

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
RUNNING SPRINGS WATER DISTRICT  
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA  
October 20, 2021**

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A Regular Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, October 20, 2021, at the hour of 9:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California, and through teleconference.

The following Directors were present at the District:

Mike Terry, Vice-President  
Mark Acciani, Director  
Bill Conrad, Director  
Laura Dyberg, Director

Also present at the District were the following:

Ryan Gross, General Manager  
Cindy Strebel, Battalion Chief  
Trevor Miller, Operations Manager  
Amie R. Crowder, Board Secretary/Treasurer/Administration Supervisor  
Ward Simmons, Legal Counsel

The following were absent:

Errol Mackzum, President  
Tony Grabow, Interim Fire Chief

No visitors were present at the District

**MEETING MINUTES**

**AGENDA ITEMS**

**1. Call Meeting to Order and Pledge of Allegiance**

The meeting was called to order at 9:00 A.M. by Vice-President Mike Terry. Pledge of Allegiance by Vice-President Terry.

**2. Recognize and Hear from Visitors/Public Comment**

No public comment.

**3. Approval of Consent Items**

**A. Approve Meeting Minutes**

**B. Ratify Expenditures**

Battalion Chief Cindy Strebel notated item 3.B on page 5 of the Board Packet should read PC832 instead of PC32. Secretary Amie R. Crowder acknowledged the correction to be made.

Upon motion by Director Acciani, second by Director Conrad and carried by a 4 to 0 vote, the Consent Items were approved.

**4. Action Items**

The following action items will be considered individually, and each require a motion by the Board of Directors for action.

**A. Consider Authorizing Matching Funds Expenditure for Fiscal Year 2020 Assistance to Firefighters Grant (AFG) for Source Capture Exhaust Extraction Systems**

Battalion Chief Cindy Strebel reviewed the staff's recommendation and provided a technical overview of the system.

Upon motion by Director Dyberg, second by Director Conrad and carried by a 4 to 0 vote, Authorizing Matching Funds Expenditure for Fiscal Year 2020 Assistance to Firefighters Grant (AFG) for Source Capture Exhaust Extraction Systems, in the amount of \$6,186, was approved.

**B. Consider Adopting Expenditures for Various Wastewater Division Projects**

Operations Manager Trevor Miller reviewed the staff's recommendation and information in the staff report, in detail.

Upon motion by Director Acciani, second by Director Conrad carried by a 4 to 0 vote, Adopting Expenditures for Various Wastewater Division Projects, in the amount of \$88,002, was approved.

**C. Consider Adoption of Resolution No. 11-21 to Continue Virtual Meetings Pursuant to AB 361**

Manager Gross presented the contingency resolution with explanation of how frequently this will need to be adopted. Ward Simmons, Legal Counsel, Best, Best & Krieger, provided explanation that upon the current State of Emergency being lifted, virtual meeting will no longer be permitted.

Upon motion by Director Dyberg, second by Director Acciani and carried by a 4 to 0 vote, Adoption of Resolution No. 11-21 to Continue Virtual Meetings Pursuant to AB 361, was adopted (Resolution No. 11-21 on file in the District Office).

**5. Informational Items**

**A. Quarterly Budget/Financial Update**

Manager Gross summarized the information in the staff report.

**B. Quarterly Operations Report**

Manager Gross summarized the information in the staff report.

**C. Quarterly Investment Report**

Manager Gross summarized the information in the staff report.

**6. General Manager's Report**

Manager Gross reported updates on the following items: the Nob Hill Construction Project is progressing well, the different WWTP projects, the District Main Office exterior and interior painting project, and informed the Board that the District had applied for relief for unpaid water bills related to the pandemic through the State Water Resources Control Board Water and Wastewater Arrearage Payment Program. If approved, we expect to receive approximately \$16,000.

**7. Report from Legal Counsel**

Ward Simmons, Legal Counsel, Best, Best & Krieger reported SB 323 has been adopted and takes effect January 1, 2022 which limits the period for rate payers to challenge water or wastewater rates to 120 days. Ward continued to report that SB 155, which includes the moratorium on water shut offs, has been extended until at least December 31, 2021.

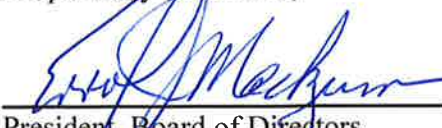
**8. Board Member Comments/Meetings**

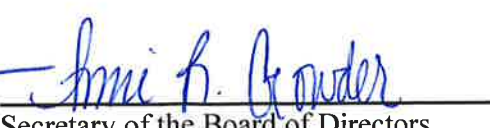
No comments.

**9. Meeting Adjourned**

The meeting was adjourned at 9:37 A.M.

Respectfully Submitted,

  
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President, Board of Directors  
Running Springs Water District

  
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Secretary of the Board of Directors  
Running Springs Water District