



RUNNING SPRINGS WATER DISTRICT  
A MULTI-SERVICE INDEPENDENT SPECIAL DISTRICT

31242 Hilltop Boulevard • P.O. Box 2206  
Running Springs, CA 92382

TO: BOARD OF DIRECTORS                      DATE POSTED:                      MARCH 30, 2020  
RE: SPECIAL BOARD MEETING                      FROM:                      BOARD SECRETARY

A Special Meeting of the Board of Directors of the Running Springs Water District will be held on Tuesday, March 31, 2020, at the hour of 2:00 P.M. **BY CONFERENCE CALL ONLY.** This agenda was posted prior to 2:00pm on March 30, 2020 at the Running Springs Water District Office and Website. In an effort to protect the public from further spread of the virus that causes COVID-19, the County's Acting Health Officer ordered the cancellation of gatherings of any number of people within the county starting March 18, 2020, through at least April 6. Please follow these directions to join the audio conference call:

AUDIO CONFERENCE TELEPHONE NUMBER Dial-in Number: (909) 403-5380 and the passcode is 24213#.

The Board may take action on any item on the agenda, whether listed as an action item or as an information item.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Amie Crowder, Board Secretary at (909) 867-2766.

Copies of documents provided to members of the Board for discussion in open session may be obtained from the District at the address indicated above.

**AGENDA**

1. Call Meeting to Order and Pledge of Allegiance
2. Recognize and Hear from Visitors / Public Comment
3. Action Items – The following action items will be considered individually and each **require a motion** by the Board of Directors for action.
  - A. Consider Adopting Resolution No. 04-20, Proclaiming the Existence of an Emergency Situation and Local Emergency due to the Worldwide Spread of COVID-19  
(Presenter: Ryan Gross, General Manager)
4. General Manager's Report
5. Board Member Comments/Meetings
6. Meeting Adjournment

March 31, 2020 Special Board Meeting Agenda  
Posted March 30, 2020

Upcoming Meetings:            Regular Board Meeting, April 15, 2020 at 9:00 am

**RESOLUTION NO. 04-20**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE RUNNING SPRINGS WATER DISTRICT PROCLAIMING THE EXISTENCE OF AN EMERGENCY SITUATION AND LOCAL EMERGENCY DUE TO THE WORLDWIDE SPREAD OF COVID-19.**

**WHEREAS**, Sections Government Code 8634 and empowers the Board of Directors promulgate orders and regulations necessary to provide for the protection of life and property during a local emergency; and

**WHEREAS**, from January 2020 to March 2020, COVID-19 (“Corona Virus Disease Number 19”) spread throughout the world, with over hundreds of thousands of confirmed cases of individuals contracting COVID-19, and tens of thousands confirmed cases of individuals dying from COVID19; and

**WHEREAS**, on March 4, 2020, Governor Newsom of the State of California declared a State of Emergency in response to the COVID-19; and

**WHEREAS**, on Tuesday, March 10, 2020, the Board of Supervisors of the County of San Bernardino proclaimed the existence of a local emergency for all of San Bernardino County in response to the outbreak of the COVID-19 in California and its impact on the County of San Bernardino (“County Proclamation”); and

**WHEREAS**, on March 11, 2020, the World Health Organization (WHO) publicly characterized COVID-19 as a pandemic; and

**WHEREAS**, as of the date of this Resolution, the Centers for Disease Control and Prevention (“CDC”) is reporting tens of thousands of cases of COVID-19 in the United States, with over a thousand deaths, with every state reporting cases, including California; and

**WHEREAS**, on March 11, 2020, the President of the United States imposed certain travel bans and limitations in response to COVID-19; and

**WHEREAS**, the State of California and numerous other public and private organizations have announced the cancellation or postponement of all events where social distancing cannot be achieved; and

**WHEREAS**, in response to the COVID-19 outbreak, resources from the District have been required to take action to limit the outbreak, provide for the safety of persons in the District,

and provide for continuity of the essential services of Water, Wastewater and Fire Protection provided by the District; and

**WHEREAS**, the District is actively providing support to those impacted by COVID-19 and cooperating with County and federal agencies in their response to the outbreak;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE RUNNING SPRINGS WATER DISTRICT AS FOLLOWS:**

**Section 1.** That the above recitals are true and correct and based thereon, the Board hereby finds that the spread and potential spread of COVID-19 constitutes both a situation that severely impairs the public health and safety within the District and has created conditions of extreme peril to the safety of persons and property within the District.

**Section 2.** That, based on the foregoing, a “local emergency” as declared by the County of San Bernardino hereby exists within the territorial jurisdiction of the District.

**Section 3.** That during the existence of said local emergency, the powers, functions, and duties of the District shall be those prescribed by state law and by ordinances and resolutions of the District Board.

**Section 4.** That the General Manager and Fire Chief are hereby authorized to exercise their powers and duties as provided in section 2.11 of the District’s purchasing policy.

**Section 5.** That the General Manager and Fire Chief, pursuant to Government Code section 8634, are hereby authorized to furnish information, to promulgate orders and regulations necessary to provide for the protection of life and property, to enter into agreements and to take all actions necessary to implement preventative measures to protect and preserve the public and staff within the scope of the local emergency hereby declared including making hiring decisions to ensure staffing necessities are met during the emergency and seeking reimbursements from the State and Federal government regarding COVID-19 expenditures.

**Section 6.** That the District may be required to call emergency board meetings pursuant to Section 3.6 of the District By-Laws and Government Code section 54956.5.

**Section 7.** That all District departments shall track costs for staffing, supplies, and equipment related to COVID-19 preparation and prevention and forward that information to the District’s finance department.

**Section 8.** That the General Manager and Fire Chief are authorized to waive any competitive bidding requirements imposed by District policies and resolutions based on the finding above that emergency conditions exist related to COVID-19.

**Section 9.** That this Resolution shall take effect immediately and that widespread publicity and notice shall be given said Resolution through the most feasible and adequate means of disseminating such notice throughout the District.

**PASSED, APPROVED, AND ADOPTED** this 31<sup>st</sup> day of March, 2020.

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Tony Grabow, President, Board of Directors

Attest:

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Secretary of the Board