



RUNNING SPRINGS WATER DISTRICT
A MULTI-SERVICE INDEPENDENT SPECIAL DISTRICT

31242 Hilltop Boulevard • P.O. Box 2206
Running Springs, CA 92382

TO: BOARD OF DIRECTORS DATE POSTED: DECEMBER 10, 2021
RE: REGULAR BOARD MEETING FROM: BOARD SECRETARY

The Regular Meeting of the Board of Directors of the Running Springs Water District will be held on Wednesday, December 15, 2021, at the hour of 9:00 am at the District Office located at 31242 Hilltop Boulevard, Running Springs, California. This agenda was posted prior to 5:00pm on December 10, 2021 at the Running Springs Water District Office and Website.

Pursuant to AB 361 and state and local recommendations of social distancing in response to the COVID-19 emergency, the meeting will be conducted as a hybrid (in-person and via Zoom) meeting. In-Person Public Participation: Members wishing to attend the meeting in-person should be prepared to wear a face covering.

To join the meeting:

<https://us02web.zoom.us/j/89934295119?pwd=SzhPRGIkKzdoV2VCVWVkdHVRN3JLZz09>

Meeting ID: 899 3429 5119
Passcode: 584017

Dial:
669 900 6833
Passcode: 584017

The Board may take action on any item on the agenda, whether listed as an action item or as an information item.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Amie Crowder, Board Secretary at (909) 867-2766 at least 48 hours before the meeting, if possible.

Copies of documents provided to members of the Board for discussion in open session may be obtained from the District at the address indicated above.

AGENDA

1. Call Meeting to Order and Pledge of Allegiance
2. Recognize and Hear from Visitors / Public Comment - This portion of the agenda is reserved for the public to make comments on matters within the jurisdiction of the Running Springs Water District that are **not on the agenda**. The Board, except to

refer the matter to staff and/or place it on a future agenda, may take no action. It is in the best interest of the person speaking to the Board to be concise and to the point. A time limit of five minutes per individual will be allowed. Any person wishing to comment on an item that is on the agenda is requested to complete a request to speak form prior to the item being called for consideration or to raise their hand and be recognized by the Board President.

3. Approval of Consent Items – The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion unless an item is withdrawn by a Board Member for questions or discussion. Any person wishing to speak on the consent agenda may do so by raising his/her hand and being recognized by the Board President.

A. Approve Meeting Minutes **Page 3**

B. Ratify Expenditures **Page 7**

C. Consider Reaffirming Resolution No. 11-21 and Authorizing Virtual Board and Committee Meetings Pursuant to AB 361 **Page 16**

D. Consider Adopting Resolution No. 14-21, Setting the Schedule for Regular Board Meetings **Page 20**

4. Action Items – The following action items will be considered individually and each **require a motion** by the Board of Directors for action.

A. Consider Setting Maximum Calendar Year 2022 District Contribution to Employee Health Insurance Benefit
(Presenter: Ryan Gross, General Manager) **Page 21**

5. Information Items – The following information items do not require any action by the Board of Directors and are for informational purposes only.

A. Update on Fire Department Grants
(Presenter: Cindy Strebel, Battalion Chief) **Page 23**

6. General Manager’s Report
7. Board Member Comments/Meetings
8. Meeting Adjournment

Upcoming Meetings: Regular Board Meeting, January 19, 2022 at 9:00 am

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: December 15, 2021

TO: Board of Directors

FROM: Amie Crowder, Administration Supervisor, Board Secretary, Treasurer
Ryan Gross, General Manager

SUBJECT: CONSIDER APPROVING MEETING MINUTES

RECOMMENDATION

It is recommended that the Board of Directors review and approve the attached meeting minutes.

REASON FOR RECOMMENDATION

Approval of meeting minutes.

BACKGROUND INFORMATION

The attached draft meeting minutes are from the Regular Board Meeting held on November 17, 2021.

ATTACHMENTS

Attachment 1 – Draft Meeting Minutes for Regular Board Meeting held on November 17, 2021

MINUTES – November 17, 2021
PAGE 1 OF 3

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
November 17, 2021

A Regular Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, November 17, 2021, at the hour of 9:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California, and through teleconference.

The following Directors were present at the District:

Errol Mackzum, President
 Mike Terry, Vice-President
 Mark Acciani, Director
 Bill Conrad, Director
 Laura Dyberg, Director

Also present at the District were the following:

Ryan Gross, General Manager
 Tony Grabow, Interim Fire Chief
 Cindy Strebel, Battalion Chief
 Trevor Miller, Operations Manager
 Amie R. Crowder, Board Secretary/Treasurer/Administration Supervisor
 Ward Simmons, Legal Counsel
 Scott Manno, Rogers, Anderson, Malody & Scott, L.L.P.

The following were present by Teleconference:

Sunny Kim, Rogers, Anderson, Malody & Scott, L.L.P.
 Brett Van Lant, Van Lant & Fankhanel, L.L.P.
 Mark R. Norton, Santa Ana Watershed Project Authority

No visitors were present at the District

MEETING MINUTES

AGENDA ITEMS

1. Call Meeting to Order and Pledge of Allegiance

The meeting was called to order at 9:00 A.M. by President Errol Mackzum. Pledge of Allegiance was led by Interim Fire Chief Tony Grabow.

2. Recognize and Hear from Visitors/Public Comment

No public comment.

3. Approval of Consent Items

A. Approve Meeting Minutes

B. Ratify Expenditures

C. Consider Reaffirming Resolution No. 11-21 and Authorizing Virtual Board and Committee Meetings Pursuant to AB 361

D. Consider Adoption of Corrected Resolution Nos. 12-21 and 13-21 for the Reduction of Employer Paid Member Contributions to the California Public Employees' Retirement System for Classic and Safety Members

General Manager Gross and Board Secretary Amie R. Crowder provided the results of the CalPERS EPMC audit and explanation of the need for the corrected Resolutions.

Upon **motion** by Director Acciani, **second** by Vice-President Terry and **carried by a 5 to 0 vote**, the Consent Items were approved.

4. Action Items

The following action items will be considered individually, and each **require a motion** by the Board of Directors for action.

A. Consider Receiving, Filing and Authorizing the Distribution of the District's Fiscal Year 2020-2021 Annual Financial Report and Audit Results

Brett Van Lant of Van Lant & Fankhanel, L.L.P. presented the Annual Financial Report and Audit Results for Fiscal Year 2020-2021. Director Acciani inquired as to who the financial report is provided to. Brett and Secretary to the Board, Amie R. Crowder responded. President Mackzum presented two inquiries which included retirement UAL and the District's holdings. Brett provided clarification to both inquiries.

Upon **motion** by Director Dyberg, **second** by Director Conrad and **carried by a 5 to 0 vote**, Receiving, Filing and Authorizing the Distribution of the District's Fiscal Year 2020-2021 Annual Financial Report and Audit Results was approved.

B. Financial Presentation

Scott Manno and Sunny Kim of Rogers, Anderson, Malody & Scott, L.L.P. presented the Financial Statements of the District. Scott reviewed specific items pertaining to Financial Highlights located on page 130 of the agenda packet. In addition, enterprise funding vs. government funding, and inflation were discussed. Additional inquiries regarding the Ambulance Department and Fire Department budgets were reviewed.

No action taken.

C. Consider Cost Share for Weather Modification Pilot Program

Mark Norton of Santa Ana Watershed Authority presented the Weather Modification (Cloud Seeding) Pilot Project in detail. Various discussions took place regarding public land use vs. private property use, public awareness, and cost.

No action taken.

5. General Manager’s Report

Nothing to Report

6. Report from Legal Counsel

Nothing to Report.

7. Board Member Comments/Meetings

Various Board Member discussion took place regarding lead pipes, recharge vs. evaporation, and the Tesla Battery System is successfully operating at the Wastewater Treatment Plant.

8. Meeting Adjourned

The meeting was adjourned at 11:25 A.M.

Respectfully Submitted,

President, Board of Directors
Running Springs Water District

Secretary of the Board of Directors
Running Springs Water District

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: December 15, 2021
TO: Board of Directors
FROM: Ryan Gross, General Manager
SUBJECT: RATIFY EXPENDITURES

RECOMMENDED BOARD ACTION

It is recommended that the Board of Directors review the attached accounts payable check register and ratify the District's November 2021 expenditures.

A copy of the District's Cash Reserve Fund Summary as of November 30, 2021, the Pooled Cash Balance History and Fire Department Operating Reserve Fund History is also included for review and information.

REASON FOR RECOMMENDATION

Each month staff presents the monthly check register and recommends that the Board of Directors ratify the District's expenditures.

FISCAL INFORMATION

Refer to attachments.

ATTACHMENTS

- Attachment 1 – Accounts Payable Check Register
- Attachment 2 – Cash Summary
- Attachment 3 – Pooled Cash Balance History
- Attachment 4 – Fire Department Operating Reserve Fund History

Running Springs Water District

Accounts Payable Checks

November 2021

| Vendor Name | Description | Date | Invoice Amount | Check Number | Check Amount |
|---|---|----------|----------------|--------------|--------------|
| 2 Hot Uniforms inc | Uniform for new AO Jimenez | 11/09/21 | 350.11 | 106660 | 700.22 |
| | Uniform new AO Zachary McHenry | 11/09/21 | 350.11 | 106660 | |
| | Station Boots for PCF Bryer | 11/18/21 | 315.38 | 106708 | 315.38 |
| Albert A. Webb Associates | Atlas Map Conversion | 11/18/21 | 3,272.50 | 106709 | 3,496.00 |
| | Nob Hill Project Engineering Support | 11/18/21 | 223.50 | 106709 | |
| Alex Clemmer | Reimbursement Claim | 11/15/21 | 200.00 | 106694 | 200.00 |
| American Family Life Assurance Company of Colun | Additional Insurance Premiums Nov 2021 | 11/29/21 | 214.89 | DFT0001633 | 214.89 |
| Amie Crowder | Reimbursement Claim | 11/09/21 | 140.00 | 106661 | 140.00 |
| Aramark | Cleaning Supplies | 11/09/21 | 93.56 | 106662 | 467.80 |
| | Cleaning Supplies | 11/09/21 | 93.56 | 106662 | |
| | Cleaning Supplies | 11/09/21 | 93.56 | 106662 | |
| | Cleaning Supplies | 11/09/21 | 93.56 | 106662 | |
| | Cleaning Supplies November 2021 | 11/09/21 | 93.56 | 106662 | |
| Arrowbear Park County Water District | Purchased Water-October 2021 | 11/09/21 | 3,201.25 | 106663 | 3,201.25 |
| Bacon/Wagner Excavating, Inc. | Cold Mix Asphalt to Harris Property | 11/09/21 | 1,970.00 | 106664 | 1,970.00 |
| | Hauling of Bio to One Stop | 11/18/21 | 800.00 | 106710 | 800.00 |
| Best, Best & Krieger LLP | Legal Services October 2021 | 11/09/21 | 1,840.02 | 106665 | 1,840.02 |
| Blue Shield | Ambulance Refund | 11/02/21 | 2,705.57 | 106634 | 2,705.57 |
| Brandon Hannay | Boot Reimbursement | 11/18/21 | 350.00 | 106711 | 350.00 |
| BURR Group Inc. | Trash Service Station 50 October 2021 | 11/09/21 | 222.18 | 106666 | 657.68 |
| | Trash service Dist Office/Station 51 Oct 2021 | 11/09/21 | 46.43 | 106666 | |
| | Trash Service Treat Plnt October 2021 | 11/09/21 | 389.07 | 106666 | |
| | Trash Office/Station 51 Revised Bill | 11/18/21 | 148.12 | 106712 | 148.12 |
| California Computer Options Inc | Telephone charges Oct-Nov 2021 | 11/09/21 | 629.15 | 106667 | 629.15 |
| | Network Maintenance and Monitoring Nov 2021 | 11/18/21 | 3,221.25 | 106713 | 3,320.25 |
| | Certificate renewal | 11/18/21 | 99.00 | 106713 | |
| California Water Environment Association | Mechanical Tech Grade 1 test | 11/18/21 | 180.00 | 106714 | 360.00 |
| | Electrical Tech grd 1 Hannay | 11/18/21 | 180.00 | 106714 | |
| CalPERS | Health Insurance Premiums November 2021 | 11/02/21 | 16,069.75 | DFT0001598 | 16,069.75 |
| | Employer Contribu Class/Pepra Mis/Safe PPE 10/1: | 11/04/21 | 21,645.05 | DFT0001620 | 21,645.05 |
| | Employer Contribu Misc/Safety Classic/Pepra | 11/18/21 | 20,927.95 | DFT0001627 | 20,927.95 |
| Caltrol Inc | Pnuematic actuator and valve | 11/15/21 | 1,169.59 | 106695 | 1,482.80 |
| | Pnuematic actuator and valve | 11/15/21 | 313.21 | 106695 | |
| Charter Communitcations | Internet for Dist Office and Station 51 ov-Dec 21 | 11/18/21 | 227.79 | 106715 | 227.79 |
| Citibank, N.A. | Miscellaneous Parts and Supplies | 11/09/21 | 255.81 | 106668 | 255.81 |
| | Miscellaneous Office Supplies | 11/18/21 | 664.16 | 106716 | 664.16 |
| Comtronix Communications | Radio Work at District Office/Trucks | 11/09/21 | 1,207.83 | 106669 | 1,207.83 |
| Consolidated Electrical Distributors, Inc | PLC parts for WWTP | 11/09/21 | 174.00 | 106670 | 505.66 |
| | Miscellaneous Parts and supplies | 11/09/21 | 153.96 | 106670 | |
| | Miscellaneous Parts and Supplies | 11/09/21 | 177.70 | 106670 | |
| County of San Bernardino | Lien Release | 11/18/21 | 20.00 | 106717 | 20.00 |
| Crestline-Lake Arrowhead Water Agency | Purchased Water October 2021 | 11/02/21 | 17,503.20 | 106635 | 17,503.20 |
| Cypress Ancillary Benefits | Dental Insurance Premiums December 2021 | 11/18/21 | 1,006.23 | 106718 | 1,006.23 |
| Dixi Willemse | Reimbursement Claim | 11/09/21 | 15.76 | 106671 | 15.76 |
| | Reimbursement Claim | 11/18/21 | 794.30 | 106719 | 794.30 |

| Vendor Name | Description | Date | Invoice Amount | Check Number | Check Amount |
|--------------------------------------|--|----------|----------------|--------------|--------------|
| Don's Auto Supply 2 Inc. | Miscellaneous auto parts & Supplies | 11/18/21 | 412.11 | 106720 | 412.11 |
| Employment Development Department | Unemployment Benefit Charge | 11/09/21 | 50.98 | 106672 | 50.98 |
| Endress & Hauser Inc | Pressure Transducers | 11/09/21 | 1,423.39 | 106673 | 1,423.39 |
| Federal Express Corporation | Shipping Charges | 11/02/21 | 28.06 | 106636 | 28.06 |
| Fire Fighters Association | FFAD Dues November 2021 | 11/18/21 | 740.00 | 106721 | 740.00 |
| Frontier Communications | SCADA Line Oct-Nov 2021 | 11/02/21 | 106.01 | 106637 | 106.01 |
| | Telephone LS, Booster Plant Oct-Nov 2021 | 11/15/21 | 1,066.09 | 106696 | 1,066.09 |
| Gloria Rios | Ambulance Refund | 11/02/21 | 40.00 | 106638 | 40.00 |
| GM Excavating, INC. | Progress Payment 4-Nob Hill Project | 11/09/21 | 88,006.10 | 106674 | 88,006.10 |
| Harich Enterprises Co. Inc. | new VFD for Complex well | 11/09/21 | 3,164.00 | 106675 | 3,164.00 |
| Harrington Industrial Plastics LLC | Miscellaneous Parts and Supplies | 11/15/21 | 292.31 | 106697 | 292.31 |
| | Miscellaneous Pipes sizes and elbows | 11/18/21 | 1,682.72 | 106722 | 1,682.72 |
| HD Supply Facilities Maintenance LTD | Dispenser and Tests | 11/02/21 | 69.18 | 106639 | 69.18 |
| Hi-Desert Publishing-Mountain News | Chief/Admin Job Announce | 11/18/21 | 456.00 | 106723 | 456.00 |
| Hughes Network Systems LLC | Internet for Treatment Plant Oct 2021 | 11/15/21 | 115.33 | 106698 | 115.33 |
| INFOSEND | Statement Data Processing October 2021 | 11/18/21 | 1,866.94 | 106724 | 1,866.94 |
| Inland Bobcat, Inc. | Cutting edges, bolts and wheels for bobcat | 11/02/21 | 1,337.80 | 106640 | 1,709.39 |
| | bobcat windshield | 11/02/21 | 371.59 | 106640 | |
| | Miscellaneous Parts and Supplies | 11/09/21 | 1,085.15 | 106676 | 1,085.15 |
| Inland Water Works Supply Company | Miscellaneous Parts and Supplies | 11/02/21 | 833.99 | 106641 | 3,194.53 |
| | Miscellaneous Parts and Supplies | 11/02/21 | 513.96 | 106641 | |
| | Miscellaneous parts and supplies | 11/02/21 | 1,509.99 | 106641 | |
| | Miscellaneous Parts and Supplies | 11/02/21 | 130.50 | 106641 | |
| | Miscellaneous Parts and Supplies | 11/02/21 | 206.09 | 106641 | |
| | Miscellaneous Parts and Supplies | 11/09/21 | 1,074.97 | 106677 | 1,074.97 |
| | Black Poly Pipe Coil | 11/18/21 | 307.09 | 106725 | 3,753.38 |
| | Miscellaneous Parts and Supplies | 11/18/21 | 3,398.44 | 106725 | |
| | Gaskets | 11/18/21 | 47.85 | 106725 | |
| Jeff Kawell | Lift-Remove building material from tank | 11/18/21 | 300.00 | 106726 | 300.00 |
| Lake Arrowhead Rentals, Inc. | Compactor Dirt Wacker Rental | 11/18/21 | 110.98 | 106727 | 110.98 |
| Life-Assist, Inc | Ambulance Supplies | 11/02/21 | 1,467.66 | 106642 | 1,467.66 |
| | Ambulance Supplies | 11/09/21 | 220.00 | 106678 | 1,166.82 |
| | Ambulance Supplies | 11/09/21 | 795.97 | 106678 | |
| | Ambulance supplies | 11/09/21 | 150.85 | 106678 | |
| McMaster-Carr Supply Company | Miscellaneous Parts and Supplies | 11/02/21 | 77.59 | 106643 | 416.29 |
| | Miscellaneous Parts and Supplies | 11/02/21 | 91.27 | 106643 | |
| | Supplies for MBR 2 upgrade, Project 127 | 11/02/21 | 188.17 | 106643 | |
| | Miscellaneous Parts and Supplies | 11/02/21 | 59.26 | 106643 | |
| | Supplies for MBR 2 upgrade, Project 127 | 11/09/21 | 62.62 | 106679 | 62.62 |
| | Materials For MBR 2 | 11/15/21 | 761.58 | 106699 | 761.58 |
| | Supplies for MBR 2 upgrade, Project 127 | 11/18/21 | 252.13 | 106728 | 670.22 |
| | Supplies for MBR 2 upgrade, Project 127 | 11/18/21 | 140.87 | 106728 | |
| | Supplies for MBR 2 upgrade, Project 127 | 11/18/21 | 179.11 | 106728 | |
| | Supplies for MBR 2 upgrade, Project 127 | 11/18/21 | 63.01 | 106728 | |
| | Supplies for MBR 2 upgrade, Project 127 | 11/18/21 | 35.10 | 106728 | |
| Milling and Turning Technologies | Machine Stainless Yikes and hole punch | 11/18/21 | 1,235.00 | 106729 | 1,235.00 |
| Mountain Lifestyle | Admin Assist Opening Notice -Nov 2021 | 11/09/21 | 125.00 | 106680 | 125.00 |
| Nationwide | Employee Contributions PPE 11/1/21 | 11/08/21 | 2,025.00 | DFT0001618 | 2,025.00 |
| | Employee contributions PPE 11/15/21 | 11/17/21 | 2,025.00 | DFT0001625 | 2,025.00 |
| Nestle Waters North America | Drinking Water-Treatment Plant | 11/02/21 | 94.81 | 106644 | 94.81 |

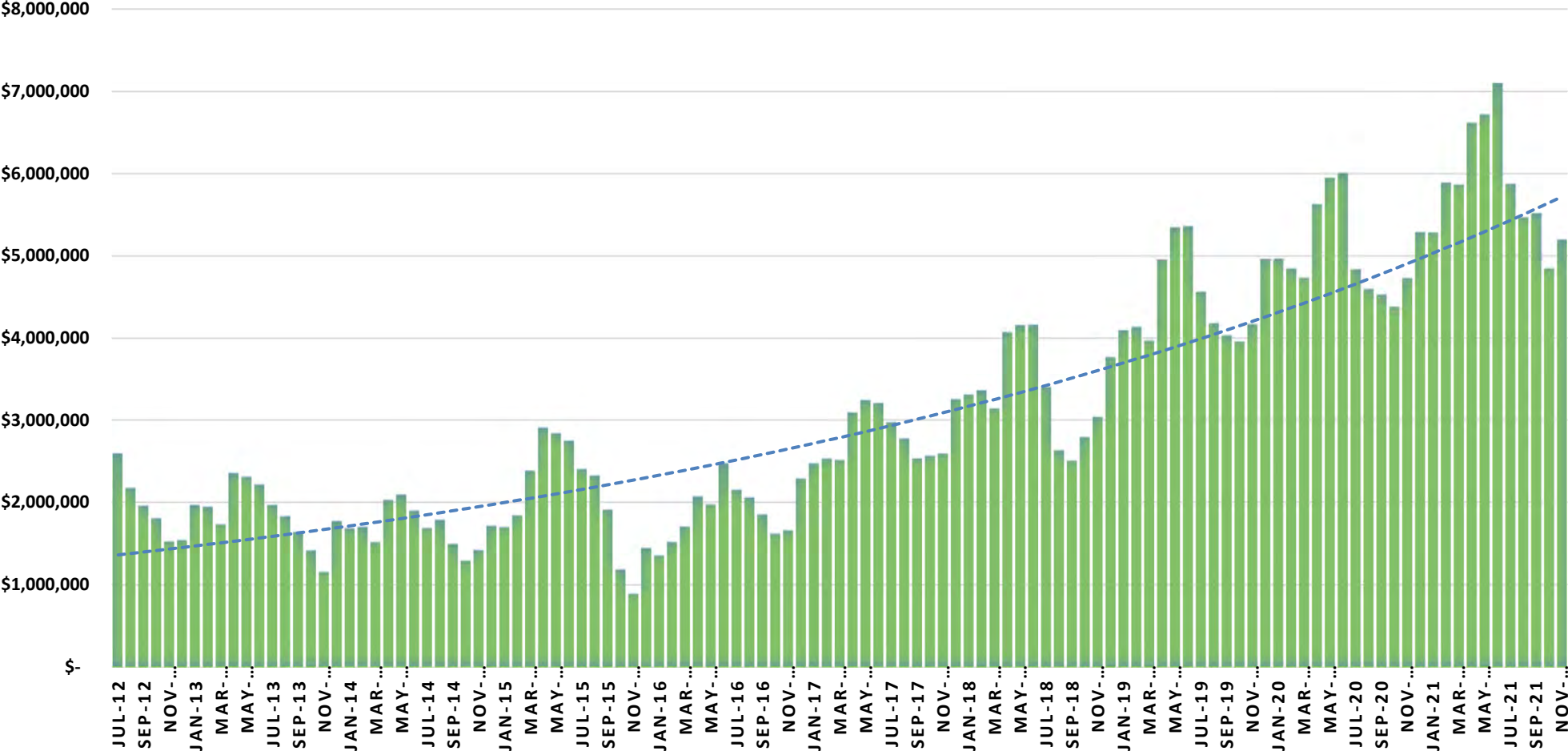
| Vendor Name | Description | Date | Invoice Amount | Check Number | Check Amount |
|--|--|----------|----------------|--------------|--------------|
| Nick Nikas | Uniform Pants Reimbursement | 11/02/21 | 172.32 | 106645 | 172.32 |
| | Reimbursement Claim | 11/18/21 | 316.56 | 106730 | 316.56 |
| Nierman Industrial Materials | Material for MBR 2 upgrade, Stainless Steel Shape: | 11/15/21 | 2,085.49 | 106700 | 2,085.49 |
| | Material for MBR 2 upgrade, Stainless Steel Shape: | 11/18/21 | 23.27 | 106731 | 23.27 |
| Nuckles Oil Company, Inc | Gasoline and Diesel Delivery | 11/09/21 | 9,526.39 | 106681 | 9,526.39 |
| Occupational Health Centers of California | DOT Exam | 11/18/21 | 50.00 | 106732 | 50.00 |
| One Stop Landscape Supply | Bio Solids Disposal | 11/09/21 | 2,263.80 | 106682 | 2,263.80 |
| Parkhouse Tire Inc | Tire, Mounting and balancing E50 | 11/02/21 | 1,921.10 | 106646 | 1,921.10 |
| Patricia A. Monical | Toilet Paper for the District Office | 11/02/21 | 72.49 | 106647 | 72.49 |
| | Restroom Supplies and Industrial Paper towels | 11/09/21 | 125.37 | 106683 | 125.37 |
| Principal Life Insurance Company | Vision Insurance Premiums December 2021 | 11/18/21 | 123.63 | 106733 | 123.63 |
| Reliable Raul | Weed Abatement | 11/09/21 | 6,860.00 | 106684 | 6,860.00 |
| Reliance Standard Life Insurance Company | Life Insurance Premiums December 2021 | 11/18/21 | 1,081.63 | 106734 | 1,081.63 |
| Richard Teter | Reimbursement Claim | 11/18/21 | 404.34 | 106735 | 404.34 |
| Rim Forest Lumber and Hardware | Miscellaneous parts and supplies | 11/02/21 | 405.21 | 106648 | 405.21 |
| Rocio Silva | Janitorial Services October 2021 | 11/18/21 | 485.00 | 106736 | 485.00 |
| Rogers Anderson Malody & Scott LLP | Consultant Fees October 2021 | 11/18/21 | 3,930.50 | 106737 | 3,930.50 |
| Running Springs Area Chamber of Commerce | Membership 2021-2011 Annual Dues -Fire Dept | 11/02/21 | 125.00 | 106649 | 125.00 |
| Running Springs Professional Firefighters | November 2021 Union Dues | 11/18/21 | 600.00 | 106738 | 600.00 |
| Ryan Gross | Reimbursement Claim | 11/15/21 | 164.27 | 106701 | 164.27 |
| Safeguard Business Systems | Envelopes | 11/02/21 | 208.34 | 106650 | 208.34 |
| | Envelopes | 11/09/21 | 183.85 | 106685 | 183.85 |
| San Bernardino County Special Districts Department | Spc Dist Meeting 11/15/21-Crowder, Nicassio, Zele | 11/15/21 | 102.00 | 106702 | 102.00 |
| Southern California Edison Company | Electricity October 2021 | 11/02/21 | 659.51 | 106651 | 659.51 |
| | Electricity October 2021 | 11/09/21 | 740.19 | 106686 | 24,242.82 |
| | Electricity October 2021 | 11/09/21 | 21.98 | 106686 | |
| | Electricity October 2021 | 11/09/21 | 1,347.73 | 106686 | |
| | Electricity October 2021 | 11/09/21 | 727.72 | 106686 | |
| | Electricity October 2021 | 11/09/21 | 338.01 | 106686 | |
| | Electricity October 2021 | 11/09/21 | 586.80 | 106686 | |
| | Electricity October 2021 | 11/09/21 | 259.72 | 106686 | |
| | Electricity October 2021 | 11/09/21 | 20.74 | 106686 | |
| | Electricity October 2021 | 11/09/21 | 343.87 | 106686 | |
| | Electricity October 2021 | 11/09/21 | 180.13 | 106686 | |
| | Electricity October 2021 | 11/09/21 | 126.35 | 106686 | |
| | Electricity October 2021 | 11/09/21 | 1,952.70 | 106686 | |
| | Electricity October 2021 | 11/09/21 | 604.71 | 106686 | |
| | Electricity October 2021 | 11/09/21 | 18.08 | 106686 | |
| | Electricity October 2021 | 11/09/21 | 199.19 | 106686 | |
| | Electricity October 2021 | 11/09/21 | 1,867.04 | 106686 | |
| | Electricity October 2021 | 11/09/21 | 345.09 | 106686 | |
| | Electricity October 2021 | 11/09/21 | 416.13 | 106686 | |
| | Electricity October 2021 | 11/09/21 | 23.97 | 106686 | |
| | Electricity October 2021 | 11/09/21 | 74.96 | 106686 | |
| | Electricity October 2021 | 11/09/21 | 398.26 | 106686 | |
| | Electricity October 2021 | 11/09/21 | 121.77 | 106686 | |
| | Electricity October 2021 | 11/09/21 | 1,384.19 | 106686 | |
| | Electricity October 2021 | 11/09/21 | 428.61 | 106686 | |
| | Electricity October 2021 | 11/09/21 | 717.68 | 106686 | |
| | Electricity October 2021 | 11/09/21 | 112.56 | 106686 | |

| Vendor Name | Description | Date | Invoice Amount | Check Number | Check Amount |
|--|--|----------|----------------|--------------|--------------|
| Southern California Edison Company | Electricity October 2021 | 11/09/21 | 305.61 | 106686 | 24,242.82 |
| | Electricity October 2021 | 11/09/21 | 10,400.42 | 106686 | |
| | Electricity October 2021 | 11/09/21 | 178.61 | 106686 | |
| | Electricity October 2021 | 11/15/21 | 13.80 | 106703 | 13.80 |
| Southern California Gas Company | Gas Usage October 21- Station 51 | 11/15/21 | 287.36 | 106704 | 287.36 |
| | Gas Usage Oct 2021- Collections | 11/18/21 | 106.85 | 106739 | 653.24 |
| | Gas Usage October 2021 | 11/18/21 | 257.49 | 106739 | |
| | Gas Usage October2021 | 11/18/21 | 274.11 | 106739 | |
| | Gas Usage Noember 2021 | 11/18/21 | 14.79 | 106739 | |
| Special District Risk Management Authority | Addiitonal Insurance Cert and Colorado | 11/18/21 | 746.49 | 106740 | 746.49 |
| Superior Automotive Warehouse | Miscellaneous Parts and Supplies | 11/09/21 | 882.97 | 106689 | 1,265.71 |
| | Miscellaneous Parts and Supplies | 11/09/21 | 382.74 | 106689 | |
| Tech Rescue Trainers, Inc. | Confined Space Entry - 3 Employees | 11/02/21 | 375.00 | 106652 | 375.00 |
| Terminix International Company LP | Pest COntral Treatment Plant | 11/09/21 | 64.00 | 106690 | 147.00 |
| | Pest Control Collections Building | 11/09/21 | 83.00 | 106690 | |
| Tyler Technologies, Inc | Insite Transaction Fees AR and UB | 11/02/21 | 4,159.72 | 106653 | 4,286.82 |
| | Utility Billing Notification SMS/Calls | 11/02/21 | 127.10 | 106653 | |
| Underground Service Alert of Southern California | Dig tickets and maintenance November 2021 | 11/02/21 | 105.70 | 106654 | 105.70 |
| Valic | Employee Contributions PPE 11/1/21 | 11/02/21 | 2,320.47 | DFT0001619 | 2,320.47 |
| | Employee Contributions PPE 11/16/21 | 11/16/21 | 2,307.62 | DFT0001626 | 2,307.62 |
| | Employee Contributions PPE 11/29/21 | 11/30/21 | 2,332.76 | DFT0001632 | 2,332.76 |
| VEGA Americas, Inc | transducer and controller for metering manhole | 11/18/21 | 2,285.38 | 106741 | 2,285.38 |
| Verizon Wireless Services LLC | Cell Phone and tablet Charges Oct 2021 | 11/09/21 | 504.52 | 106691 | 504.52 |
| Visa | Crowder-Office Supplies Education and logmein | 11/15/21 | 2,831.14 | 106705 | 4,508.39 |
| | Fuses | 11/15/21 | 730.33 | 106705 | |
| | Ellsberry- Membership fees | 11/15/21 | 6.99 | 106705 | |
| | Gross- Spectrum, Zoom, Engineer Renew, Office Ec | 11/15/21 | 259.49 | 106705 | |
| | 6 Station Monitors | 11/15/21 | 440.12 | 106705 | |
| | Exit signs for Station 51 | 11/15/21 | 240.32 | 106705 | |
| | Miller- Miscellaneous parts and supplies | 11/18/21 | 1,721.99 | 106742 | 1,721.99 |
| W.W. Grainger, Inc | solenoid valve for MBR 2 vent | 11/02/21 | 397.70 | 106655 | 397.70 |
| | Signal Wire for MBR 2 | 11/09/21 | 236.39 | 106692 | 1,435.03 |
| | Solenoid Valves for micro relax actuator | 11/09/21 | 1,198.64 | 106692 | |
| Water Systems Consulting | UWMP Project September 2021 | 11/09/21 | 2,816.25 | 106693 | 2,816.25 |
| | UWMP Project Management Services | 11/18/21 | 4,955.00 | 106743 | 4,955.00 |
| Wells Tapping Service | 4" Hot Tap for Treatment Plant | 11/02/21 | 475.00 | 106656 | 475.00 |
| Wick's Heating & A/C Inc | Service Call | 11/15/21 | 225.00 | 106707 | 225.00 |
| York Risk Services Group, Inc | Workers Comp Admin fee October 2021 | 11/02/21 | 112.00 | 106657 | 112.00 |
| Zachary Granzow | Reimbursement Claim | 11/18/21 | 223.75 | 106744 | 223.75 |
| Zoll Medical Corporation GPO | Ambulance Supplies | 11/02/21 | 815.94 | 106658 | 815.94 |
| | X-Series Repair | 11/18/21 | 1,266.28 | 106745 | 1,266.28 |

| | Totals | | |
|---------------------|--------------------------|--------------------------|-------------------|
| Payment Type | Payable Count | Payment Count | Payment |
| Regular Checks | 177 | 108 | 247,488.84 |
| Manual Checks | 0 | 0 | 0.00 |
| Voided Checks | 0 | 4 | -1,085.15 |
| Bank Drafts | 9 | 9 | 69,868.49 |
| EFT's | 0 | 0 | 0.00 |
| Totals | 186 | 121 | 316,272.18 |

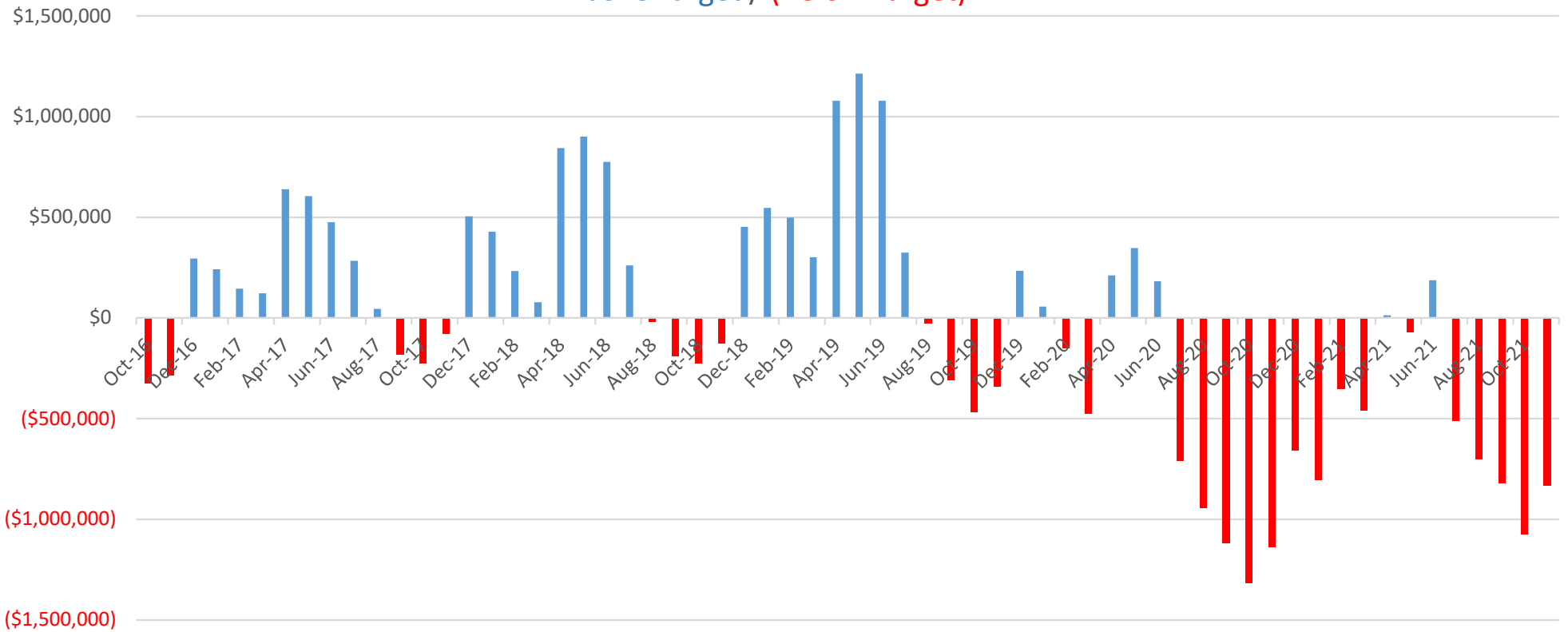
| Fund Balances as of November 30, 2021 | |
|---|------------------|
| Fire & Ambulance Department | |
| Fire & Ambulance Department Operating Reserve | 645,875 |
| Recommended Operating Reserve Fund Target (6 Months Operating Expenses) | 1,477,565 |
| Fire & Ambulance Department Operating Reserve, Above Target / (Below Target) | (831,690) |
| Wastewater Division | |
| Wastewater Capital Improvement Project Reserve | 1,144,206 |
| Wastewater System Connection & Capacity Charges | - |
| CWSRF Loan Agreement 14-813 Debt Reserve (Restricted for SLS 1-3 Debt Service) | 171,537 |
| Wastewater Operating Reserve Fund | 596,698 |
| Recommended Operating Reserve Fund Target (4 Months Operating Expenses) | 596,698 |
| Wastewater Operating Reserve, Above Target / (Below Target) | - |
| Water Division | |
| Water Capital Improvement Project Reserve | 1,802,421 |
| Water System Connection & Capacity Charges | 128,868 |
| Water Infrastructure R&R Reserve (MFC & AMR SRF Debt Reserve) | 89,334 |
| Water Operating Reserve | 542,497 |
| Recommended Operating Reserve Fund Target (4 Months Operating Expenses) | 542,497 |
| Water Operating Reserve, Above Target / (Below Target) | - |
| Assessment Districts Restricted Funds | |
| Water Assessment District No. 9 Construction Funds | 4,660 |
| Water Assessment District No. 10 Construction Funds | 26,421 |
| Water Assessment District No. 10 O&M | 41,909 |
| Water Assessment District No. 10 Bond Reserve Fund | 1 |
| Subtotal Assessment Districts | 72,990 |
| Total District Designated & Operating Reserve Funds | 5,121,437 |
| Assessment District Funds | 72,990 |
| Combined Pooled Cash | 5,194,427 |
| Checking Account (General) | 552,430 |
| LAIF | 4,626,379 |
| York Insurance Deposit | 14,617 |
| BNY Mellon (AD #10 Bond Reserve) | 1 |
| Petty Cash | 1,000 |
| Combined Pooled Cash | 5,194,427 |
| | - |

COMBINED POOLED CASH BALANCE



Fire Department Operating Reserve Policy Target is 6 Months of Budgeted Operating Expenses or \$1,477,565

Above Target / (Below Target)



RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: December 15, 2021

TO: Board of Directors

FROM: Ryan Gross, General Manager

SUBJECT: CONSIDER ADOPTION OF RESOLUTION NO. 11-21 TO CONTINUE VIRTUAL MEETINGS PURSUANT TO AB 361

RECOMMENDED BOARD ACTION

That the Running Springs Water District Board of Directors reaffirm Resolution No. 11-21 and vote to continue remote meetings pursuant to AB 361 based upon the continued state of emergency for COVID-19 and find that (1) declares that it has reconsidered the circumstances of the state of emergency declared by the Governor and at least one of the following is true: (a) the state of emergency, continues to directly impact the ability of the members of this legislative body to meet safely in person; and/or (b) state or local officials continue to impose or recommend measures to promote social distancing; and (2) this legislative body declares it will be conducting teleconferencing and virtual meetings pursuant to AB 361.

REASON FOR RECOMMENDATION

To continue virtual meetings if necessary.

BACKGROUND INFORMATION

AB 361 amended the Brown Act to allow local legislative bodies to continue using teleconferencing and virtual meeting technology as long as there is a “proclaimed state of emergency.” To accommodate individuals during these teleconferences and virtual meetings, a public comment period is offered where the public can address the legislative body directly in real time. Additionally, public comments are allowed up until the public comment period is closed at the meetings. The agenda includes information on the manner in which the public may access the meeting and provide comments remotely. If technical problems arise that result in the public’s access being disrupted, the legislative body does not take any votes or other official action until the technical disruption is corrected and public access is restored.

On October 20, 2021, the Board adopted Resolution No. 11-21 to authorize this legislative body to conduct remote “telephonic” meetings pursuant to AB 361. Government Code 54953(e)(3) authorizes this legislative body to continue to conduct these remote “telephonic” meetings under AB 361 provided that it has timely made the findings specified therein. Findings must include: (a) the state of emergency, continues to

directly impact the ability of the members of this legislative body to meet safely in person; and/or (b) state or local officials continue to impose or recommend measures to promote social distancing. In light of AB 361 and in order to promote social distancing and avoid an imminent safety risk to attendees, teleconferencing and virtual meetings may continue to take place until further notice.

The Board of Directors may also decide to not proceed with remote meetings pursuant to AB 361, which would result in a return to in person Board meetings and all Brown Act requirements.

ATTACHMENTS

Attachment 1 – Resolution No. 11-21

RESOLUTION NO. 11-21

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RUNNING SPRINGS
WATER DISTRICT AUTHORIZING VIRTUAL BOARD AND COMMITTEE
MEETINGS PURSUANT TO AB 361**

WHEREAS, the Running Springs Water District (“District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend and participate in the Agency’s meetings; and

WHEREAS, starting in March 2020, in response to the spread of COVID-19 in the State of California, the Governor issued a number of executive orders aimed at containing the COVID-19 virus; and

WHEREAS, among other things, these orders waived certain requirements of the Brown Act to allow legislative bodies to meet virtually; and

WHEREAS, pursuant to the Governor’s executive orders, the District has been holding virtual meetings during the pandemic in the interest of protecting the health and safety of the public, District staff and Directors; and

WHEREAS, the Governor’s executive order related to the suspension of certain provisions of the Brown Act expired on September 30, 2021; and

WHEREAS, on September 16, 2021 the Governor signed AB 361 (in effect as of October 1, 2021 – Government Code Section 54953(e)), which allows legislative bodies to meet virtually provided there is a state of emergency, and either (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, a state of emergency has been proclaimed related to COVID-19, state or local officials are recommending measures to promote social distancing, or because of the ongoing threat of COVID-19, meeting in person would present imminent risks to the health and safety of attendees;

**NOW, THEREFORE, BE IT RESOLVED THE BOARD OF DIRECTORS OF THE
RUNNING SPRINGS WATER DISTRICT DOES HEREBY RESOLVE AS
FOLLOWS:**

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Remote Teleconference Meetings. Consistent with the provisions of Government


Code Section 54953(e), the Board of Directors finds and determines that (1) a state of emergency related to COVID-19 is currently in effect; (2) state or local officials have recommended measures to promote social distancing in connection with COVID-19; or (3) due to the COVID-19 emergency, meeting in person would present imminent risks to the health and safety of attendees. Based on such facts, findings and determinations, the Board authorizes staff to conduct remote teleconference meetings of the Board of Directors, including Committee meetings, under the provisions of Government Code Section 54953(e).

Section 3. Effective Date of Resolution. This Resolution shall take effect November 1, 2021 and shall be effective for 30 days or until this Resolution is extended by a majority vote of the Board of Directors in accordance with Section 4 of this Resolution.


Section 4. Extension by Motion. The Board of Directors may extend the application of this Resolution by motion and majority vote by up to 30 days at a time, provided that it makes all necessary findings consistent with and pursuant to the requirements of Section 54953(e)(3).

PASSED AND ADOPTED by the Board of Directors of the Running Springs Water District this 20th day of October 2021, by the following vote:

AYES: TERRY, CONRAD, ACCIANI, DYBERG
NOES: 0
ABSENT: MACKZUM
ABSTAIN: 0


Mike Terry, Vice-President of the
Board of Directors of the Running
Springs Water District

ATTEST:


Amie R. Crowder, Secretary of the
Running Springs Water District and to
the Board of Directors



RESOLUTION NO. 14-21

RESOLUTION OF THE BOARD OF DIRECTORS OF RUNNING SPRINGS WATER DISTRICT SETTING THE SCHEDULE FOR REGULAR BOARD MEETINGS

WHEREAS, the regular Board Meetings of the Board of Directors of the Running Springs Water District are currently conducted on the third Wednesday of each month at 9:00 a.m.; and

WHEREAS, Government Code Section 54954 states that the Board of Directors shall provide, by ordinance, resolution, bylaws, or by whatever other rule is required for the conduct of business by the Board of Directors, the time and place for holding regular meetings;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Running Springs Water District that beginning in January, 2022 the regular Board Meetings of the Board of Directors in each month shall continue to be conducted on the third Wednesday of each month at 9:00 a.m. at the District’s Boardroom located at 31242 Hilltop Boulevard, Running Springs, California.

ADOPTED by the Board of Directors of the Running Springs Water District on the 15th day of December 2021

President of the Board of Directors
Running Springs Water District

ATTEST:

Secretary of the Board of Directors
Running Springs Water District

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: December 15, 2021

TO: Board of Directors

FROM: Ryan Gross, General Manager

SUBJECT: CONSIDER SETTING MAXIMUM 2022 DISTRICT CONTRIBUTION TO EMPLOYEE HEALTH INSURANCE BENEFITS

RECOMMENDATION

It is recommended that the Board of Directors provide direction to staff on the calendar year 2022 District contribution to employee's health insurance benefit.

REASON FOR RECOMMENDATION

To set the maximum amount the District will contribute towards an employee's health insurance plan premiums and/or qualified medical expense reimbursement plan.

BACKGROUND INFORMATION

On March 21, 2019 and Beginning with the Fiscal Year Ending (FYE) 2020 District Budget, the Board agreed to consider any future increases in the District's Employee Health Insurance cap amounts due to any CalPERS Health Insurance Premium increases, in January of each year based on half of what the CalPERS HMO premium increase is for the lowest cost CalPERS HMO premium.

The District's CalPERS Health Insurance Plan Premium adjustments are typically published in July and take effect January 1st of each year. Therefore, in order to better align any adjustments in CalPERS Health Insurance Premium increases and District contribution adjustments, the Board agreed to consider any adjustments take place in January.

FISCAL INFORMATION

The following tables show the 2021 and 2022 CalPERS Health Insurance Premium adjustments and the amounts the District contributes as well as a proposed 6% and a 3% increase in the District's maximum contribution for calendar year 2022. The 6% proposed increase is based on one half of the average premium increase. The 3% proposed increase is based on what the Board has previously agreed to which is one half of the increase for the lowest cost HMO premium increase.

4. A.

| CalPERS 2021 & 2022 Health Premiums - San Bernardino County | | | | | | | | |
|---|--------|----------|----------|--------|----------|----------|----------------|--------------------|
| HMO | 2021 | | | 2022 | | | % Change (+/-) | Employees Enrolled |
| | Single | 2-Party | Family | Single | 2-Party | Family | | |
| Anthem Blue Cross Select | \$ 639 | \$ 1,278 | \$ 1,662 | \$ 676 | \$ 1,353 | \$ 1,759 | 6% | 2 |
| Kaiser Permanente | \$ 670 | \$ 1,340 | \$ 1,742 | \$ 720 | \$ 1,440 | \$ 1,871 | 7% | 7 |
| United Health Care Alliance | \$ 721 | \$ 1,442 | \$ 1,874 | \$ 772 | \$ 1,544 | \$ 2,007 | 7% | 2 |
| PPO | | | | | | | | |
| PERS Gold | \$ 459 | \$ 920 | \$ 1,196 | \$ 576 | \$ 1,151 | \$ 1,496 | 25% | 3 |
| RSWD Contribution to Health Insurance (\$/month) | \$ 567 | \$ 1,133 | \$ 1,472 | \$ 601 | \$ 1,201 | \$ 1,560 | 11% | Avg. Increase |
| % Paid by RSWD of Lowest Cost HMO Plan Premium | 89% | 89% | 89% | 89% | 89% | 89% | 6% | 1/2 Avg. Increase |
| Out of Pocket for half the average premium increase | \$ 72 | \$ 145 | \$ 190 | \$ 75 | \$ 152 | \$ 199 | | |

*6% is half the average increase for the plans we have employees enrolled in.

**Total additional annual cost to the District would be \$9,360.

| CalPERS 2021 & 2022 Health Premiums - San Bernardino County | | | | | | | | |
|---|--------|----------|----------|--------|----------|----------|----------------|--------------------|
| HMO | 2021 | | | 2022 | | | % Change (+/-) | Employees Enrolled |
| | Single | 2-Party | Family | Single | 2-Party | Family | | |
| Anthem Blue Cross Select | \$ 639 | \$ 1,278 | \$ 1,662 | \$ 676 | \$ 1,353 | \$ 1,759 | 6% | 2 |
| Kaiser Permanente | \$ 670 | \$ 1,340 | \$ 1,742 | \$ 720 | \$ 1,440 | \$ 1,871 | 7% | 7 |
| United Health Care Alliance | \$ 721 | \$ 1,442 | \$ 1,874 | \$ 772 | \$ 1,544 | \$ 2,007 | 7% | 2 |
| PPO | | | | | | | | |
| PERS Gold | \$ 459 | \$ 920 | \$ 1,196 | \$ 576 | \$ 1,151 | \$ 1,496 | 25% | 3 |
| RSWD Contribution to Health Insurance (\$/month) | \$ 567 | \$ 1,133 | \$ 1,472 | \$ 584 | \$ 1,167 | \$ 1,516 | 6% | Lowest \$ HMO |
| % Paid by RSWD of Lowest Cost HMO Plan Premium | 89% | 89% | 89% | 86% | 86% | 86% | 3% | 1/2 Lowest \$ HMC |
| Out of Pocket for half the Lowest Cost HMO Plan Premium | \$ 72 | \$ 145 | \$ 190 | \$ 92 | \$ 186 | \$ 243 | | |

*3% is half of the lowest cost HMO premium increase.

**Total additional annual cost to the District would be \$4,680.

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: December 15, 2021
TO: Board of Directors
FROM: Cindy Strebel, Battalion Chief
SUBJECT: Update on Fire Department Grant Progress

RECOMMENDED BOARD ACTION

This is an information item only.

BACKGROUND INFORMATION

AFG Grant: VHF radios have been ordered through 49er Communications. The order was placed on 10/22/21. Due to supply chain issues, there is a delay in delivery. We received an update last week stating that it will be a few more weeks until they are shipped.

FEMA grant for the diesel exhaust removal systems at Station 50 and 51: We are finalizing the order with Weidner Fire. Estimated delivery of supplies and installation will be late January to early February.

ATTACHMENTS

N/A