

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
June 16, 2021

A Regular Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, June 16, 2021 at the hour of 9:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California, and through teleconference.

The following Directors were present at the District:

Tony Grabow, President
Errol Mackzum, Vice-President
Mike Terry, Director
Bill Conrad, Director

Also present at the District were the following:

Ryan Gross, General Manager
Trevor Miller, Operations Manager
Mike Vasquez, Fire Chief
Mike Scotti, President, Running Springs Professional Firefighters, Local 5308

The following were present through teleconference:

Mark Acciani, Director
Ward Simmons, Legal Counsel, Best, Best & Krieger

MEETING MINUTES

AGENDA ITEMS

1. Call Meeting to Order and Pledge of Allegiance

The Running Springs Water District Regular Board Meeting was called to order at 9:00 A.M. by President Tony Grabow and he led the Pledge of Allegiance.

2. Recognize and Hear from Visitors/Public Comment

No public comment.

3. Approval of Consent Items

A. Approve Meeting Minutes

B. Ratify Expenditures

- C. Consider Adoption of Resolution No. 05-21, Establishing Appropriations Limits for Fiscal Year Ending 2022
- D. Consider Approving Ambulance Billing Write Offs
- E. Consider Adopting Resolution No. 07-21, Identifying the Terms and Conditions for the Fire Department Response Away from their Official Duty Station and Assigned to an Emergency Incident
- F. Consider Authorizing Fire Chief to Execute Cooperative Fire Protection Agreement Between the Running Springs Fire Department and the United States Forest Service San Bernardino National Forest
- G. Consider Declaring Certain Equipment as Surplus and Authorize Staff to Dispose of Property

Upon motion by Vice-President Mackzum, second by Director Terry and carried by a 5 to 0 roll call vote, the Consent Items were approved.

4. Action Items

The following action items will be considered individually, and each require a motion by the Board of Directors for action.

- A. Consider Approving Resolution 06-21, Adopting the Fiscal Year Ending 2022 and 2023 District Budget

General Manager Gross introduced the budget and explained there were no significant changes since the last review. The property/liability insurance premiums were adjusted based on the recently received amounts. The estimated GEMT revenue was also adjusted down based on the status of that program. Vice President Mackzum requested clarification on the revised allocation of Fire Department and Ambulance Enterprise expenses.

Upon motion by Vice-President Mackzum, second by Director Conrad and carried by a 5 to 0 roll call vote, Resolution 06-21, Adopting the Fiscal Year Ending 2022 and 2023 District Budget including an additional lump sum payment to CalPERS UAL Miscellaneous Plan in the amount of \$100,000, was approved.

- B. Public Hearing and Consideration of Adopting Ordinance No. 56 Establishing Fees for Ambulance Services and Other Miscellaneous Fees

1. The Public Hearing was opened at 9:32am;
2. Staff Presentation was made;
3. There was no Written Public Comment;
4. There was no Oral Public Comment;

5. Board Discussion/Comments;
6. The Public Hearing was closed at 9:53am;
7. Consider Adoption of Ordinance No. 56.

Discussion ensued related to including the Commercial customer inspection fees and whether or not they should be included.

Upon **motion** by Director Conrad, **second** by Director Acciani, Ordinance No. 56 Establishing Fees for Ambulance Services and Other Miscellaneous Fees was **not carried by the following roll call vote:**

Ayes: Acciani, Conrad
Noes: Terry, Mackzum, Grabow
Abstentions:
Absent:

Additional discussion on the short-term rental and commercial inspection fees continued and the Board directed the Fire Chief to meet with the Chamber of Commerce to explain the commercial inspection fees and the purpose and reasoning behind them.

Upon **motion** by Vice-President Mackzum, **second** by President Grabow, Ordinance No. 56 Establishing Fees for Ambulance Services and Other Miscellaneous Fees **Not Including Commercial Inspection Fees** was **carried by the following roll call vote:**

Ayes: Acciani, Conrad, Mackzum, Grabow
Noes: Terry
Abstentions:
Absent:

C. Consider Authorizing Staff to Reimburse the Department of Health Care Services (DHCS) for Overpayment of Ground Emergency Medical Transportation (GEMT) Medi-Cal Reimbursement Costs

Upon **motion** by Vice-President Mackzum, **second** by Director Terry and **carried by a 5 to 0 roll call vote**, Staff was authorized to reimburse the DHCS for overpayment of GEMT costs for fiscal year ending 2017 in the amount of \$21,211.13, was approved.

D. Consider Authorizing Price Escalation Expenditure for MBR 2 Improvements

Operations Manager Miller explained there has been an increase in cost of the stainless steel for the MBR 2 project and referred the Board to the letter in the staff report.

Upon **motion** by Director Conrad, **second** by Director Terry and **carried by a 5 to 0 roll call vote**, the additional expenditure for the MBR 2 improvement project in the amount of \$24,000, was approved.

E. Consider Authorizing Expenditure for Wastewater Treatment Plant Software

Operations Manager Miller explained the need for the Supervisory Control and Data Acquisition (SCADA) system software upgrade at the wastewater treatment plant as detailed in the staff report.

Upon motion by Director Conrad, second by Vice-President Mackzum and carried by a 5 to 0 roll call vote, the purchase of new SCADA application software in the amount of \$5,361.38, was approved.

F. Consider Authorizing Expenditure for Wastewater Treatment Plant Supplemental Labor to Assist with Membrane Bioreactor Improvements

Operations Manager Miller explained the need for supplemental labor to assist with the MBR 2 improvements project as detailed in the staff report.

Upon motion by Director Terry, second by Director Acciani and carried by a 5 to 0 roll call vote, was approved.

5. Information Items

The following information items do not require any action by the Board of Directors and are for informational purposes only.

A. Financing Alternatives for Type 1 Fire Engine

The Board and staff discussed various alternatives for financing Fire Department apparatus.

B. Status Update on Contract Fire Service

The Board and staff discussed the status of the draft Request for Proposals (RFP) and that San Bernardino County Fire may be willing to submit a proposal in addition to CalFire. Staff will bring back the draft RFP for the Board to consider at the July Board meeting.

6. General Manager's Report

General Manager Gross informed the Board of Directors that President Grabow and himself attended the CSA 79 annual meeting on June 2nd where the main topic was discussion of the potential annexation. Supervisor Rutherford's office is surveying the Green Valley Lake Community to see whether or not they are interested.

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General Manager Gross informed the Board of Directors that the auditors will be onsite July 12th and 13th to conduct their preliminary field work.

7. Report from Legal Counsel

Ward Simmons, Legal Counsel, Best, Best & Krieger provided an update on voter initiative cases and the status of the State Water Project allocation of 5%. CLAWA will be able to meet its anticipated demand.

8. Board Member Comments/Meetings

The Board suggested notifying Arrowbear and CSA 79 about the Tesla battery backup project at the wastewater treatment plant and how it is a no cost project that will save on electricity cost.

9. Meeting Adjourned

Upon motion by Director Conrad, second by Director Terry and carried by a 5 to 0 roll call vote, the meeting was adjourned at 11:46 A.M.

Respectfully Submitted,



President, Board of Directors
Running Springs Water District



Secretary of the Board of Directors
Running Springs Water District