

**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF DIRECTORS RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
SEPTEMBER 14, 2016**

The Special Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, September 14, 2016 at the hour of 9:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California.

The following Directors were present:

Kenneth Ayers, President
Pamella Bennett, Vice-President
Everett “Ed” Brittain, Director
Mike Terry, Director

Also present were the following:

Ryan Gross, General Manager
Joan C. Eaton, Board Secretary/Treasurer/Administration Supervisor
Ward Simmons, Legal Counsel, Best, Best & Krieger
Trevor Miller, Wastewater Treatment Division Supervisor

No Visitors Present

MEETING MINUTES

AGENDA ITEMS

1. Call Meeting to Order and Pledge of Allegiance

The meeting was called to order at 9:04 A.M. by President Ayers who also led the assembly in the pledge of allegiance to the flag.

2. Recognize and Hear From Visitors/Public Comment

No visitors were present.

3. Action Items

A. Consider Adopting Resolution No. 16-16, Finding that Certain Properties Located in the District Constitute a Public Nuisance and Ordering Notification to Property Owners and Setting a Public Hearing

Manager Gross stated this action is procedural and the next step in the Fire Department’s Annual Hazard Abatement program. Resolution No. 16-16 sets the second public hearing

that will be held on October 19, 2016 with the first public hearing set for September 21, 2016.

Upon **motion** by Director Brittain, **second** by Vice-President Bennett and **carried by a 4 to 0 vote**, Resolution No. 16-16, Finding That Certain Properties Located in the District Constitute a Public Nuisance and Ordering Notification to Property Owners and Setting a Public Hearing, was adopted. (Resolution No. 16-16 is on file in the District office).

B. Consider Authorizing Staff to Post a Notice of Vacancy for the Board of Directors Seat Due to the Resignation of Director Heredia

Director Henry Heredia resigned on August 18, 2016 and the Board discussed options available for filling the vacancy as set forth in Government Code Section 1780. President Ayers confirmed the Board would like to fill the seat by appointment and they have until October 17, 2016 to take action. The District will post a Notice of the Vacancy in the local newspapers, on the District website and in three conspicuous places within the District at least fifteen (15) days prior to the appointment. Candidates will be considered and may be appointed at a Special Board Meeting on October 7, 2016. The person appointed to fill the vacancy will serve until November 2017, when Director Heredia's term expires.

Upon **motion** by Director Terry, **second** by President Ayers and **carried by a 4 to 0 vote**, Authorizing Staff to Post a Notice of Vacancy for the Board of Directors Seat Due to the Resignation of Director Heredia, was approved.

4. Closed Session

- A. Conference With Legal Counsel – Anticipated Litigation. Significant Exposure to litigation pursuant to Paragraph (2) of Subdivision (d) of Section 54956.9. Number of cases: One**

5. Open Session

- A. The Board and/or Legal Counsel will report any action taken in closed session.**

The Board came out of closed session at 10:50 A.M. with no reportable action.

6. General Manager's Report

No report.

7. Board Member's Comments

No report.

8. Meeting Adjournment

The meeting was adjourned at 10:56 A.M.

Respectfully Submitted,

Pamela Bennett

Vice- President, Board of Directors
Running Springs Water District

Jan C. Cota

Secretary of the Board of Directors
Running Springs Water District