

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS RUNNING SPRINGS WATER DISTRICT  
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA  
OCTOBER 18, 2017**

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The Regular Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, October 18, 2017 at the hour of 9:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California.

The following Directors were present:

Pamella Bennett, Vice-President  
Mike Terry, Director  
Errol Mackzum, Director  
Tony Grabow, Director

President Ken Ayers was absent

Also present were the following:

Ryan Gross, General Manager  
Joan C. Eaton, Board Secretary/Treasurer/Administration Supervisor  
George Corley, Fire Department Chief  
Piero C. Dallarda, Attorney, Best, Best & Krieger

Visitors Present:

Gerhard Hilgenfeldt, Running Springs Resident  
Bruce Daniels, Running Springs Resident

**MEETING MINUTES**

**AGENDA ITEMS**

**1. Call Meeting to Order and Pledge of Allegiance**

The meeting was called to order at 9:02 A.M. by Vice-President Bennett and Director Mackzum led the assembly in the pledge of allegiance to the flag.

**2. Recognize and Hear From Visitors/Public Comment**

The visitors were introduced for the record.

**A. Special Presentation by Bruce Daniels**

Mr. Daniels conducted a power point presentation regarding a proposed inter-mountain trail system as part of a tourism and recreation implementation strategy. Mr. Daniels' presentation identified the Running Springs Area as one of the competitive projects.

Director Mackzum expressed concerns with increasing tourism on the mountain saying there are various crisis issues that need to be addressed. Discussion continued and no action was taken.

**3. Approval of Consent Items**

**A. Approve Meeting Minutes**

**B. Ratify Expenditures and Cash Summary**

Upon motion by Director Terry, second by Director Mackzum and carried by a 4 to 0 vote, the Consent Items were approved.

**4. Information Items**

**A. Quarterly Budget/Financial Update**

Manager Gross reported on the Fire Department Reserve Fund Balance with Chief Corley providing information on the Ground Emergency Medical Transportation (GEMT), Out of Area Assignments and Cal Fire Assignment Coverage Revenues. Regarding Fire Department overtime, Manager Gross confirmed the Department is not able to budget for unexpected overtime with Chief Corley saying the Department is receiving approximately 35% to 40% over cost from Cal Fire to staff the engine. Manager Gross provided the District Financial Summary that includes fund balances, net position and liquidity ratio and the quarterly budget report indicating actual revenues and expense for all District Divisions as of September 30, 2017.

**B. Quarterly Investment Report**

The Local Agency Quarterly Investment Report indicates the interest earned for the quarter ending September 30, 2017 was 1.07%.

**5. Closed Session**

**A. Conference with Legal Counsel – Anticipated Litigation Significant Exposure to litigation pursuant to Paragraph (2) of subdivision (d) of Section 54956.9 Number of cases: One**

Upon motion by Director Grabow, second by Director Terry and carried by a 4 to 0 vote, the Board moved to Closed Session at 9:55 A.M. by the following roll call.

Errol Mackzum – Aye  
Pamella Bennett – Aye  
Tony Grabow – Aye  
Mike Terry - Aye

**6. Open Session**

**A. The Board and/or Legal Counsel will report any action taken in Closed Session**

The Board reconvened in open session at 11:35 A.M. and Attorney Dallarda stated the Board met in closed session pursuant to Government Code Section 54956.9 to discuss anticipated litigation and at this time, there was no reportable action from closed session.

**7. General Manager's Report**

Manager Gross reported on water production saying the Ayers Acres Well remains at the twenty (20) gallon per minute range in production.

The Wastewater Treatment Plant staff are working to upgrade the Membrane Bioreactor (MBR) 1 and expect it to be on line the 1<sup>st</sup> week of November. Manager Gross said the Air Quality Management District (AQMD) permit amendment fee was \$4,000.

Manager Gross reported that the Downtown Sewer Slip Lining Project was completed without a hitch.

The Fiscal Year 2016/2017 Audit Presentation will be conducted during the November Board Meeting.

**8. Report From Legal Counsel**

None

**9. Board Member's Comments**


None

**10. Meeting Adjournment**

Upon motion by Director Mackzum, second by Director Terry and carried by a 4 to 0 vote, the meeting was adjourned at 11:37 A.M.

Respectfully Submitted,

  
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President, Board of Directors  
Running Springs Water District

  
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Secretary of the Board of Directors  
Running Springs Water District