

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
FEBRUARY 17, 2010

The Regular Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, February 17, 2010, at the hour of 6:00 P.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California.

The following Directors were present:

Kenneth Ayers, President
Kevin Kellems, Vice-President
Mike Terry, Director
Pamella Bennett, Director
Paul Shouse, Director

Also present were the following:

Gary Valladao, General Manager
Sam Massey, Superintendent
Joan Eaton, Secretary/Treasurer/Office Supervisor
Tony Grabow, Fire Chief
Randy Bobroff, Water Division Supervisor
Trevor Miller, Wastewater Treatment Division Supervisor
Isaiah Hall, Collections Division Supervisor
Mike Riddell, Attorney, Best, Best and Krieger LLP
Brian Thomas, Engineer, Engineering Resources
Mike Olsen, Battalion Chief
Ed Brittain, Proposed Consulting General Manager
Cindy Strebel, Firefighter/Paramedic
Brian Leidner, Paid Call Firefighter
Scott Willemse, Firefighter/Paramedic
Stuart Bryer, Paid Call Firefighter
George Jubile, Paid Call Firefighter
Dave Loest, Firefighter/Paramedic
John Papadakis, Firefighter/Paramedic
Rob Aberg, Firefighter/Paramedic
Austin Robert, Paid Call Firefighter
Kevin Ellis, Paid Call Firefighter
Tyler Citro, Paid Call Firefighter
Hans Strebel, Paid Call Firefighter
Kevin Eaton, Paid Call Firefighter
Casey Blas, Paid Call Firefighter
Jonathan Trask, Paid Call Firefighter
Timothy Parcels, Paid Call Firefighter
Kent Jenkins, Operator III/Compliance Safety

No visitors were present

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- Called to Order The meeting was called to order at 6:20 P.M. by President Ayers.
- Pledge of Allegiance Director Shouse led the Assembly in the Pledge of Allegiance.
- Acknowledgements Paul Shouse was acknowledged as the newly elected Board Director.
- Kent Jenkins, Operator III/Compliance Safety was acknowledged by Manager Valladao and Superintendent Massey for 15 years of service with the District.
- Resolution
No. 04-10,
Commending
George Jubile President Ayers, Ed Brittain and Chief Grabow acknowledged Paid Call George Jubile for 40 outstanding years of service with the District. Upon motion by President Ayers, second by Vice-President Kellems and unanimously carried, RESOLUTION NO. 04-10, COMMENDING FORMER PAID CALL FIREFIGHTER GEORGE JUBILE FOR DISTINGUISHED DISTRICT SERVICE, was adopted. (Resolution No. 04-10 on file in the District office)
- Board Workshop
Minutes
February 3, 2010 Upon motion by Vice-President Kellems, second by Director Terry and unanimously carried, the minutes of February 3, 2010, were approved.
- January 2010
Expenditures Upon motion by President Ayers, second by Director Shouse and unanimously carried, the expenditures through January 31, 2010, were approved.
- OPERATIONAL
REPORTS
(Water) Supervisor Bobroff stated there were no leaks or mechanical failures in the Water Department in the month of January but freezing conditions did account for a few customer leaks. Supervisor Bobroff also stated that the District was not required to purchase any water from outside sources during the month of January as a result of the recent rain events.
- (Treatment) Supervisor Miller reported on the high flows at the Wastewater Treatment Plant due to the recent rain and weather events. Supervisor Miller stated he provided sample results to the Regional Board and there were no violations to the Water Discharge Permit. Discussion continued regarding the impact of the upstream users to the Treatment Plant. Staff will follow up by reviewing the Water Discharge Requirements and reporting back to the Board.
- (Collections) Supervisor Hall opened by stating that staff overtime was up in the Collections Department due to snow plowing during the recent weather event.
- Supervisor Hall continued by reporting that the pump at Lift Station No. 2 had failed but was repaired by staff. All other equipment is up and running.

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Chief Grabow reported on the recent weather event and impact to the Fire Department. Snow Valley attendance is up by 20% thus increasing the Fire Department incidents. (Fire)

Chief Grabow closed by reporting on the donated snow cat from Edison.

Supervisor Eaton stated the US Census will be utilizing the Board Room for continued applicant testing and training through March 2010. They still have 600 positions to fill across the mountain. (Administrative)

The Form 700 Statement of Economic Interest deadline is April 1, 2010.

Supervisor Eaton stated that Administrative staff are collaborating with Bartle Wells in preparation of the Financial Master Plan. Preliminary information has been provided to Bartle Wells and reports are currently being formatted by our Systems Administrator to provide statistics for the study.

Superintendent Massey reported on the Southern California Edison 2009 Standard Performance Contract Program for the K-Turbo Blowers. There will be a final inspection before the District receives the projected \$50,905 rebate from Edison. (Superintendent)

Superintendent Massey reported on a proposal from CSA79 and Arrowbear Park County Water District (APCWD) to tie in their two wet wells to regulate flows and their request for the District to pay 1/3 of the costs. An estimate in the amount of \$65,610 from Engineering Resources was provided to the Board for review. Discussion continued regarding the issues involved with the project and Engineering Resources will review specific costs in the Engineer's Estimate. Manager Valladao suggested the District ask Arrowbear Park to accept payment over time for our portion of the costs. Superintendent Massey stated the project will take 3 to 4 weeks to complete and will take place in the summer of 2010. Additional information regarding the project will be provided to the Board when it is received.

Manager Valladao mentioned that the Boy Scout Eagle Project Basketball Court on the Downtown property that was previously reported at the October 21, 2009 Board Meeting, was approved. (General Manager)

Manager Valladao also mentioned the District is awaiting further information from the Running Springs Chamber of Commerce and the Rim of the World Recreation and Park District regarding this matter.

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- Ayers Acres Groundwater Development Project Superintendent Massey reported on the Ayers Acres project and updated the Board after meeting with a property owner regarding acquisition of an easement. Superintendent Massey then provided the Board with a plot map of the surrounding properties and discussion continued regarding the project. Staff will discuss the plan for proceeding with this project at the March 17, 2010 Board Meeting.
- Sewer System Management Plan Manager Valladao updated the Board regarding the Sewer System Management Plan and stated that Engineering Resources and staff are completing the draft version of the final SSMP document including a proposed FOG (Fats, Oil and Grease) program and Ordinance that should be available for Board Committee review by early March 2010. Discussion continued regarding the FOG program and Manager Valladao mentioned that staff will meet with the Committee in early March.
- Water and Wastewater Master Plan Manager Valladao reported on the Water and Wastewater Master Plan and stated that staff and Engineering Resources have identified remaining items to be included in the Water and Wastewater Master Plan. A Committee meeting will be held in March 2010 to discuss the plan and the projected delivery date will be August or September 2010.
- Financial Master Plan Manager Valladao updated the Board regarding the Financial Master Plan and stated that staff and Engineering Resources will provide data to Bartle Wells Associates to complete the necessary elements of the plan. The next meeting with BartleWells Associates will be scheduled in April 2010.
- Supervisors Excused Supervisors Bobroff, Hall and Miller were excused at 8:35 P.M.
- Fiscal Year 2010/11 Fire Department Budget Manager Valladao provided the Board with a draft version of the Fiscal Year 2010/11 Fire Department Budget for review. The version included input from the Finance Committee's February 11, 2010 committee meeting.
- Manager Valladao also provided the Board with a memorandum that outlined determination of property tax allocation for Fiscal Year 2010/11.
- Manager Valladao summarized the Fire Department Budget by providing an analysis that identified significant changes between the approved Fiscal Year 2009/10 Budget and the Proposed Fiscal Year 2010/11 Budget. The analysis categories were as follows:
- Revenue and Expense Summary
 - Operating Revenue
 - Operating Expenses, Fire Protection
 - Operating Expenses, Ambulance
 - Capital Improvement Expenses and Designated Fund Contribution

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The Local Agency Investment Fund Remittance Advice for Quarter Ending December 31, 2009 was provided to the Board for review.

Local Agency
Investment Fund

Manager Valladao provided documentation that the District received from LAFCO (Local Agency Formation Commission), requesting that the District vote on an alternative allocation formula to apportion LAFCO costs with no impact to the District. Upon motion by Vice-President Kellems, second by Director Shouse and unanimously carried, an Alternative Funding Formula for the Independent District's Share of LAFCO Costs for Fiscal Year 2010/11 and Thereafter, was approved with a yes vote.

Alternative Funding
Formula LAFCO
Costs Fiscal Year
2010/11

Manager Valladao stated the District has received documentation from LAFCO advising that the nomination period for one Regular Special District Board Member and the Alternate Special District Board Member is now open. Upon motion by President Ayers, second by Vice-President Kellems and unanimously carried, James V. Curatalo, Jr. was nominated for Regular Special District Member and Robert W. Smith was nominated for Alternative Special District Member of the Local Agency Formation Commission.

LAFCO Nominations
Regular and Alternative
Special District Board
Members

Chief Grabow reported on the Fire Hazard Abatement Agreement with the County of San Bernardino and stated the yearly fee will be increased from \$1,000 to \$8,273 in Fiscal Year 2009/2010. Chief Grabow requested approval to cancel the contract within 60 days of the notice while the Fire Department renegotiates with the County. Upon motion by President Ayers, second by Director Bennett and unanimously carried, Termination of the County of San Bernardino Fire Hazard Abatement Contract, was approved.

Fire Hazard Abatement
Agreement

Superintendent Massey requested that the Board consider reallocating \$15,000 in the 2009/10 Budget Transportation Equipment Account and transfer an additional \$5,000 from the Leachate Fund Account to purchase a used vehicle as the Collection Division plow truck/tow vehicle. Superintendent Massey provided information regarding this request and discussion continued. Upon motion by Director Terry, second by Director Bennett and unanimously carried, Reallocation of Transportation Funds for the Refurbishing of the Surplus Fire Department Vehicle to the Purchase of a Collection Division Utility Vehicle and Transfer of an Additional \$5,000 from the Leachate Fund Account, was approved.

Purchase Collections
Division Utility Vehicle
in Lieu of Refurbishing
Surplus Fire Department
Vehicle

- Everett Brittain
Consulting
Agreement
- Vice-President Kellems reported on the proposed Consulting Agreement between Running Springs Water District and Everett Brittain that was reviewed by Attorney Mike Riddell. The District wishes to utilize the services of Everett Brittain as needed who has retired as the District's General Manager. The contract will be effective on February 8, 2010 and will continue in effect for a period of six months unless earlier terminated as provided in Section 3.5. President Ayers stated that a list of responsibilities will be prepared for Mr. Brittain and he will report directly to the Board President. Upon motion by Director Bennett, second by Vice-President Kellems and unanimously carried, the Consulting Agreement with Everett Brittain, was accepted.
- Engineer's Report
- Engineer Thomas had no additional information to report.
- Attorney's Report
- Attorney Riddell stated that he would be attending the State Contractors Meeting on February 18, 2010. Attorney Riddell closed by briefly reporting on the continuing issues in the Delta.
- Closed Session
- The meeting moved to closed session at 9:32 P.M. to consider the following items:
- A. Conference with Legal Counsel Pursuant to Subdivision (c) of Section 54956.9: Four Cases
 - B. Conference with Legal Counsel Pursuant to Government Code Section 54956.9 regarding Workers Compensation Claim Steven Dvorak vs. Running Springs Water District
 - C. Conference with Legal Counsel Pursuant to Subdivision (a) of Government Code Section 54956.9 regarding Allstate Insurance Company v. Running Springs Water District et al
 - D. Conference with Legal Counsel Pursuant to Government Code 54957 (b) (1) Personnel Matters General Manager Employment
- Open Session
- The meeting moved into open session at 10:46 P.M.
- Upon motion by Director Shouse, second by Director Terry and unanimously carried, the Board approved reimbursement to General Manager Valladao for his unused compensatory time off.
- Upon motion by Director Kellems, second by Director Terry and unanimously carried, the Board approved an agreement with Sam Massey to employ him as Interim General Manager effective March 1, 2010, at a monthly base pay of \$10,682.88 plus earned certification pay, prorated and payable bi-weekly.

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The meeting was adjourned at 10.50 P.M.

Adjournment

Respectfully submitted,

President

Secretary