

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS  
RUNNING SPRINGS WATER DISTRICT  
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA  
JUNE 6, 2011

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The Special Meeting of the Board of Directors of the Running Springs Water District was held on Monday, June 6, 2011, at the hour of 9:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California.

The following Directors were present:

Ken Ayers, President  
Kevin Kellems, Vice-President  
Pamella Bennett, Director

The following Directors were absent:

Paul Shouse, Director  
Mike Terry, Director

Also present were the following:

Sam Massey, General Manager  
Joan Eaton, Secretary/Treasurer/Administration Supervisor  
Isaiah Hall, Collections Division Supervisor

No visitors were present:

The meeting was called to order at 9:04 A.M. by President Ayers.

Called to Order

President Ayers led the Assembly in the Pledge of Allegiance.

Pledge of Allegiance

President Ayers opened by reporting on Resolution No. 14-94, District By-Laws and stated that after review of the document, it was determined that updates to the bylaws were necessary since the last update was in 1994. The Board and District staff reviewed the document and discussion continued regarding revising sections of the bylaws including incorporating the new District Mission Statement and to include a provision that would permit the General Manager to make decisions in the event of an emergency. President Ayers asked that Attorney Mike Riddell review the document and provide correct verbiage for the changes. After further discussion regarding the District By-Law document, President Ayers stated this item will be tabled to the June 15, 2011 Board Meeting.

Resolution No. 14-94,  
District By-Laws

Change Order No. 1  
30244 Enchanted  
Way Sewer  
Easement  
Stabilization Project

Supervisor Hall reported on the Enchanted Way Sewer Easement Stabilization Project that was a result of the December 2010 storm and awarded a contract at the April 20, 2011 Board Meeting for repair by GM Excavating in the amount of \$13,450. The contract is nearly complete with the exception of the Geo fabric for erosion and the V-gutter for storm water diversion. The original contract specified the installation of a fifty (50) foot V-gutter to divert the run-off water from the sewer easement. After further consideration, it was determined that the fifty (50) linear feet of three (3) foot wide concrete V-gutter will not be long enough to redirect the water channel away from the District's sewer easement. Engineer Thomas is recommending an additional fifty (50) linear feet be added to the project at an additional cost of \$2,500. The change will ensure the integrity of the finished project and protect the sewer easement from future major storms. A memorandum from Engineer Thomas outlining the need for the additional fifty (50) linear feet and the Contract Change Order No. 1 was provided to the Board for their review. Discussion continued regarding maintenance of the gutter and Supervisor Hall stated that Mr. Somes, who is the owner of the property, will maintain seventy (70) feet and the District will maintain the first thirty (30) feet of the V-gutter. Upon motion by Director Bennett, second by Vice-President Kellems and carried by a 3 to 0 vote, with Directors Terry and Shouse absent, the Contract Change Order No. 1 for the installation of an additional fifty (50) linear feet of V-gutter, not to exceed the amount of \$2,500, was approved.

Purchase of  
Allis-Chalmers  
Sewage Pump for  
Lift Station No. 1

Supervisor Hall then reported on Lift Station No. 1 that was built in 1969 and conveys approximately 100,000 + gallons of wastewater per day from Lift Station #3 as well as from 981 commercial and residential lots. The two centrifugal pumps are 30 horsepower Allis-Chalmers 400 series pumps rated at 460 gallons per minute. A recent pump failure at Lift Station No. 1 required installation of a standby pump that had been in storage. Supervisor Hall stated that during an inspection of Lift Station No. 1 and Pump # 2, it was discovered that the installed standby pump had significant damage causing pump inefficiency and possible premature wear. On June 1, 2011 Supervisor Hall was informed that the pump sent in for repair was not repairable and a replacement pump would cost \$23,725.72 and would take approximately 14-16 weeks to receive. Supervisor Hall stated it was imperative that we order the replacement pump immediately to avoid operating a lift station on a single pump and thus avoiding a serious potential spill. A copy of the quote from Evans Hydro, Inc. for a new pump was provided to the Board for review and discussion continued. Supervisor Hall stated the new pump has a one year manufacturers warranty and purchasing a rebuilt pump would not be recommended. Supervisor Hall stated funds from the leachate account would be utilized to purchase the new pump.

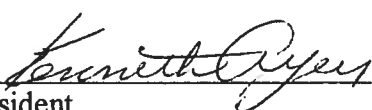
Supervisor Hall noted that Allis-Chalmers was spelled incorrectly on his memorandum and the agenda and it will be corrected. Upon motion by Vice-President Kellems, second by Director Bennett and carried by a 3 to 0 vote, with Directors Terry and Shouse absent, the purchase of a new 30 horsepower Allis-Chalmers 400 series sewage pump at a not to exceed cost of \$27,000.00 utilizing leachate funds, was approved.

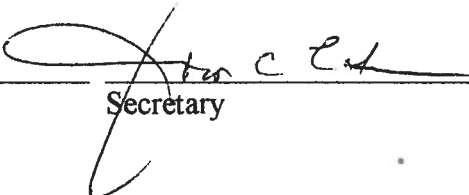
President Ayers reported on the Special Districts Consolidation meeting that was held at the District on June 2, 2011 with representatives from Arrowbear Park County Water District, County Districts Department (CSA-79) and the Running Springs Water District. Ron Pearne, CSA-79 was appointed chairman of the newly formed Consolidation Committee by the representatives of the Districts. President Ayers stated that the meeting included discussion regarding the general pros and cons of consolidation of Districts for the water, sewer and fire departments, review of Special District's 2010/11 Budgets and 2009/10 Audits, the Board of Directors makeup and the possible combined District name change. President Ayers stated that he provided each District with a comparison worksheet for completion that includes financial and statistical data that will be returned to the meeting on July 7, 2011. President Ayers mentioned that Green Valley Lake expressed an interest in consolidation with Running Springs Water District for their sewer system and fire department. Manager Massey will schedule a meeting with CSA-79 to identify infrastructure issues and RSWD staff will compile information that includes anticipated Administration costs associated with consolidation. Discussion continued regarding property tax revenues for each agency and President Ayers stated that because the Districts were not able to agree on a name for the committee, this topic will be discussed at a future meeting.

Committee Reports  
Special Districts  
Consolidation Special  
Districts

Upon motion by Director Bennett, second by Vice-President Kellems and carried by a 3 to 0 vote with Directors Terry and Shouse absent, the meeting was adjourned at 11:17 A.M.

Respectfully Submitted,

  
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President

  
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Secretary

