

RUNNING SPRINGS WATER DISTRICT

A Multi-Service, Independent Special District

31242 HILLTOP BOULEVARD • POST OFFICE BOX 2206
RUNNING SPRINGS, CALIFORNIA 92382

TO: BOARD OF DIRECTORS

DATE: MARCH 16, 2012

RE: BOARD MEETING

FROM: SECRETARY

The Regular Meeting of the Board of Directors of the Running Springs Water District will be held on Wednesday, March 21, 2012, at the hour of 9:00 A.M. at the District Office located at 31242 Hilltop Boulevard, Running Springs, California.

The Board may take action on any item on the agenda, whether listed as an action item or as an information item.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Joan C. Eaton, Secretary at 909/867-2766 at least 48 hours before the meeting, if possible.

Copies of documents provided to members of the Board for discussion in open session may be obtained from the District at the address indicated above.

AGENDA

- I. Call Meeting to Order
- II. Pledge of Allegiance
- III. Recognize and Hear From Visitors
- IV. Acknowledgements/Recognitions
- V. Approval of Consent Items
 - A. Approve Minutes – February 22, 2012 Rescheduled Board Meeting
 - B. Ratify February 2012 Expenditures
- VI. Monthly Reports from Management (Water, Wastewater Treatment, Wastewater Collection, Fire, Administration and General Manager)

AGENDA
MARCH 16, 2012
PAGE TWO

VII. Information Items

- A. Consolidation of Special Districts
- B. Wastewater Treatment Plant Outfall Line
- C. Review Wastewater Department Budget for Fiscal Year 2012/2013
- D. Harich Proposal for Sewer Outside Service Agreement
- E. General Manager Position Search
- F. Review Fire Department Job Descriptions

VIII. Action Items – Old Business

IX. Action Items – New Business

- A. Board Consideration and Approval to Transfer Surplus Funds in the amount of \$1,775.00 from the Bank of New York Assessment District #10 Reserve Account to the Redemption Fund at the Recommendation of NBS
(Motion Required)
- B. Board Consideration and Approval of the Safety Committee Minutes of December 7, 2011 for Submittal to SDRMA for Reduction in Liability Insurance Premiums **(Motion Required)**
- C. Board Consideration and Adoption of Resolution No. 03-12, Fixing and Levying Fire Suppression Availability Charges for Fiscal Year 2012/13
(Motion Required)
- D. Board Consideration and Adoption of Resolution No. 04-12, Fixing Water Standby or Availability Charges for Fiscal Year 2012/13 **(Motion Required)**
- E. Board Consideration and Adoption of Resolution No. 05-12, Fixing Sewer Standby or Availability Charges for Fiscal Year 2012/13 **(Motion Required)**
- F. Board Consideration and Adoption of Resolution No. 06-12, Resolution of the Board of Directors of the Running Springs Water District Adopting a Records Retention and Destruction Policy and Records Retention Schedule and Repealing Resolution No. 10-98 **(Motion Required)**
- G. Board Consideration and Adoption of Resolution No. 07-12, Adopting Local Guidelines for Implementing the California Environmental Quality Act
(Motion Required)

AGENDA
MARCH 16, 2012
PAGE THREE

- H. Board Consideration and Adoption of Resolution No. 08-12, Approving the Participation of Board Members in the District's Employee Benefit Programs **(Motion Required)**
- I. Board Consideration of California Special District Association Board of Directors Call for Nominations **(Motion Required)**
- J. Board Consideration and Approval of the Running Springs Area Chamber of Commerce Request to use the Downtown Property for an Easter Egg Hunt **(Motion Required)**
- X. Report from Engineer
- XI. Report from Legal Counsel
- XII. Committee Reports
- XIII. Directors' Business
- XIV. Closed Session
- XV. Meeting Adjournment

UPCOMING MEETINGS: REGULAR BOARD MEETING – APRIL 18, 2012 6:00 PM