



RUNNING SPRINGS WATER DISTRICT
A MULTI-SERVICE INDEPENDENT SPECIAL DISTRICT

31242 Hilltop Boulevard • P.O. Box 2206
Running Springs, CA 92382

TO: BOARD OF DIRECTORS DATE POSTED: SEPTEMBER 14, 2018
RE: REGULAR BOARD MEETING FROM: BOARD SECRETARY

The Regular Meeting of the Board of Directors of the Running Springs Water District will be held on Wednesday, September 19, 2018, at the hour of 9:00 A.M. at the District Office located at 31242 Hilltop Boulevard, Running Springs, California. This agenda was posted prior to 5:00pm on September 14, 2018 at the Running Springs Water District Office and Website.

The Board may take action on any item on the agenda, whether listed as an action item or as an information item.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Joan C. Eaton, Board Secretary at (909) 867-2766 at least 48 hours before the meeting, if possible.

Copies of documents provided to members of the Board for discussion in open session may be obtained from the District at the address indicated above.

AGENDA

1. Call Meeting to Order and Pledge of Allegiance
2. Recognize and Hear From Visitors/Public Comment
3. Public Hearing and Consideration to Allow or Overrule any or all Objections or Protests to the Proposed Removal of Weeds and/or Wastes that have been Declared as a Public Nuisance **Page 3**
 - A. Open Public Hearing;
 - B. Fire Chief's Report;
 - C. Written Objections or Protests;
 - D. Oral Objections or Protests;
 - E. Board Discussion;
 - F. Close Public Hearing;
 - G. Consider allowing or overruling any or all objections or protests to the proposed removal of weeds and/or wastes that have been declared a public nuisance, whereupon the Board of Directors shall acquire jurisdiction to proceed and perform the work of removing the public nuisance (**Motion Required**).

4. Approval of Consent Items – The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion unless an item is withdrawn by a Board Member for questions or discussion. Any person wishing to speak on the consent agenda may do so by raising his/her hand and being recognized by the Board President.
 - A. Approve Meeting Minutes **Page 5**
 - B. Ratify Expenditures and Cash Summary **Page 13**
5. Action Items – The following action items will be considered individually and each **require a motion** by the Board of Directors for action.
 - A. Consider Approving Resolution No. 18-18, Amending the District’s Medical Expense Reimbursement Plan
(Presenter: Ryan Gross, General Manager) **Page 22**
6. Information Items – The following information items do not require any action by the Board of Directors and are for informational purposes only.
 - A. Update on Proposals, Scope of Work and Fee Estimates Received for Rate Study
(Presenter: Ryan Gross, General Manager) **Page 26**
 - B. Update on LAFCO 3228 Pali Mountain Camp Annexation **Page 28**
 - C. Water Production & Precipitation Report **Page 33**
7. General Manager’s Report
8. Report from Legal Counsel
9. Board Member Comments/Meetings
10. Meeting Adjournment

Upcoming Meetings: Regular Board Meeting for October 2018 will need to be rescheduled due to conflict with LAFCO hearing.

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: September 19, 2018

TO: Board of Directors

FROM: George Corley, Fire Chief
Ryan Gross, General Manager

SUBJECT: PUBLIC HEARING TO CONSIDER ALLOWING OR OVERRULING ANY OR ALL OBJECTIONS OR PROTESTS TO THE PROPOSED REMOVAL OF WEEDS AND/OR WASTES WHEREUPON THE BOARD OF DIRECTORS SHALL ACQUIRE JURISDICTION TO PROCEED AND PERFORM THE WORK OF REMOVING THE PUBLIC NUISANCE

RECOMMENDED BOARD ACTION

It is recommended that the Board of Directors consider allowing or overruling any or all objections or protests to the proposed removal of weeds and/or wastes that have been declared a public nuisance, whereupon the Board of Directors shall acquire jurisdiction to proceed and perform the work of removing the public nuisance.

REASON FOR RECOMMENDATION

This is the next step in the process of the Running Springs Fire Department's Hazard Abatement Program.

BACKGROUND

On July 18, 2018 the Board of Directors adopted Resolution 16-18 which effectively accomplished three things: (1) it declared that the properties listed in Exhibit A of the resolution constitute a public nuisance; (2) directed the Fire Inspector or his authorized representative to provide notice to the owners of the properties of a public hearing to be conducted on September 19, 2018 at 9:00 a.m., and; (3) that the Board of Directors shall hear and consider all objections or protests to the proposed removal of weeds and/or waste.

Prior to that on June 20, 2012 the Running Springs Water District (District) Board of Directors adopted Ordinance No. 38, amending Ordinance No. 37 and establishing procedures and fees for providing notice to abate weeds and fire hazard waste upon real property. Ordinance No. 36 was adopted on March 16, 2011, adopting procedures for abatement of hazardous weed and/or waste.

Running Springs Fire Department staff has inspected the properties listed in Exhibit A of Resolution 16-18 and found that those properties at the time of inspection materially hamper or interfere with the prevention or suppression of fire upon the property or adjacent properties or endanger the public safety by creating a fire hazard and therefore constitute a public nuisance.

FISCAL INFORMATION

None at this time.

ATTACHMENTS

None

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: September 19, 2018

TO: Board of Directors

FROM: Joan Eaton, Administration Supervisor, Board Secretary, Treasurer
Ryan Gross, General Manager

SUBJECT: CONSIDER APPROVING MEETING MINUTES

RECOMMENDATION

It is recommended that the Board of Directors review and approve the attached meeting minutes.

REASON FOR RECOMMENDATION

Approval of meeting minutes.

BACKGROUND INFORMATION

The attached draft meeting minutes are from the Regular and Special Board Meetings held on August 15, 2018.

ATTACHMENTS

Attachment 1 – Draft Meeting Minutes

**MINUTES – August 15, 2018
PAGE 1 OF 5**

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
AUGUST 15, 2018**

The Regular Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, August 15, 2018 at the hour of 9:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California.

The following Directors were present:

Tony Grabow, President
Errol Mackzum, Vice-President
Mike Terry, Director
Mike Milliorn, Director
Bill Conrad, Director

Also present were the following:

Ryan Gross, General Manager
Joan C. Eaton, Board Secretary/Treasurer/Administration Supervisor
Ward Simmons, Legal Counsel, Best, Best & Krieger
George Corley, Fire Department Chief
Trevor Miller, Wastewater Treatment Division Supervisor

Visitors Present:

Gerhard Hilgenfeldt, Running Springs Resident

MEETING MINUTES

AGENDA ITEMS

1. Call Meeting to Order and Pledge of Allegiance

The meeting was called to order at 9:00 A.M. by President Grabow who also led the assembly in the pledge of allegiance to the flag.

2. Recognize and Hear From Visitors/Public Comment

Mr. Hilgenfeldt introduced himself for the record.

3. Approval of Consent Items

A. Approve July 18, 2018 Board Meeting Minutes

B. Ratify July 2018 Expenditures

C. Consider Declaring 2000 Dodge Durango (C3600) Command Vehicle Surplus Property and Dispose at Auction

Upon **motion** by Director Conrad, **second** by Director Milliorn and **carried by a 5 to 0 vote**, the Consent Items were approved.

4. Action Items

A. Consider Awarding Contract for Wastewater Treatment Plant Wash Water Piping Replacement Project

Manager Gross asked the Board to consider awarding a construction contract for the Wastewater Treatment Plant Wash Water Piping Replacement Project to Trinity Construction Company for their low bid of \$63,135.52, authorize the General Manager to execute the contract and approve any necessary change orders not to exceed 15% of the original construction contract amount. The District received three (3) bids for the project and Manager Gross said he does not expect any change orders. The District budgeted \$65,000 for the project that will be funded by the Capital Improvement Reserve Fund with a balance of \$265,750 as of July 31, 2018.

Upon **motion** by Director Mackzum, **second** by Director Terry and **carried by a 5 to 0 vote**, Awarding the Contract for the Wastewater Treatment Plant Wash Water Piping Replacement Project to Trinity Construction Company, as recommended in the staff report, was approved.

B. Consider Authorizing Expenditure for Wastewater Treatment Plant Headworks Improvement

Supervisor Miller requested authorization for \$20,000 to purchase a surplus RotoShear Drum Screen from the San Bernardino County Special Districts for installation at the Treatment Plant. The purchase price will be approximately \$1,000 and the additional \$19,000 is for trucking, installation materials and outside labor and Supervisor Miller confirmed the stainless steel drum has an approximate twenty (20) year life span. Discussion continued and if approved, the project will be funded from the Wastewater Capital Improvement Project Reserve Fund with a balance of \$265,750 as of July 31, 2018 and the expense will be shared cost with the upstream users.

Upon **motion** by Director Conrad, **second** by Director Terry and **carried by a 5 to 0 vote**, the Expenditure for Wastewater Treatment Plant Headworks Improvement, as recommended in the staff report, was approved.

C. Consider Approving CSA79 Wastewater Transportation, Treatment and Disposal Agreement

Manager Gross reported on the proposed Wastewater Transportation, Treatment and Disposal Agreement for CSA79 Green Valley Lake that is similar to the Arrowbear Park County Water District (Arrowbear) agreement. The CSA79 draft agreement will be presented to the County for review. Manager Gross confirmed the agreement will be retroactive to July 1, 2018.

Upon **motion** by Director Mackzum, **second** by Director Conrad and **carried by a 5 to 0** vote, the CSA79 Wastewater Transportation, Treatment and Disposal Agreement, was approved.

D. Consider Awarding a Professional Services Agreement for the Design of the Nob Hill Water Facilities Improvements Project

Manager Gross requested authorization to award a Professional Services Agreement for the design of the Nob Hill Water Facilities Improvement Project to Albert A. Webb Associates and authorize the General Manager to execute the agreement. The project includes replacement of the existing forty (40) year old facilities and a new pumping system on the interconnecting pipeline between the Crestline-Lake Arrowhead Water Agency (CLAWA) and Running Springs Water District water storage tanks. Manager Gross said the \$84,000 proposal that may be negotiable, is from Webb Engineering Firm for the preliminary design. Manager Gross also said the \$290,000 estimate of the construction cost will be part of the design work and the project will be funded from the Water Capital Improvement Reserve Fund with a balance of \$316,556 as of July 31, 2018.

Upon **motion** by Director Mackzum, **second** by Director Terry and **carried by a 5 to 0 vote**, Awarding a Professional Services Agreement with Webb Associates for the Design of the Nob Hill Water Facilities Improvement Project, as recommended in the staff report, was approved.

E. Consider Awarding a Construction Contract for the Main Office Roof Improvements Project

Manager Gross requested authorization to award a construction contract for the Main Office Roof Improvements to Kurt Norlander Roofing for the low bid price of \$13,210. Three (3) bids were received for the project that includes partial demolition and repair of the entrance roof. Discussion continued and if approved, the funding source would be from the Water Capital Improvement Reserve Fund with a balance of \$316,556 as of July 31, 2018.

Upon **motion** by Director Conrad, **second** by Director Terry and **carried by a 5 to 0 vote**, Awarding a Construction Contract to Kurt Norlander Roofing for the Main Office Roof Improvements Project, as recommended in the staff report, was approved.

F. Consider Adopting Resolution No. 17-18, Approving the Department of Forestry and Fire Protection Agreement #7FG118093

Chief Corley reported on the California Department of Forestry and Fire Protection for funding the Cooperative Forestry Assistance Act of 1978 Volunteer Fire Assistance Program Agreement #7FG18093. The Running Springs Fire Department has been awarded \$679.70 toward the purchase of wild land firefighting gear with a 50/50 matching fund basis for the grant.

Upon motion by Director Mackzum, second by Director Terry and carried by a 5 to 0 vote, Resolution No. 17-18, Approving the Department of Forestry and Fire Protection Agreement #7FG118093, was adopted. (Resolution No. 17-18 on file in the District Office)

G. Consider Authorizing Staff to Issue a Request for Proposals (RFP) for a Comprehensive Rate Study

Manager Gross requested authorization for staff to issue a Request for Proposals (RFP) for a Comprehensive Rate Study that will provide an independent consultants report to justify future rates and he mentioned that Fiscal Year ending 2019 is the final year of the District five (5) year rate adjustment. Director Mackzum commented on the Board guiding the rate study with Manager Gross saying the process will be an interactive workshop setting. Discussion continued and Manager Gross stated the Fiscal Year 2018/2019 District budget includes \$80,000 for the study and he researched proposals for similar size agencies that ranged from \$45,000 to \$60,000. If approved, the proposals will include an analysis of the Fire Department's revenue alternatives and will be brought for consideration to the Board of Directors on October 17, 2018.

Upon motion by Director Grabow, second by Director Milliorn and carried by a 5 to 0 vote, Authorizing Staff to Issue a Request for Proposals (RFP) for a Comprehensive Rate Study, as recommended in the staff report, was approved.

5. General Manager's Report

Manager Gross reported on the Automatic Meter Reading (AMR) Project saying the new meters are being installed in the Nordic track beginning August 13th. The District received correspondence from one concerned customer regarding exposure to electromagnetic radiation and a report was provided to the District for review. Discussion continued and Director Mackzum commented on the water conservation benefits of the AMR project.

The Pali Mountain Property Tax Transfer Resolution is expected to be on the San Bernardino County Board of Supervisors agenda on August 21, 2018 and the next step is a Local Agency Formation Commission (LAFCO) hearing to approve the final annexation. Discussion turned to the County Fire proposed annual parcel tax of \$157 that would include some unincorporated communities in San Bernardino County.

6. Report From Legal Counsel

No comments at this time.

7. Board Member Comments/Meetings

No comments at this time.

8. Meeting Adjournment

The meeting was adjourned at 10:14 A.M.

Respectfully Submitted,

President, Board of Directors
Running Springs Water District

Secretary of the Board of Directors
Running Springs Water District

**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF DIRECTORS RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
AUGUST 15, 2018**

The Special Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, August 15, 2018 at the hour of 10:15 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California.

The following Directors were present:

Tony Grabow, President
Errol Mackzum, Vice-President
Mike Terry, Director
Mike Milliorn, Director
Bill Conrad, Director

Also present were the following:

Ryan Gross, General Manager
Joan C. Eaton, Board Secretary/Treasurer/Administration Supervisor
Ward Simmons, Legal Counsel, Best, Best & Krieger
George Corley, Fire Department Chief
Trevor Miller, Wastewater Treatment Division Supervisor

Visitors Present:

Gerhard Hilgenfeldt, Running Springs Resident

MEETING MINUTES

AGENDA ITEMS

1. Call Meeting to Order and Pledge of Allegiance

The meeting was called to order at 10:15 A.M. by President Grabow.

2. Recognize and Hear From Visitors/Public Comment

No comments

3. Action Items

A. Consider Authorizing Expenditure for Wastewater Treatment Plant Bio-Solids Handling Bins

Supervisor Miller requested authorization to expend \$15,496 for two (2) Wastewater Treatment Plant Bio-Solids Handling Bins from Consolidated Fabricators Corporation that he

confirmed is a Fiscal Year 2018/2019 budgeted item. Discussion continued that included hauling options and Supervisor Miller said the District owned bins will eliminate odor complaints and will accommodate approximately 20% more sludge with a cost recovery period of approximately two (2) to three (3) years.

Upon **motion** by Director Grabow, **second** by Director Conrad and **carried by a 5 to 0 vote**, Authorizing Expenditure for Wastewater Treatment Plant Bio-Solids Handling Bins as recommended in the staff report, was approved.

Attorney Simmons will provide information in September regarding the proposed Water Tax and he reported briefly on the status of the California State Water and Delta Tunnel Projects.

4. Meeting Adjournment

The meeting was adjourned at 10:21 A.M.

Respectfully Submitted,

President, Board of Directors
Running Springs Water District

Secretary of the Board of Directors
Running Springs Water District

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: September 19, 2018
TO: Board of Directors
FROM: Ryan Gross, General Manager
SUBJECT: RATIFY EXPENDITURES

RECOMMENDED BOARD ACTION

It is recommended that the Board of Directors review the attached accounts payable check register and ratify the District's August 2018 expenditures.

A copy of the District's Cash Reserve Fund Summary as of August 31, 2018, the Pooled Cash Balance History and Fire Department Operating Reserve Fund Surplus/Shortfall History is also included for review and information.

REASON FOR RECOMMENDATION

Each month staff presents the monthly check register and recommends that the Board of Directors ratify the District's expenditures.

BACKGROUND INFORMATION

Attached is a list of expenditures for August 2018 and the Cash Summary as of August 31, 2018.

FISCAL INFORMATION

Refer to attached accounts payable check register and cash summary.

ATTACHMENTS

- Attachment 1 – Accounts Payable Check Register for August 2018
- Attachment 2 – Cash Summary as of August 31, 2018
- Attachment 3 – Pooled Cash Balance History
- Attachment 4 – Fire Department Operating Reserve Fund Surplus/Shortfall History

Running Springs Water District

Accounts Payable Checks

August 2018

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
2 Hot Uniforms inc	Cindy Strebel Uniform Allowance- 2Hot	08/29/18	242.42	102298	1,872.78
	Uniform Allowance Granzow	08/29/18	500.00	102298	
	Vasquez Uniform Allowance- 2Hot Uniforms	08/29/18	495.87	102298	
	Safety Equipment Brush Pants	08/29/18	353.42	102298	
	Uniform shirt/pant Scotti	08/29/18	281.07	102298	
	Action Automotive Repair Inc	Mount and Balance 4 tires	08/13/18	112.89	102228
	Mount and Balance 4 tires	08/13/18	112.89	102228	
	Replace broken rear sway bar	08/13/18	185.24	102228	
	Loose Center Console	08/17/18	516.34	102263	516.34
	Mount and balance Tires	08/29/18	741.93	102299	2,803.25
	Brake Repair F350	08/29/18	1,647.44	102299	
	Check/Repair Brakes	08/29/18	413.88	102299	
Airgas Inc.	Large Helium	08/17/18	47.71	102264	47.71
Allstar Fire Equipment	5-Full Brim Brush Helmets	08/13/18	342.68	102229	342.68
Ameripride Services, Inc	Cleaning Supplies July 2018	08/13/18	268.64	102230	268.64
Arrowbear Park County Water District	Purchased Water July 2018	08/02/18	6,272.03	102214	6,272.03
AW Associates, Inc.	CARB Testing	08/21/18	500.00	102282	500.00
Best, Best & Krieger LLP	Legal Services June 2018	08/02/18	1,193.64	102201	1,193.64
	Legal Services PP&E Annual Billing	08/17/18	2,100.00	102265	3,094.36
	Legal Services	08/17/18	994.36	102265	
Big Bear Electric	SLS 4 security camera replacement	08/13/18	1,793.00	102231	1,793.00
BURR Group Inc.	Trash Service July 2018	08/02/18	69.04	102202	69.04
	Trash Service July 2018	08/13/18	108.18	102232	289.57
	Trash Service July 2018	08/13/18	181.39	102232	
California Computer Options Inc	Network Maintenance Aug 2018	08/02/18	2,375.00	102203	2,375.00
	Battery Back up and Domain Renewal	08/13/18	713.57	102233	713.57
	Network Maintenance Sept 2018	08/29/18	2,375.00	102300	2,375.00
California Water Environment Association	Mechanical Tech Grade 2 Renewal	08/17/18	92.00	102266	184.00
	Collect System Maint. Grade 2 Renewal	08/17/18	92.00	102266	
CalPERS	Health Insurance Premiums August 2018	08/01/18	19,515.70	DFT0000782	19,515.70
	Employ Contribu Classic/ Pepra July 30, 2018	08/03/18	23,496.06	DFT0000783	23,496.06
	Employ Contrib Classic/Peptra August 13, 2018	08/15/18	24,153.23	DFT0000784	24,153.23
	Employ Contribu Classic/Peptra 8/27/18	08/29/18	23,684.32	DFT0000801	23,684.32
Canon	Monthly Service/Usage Fee August 2018	08/21/18	601.23	102283	601.23
Charter Communitcations	Telephone and Internet August 2018	08/13/18	576.14	102234	768.68
	Telephone and internet August 2018	08/13/18	192.54	102234	
	Telephone and Internet August-Sept 18	08/17/18	143.33	102267	143.33
Citibank, N.A.	STAPLES- OFFICE SUPLIES	08/21/18	768.08	102284	768.08
	New wheelbarrow and trash cans	08/29/18	163.64	102301	342.35
	Miscellaneous Supplies	08/29/18	178.71	102301	
Clinical Laboratory of San Bernardino	Water Samples July 2018	08/21/18	1,669.00	102285	1,669.00
	Wastewater Samples July 2018	08/29/18	824.00	102302	824.00
County of San Bernardino	Monthly Parcel Map revisions August 2018	08/13/18	6.00	102235	6.00
	Lien Release	08/13/18	8.00	102236	8.00
	Lien Release	08/29/18	8.00	102303	8.00

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
County of San Bernardino Auditor-Controller/Treasurer	LAFCO 2018-19 Apportionment	08/02/18	10,000.00	102215	10,000.00
Crestline-Lake Arrowhead Water Agency	Purchased Water July 2018	08/02/18	17,713.46	102216	17,713.46
Cypress Ancillary Benefits	Dental Insurance Premiums August 2018	08/02/18	1,184.93	102217	1,184.93
Dixi Willemse	Reimbursement Claim	08/02/18	103.10	102204	115.13
	Reimbursement Claim	08/02/18	12.03	102204	
	Reimbursement Claim	08/17/18	42.40	102268	42.40
	Reimbursement Claim	08/21/18	82.97	102286	82.97
Donald G. Rice	New front hub bearings unit 85	08/13/18	1,316.99	102237	1,316.99
	Wheel hub replacement	08/29/18	330.00	102304	330.00
Don's Auto Supply 2 Inc.	Miscellaneous Auto Supplies	08/13/18	145.36	102238	145.36
Evans-Hydro, Inc	New wash water pump	08/17/18	3,124.75	102269	3,124.75
Federal Express Corporation	Shipping Charges July 2018	08/17/18	301.55	102270	301.55
Fire Fighters Association	August 2018 Dues	08/29/18	640.00	102305	640.00
Frontier Communications	Telephone July-Aug 2018	08/02/18	55.49	102218	55.49
	Telephone August 2018	08/13/18	55.50	102239	308.87
	Telephone August 2018	08/13/18	55.50	102239	
	Telephone August 2018	08/13/18	145.14	102239	
	Telephone August 2018	08/13/18	52.73	102239	
	Telephone Service August 2018	08/21/18	52.73	102287	155.04
	Scada Line Aug-Sept 18	08/21/18	102.31	102287	
	Telephone Aug-Sept 2018	08/29/18	72.41	102306	417.19
	Telephone Aug-Sept 2018	08/29/18	55.50	102306	
	Telephone Aug-Sept 2018	08/29/18	233.78	102306	
	Telephone Aug-Sept 18	08/29/18	55.50	102306	
George Corley	Reimbursement Claim	08/13/18	373.28	102240	2,171.99
	Reimbursement Claim	08/13/18	1,798.71	102240	
Harich Enterprises Co. Inc.	Sidewinder #3 Well Pump Replacement	08/02/18	5,455.00	102205	5,455.00
Harrington Industrial Plastics LLC	Flange, Gasket and Elbows for PVC	08/13/18	52.92	102241	52.92
Haz Mat Trans, Inc.	Wo# 85844	08/13/18	700.00	102242	700.00
HD Supply Facilities Maintenance LTD	Hach Foil Wrapped package of Alka Seltzer Tablets	08/17/18	82.03	102271	82.03
Inland Desert Security & Communications	Answering Service	08/21/18	105.00	102288	105.00
Inland Water Works Supply Company	1 1/2" Smith-Blair Flex Coupling	08/29/18	46.33	102307	46.33
Joan Eaton	Reimbursement Claim	08/13/18	58.53	102243	326.22
	Reimbursement Claim	08/13/18	267.69	102243	
	Reimbursement Claim	08/17/18	520.42	102272	520.42
Kent Jenkins	Reimbursement Claim	08/21/18	906.67	102289	3,550.27
	Reimbursement Claim	08/21/18	2,643.60	102289	
Life-Assist, Inc	Ambulance supplies	08/13/18	1,001.42	102244	1,067.40
	Ambulance Supplies	08/13/18	65.98	102244	
	Ambulance Supplies	08/21/18	92.30	102290	1,332.76
	Ambulances Supplies	08/21/18	1,240.46	102290	
	Magnesium Sulfate	08/29/18	27.52	102308	92.32
	Ambulance Supplies	08/29/18	64.80	102308	
Linda Mayfield	Reimbursement Claim	08/29/18	947.80	102309	947.80
Liquinox	Bioxide for sewer odor control	08/29/18	4,257.80	102310	4,257.80
Lloyd Kellums	Ambulance Refund	08/02/18	2,230.61	102206	2,230.61
MCI	Long Distance July 2018	08/02/18	48.91	102207	48.91
	Long Distance August 2018	08/29/18	48.60	102311	48.60
McMaster-Carr Supply Company	Aerosol Marking Paint Dispenser	08/02/18	109.42	102208	109.42
	Electrical Protection Gloves	08/13/18	86.60	102245	651.09

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
McMaster-Carr Supply Company	Arc Flash Protective Gear	08/13/18	564.49	102245	651.09
	Sump Pump for Wtr Solids w/out switch	08/17/18	-204.84	102273	248.79
	Sump Pump for Wtr Solids w/out Switch	08/17/18	204.84	102273	
	New Contactor for HPE pump	08/17/18	248.79	102273	
	Stainless Steel Pipe 18" Long	08/29/18	76.70	102312	242.08
	Miscellaneous Supplies- Various Pipe Supplies	08/29/18	126.97	102312	
	Stainless Steel Pipe 12" long	08/29/18	38.41	102312	
Metropolitan Life Insurance Company	Vision Insurance Premiums August 2018	08/02/18	181.96	102219	181.96
Mike Scotti	Station 51 Faucet	08/13/18	139.00	102246	139.00
Myers-Stevens & Toohey Co. Inc	Disability Insurance Premiums	08/02/18	220.00	102220	220.00
NAPA Auto Parts	Miscellaneous Auto Supplies	08/13/18	1,079.97	102247	1,165.00
	Miscellaneous Auto Supplies	08/13/18	85.03	102247	
Nestle Waters North America	Drinking Water for Treatment Plant July 2018	08/02/18	57.75	102209	57.75
Nick Nikas	Reimbursement Claim	08/13/18	143.51	102248	143.51
Nuckles Oil Company, Inc	Diesel Fuel	08/29/18	4,175.95	102313	4,175.95
Odyssey Power	Portable generator repair	08/17/18	1,554.13	102274	1,554.13
One Stop Landscape Supply	Blanket PO Bio Solids disposal	08/13/18	2,013.00	102249	2,013.00
Petty Cash	Petty Cash Reimbursement	08/13/18	90.63	102250	90.63
Polydyne Inc.	Blanket PO for Polydyne	08/29/18	1,066.73	102314	1,066.73
Reliance Standard Life Insurance Company	Life Insurance Premiums August 2018	08/02/18	1,141.92	102221	1,141.92
Rim Forest Lumber Company, Inc.	Miscellaneous Supplies July 2018	08/02/18	27.71	102210	259.00
	Construction Supplies for remodel of Locker Room	08/02/18	231.29	102210	
Robert Aberg	Paramedic Recert Reimbursement	08/02/18	70.00	102222	70.00
Rocio Silva	Janitorial Services July 2018	08/13/18	485.00	102253	485.00
	Janitorial Services June 2018	08/21/18	485.00	102293	485.00
Rogers Anderson Malody & Scott LLP	Consultant Fees July 2018	08/17/18	4,053.44	102275	4,053.44
Safeguard Business Systems	Bills and Envelops	08/13/18	1,489.19	102251	3,170.40
	Bills and Envelops	08/13/18	1,681.21	102251	
	Bills and Envelops	08/17/18	2,113.01	102276	2,113.01
San Bernardino County Fire Protection District	CUPA Permit Renewal - District Complex	08/29/18	1,192.00	102315	1,192.00
South Coast Air Quality Management District	Em Elec Gen-Diesel Annual Fee	08/02/18	1,863.75	102211	1,995.54
	Emission Fees	08/02/18	131.79	102211	
	I CE HM Elec- Gen Diesel Renewal	08/29/18	406.79	102316	538.58
	Flat Fee For Emmisions	08/29/18	131.79	102316	
Southern California Edison Company	Electricity July 2018	08/02/18	363.21	102212	12,621.90
	Electricity July 2018	08/02/18	26.36	102212	
	Electricity July 2018	08/02/18	133.46	102212	
	Electricity July 2018	08/02/18	9,646.62	102212	
	Electricity July 2018	08/02/18	117.26	102212	
	Electricity July 2018	08/02/18	578.23	102212	
	Electricity July 2018	08/02/18	207.15	102212	
	Electricity July 2018	08/02/18	140.22	102212	
	Electricity 2018	08/02/18	44.03	102212	
	Electricity 2018	08/02/18	86.37	102212	
	Electricity July 2018	08/02/18	309.39	102212	
	Electricity July 2018	08/02/18	439.67	102212	
	Electricity July 2018	08/02/18	529.93	102212	
	Electricity July 2018	08/02/18	565.14	102223	7,739.70
	Electricity July 2018	08/02/18	241.92	102223	
	Electricity July 2018	08/02/18	147.06	102223	

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
Southern California Edison Company	Electricity July 2018	08/02/18	626.12	102223	7,739.70
	Electricity July 2018	08/02/18	393.24	102223	
	Electricity July 2018	08/02/18	452.68	102223	
	Electricity July 2018	08/02/18	1,805.83	102223	
	Electricity July 2018	08/02/18	322.98	102223	
	Electricity July 2018	08/02/18	136.84	102223	
	Electricity July 2018	08/02/18	266.01	102223	
	Electricity July 2018	08/02/18	1,865.18	102223	
	Electricity July 2018	08/02/18	345.02	102223	
	Electricity July 2018	08/02/18	30.13	102223	
	Electricity July 2018	08/02/18	541.55	102223	
	Electricity July 2018	08/21/18	183.05	102291	193.91
	Electricity July 2018	08/21/18	10.86	102291	
	Electricity August 2018	08/29/18	348.28	102317	670.67
	Electricity August 2018	08/29/18	109.03	102317	
	Electricity August 2018	08/29/18	213.36	102317	
Southern California Gas Company	Gas Usage July 2018	08/13/18	54.43	102252	158.58
	Gas Usage Billing July 2018	08/13/18	32.24	102252	
	Gas Usage July 2018	08/13/18	56.14	102252	
	Gas Usage July 2018	08/13/18	15.77	102252	
	Gas Usage July 2018	08/21/18	41.36	102292	41.36
Special District Risk Management Authority	Property Deductible -Cullen	08/17/18	500.00	102277	500.00
Terminix International Company LP	Pest Control	08/13/18	47.00	102254	47.00
	Pest Control-Treatment Plant	08/29/18	47.00	102318	47.00
The Toll Roads Violation Dept.	Toll Road Cost for Holy Fire	08/29/18	3.67	102319	3.67
Third Alarm Fire Equipment Co.	Double Jacket Polyester Fire Hose	08/21/18	2,195.58	102294	2,195.58
Tina M. Taylor	Power Source Membership	08/29/18	315.00	102320	315.00
Trevor Miller	Reimbursement Claim	08/29/18	27.00	102321	27.00
Underground Service Alert of Southern California	Dig Tickets and Maintenance Fee August 2018	08/13/18	61.15	102255	61.15
Verizon Wireless Services LLC	Cell Phone July 2018	08/13/18	559.74	102256	5,661.19
	Tablet Command Tablets	08/13/18	5,101.45	102256	
Victor J Puglisi Jr	Uniforms	08/13/18	1,525.31	102257	1,525.31
Visa	Gross- varidesk, monitor cords and floor mat	08/02/18	457.92	102225	457.92
	AMR Conduits	08/13/18	125.61	102258	737.73
	Corley-Pail Sharps Disposal System	08/13/18	89.95	102258	
	CPR Instructor renewal	08/13/18	300.00	102258	
	Ellsberry- BE Fuel, Filter and Hose	08/13/18	222.17	102258	
	Strebel-Shipping, Image Trend Conference, med re	08/17/18	808.42	102278	1,090.93
	Fire Station supplies	08/17/18	282.51	102278	
Vyanet Operating Group	Code Changes and Trip Charge	08/17/18	157.50	102279	157.50
W.W. Grainger, Inc	Hvac In Motor 1/25	08/02/18	92.57	102213	92.57
Western Pump	Software upgrade	08/29/18	988.50	102322	988.50
York Insurance Services Group Inc., -CA	Workers Comp Fund Check 10398	08/02/18	51.77	102226	51.77
	Fund for Checks 10399-10400	08/17/18	23.87	102280	23.87
York Risk Services Group, Inc	Workers Comp Administration Fee July 2018	08/13/18	112.00	102259	112.00
Zenner Performance Meter, Inc	AMR Metering Supplies (Lids, Meters, ETC)	08/21/18	14,797.37	102295	120,316.07
CWSRF Reimbursement #1	AMR Supplies (Lids, meters, etc.)	08/21/18	105,518.70	102295	
\$460,258 submitted 8/31/18	AMR- Supplies for change out- Meters, Lids, Etc	08/29/18	107,057.99	102323	338,871.27
for AMR Project.	AMR- Reader Lids	08/29/18	43,802.96	102323	
	AMR- Supplies for change outs	08/29/18	96,344.40	102323	

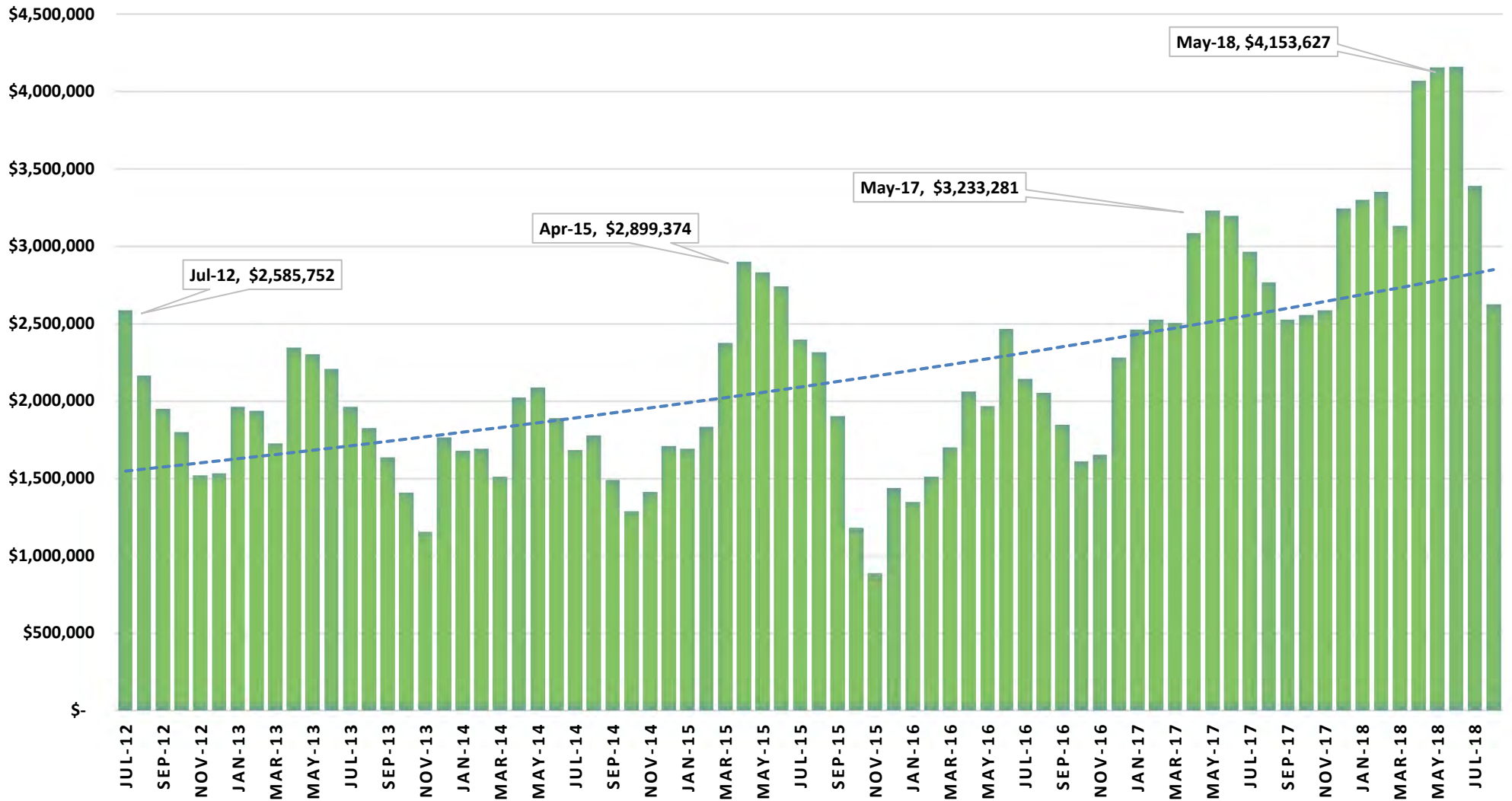
Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
Zenner Performance Meter, Inc	AMR- Software Installation	08/29/18	4,180.00	102323	338,871.27
	AMR - Supplies for change outs	08/29/18	87,485.92	102323	

Totals

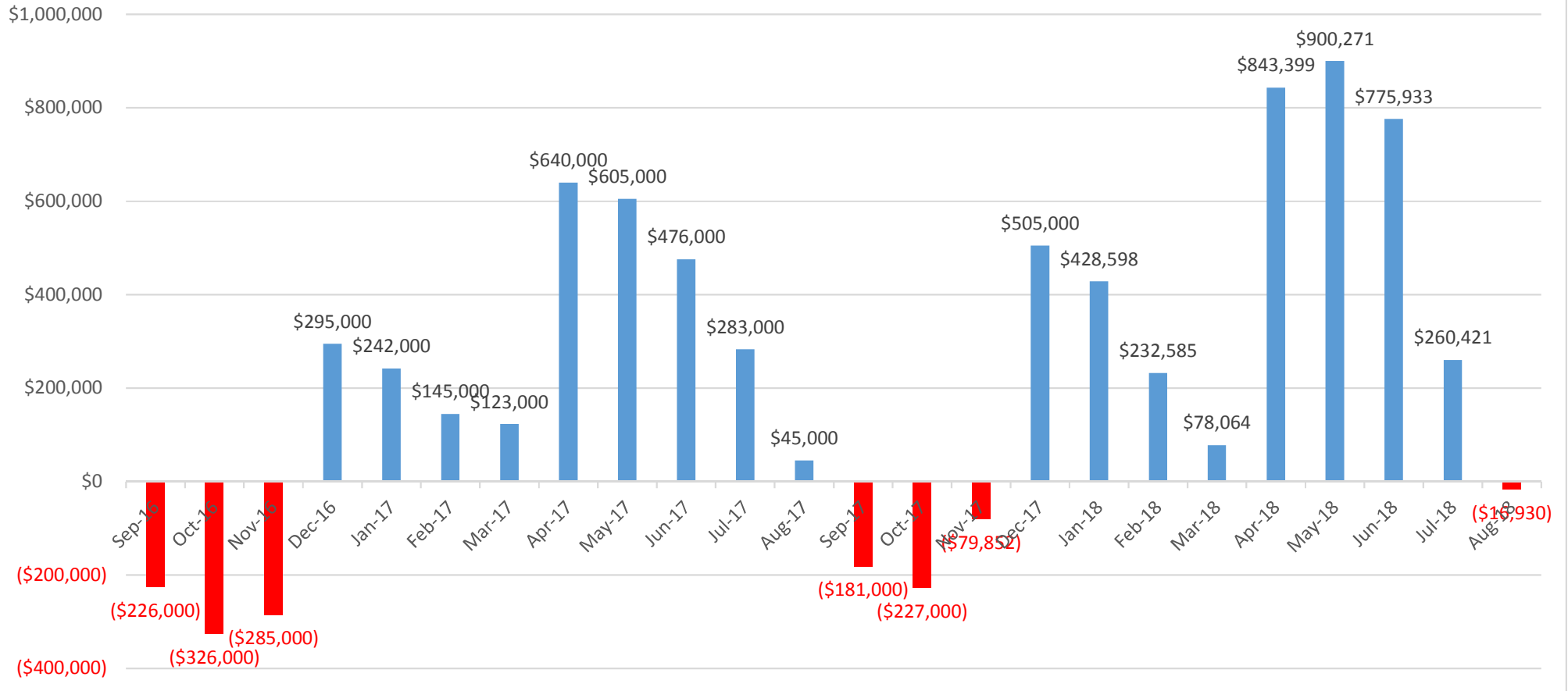
Payment Type	Payable Count	Payment Count	Payment
Regular Checks	193	115	611,502.89
Manual Checks	0	0	0.00
Voided Checks	0	2	-3.67
Bank Drafts	4	4	90,849.31
EFT's	0	0	0.00
Totals	197	121	702,348.53

Fund Balances as of August 31, 2018	
Fire & Ambulance Department	
Fire Department Operating Reserve	896,142
Ambulance Department Operating Reserve	199,896
Subtotal Fire & Ambulance Department Operating Reserve Funds	1,096,038
Recommended Operating Reserve Fund Target (6 Months Operating Expenses)	1,112,969
Fire & Ambulance Department Operating Reserve Surplus / (Shortfall)	(16,930)
Wastewater Division	
Wastewater Capital Improvement Project Reserve	265,750
Wastewater System Connection & Capacity Charges	195,960
CWSRF Loan Agreement 14-813 Debt Reserve (Restricted for SLS 1-3 Debt Service)	171,537
Wastewater Operating Reserve Fund	237,294
Recommended Operating Reserve Fund Target (4 Months Operating Expenses)	554,896
Wastewater Operating Reserve Surplus / (Shortfall)	(317,602)
Water Division	
Water Capital Improvement Project Reserve	161,496
Water System Connection & Capacity Charges	9,704
Water Infrastructure R&R Reserve (MFC Debt Reserve)	65,341
Water Operating Reserve	\$460,258 CWSRF Reimbursement Pending
Recommended Operating Reserve Fund Target (4 Months Operating Expenses)	528,461
Water Operating Reserve Surplus / (Shortfall)	(289,351)
Assessment Districts Restricted Funds	
Water Assessment District No. 9 Construction Funds	30,834
Water Assessment District No. 10 Construction Funds	26,421
Water Assessment District No. 10 O&M	12,081
Water Assessment District No. 10 Bond Reserve Fund	113,074
Subtotal Assessment Districts	182,409
Total District Designated & Operating Reserve Funds	2,442,230
Assessment District Funds	182,409
Combined Pooled Cash	2,624,639
Checking Account (General)	164,049
LAIF	2,326,015
York Insurance Deposit	14,601
BNY Mellon (AD #10 Bond Reserve)	118,974
Petty Cash	1,000
Combined Pooled Cash	2,624,639

COMBINED POOLED CASH BALANCE



Fire Department Operating Reserve Surplus / (Shortfall)



RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: September 19, 2018

TO: Board of Directors

FROM: Ryan Gross, General Manager

SUBJECT: CONSIDER ADOPTION OF RESOLUTION 18-18, AMENDING THE RUNNING SPRINGS WATER DISTRICT MEDICAL EXPENSE REIMBURSEMENT PLAN

RECOMMENDED BOARD ACTION

Approve Resolution No. 18-18 Amending the Running Springs Water District (“District”) Medical Expense Reimbursement Plan (“Plan”).

REASON FOR RECOMMENDATION

To comply with the Patient Protection and Affordable Care Act (ACA). The proposed amendment adds language to make the Plan consistent with The District’s Personnel Policy Manual which allows employees enrolled in the District’s primary group health plan to also participate in the District’s Medical Expense Reimbursement Plan only if they do not use the full amount of the allocated monthly allowance paid by the District.

BACKGROUND INFORMATION

Refer to attachments.

FISCAL IMPACT

The only fiscal impact would be a potential slight reduction in overall health benefit cost to the District if employees enrolled in the District’s primary group health plan did not use their full amount of the allocated monthly allowance paid by the District.

ATTACHMENTS

Attachment 1 – Resolution No. 18-18

RESOLUTION NO. 18-18

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
RUNNING SPRINGS WATER DISTRICT AMENDING THE
RUNNING SPRINGS WATER DISTRICT MEDICAL
EXPENSE REIMBURSEMENT PLAN**

WHEREAS, on May 21, 2008, the Board of Directors (“Board”) approved and adopted the Running Springs Water District Medical Expense Reimbursement Plan (“Plan”) for the benefit of District employees which elected not to participate in a District sponsored medical plan; and

WHEREAS, the Plan qualifies as an accident and health plan within the meaning of Section 106 of the Internal Revenue Code so that District contributions to the Plan are excluded from a participating employee’s gross income for federal tax purposes;

WHEREAS, the Plan was subsequently amended on August 18, 2008, September 17, 2008, July 20, 2011; and February 19, 2014;

WHEREAS, the Board has been advised that it is necessary to amend the Plan to provide for participation by employees who are covered in the District’s group health plans; and

WHEREAS, the Board has reviewed a proposed form of Amendment No. 1 to the Restated Plan as prepared by Best Best & Krieger LLP.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Running Springs Water District that:

1. The District hereby adopts Amendment No. 1 to the RESTATED RUNNING SPRINGS WATER DISTRICT MEDICAL EXPENSE REIMBURSEMENT PLAN, attached hereto and made a part hereof.
2. The effective date of Amendment No. 1 to the RESTATED RUNNING SPRINGS WATER DISTRICT MEDICAL EXPENSE REIMBURSEMENT PLAN shall be October 1, 2018.

ADOPTED this 19th day of September, 2018.

Ayes:
Noes:
Abstentions:
Absent:

President, Board of Directors
Running Springs Water District

ATTEST

Secretary, Board of Directors
Running Springs Water District

**RUNNING SPRINGS WATER DISTRICT
RESTATED MEDICAL EXPENSE REIMBURSEMENT PLAN**

AMENDMENT NO. 1

RECITALS

A. RUNNING SPRINGS WATER DISTRICT ("District") adopted the RUNNING SPRINGS WATER DISTRICT MEDICAL EXPENSE REIMBURSEMENT PLAN (the "Plan"), effective July 1, 2008, and subsequently amended the Plan on August 18, 2008, September 17, 2008, , and July 20, 2011 and amended and restated on February 19, 2014.

B. The District desires to amend the Plan pursuant to Section 9.1 to provide for participation by employees who are covered in the District's group health plans.

AMENDMENT

NOW, THEREFORE, the District hereby amends the RUNNING SPRINGS WATER DISTRICT MEDICAL EXPENSE REIMBURSEMENT PLAN effective October 1, 2018, as follows:

1. Section 4.1 is amended in its entirety, as follows:

4.1 Commencement of Participation. Employees meeting either of the following requirements are eligible to participate in the Plan:

(a) Each Employee that elects not to participate in the primary group health plan sponsored by the Employer shall become immediately eligible to participate in the Plan if he or she is enrolled in a group health plan that provides minimum value pursuant to Code Section 36B(c)(2)(C)(ii), the group health plan in which he or she is enrolled is not a health reimbursement arrangement, and it meets all applicable requirements of the Patient Protection and Affordable Care. Each such Employee must annually, prior to the commencement of each Plan Year, certify in writing to that he or she is enrolled in such group health plan, and that he or she will immediately notify the Employer if he or she becomes dis-enrolled in such group health plan for any reason.

(b) Each Employee who elects to participate in the primary group plan sponsored by the Employer.

2. Section 4.2 is amended in its entirety, as follows:

4.2. Cessation of Participation. A Participant will cease to participate upon the earlier of his or her termination of employment or his or her election to participate in neither the primary group health insurance plan sponsored by the Employer nor a group health plan coverage sponsored by someone other than the Employer that provides minimum value pursuant

to Code Section 36B(c)(2)(C)(ii). The coverage of a Participant may also be terminated if such Employee is absent for more than thirty-one (31) days for a period of duty in Uniformed Service. Nothing in this Section 4.2 shall prohibit the payment of Benefits with respect to claims received after the Participant's termination of participation provided the claim relates to the reimbursement of Eligible Medical Expenses incurred during the period of participation.

3. Section 6.1 is amended in its entirety, as follows:

6.1 Funding. The Benefit provided herein shall be paid by the Employer in the form of an Employer Allowance, as follows:

(a) For Employees participating under Section 4.1(a), the amount of the Employer Allowance to be contributed each month shall be equal to the amount of the contribution the Employer would have otherwise made on behalf of the Employee for health coverage for that month, as determined by the number of the Employee's eligible Dependents.

(b) For Employees participating under Section 4.1(b), the amount of the Employer Allowance shall be the amount equal to the difference between the maximum amount which can be paid by the District on behalf of each Employee for group health coverage and the amount actually used by the Employee.

IN WITNESS WHEREOF, the Employer has caused this amendment to be executed on September 19th, 2018.

President, Board of Directors
Running Springs Water District

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: September 19, 2018
TO: Board of Directors
FROM: Ryan Gross, General Manager
SUBJECT: UPDATE ON PROPOSALS, SCOPE OF WORK AND FEE ESTIMATES RECEIVED FOR RATE STUDY

RECOMMENDED BOARD ACTION

This is an information item only.

REASON FOR RECOMMENDATION

This is an information item only.

BACKGROUND INFORMATION

On August 15, 2018, the District sent a Request for Proposals (RFP) to 11 consulting firms for a rate study and financial model. The RFP included an analysis of the District's fixed service fees, variable consumption charges and connection fees for the Water and Wastewater enterprises as well as a Fire Department revenue analysis. Four proposals were received on September 12, 2018.

Staff is currently evaluating the proposals and plans to have the Finance Committee review the proposals and staff recommendations in the coming weeks.

California utility rates are subject to class action law suits and recent litigation has put an emphasis on the administrative record. For this reason, staff and legal counsel suggests utilizing an independent consultant to recommend a rate structure.

In 2010 the District prepared a Financial Master Plan (FMP) and Water and Wastewater Master Plan. These documents provided a basis for the strategic direction of the District but the economic downturn forced the District to deviate from some of the elements in these plans.

In 2014, the District issued a Proposition 218 Notice of Public Hearing that was mailed to all District property owners and customers notifying them of the proposed rate and fee adjustments for the fiscal years ending 2015 through 2019. Water and wastewater rates were adjusted over this five year period to increase revenue needed in order to fund several deferred Capital Improvement Projects (CIP), to replace aging infrastructure and

to fund cash reserves to the levels set forth in the District's Cash Reserve Policy. This is the final year of this five year rate adjustment.

The current rate structure is reasonable and defensible but is so different from the previous rate study that staff recommends completing a new report. The board has indicated a desire to have these rates and fees reviewed and these tasks are included in the Rate Study RFP.

FISCAL INFORMATION

There is no fiscal impact at this time. This rate study is included in the fiscal year 2018/2019 budget in the amount of \$80,000. Staff will return to the Board of Directors with a recommendation to award a professional services contract after proposals are evaluated.

ATTACHMENTS

None

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

August 21, 2018

**FROM: GARY MCBRIDE, Chief Executive Officer
County Administrative Office**

**SUBJECT: PROPERTY TAX EXCHANGE RELATED TO LOCAL AGENCY FORMATION
COMMISSION 3228 – REORGANIZATION TO INCLUDE ANNEXATION TO THE
RUNNING SPRINGS WATER DISTRICT AND DETACHMENT FROM THE SAN
BERNARDINO COUNTY FIRE PROTECTION DISTRICT AND ITS MOUNTAIN
SERVICE ZONE**

RECOMMENDATION(S)

Adopt Resolution accepting the property tax revenue amounts that would be transferred as a result of the pending jurisdictional change related to Local Agency Formation Commission 3228 – reorganization to include annexation to the Running Springs Water District and detachment from the San Bernardino County Fire Protection District and its Mountain Service Zone.
(Presenter: Katrina Turturro, Deputy Executive Officer, 387-5423)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS AND OBJECTIVES

**Operate in a Fiscally-Responsible and Business-Like Manner.
Ensure Development of a Well-Planned, Balanced, and Sustainable County.
Pursue County Goals and Objectives by Working with Other Agencies.**

FINANCIAL IMPACT

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). There will potentially be an ongoing reduction of \$17,808 to the San Bernardino County Fire Protection District (SBCFPD) due to the transfer of property tax revenue to the Running Springs Water District (Water District). Upon completion of the reorganization, the Water District will assume responsibility and cost for sewer and fire protection services in the reorganization area. The property tax exchange associated with this action will only be effective upon completion of the reorganization proceedings.

The recommended redistribution of property tax revenue as a result of the pending reorganization related to Local Agency Formation Commission (LAFCO) 3228 is as follows:

APPROVED (CONSENT CALENDAR)

Motion/Second: Curt Hagman/Janice Rutherford

AYES: Robert A. Lovingood, Janice Rutherford, James Ramos, Curt Hagman, Josie Gonzales

29.

Adopt Resolution accepting the property tax revenue amounts that would be transferred as a result of the pending jurisdictional change related to Local Agency Formation Commission 3228 – reorganization to include annexation to the Running Springs Water District and detachment from the San Bernardino County Fire Protection District and its Mountain Service Zone.

(Presenter: Katrina Turturro, Deputy Executive Officer, 387-5423)

**PROPERTY TAX EXCHANGE RELATED TO LOCAL AGENCY
FORMATION COMMISSION 3228 – REORGANIZATION TO INCLUDE
ANNEXATION TO THE RUNNING SPRINGS WATER DISTRICT AND
DETACHMENT FROM THE SAN BERNARDINO COUNTY FIRE
PROTECTION DISTRICT AND ITS MOUNTAIN SERVICE ZONE
AUGUST 21, 2018
PAGE 2 OF 2**

AFFECTED AGENCY	TRANSFER TO	TRANSFER FROM
Running Springs Water District	\$17,808	
SBCFPD – Mountain Service Zone		\$14,546
SBCFPD – Administration		\$3,262
TOTAL TRANSFER	\$17,808	\$17,808

BACKGROUND INFORMATION

LAFCO 3228 is a proposal based on an application submitted by a landowner on March 23, 2018 proposing a reorganization to include annexation to the Water District and detachment from the SBCFPD and its Mountain Service Zone.

The proposed reorganization area includes seven parcels, Assessor Parcel Numbers (APNs) 0328-031-12, 0328-042-06, 0328-042-08, 0328-042-13, 0328-042-15, 0328-042-16, and 0328-042-17, comprising a total of 251+/- acres generally located on the east side of Highway 18, north of Nob Hill Drive/Nob Hill Circle. The annexation area is within the northwestern sphere of influence of the Water District.

On May 29, 2018, LAFCO issued a Notice of Filing (NOF) notifying the affected agencies of the reorganization proposal. The NOF requires the San Bernardino County Auditor-Controller to estimate the property tax revenue and proportions by agency, which is used to establish the property tax revenue amounts to be transferred. A determination of the property tax revenue exchange associated with the jurisdictional change must occur prior to issuance of the Certificate of Filing by LAFCO. The property tax exchange associated with this action will only be effective upon completion of the reorganization proceedings. In accordance with Section 99 of the California Revenue and Taxation Code, the Board of Supervisors must adopt a resolution related to the property tax exchange, and act on behalf of all special districts (board-governed or independent) within the County’s jurisdiction.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Dawn Martin, Deputy County Counsel, 387-5455) on August 7, 2018; Finance (Allegra Pajot, Administrative Analyst, 387-5005) on July 23, 2018; LAFCO (Samuel Martinez, Executive Officer, 388-0480) on August 7, 2018; and County Finance and Administration (Katrina Turturro, Deputy Executive Officer, 387-5423) on August 8, 2018.

RESOLUTION NO. 2018-_____

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN BERNARDINO,
STATE OF CALIFORNIA, DETERMINING THE AMOUNT OF PROPERTY TAX REVENUES TO BE
EXCHANGED BETWEEN AND AMONG THE RUNNING SPRINGS WATER DISTRICT, THE SAN
BERNARDINO COUNTY FIRE PROTECTION DISTRICT AND ITS MOUNTAIN SERVICE ZONE
RESULTING FROM THE JURISDICTIONAL CHANGE DESCRIBED BY LAFCO 3228**

On Tuesday _____, 2018, on motion of Supervisor _____, duly seconded by Supervisor _____ and carried, the following resolution is adopted by the Board of Supervisors of San Bernardino County, State of California.

SECTION 1. The Board of Supervisors of the County of San Bernardino hereby finds and determines that:

- A. Pursuant to Section 99 of the Revenue and Taxation Code, prior to the issuance of a Certificate of Filing by the Local Agency Formation Commission Executive Officer, the governing bodies of all local agencies whose service responsibilities will be altered by the change of organization shall negotiate and determine by resolution the amount of property tax revenues to be exchanged between and among such local agencies.
- B. Except as provided in Section 99.1 of the Revenue and Taxation Code, in the event that a jurisdictional change would affect the service area or service responsibility of one or more special districts, the Board of Supervisors shall, on behalf of all special districts, negotiate any exchange of property tax revenues.
- C. The Board of Supervisors of the County of San Bernardino has determined the amount of property tax revenues to be exchanged as a result of the following jurisdictional change:

**LOCAL AGENCY FORMATION COMMISSION 3228 – REORGANIZATION TO INCLUDE
ANNEXATION TO THE RUNNING SPRINGS WATER DISTRICT AND DETACHMENT
FROM THE SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT AND ITS
MOUNTAIN SERVICE ZONE**

SECTION 2. The Board of Supervisors of the County of San Bernardino hereby resolves and orders that:

- A. The negotiated exchange of property tax revenue between the Running Springs Water District and the San Bernardino County Fire Protection District and its Mountain Service Zone, attached hereto as Exhibit A and incorporated herein by reference, resulting from the above-described jurisdictional change, is accepted.
- B. The annual tax increment generated in the area subject to the jurisdictional change and attributable to the local agencies whose service area or service responsibilities will be altered by the proposed jurisdictional change shall be allocated in future years pursuant to the provisions of Section 98 of the Revenue and Taxation Code.

SECTION 3. The Clerk of the Board of Supervisors is hereby directed to certify the passage of this resolution and to cause a certified copy to be sent to the Executive Officer of the Local Agency Formation Commission of the County of San Bernardino.

PASSED AND ADOPTED by the Board of Supervisors of the County of San Bernardino, State of California, by the following vote:

AYES: SUPERVISORS:
NOES: SUPERVISORS:
ABSENT: SUPERVISORS:

* * * * *

STATE OF CALIFORNIA)
) ss.
COUNTY OF SAN BERNARDINO)

I, **LAURA H. WELCH**, Clerk of the Board of Supervisors of the County of San Bernardino, State of California, hereby certify the foregoing to be a full, true and correct copy of the record of the action taken by the Board of Supervisors, by vote of the members present, as the same appears in the Official Minutes of said Board at its meeting of _____, 2018.

LAURA H. WELCH
Clerk of the Board of Supervisors

By _____
Deputy

LAFCO 3228
Reorganization to include Annexation to the Running Springs Water District and
Detachment from the San Bernardino County Fire Protection District and Its Mountain Service Zone

Exhibit A

	TRA	105070		GRAND TOTAL
Assessed Value	\$	10,753,160	\$ -	\$ 10,753,160
RDA Increment	\$	-	\$ -	\$ -
Net Value After RDA / TRA Frozen Base	\$	10,753,160	\$ -	\$ 10,753,160
Tax Revenue	\$	107,532	\$ -	\$ 107,532
		Change In Base Year 2017-18	Change In Base Year 2017-18	Change In Base Year 2017-18
<hr/>				
<u>TRANSFER FROM</u>				
SAN BDNO CNTY FIRE - MTN SERVICE	\$	(14,546)	\$ -	\$ (14,546)
SAN BDNO CNTY FIRE - ADMIN	\$	(3,262)	\$ -	\$ (3,262)
Total Transfers From	\$	(17,808)	\$ -	\$ (17,808)
<u>TRANSFER TO</u>				
RUNNING SPRINGS WATER DISTRICT	\$	17,808	\$ -	\$ 17,808
Total Transfers To	\$	17,808	\$ -	\$ 17,808

6. C.

RSWD Total Water Production (Acre-Feet)											
	2013			2017				2018			
	Precipitation (Inches)	(AF)	(gallons)	Precipitation (Inches)	(AF)	(gallons)	% Reduction from 2013	Precipitation (Inches)	(AF)	(gallons)	% Reduction from 2013
January	3.90	44	14,348,960	24.35	30	9,938,312	31%	8.05	31	9,978,886	30%
February	3.60	34	11,222,900	6.25	27	8,916,787	21%	2.75	26	8,454,420	25%
March	2.40	33	10,897,679	1.60	29	9,560,030	12%	12.20	30	9,788,679	10%
April	0.35	33	10,743,916	0.00	33	10,608,910	1%	0.00	33	10,736,656	0%
May	0.90	45	14,601,449	0.85	34	11,120,624	24%	1.37	34	11,214,444	23%
June	0.00	45	14,610,203	0.00	43	13,893,094	5%	0.00	42	13,771,262	6%
July	0.10	56	18,206,345	0.20	47	15,410,083	15%	0.06	45	14,804,716	19%
August	0.00	56	18,170,122	1.30	43	14,083,494	22%	0.00	53	17,218,608	5%
September	0.00	52	16,831,647	0.00	40	13,056,504	22%		0		100%
October	2.60	35	11,312,308	0.00	37	12,156,081	-7%		0		100%
November	3.40	30	9,723,378	0.05	31	10,217,548	-5%		0		100%
December	1.25	35	11,433,417	0.00	32	10,329,147	10%		0		100%
Total	18.50	497	162,102,324	34.60	427	139,290,614	14%	24.43	294	95,967,671	41%

Monthly Water Production (2013, 2017 & 2018)

