

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
RUNNING SPRINGS WATER DISTRICT  
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA  
FEBRUARY 19, 2020**

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A Regular Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, February 19, 2020 at the hour of 2:00 P.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California.

The following Directors were present:

Tony Grabow, President  
Errol Mackzum, Vice-President  
Mike Terry, Director  
Bill Conrad, Director  
Mark Acciani, Director

Also present were the following:

Ryan Gross, General Manager  
Amie R. Crowder, Board Secretary/Treasurer/Administration Supervisor  
Mike Vasquez, Fire Chief  
Cindy Strebel, Battalion Fire Chief

Visitors Present:

Denise Acciani, Running Springs Resident

**MEETING MINUTES**

**AGENDA ITEMS**

**1. Call Meeting to Order and Pledge of Allegiance**

The Running Springs Water District Regular Board Meeting was called to order at 2:00 P.M. by President Tony Grabow and Fire Battalion Chief Cindy Strebel led the assembly in the pledge of allegiance to the flag.

**2. Recognize and Hear from Visitors/Public Comment**

The visitors introduced themselves for the record.

**3. Approval of Consent Items**

**A. Approve Meeting Minutes**

**B. Ratify Expenditures and Cash Summary**

Upon **motion** by Director Terry, **second** by Vice-President Mackzum and **carried by a 5 to 0 vote**, the Consent Items were approved.

#### 4. Action Items

The following action items will be considered individually, and each **require a motion** by the Board of Directors for action.

##### A. Consider Approving Amendment of Leachate Disposal Contract with the County of San Bernardino

General Manager Gross presented the contract with the County of San Bernardino to continue accepting leachate waste from Heaps Peak Transfer Station. Gross continued to explain that this is the first of two 5-year extension options; and, outlined the favorable financial impact this has had on the District. The future revenue is expected to be close to zero as the County has installed a new leachate treatment system. The District is serving as the contingency in the event that the County has issues with their treatment system or prolonged wet weather events result in the need to dispose of their leachate at the District. Further discussion continued.

Upon **motion** by Vice-President Mackzum, **second** by President Grabow and **carried by a 5 to 0 vote**, Approving Amendment of Leachate Disposal Contract with the County of San Bernardino was approved.

##### B. Consider Ratifying InfoSend Master Service Agreement

Manager Gross presented the InfoSend Master Service Agreement for processing, printing, and mailing the District's utility bills. Manager Gross outlined the significant cost savings this would provide to the District in both labor and postage. In addition, the breakdown of fees was reviewed, which was outlined on page 34 of the Board Packet. Further discussion continued.

Upon **motion** by Director Conrad, **second** by Director Acciani and **carried by a 5 to 0 vote**, Ratifying InfoSend Master Service Agreement was approved.

##### C. Consider Authorizing Staff to Reimburse the Department of Health Care Services (DHCS) for Overpayment of Ground Emergency Medical Transportation (GEMT) Medi-Cal Reimbursement Costs

Fire Chief Mike Vasquez presented that the Running Springs Water District became a participant in the GEMT Supplemental Reimbursement Program in the Fall of 2015. This program allows Ambulance Transport Agencies to offset the uncompensated transport costs of Medi-Cal Managed Care, Affordable Health Care (ACA) and non-ACA transports. The program has provided supplemental funding to the Fire Department. Fire Chief

Vasquez continued to share that during a recent audit, it was found that the Running Springs Fire Department received an overpayment of \$50,350.80 and confirmed that annually, the next 3-years should be comparable. Fire Chief Vasquez also shared that other various fire departments are in a similar position. Vice-President Errol suggested that we reach out to our financial consultants, Rogers, Anderson, Malody, & Scott, LLP for additional perspective. Manager Gross confirmed and further discussion continued.

Upon **motion** by Vice-President Mackzum, **second** by Director Conrad and **carried by a 5 to 0 vote**, Authorizing Staff to Reimburse the DHCS for Overpayment of GEMT Medi-Cal Reimbursement Costs was approved, in the amount of \$50.350.80.

## **5. Information Items**

### **A. Update on Utility Bill Payment System Improvements**

Manager Gross reported on the new electronic bill pay system for credit card transactions, that the District is now using which was previously approved by the Board of Directors on April 17, 2019. This system is used in the District office for credit card, debit card, Apple Pay and Android Pay payments. Customers can also use the online payment platform to log into their accounts and perform transactions and account maintenance as necessary; and, make payments over the phone by calling 866-259-2151. Manager Gross shared that all three systems are efficiently operating, the District is now absorbing the transaction fees, and all transactions are captured in real-time. Vice-President Mackzum inquired about Automated Clearing House (ACH) fees with our financial institution. Manager Gross and Secretary Amie Crowder confirmed that we offer ACH through our financial institution and those fees are minimal and we monitor our accounts for banking fees.

### **B. Quarterly Investment Report**

Manager Gross presented Resolution No. 1-96 and Local Agency Investment Fund (LAIF) Remittance Advice, demonstrating that the District can meet its anticipated expenditure requirements for the next subsequent six months. President Grabow noted the LAIF interest increasing and Manager Gross confirmed.

## **6. General Manager's Report**

Manager Gross clarified that the Regular Board Meeting scheduled at 9:00 A.M. had to be rescheduled to 2:00 P.M. due to a conflict with the Local Agency Formation Commission (LAFCO) meeting being scheduled for same time as Regular Board Meeting. President Grabow reported that the LAFCO Countywide Service Review for Fire Protection, Emergency Medical Services and Dispatch report was done very well and it appears that most concerns were addressed. President Grabow inquired on the status of the Ad-Hoc Committee. Fire Chief Vasquez confirmed that the Committee is in the beginning stages. Further discussion continued regarding 201 Rights, a ballot measure regarding Lake Arrowhead Hospital, and the Availability Fee.

**7. Board Member Comments/Meetings**

No comments at this time.


**8. Meeting Adjourned**

The meeting was adjourned at 2:56 P.M.

Respectfully Submitted,



VICE President, Board of Directors  
Running Springs Water District



Secretary of the Board of Directors  
Running Springs Water District