

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS
RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
DECEMBER 2, 2020**

A Special Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, December 2, 2020 at the hour of 9:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California, and through teleconference.

The following Directors were present:

Tony Grabow, President
Errol Mackzum, Vice-President
Mike Terry, Director
Bill Conrad, Director

Director Mark Acciani was absent

Also present at the District were the following:

Ryan Gross, General Manager
Amie R. Crowder, Board Secretary/Treasurer/Administration Supervisor
Mike Vasquez, Fire Chief
Cindy Strebel, Battalion Fire Chief

The following were present through teleconference:

Mike Riddell, Legal Counsel, Best, Best & Krieger

The following were absent:

Trevor Miller, Operations Manager

MEETING MINUTES

AGENDA ITEMS

1. Call Meeting to Order and Pledge of Allegiance

The Running Springs Water District Special Board Meeting was called to order at 9:00 A.M. by President Tony Grabow. Pledge of Allegiance was led by Vice-President Errol Mackzum.

2. Recognize and Hear from Visitors/Public Comment

No comments from visitors.

3. Election of Officers and Appointment of Standing Committees – Pursuant to Section 2.5 of the Running Springs Water District’s Resolution No. 14-17, Board Policy Manual, at the first Board meeting following each District General Election, the Board shall convene

and shall elect one of its members as President and one of its members as Vice-President, and Appoint Members to the Finance and Personnel Committees with each to serve a two-year term.

Board Policy states the Board of Directors shall appoint a new President, Vice-President and Committee members following each District General Election.

Upon **motion** by Director Conrad, **second** by Director Terry and **carried by a 4 to 0 vote**, Tony Grabow was elected President of the Board.

Upon **motion** by Director Terry, **second** by President Grabow and **carried by a 4 to 0 vote**, Errol Mackzum was elected Vice-President of the Board.

President Grabow also appointed Errol Mackzum and Bill Conrad to the Finance Committee and Mike Terry and Mark Acciani to the Personnel Committee.

4. Approval of Consent Items

A. Approve Meeting Minutes

Upon **motion** by Director Conrad, **second** by Director Terry and **carried by a 4 to 0 vote**, the Consent Items were approved.

5. Action Items

The following action items will be considered individually, and each **require a motion** by the Board of Directors for action.

A. Consider Adopting Resolution No. 13-20, Setting the Schedule for Regular Board Meetings

Beginning January 2021, the Regular Board Meetings of the Board of Directors shall continue to be conducted the third Wednesday of each month at 9:00 A.M.

Upon **motion** by Director Conrad, **second** by Director Terry and **carried by a 4 to 0 vote**, Adopting Resolution No. 13-20, Setting the Schedule for Regular Board Meetings, was approved.

B. Consider Setting Maximum Calendar Year 2021 District Contribution to Employee Health Insurance Benefit

General Manager Gross presented the health insurance premium plans for 2021 to the Board and 2019 Board agreement to contribute to the health insurance premium plans.

Manager Gross is seeking direction on maintaining the current maximum contribution or changing the 2021 maximum contribution. Minimal discussion continued

Upon **motion** by Director Conrad, **second** by Vice-President Mackzum and **carried by a 4 to 0 vote.** Increasing the Maximum Calendar Year 2021 District Contribution to Employee Health Insurance Benefit, by 1.5%, was approved.

6. Information Items

A. Discussion on Potential Joint Powers Agreement/Authority Alternatives

Fire Chief Mike Vasquez presented a possible Joint Powers Agreement/Authority (JPA) between the Running Springs Fire Department and Arrowbear Lake Fire Department and the information he would like to present to the Arrowbear Lake Fire Department. The benefits of a JPA, possible revenue sources, and other guidelines for implementing a JPA were discussed.

7. General Manager's Report

General Manager Gross reported updates on the Wastewater Treatment Plant access road gate. The contract has been awarded and the gate is being fabricated. Manager Gross continued to share that the County permit is in place to add electrical service from the nearest power pole to the location of the gate.

Manager Gross reported the construction of the drum screen is in progress and completion is scheduled for the end of this week.

Manager Gross reported the District will not be having an Annual Holiday Luncheon, due to the COVID pandemic. Alternatively, the District will be hosting a “Stuff the Board Room Food and Toy Drive” to help those in our community that are facing challenging times. The budgeted funds that would normally go towards the Holiday Luncheon will be donated in some form or another to this Stuff the Board Room Food and Toy Drive.

Manager Gross shared that the District will be conducting interviews the week of December 7, 2020 for the Customer Service Field Representative position.

Vice-President Errol Mackzum acknowledge Alex Clemmer, Water Operator I, for the quality of work and high level of professionalism he demonstrates.

8. Report from Legal Counsel

Mike Riddell, Legal Counsel, Best, Best & Krieger reported the State water allocation is currently at 10%

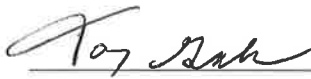
8. Board Member Comments/Meetings

No additional comments.


9. Meeting Adjourned

The meeting was adjourned at 10:40 A.M.

Respectfully Submitted,



President, Board of Directors
Running Springs Water District



Secretary of the Board of Directors
Running Springs Water District