

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS
RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA

APRIL 30, 2010

The Special Meeting of the Board of Directors of the Running Springs Water District was held on Friday, April 30, 2010 at the hour of 10:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California.

The following Directors were present:

Kenneth Ayers, President
Kevin Kellems, Vice-President
Paul Shouse, Director

The following Directors were absent:

Pamella Bennett, Director
Mike Terry, Director

Also present were the following:

Sam Massey, Interim General Manager
Joan C. Eaton, Secretary/Treasurer/Administration Supervisor
Trevor Miller, Wastewater Treatment Division Supervisor
Ed Brittain, Consultant

No visitors were present

The meeting was called to order at 10:00 A.M. by President Ayers.

Called to Order

President Ayers led the Assembly in the Pledge of Allegiance.

Pledge of Allegiance

Supervisor Eaton reported on a letter addressed to the District Board Members that was received from customer Richard Luczyski on April 21, 2010, containing requests for District data and information and addressing the District's method of imposing late fees to customers. Supervisor Eaton provided the Board with copies of prior requests and correspondence received from Mr. Luczyski dating back to February 1995. Discussion continued regarding the request letter, prior correspondence from Mr. Luczyski and District policy and practice.

Letter Drafted by
Attorney Riddell
to Customer
Richard Luczyski

Documentation was provided to the Board for review that included District Resolution No. 09-09, Establishing Fees and Charges for District Services during Fiscal Year 2009/10 and State Assembly Bill No. 3284, Section 60373 in regards to Delinquent Notices, District Policy and Practice. Discussion continued regarding District billing procedures and practice.

Supervisor Eaton stated that Interim General Manager Sam Massey forwarded a copy of Mr. Luczynski's letter to Attorney Mike Riddell for consultation. Attorney Riddell drafted a response letter to Mr. Luczynski that was provided to the Board for their consideration and approval. Supervisor Eaton stated the response letter, if approved, will be submitted electronically on April 30, 2010 to meet the ten day requirement with an original mailed the same day.

After review of presented documentation, the Board acknowledged that records indicate District staff has devoted Administrative time to conduct the research and provide responses to Mr. Luczynski's requests on previous occasions.

Supervisor Eaton stated that she will provide the ACH Debit option information and an enrollment application to Mr. Luczynski.

Upon motion by Director Shouse, second by Vice-President Kellems and carried by a 3 to 0 vote, with Directors Bennett and Terry absent, the letter drafted by Attorney Mike Riddell to customer Richard Luczynski regarding customer request for data and information and to make no changes to the District Billing procedures at this time, was approved.

Contract with
Tom Dodson and
Associates
Permitting Process
for Outfall Line
Project

Manager Massey reported on the Outfall Line Replacement Project and stated it would be in the District's best interest to use a consultant for assistance in obtaining environmental/regulatory permits for the repair and/or replacement of the Outfall Line and to ensure that timely progression is maintained with the project. Manager Massey stated a proposal has been received from Tom Dodson and Associates at a cost not to exceed \$34,500 which will include obtaining all the permits required to begin the construction phase of the project and the cost of completing the CEQA study which must be performed before construction begins. A copy of the proposal was provided to the Board for review and discussion continued regarding repair/replacement of the Outfall Line. Upon motion by Vice-President Kellems, second by Director Shouse and carried by a 3 to 0 vote, with Directors Bennett and Terry absent, the contract with Tom Dodson and Associates to complete the permitting process for the Outfall Line Replacement Project, was approved.

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The Board moved into closed session at 10:47 A.M. to consider the following item: Closed Session

- A. Conference with Real Property Negotiator
Property: APN 0328-081-21
Property Negotiator: Sam Massey
Negotiating Parties: District and Duane Martin
Under Negotiation: Price and Terms of Payment for Property

The meeting moved into open session at 11:00 A.M. Open Session

Upon motion by Director Shouse, second by Vice-President Kellems and carried by a 3 to 0 vote, with Directors Bennett and Terry absent, payment of half of the delinquent property taxes not to exceed \$2,500.00 regarding the purchase of real property identified as APN: 0328-081-21 in addition to the purchase price, was approved.

The meeting was adjourned at 11:05 A.M. Adjournment

Respectfully submitted,

President

Secretary