

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
MAY 20, 2020**

A Regular Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, May 20, 2020 at the hour of 9:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California, and through teleconference.

The following Directors were present through teleconference:

Tony Grabow, President
Mike Terry, Director
Bill Conrad, Director
Mark Acciani, Director

The following Directors were present at the District:

Errol Mackzum, Vice-President

Also present at the District were the following:

Ryan Gross, General Manager
Amie R. Crowder, Board Secretary/Treasurer/Administration Supervisor
Randy Bobroff, Water Operations Manager
Mike Vasquez, Fire Chief
Cindy Strebel, Battalion Fire Chief

The following were present through teleconference:

Ward Simmons, Legal Counsel, Best, Best & Krieger

The following were absent:

Trevor Miller, Wastewater Operations Manager

No Visitors were present

MEETING MINUTES

AGENDA ITEMS

1. Call Meeting to Order, Roll Call and Pledge of Allegiance

The Running Springs Water District Regular Board Meeting was called to order at 9:00 A.M. by President Tony Grabow. Pledge of Allegiance was led by Vice-President Mackzum. Roll call was led by Board Secretary, Amie R. Crowder.

2. Recognize and Hear from Visitors/Public Comment

No visitors present for the meeting.

3. Approval of Consent Items

A. Approve Meeting Minutes

B. Ratify Expenditures and Review Reserves

Upon **motion** by Vice-President Mackzum, **second** by Director Acciani and **carried by a 5 to 0 Roll Call Vote**, the Consent Items were approved.

4. Action Items

The following action items will be considered individually, and each **require a motion** by the Board of Directors for action.

A. Consider Providing Direction to Staff on Additional Lump Sum Payment for CalPERS Unfunded Accrued Liability for the Fiscal Year Ending 2021

General Manager Gross presented Page 24 of the PowerPoint and Page 17 of the report, which is an overview of the District's CalPERS pension program. This overview included a review of the current staffing of the District, the difference between the Classic and PEPRA members, and the desirable impact the lump sum payments provides to the District. General Manager Gross also provided a detailed explanation of the CalPERS calculations of both the Classic and PEPRA members. Various discussion regarding actuarial calculations and amortized schedules occurred.

Upon **motion** by Vice-President Mackzum, **second** by Director Terry and **carried by a 5 to 0 Roll Call Vote**, an Additional Lump Sum Payment to the CalPERS Unfunded Accrued Liability for the Fiscal Year Ending 2021 in the amount of \$100,000 for the Classic Safety Plan and \$100,000 for the Classic Miscellaneous Plan, was approved.

B. Consider Providing Direction to Staff on Amended Budget Planning for the Fiscal Year Ending 2021

General Manager Gross presented that in June, 2019, the Board of Director approved the Fiscal Year 2019/2020 and 2020/2021 Budget; and, that the staff would like to determine if the District should add the Cost of Living Adjustment (COLA) to wages for the Fiscal Year 2020/2021 Budget. General Manager Gross also discussed the annual Merit increases. Various discussion continued regarding the current trend of COLA and Merit increases.

Upon **motion** by Director Conrad, **second** by Vice-President Mackzum and **carried by a 5 to 0 Roll Call Vote**, A zero percent (0%) COLA was approved for the Fiscal Year Ending 2021.

C. Consider Authorizing Participation in the Intergovernmental Transfer (IGT) Program Providing Access to Federal Matching Funds for Emergency Medical Transport Services

Fire Chief Mike Vasquez presented the history of the IGT Program and that it will allow the Fire Department to access funding which will offset the loss in cost recovery under the Medi-Cal Managed Care Programs as a result of significantly reducing regular reimbursement rates. Brief discussion continued regarding the IGT Program.

Upon motion by Vice-President Mackzum, second by Director Terry and carried by a 5 to 0 Roll Call vote, Authorizing Participation in the IGT Program Providing Access to Federal Matching Funds for Emergency Medical Transport Services, was approved.

D. Consider Awarding Construction Contract for Wastewater Treatment Plant Headworks and Drying Bed Concrete Work

General Manager Gross presented the details of the construction that needs to be completed at the Wastewater Treatment Plant related to the headworks structure and the biosolids loading area at the solids dewatering building. General Manager Gross explained in detail the importance of installing the rotary drum screen acquired from the County at the Headworks structure and expanding the concrete loading area at the drying bed next to the solids dewatering building and how this and other changes would allow the operations at the Treatment Plant to be conducted more efficiently. General Manager Gross also shared that these changes would be beneficial to the residents near the Treatment Plant by minimizing odor in the area. Minimal discussion continued.

Upon motion by Director Terry, second by Director Acciani and carried by a 5 to 0 Roll Call vote, a Construction Contract for the Wastewater Treatment Plant Headworks and Drying Bed Concrete Work, was awarded to Bacon Wagner Excavating, Inc. for their low bid of \$95,039, the General Manager was authorized to execute the contract and approve change orders, if needed, not to exceed 15% of the original contract amount.

E. Consider Accepting Proposal for Fiscal Year Ending 2020 Financial Audit Services

General Manager Gross presented the proposal for this year's Financial Audit Services from Van Lant & Fankhanel, LLP. General Manager Gross explained that VLF has completed the District's audit for the past several years, and each year a different Partner is conducting the audit. Minimal discussion occurred.

Upon motion by Vice-President Mackzum, second by Director Acciani and carried by a 5 to 0 Roll Call vote, Accepting Proposal for Fiscal Year Ending 2020 Financial Audit Services, was approved.

5. Information Items

A. Quarterly Investment Report

General Manager Gross presented the Quarterly Investment Report. Minimal discussion occurred.

B. AWWA & Raftelis Report: The Financial Impact of the COVID-19 Crisis on U.S. Drinking Water Utilities

General Manager Gross presented the AWWA & Raftelis Report, sharing that this report is not really relevant to the District. Director Terry agreed, specifically referring to the conclusions of the report. No additional discussion occurred.

6. Board Member Comments/Meetings

Director Terry asked how the wells are doing. Randy Bobroff, Water Operations Manager, confirmed the production of all wells are doing very well. Randy continued to share that the District is currently purchasing water from Arrowbear Park County Water District. Director Terry inquired about the new firefighter the department hired. Fire Chief Mike Vasquez and Battalion Chief Cindy Strelbel confirmed the new firefighter/paramedic will begin in June.


7. Report from Legal Counsel

Ward Simmons, Legal Counsel, Best, Best & Krieger shared that there is no report at this time.

8. Meeting Adjourned

The meeting was adjourned at 10:02 A.M.

Respectfully Submitted,



President, Board of Directors
Running Springs Water District



Secretary of the Board of Directors
Running Springs Water District