal for Fiscal Year 2015/2016 Financial Audit Services was accepted in the amount of \$22,500.

F. Consider Authorizing Expenditure for Automatic Meter Reading Phase 1 AND Authorize the General Manager to Execute the Appropriate Agreement Approved by District Legal Counsel

Upon motion by Director Bennett, second by Director Brittain and carried by a 3 to 0 vote, the Board of Directors authorized the expenditure of \$42,192.10 for automatic meter reading phase 1 and authorized the General Manager to execute the appropriate agreement approved by District Legal Counsel.

G. Consider Adopting Resolution No. 07-16, Identifying the Terms and Conditions for the Fire Department Response Away from their Official Duty Station and Assigned to an Emergency Incident


10. Meeting Adjourned to a Later Date of May 11, 2016

At 11:14 A.M., the meeting was adjourned to a later date on May 11, 2016 at 10:00 A.M. On May 11, 2016 the continued meeting was adjourned at 12:15 P.M.

Respectfully Submitted,



President, Board of Directors
Running Springs Water District



Secretary of the Board of Directors
Running Springs Water District
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ASSISTANT