

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
APRIL 19, 2017**

The Regular Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, April 19, 2017 at the hour of 9:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California.

The following Directors were present:

Pamella Bennett, Vice-President
Errol Mackzum, Director
Tony Grabow, Director

Directors Kenneth Ayers and Mike Terry were absent

Also present were the following:

Ryan Gross, General Manager
Joan C. Eaton, Board Secretary/Treasurer/Administration Supervisor
George Corley, Fire Chief

Visitors Present:

Gerhard Hilgenfeldt, Running Springs Resident
Ananda Foerch, Mountain News Reporter

MEETING MINUTES

AGENDA ITEMS

1. Call Meeting to Order and Pledge of Allegiance

The meeting was called to order at 9:03 A.M. by Vice-President Bennett and Director Mackzum led the assembly in the pledge of allegiance to the flag.

2. Recognize and Hear From Visitors/Public Comment

No public comments.

3. Approval of Consent Items

A. Approve Meeting Minutes

B. Ratify March 2017 Expenditures

Manager Gross reported on the District process and facilities regarding purchased water from the Crestline Lake Arrowhead Water Agency (CLAWA)

Upon **motion** by Director Mackzum, **second** by Director Grabow and **carried by a 3 to 0 vote**, the Consent Items were approved.

4. Action Items

A. Consider Appointing Ad-Hoc Committee for CSA 79 Consolidation Review

Manager Gross reported on consideration of consolidation with CSA 79 stating a meeting will be scheduled with all concerned parties. Discussion continued and President Ayers and Director Grabow were appointed to the Ad-Hoc Committee for CSA 79 Consolidation review. For the record, the last Ad Hoc Committee for CSA 79 Consolidation was in Fiscal Year 2012/2013 with Directors Ayers and Bennett that was later dissolved.

Upon **motion** by Director Mackzum, **second** by Director Bennett and **carried by a 3 to 0 vote**, Directors Ayers and Grabow were appointed to the Ad-Hoc Committee for CSA 79 Consolidation review.

B. Consider Accepting a Proposal from Tom Dodson and Associates for Assistance with the State Water Resources Control Board Clean Water State Revolving Fund Environmental Compliance Requirements

Manager Gross reported on the Automatic Meter Reading (AMR) project with funding through the State Water Resources Control Board Clean Water State Revolving Fund (CWSRF) program. The CWSRF requires a CEQA plan which includes environmental compliance requirements. Discussion continued and District staff requested that the Board accept a proposal from Tom Dodson and Associates in the amount of \$19,610 and authorize the General Manager to sign a professional services contract for assistance with the CWSRF environmental requirements. Manager Gross noted there was a typographical error in the contract that has been corrected.

Upon **motion** by Director Grabow, **second** by Director Mackzum and **carried by a 3 to 0 vote**, the Proposal from Tom Dodson and Associates for Assistance with the State Water Resources Control Board Clean Water State Revolving Fund Environmental Compliance Requirements and Authorize the General Manager to Sign a Professional Services Contract, was approved.

C. Consider Declaring 1995 Ford E-350 Van Ambulance (MA 51A) as Surplus and Authorize Staff to Dispose of Property.

Chief Corley recommended that the Board consider the 1995 Ford E-350 Ambulance (MA 51A) surplus property and authorize staff to dispose of the vehicle in a resale auction process. The vehicle no longer meets the needs of the District and has been replaced by a 2016 Ford F450 Ambulance (MA 50). Chief Corley confirmed the equipment is not up to current standards.

Upon **motion** by Director Grabow, **second** by Director Mackzum and **carried by a 3 to 0 vote**, Declaring 1995 Ford E-350 Van Ambulance (MA 51A) as Surplus and Authorize Staff to Dispose of Property, was approved.

5. Information Items

A. Quarterly Budget Financial Report

Manager Gross reported on the Quarterly Budget Financial Summary as of March 31, 2017 that compares the current year to prior year, statement and changes in net position, liquidity ratio and budget report summary. Discussion continued regarding the financial reserves, liquidity ratio, District budget, and goals of the District with Manager Gross saying the District is heading in the right direction and a Cash Flow Projection report will be presented at the April 25, 2017 Finance Committee Meeting. Manager Gross confirmed that as of February 15, 2017, the District stopped purchasing outside water because District wells are producing more than the demand. Chief Corley then reported on Fire Department salaries and reimbursements for mutual aid. Manager Gross confirmed the District will soon receive the second installment property tax revenue for the Fire Department.

B. Quarterly Investment Report

The Local Agency Investment Fund Remittance Advice ending March 31, 2017 was presented with an interest rate of 0.78% and \$3,843.26 interest earned.

C. Water Production and Precipitation Report

Manager Gross reported on water production saying January 2017 the District received 24.35 inches which was more water received then the 2015 calendar year.

6. General Manager's Report

The Finance Committee will be meeting to review the Water/Administration Budgets.

7. Report from Legal Counsel

No report available

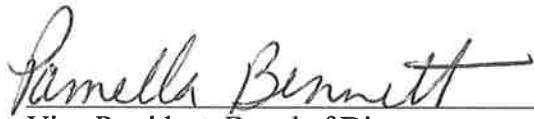
8. Board Member Comments

No comments were made

9. Meeting Adjournment

The meeting was adjourned at 9:42 A.M.

Respectfully Submitted,



Vice-President, Board of Directors
Running Springs Water District



Secretary of the Board of Directors
Running Springs Water District