

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
MARCH 18, 2020

A Regular Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, March 18, 2020 at the hour of 9:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California; and, through teleconference.

The following Directors were present at the District Office:

Errol Mackzum, Vice-President
Bill Conrad, Director

The following Directors were present through teleconference:

Tony Grabow, President
Mark Acciani, Director

Also present at the District were the following:

Ryan Gross, General Manager
Amie R. Crowder, Board Secretary/Treasurer/Administration Supervisor
Randy Bobroff, Water Operations Manager
Trevor Miller, Wastewater Operations Manager
Cindy Strebel, Battalion Fire Chief

The following were absent:

Mike Terry, Director
Mike Vasquez, Fire Chief

Visitors Present:

No visitors were present

MEETING MINUTES

AGENDA ITEMS

1. Call Meeting to Order and Pledge of Allegiance

The Running Springs Water District Regular Board Meeting was called to order at 8:59 A.M. by Vice-President Errol Mackzum and Fire Battalion Chief Cindy Strebel led the assembly in the pledge of allegiance to the flag.

2. Recognize and Hear from Visitors/Public Comment

The visitors introduced themselves for the record.

3. Approval of Consent Items

- A. Approve Meeting Minutes
- B. Ratify Expenditures and Cash Summary
- C. Consider Granting the Running Springs Area Chamber of Commerce Permission to Utilize the Running Springs Water District's Downtown Property for their 2020 Events.
- D. Consider Adopting Resolution No. 01-20, Fixing and Levying Fire Suppression Availability Charges for Fiscal Year 2020-2021
- E. Consider Adopting Resolution No. 02-20, Fixing Sewer Standby or Availability Charges for Fiscal Year 2020-2021
- F. Consider Adopting Resolution No. 03-20, Fixing Water Standby or Availability Charges for Fiscal Year 2020-2021
- G. Consider Declaring Certain Equipment as Surplus and Authorize Staff to Dispose of Property

Upon motion by Director Conrad, second by President Grabow and carried by a 4 to 0 vote, the Consent Items were approved.

4. Action Items

The following action items will be considered individually, and each require a motion by the Board of Directors for action.

- A. Consider Providing Direction to Staff on Cost of Living Adjustment for Fiscal Year Ending 2021

General Manager Gross presented the approval from the prior year along with the Consumer Price Index for the Riverside Area and is seeking direction from the Board of Directors for the Fiscal Year ending 2021. President Grabow inquired as to whether the Cost of Living Adjustment includes benefits. General Manager Gross clarified that this COLA is for base salaries and merit increases and does not include CalPERS. Various discussions occurred between the General Manager and the Directors regarding Classic and PEPRA CalPERS retirements; and, the financial savings this is creating for the District. Additional discussion continued regarding the current market and assumption rates, health insurance premiums, and CalPERS premiums.

Upon motion by Director Acciani, second by Vice-President Grabow and carried by a 4 to 0 vote, Cost of Living Adjustment for Fiscal Year Ending 2021 was not approved and will be discussed at the April 15th, 2019 Board Meeting.

B. Consider Authorizing Staff to Purchase Sewer Collection System Video Inspection Equipment

Trevor Miller, Wastewater Operations Manager and General Manager Gross presented the video inspection equipment the District would like to purchase. Trevor and General Manager Gross shared with the Board that the purchase of this equipment will allow the District to do the video inspection work at approximately 1/3 of the cost of an outside contractor. In addition, the purchase of this equipment was included in the fiscal year 2019/20 capital budget at \$200,000. Further discussion continued.

Upon motion by Director Conrad, second by Director Acciani and carried by a 4 to 0 vote, Authorizing Staff to Purchase Sewer Collection System Video Inspection Equipment was approved.

C. Consider Authorizing Staff to Execute Memorandum of Understanding with Big Bear Fire Department if Needed

General Manager Gross and Battalion Chief Cindy Strebel presented that the Running Springs Fire Department is entering into a reciprocal staffing contract with the Big Bear Fire Department, in order to be prepared for emergent staffing patterns, if needed. Upon further discussion, Battalion Chief Strebel explained that this staffing contract would only be for personnel. Each department would use their own apparatuses, such as: ambulance and fire engines. General Manager Gross shared that benefits and salary would be reimbursed to the District that is sharing staff.

Upon motion by President Grabow, second by Director Acciani and carried by a 4 to 0 vote, Authorizing Staff to Execute Memorandum of Understanding with Big Bear Fire Department was approved.

5. General Manager's Report

Manager Gross shared that there was a confirmed COVID-19 case in Running Springs; and, the Running Springs Water District is evaluating the current pandemic, the current government orders, and the needs of the District. Battalion Chief Cindy Strebel shared that she and Fire Chief Mike Vasquez are attending frequent conference calls to remain updated on the most current information regarding COVID-19 and are establishing standardization amongst the various fire departments. Vice-President Mackzum asked to be updated on when local hospital(s) and clinic(s) will be conducting COVID-19 testing.

General Manager Gross shared that the Big Bear Measure lost substantially. Various other measures were briefly reviewed.


6. Board Member Comments/Meetings

No comments currently.


7. Meeting Adjourned

The meeting was adjourned at 10:03 A.M.

Respectfully Submitted,



President, Board of Directors
Running Springs Water District



Secretary of the Board of Directors
Running Springs Water District