

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
DECEMBER 19, 2018**

The Regular Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, December 19, 2018 at the hour of 9:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California.

The following Directors were present:

Tony Grabow, President
Errol Mackzum, Vice-President
Mike Terry, Director
Mark Acciani, Director
Bill Conrad, Director

Also present were the following:

Ryan Gross, General Manager
Joan C. Eaton, Board Secretary/Treasurer/Administration Supervisor
Ward Simmons, Legal Counsel, Best, Best & Krieger
Mike Vasquez, Fire Department Battalion Chief
George Corley, Fire Department Chief

Visitors Present:

Gerhard Hilgenfeldt, Running Springs Resident

MEETING MINUTES

AGENDA ITEMS

1. Call Meeting to Order and Pledge of Allegiance

The meeting was called to order at 9:02 A.M. by President Grabow who also led the assembly in the pledge of allegiance to the flag.

The Board of Directors were introduced for the record.

2. Recognize and Hear From Visitors/Public Comment

No comments from visitors.

3. Election of Officers and Appointment of Standing Committees – Pursuant to Section 2.5 of the Running Springs Water District’s Resolution No. 14-17, Board Policy Manual, at the first Board meeting following each District General Election, the Board shall convene and shall elect one of its members as President and one of its members as Vice-

President, and Appoint Members to the Finance and Personnel Committees with each to serve a two-year term.

Board Policy states the Board of Directors shall appoint a new President, Vice-President and Committee members following each District General Election.

Upon **motion** by Director Mackzum, **second** by Director Conrad and **carried by a 5 to 0 vote**, Tony Grabow was elected President of the Board.

Upon **motion** by Director Conrad, **second** by Director Terry and **carried by a 5 to 0 vote**, Director Mackzum was elected Vice-President of the Board.

Upon **motion** by Director Terry, **second** by Director Mackzum and **carried by a 5 to 0 vote**, Errol Mackzum and Bill Conrad were appointed to the Finance Committee.

Upon **motion** by Director Grabow, **second** by Director Conrad and **carried by a 5 to 0 vote**, Mark Acciani was appointed as an alternate member of the Finance Committee.

Upon **motion** by Director Mackzum, **second** by Director Conrad and **carried by a 5 to 0 vote**, Mike Terry and Tony Grabow were appointed to the Personnel Committee.

4. Approval of Consent Items

A. Approve November 14, 2018 Special Board Meeting Minutes

B. Ratify November 2018 Expenditures

Manager Gross referenced the Cash Summary report saying the District received approximately \$760,000 in additional property tax revenue that would increase the Fire Department fund balance. Chief Corley clarified the CalFire Mutual Aid program and discussion continued regarding Assessment District No. 10 Administrative costs.

Upon **motion** by Director Mackzum, **second** by Director Terry and **carried by a 5 to 0 vote**, the Consent Items were approved.

5. Action Items

A. Consider Adoption of Resolution No. 21-18, Commending Mike Milliorn for his Service as a Director

Upon **motion** by Director Mackzum, **second** by Director Terry and **carried by a 5 to 0 vote**, Resolution No. 21-18, Commending Mike Milliorn for his service as a Director, was adopted. (RESOLUTION NO. 21-18 ON FILE IN THE DISTRICT OFFICE)

B. Consider Approving Construction Contract for Hazard Abatement

Chief Corley and Manager Gross reported on the 2018 Hazard Abatement Program and requested the Board consider awarding a construction contract to GM Excavating for their bid of \$16,000 and said the project will be funded from the Fire Department Operating Reserve Fund. Chief Corley said the fees are charged back to the property owner and he stated the Fire Department has collected approximately \$8,000 in Hazard Abatement revenue in Fiscal Year 2017/18. Director Acciani suggested the District notify new property owners of the Hazard Abatement Program through local resources and discussion continued. Manager Gross confirmed that the San Bernardino County database provides property information and he said District customer records are maintained confidentially.

Upon motion by Director Conrad, second by Director Acciani and carried by a 5 to 0 vote, Awarding a Construction Contract for the 2018 Hazard Abatement Project to GM Excavating for their bid of \$16,000, Authorizing the General Manager to Execute the Contract and Approve Change Orders for the Project not to Exceed 15% of the Original Construction Contract Amount, was approved.

C. Update on CSA-79 Wastewater Transportation, Treatment and Disposal Agreement and Potential Annexation

Manager Gross reported on the CSA-79 Wastewater Transportation Agreement recommending consideration and approval of minor revisions and he requested direction on potential annexation. The draft agreement is scheduled to go before the County Board of Supervisors on January 22, 2019 and a draft Fiscal Analysis for CSA-79 Reorganization from the County Board of Supervisor's office was reviewed by the District in November, 2018. Discussion continued regarding potential annexation of CSA-79 for wastewater service and Manager Gross said Raftelis Financial Consultants, Inc. will conduct the District Rate Study that includes an option to review annexation with CSA-79. The Finance Committee will also meet at a future date to discuss possible annexation.

Upon motion by Director Mackzum, second by Director Conrad and carried by a 5 to 0 vote, Manager Gross was authorized to execute the CSA-79 Wastewater Transportation, Treatment and Disposal Agreement document.

6. Information Items

A. Water Production and Precipitation Report

Manager Gross reported on the water production and precipitation report stating water production is down approximately 18% from 2013. The District is exploring additional wells sites.

7. General Manager's Report

Manager Gross reported on the proposed Pali Mountain Camp Property annexation saying the Local Agency Formation Commission (LAFCO) hearing is continued until January 16, 2019. Manager Gross also reported on the upcoming District Rate Study to be conducted by Raftelis Financial Consultants and discussion continued.

Manager Gross said District staff will draft an Opt-Out Agreement regarding the Automated Meter Reading (AMR) system.

8. Report From Legal Counsel

Attorney Simmons reported on the State Water Project that imports water to the Crestline Lake-Arrowhead Water Agency (CLAWA) and he said CLAWA recently voted to extend their supply contract with the Department of Water Resources.


9. Board Member Comments/Meetings

The January Board Meeting and Workshop will be rescheduled to January 22, 2018 at 9:00 A.M.

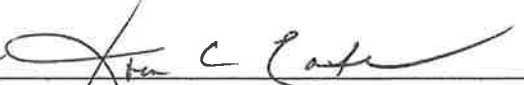
10. Meeting Adjournment

The meeting was adjourned at 10:37 A.M.

Respectfully Submitted,



Vice-President, Board of Directors
Running Springs Water District



Secretary of the Board of Directors
Running Springs Water District