

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS
RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA

OCTOBER 28, 2009

The Special Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, October 28, 2009, at the hour of 6:00 P.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California.

The following Directors were present:

Kenneth Ayers, President
Kevin Kellems, Vice-President
Pamella Bennett, Director

The following Directors were absent:

Mike Terry, Director
Bryan Shropshire, Director

Also present were the following:

Gary Valladao, General Manager
Sam Massey, Superintendent
Joan Eaton, Board Secretary/Treasurer/Office Supervisor
Isaiah Hall, Collections Division Supervisor
Randy Bobroff, Water Division Supervisor
Brian Thomas, Engineer, Engineering Resources

Visitors Present:

Kirk and Jane Garvin, 3310 Hummingbird Court

The meeting was called to order at 6:00 P.M. by President Ayers

Called to Order

Director Bennett led the Assembly in the Pledge of Allegiance.

Pledge of Allegiance

Visitors Kirk and Jane Garvin introduced themselves to the Board and staff.

Visitors

Manager Valladao reported on the Sewer System Management Program (SSMP) and stated the need for a District Sewer System Management Program was previously described in documents prepared by Engineering Resources and presented at the July 18, 2007 and January 16, 2008 Board Meetings. The documents identified SSMP tasks that need to be completed to meet State adopted Waste Discharge Requirements.

Interim Sewer System Management Program (SSMP)

Manager Valladao continued his report and confirmed that the next SSMP compliance deadline to submit the following SSMP Elements: Legal Authority, Operation and Maintenance Program, Overflow Emergency Response Plan and Fats, Oil and Grease Program is November 2, 2009. Engineering Resources prepared a document regarding the Interim SSMP elements that was provided to the Board for review. Manager Valladao then turned the presentation over to Engineer Brian Thomas.

Engineer Thomas reported on the different phases of the Sewer System Management Program and stated the purpose of the SSMP is to provide a goal and policy to respond to overflows of sewer systems and meet state mandated requirements. Engineer Thomas stated the District has been in full compliance with state requirements since conception of the program. Engineer Thomas reviewed the elements of the SSMP and acknowledged the importance of the FOG program which is a fats, oils and grease disposal requirement. Discussion continued regarding the SSMP, FOG program, upstream contributors and legal requirements. Manager Valladao requested that a Board committee be established at a later date to support staff in completion of the final version of the document and that a Public Outreach Program will be developed and implemented to educate and support our community.

The Board of Directors had specific questions regarding the SSMP document and each item was addressed individually. Engineer Thomas stated all necessary revisions will be made to the draft version and the final SSMP document will be distributed to the regulatory agencies and the District by October 30, 2009.

Engineer Thomas closed by stating that a final copy of the SSMP report will be distributed to and retained by the State Water Resources Control Board.

Upon motion by Director Bennett, seconded by President Ayers and carried by a 3 to 0 vote, with Directors Terry and Shropshire absent, the Interim Sewer System Management Program (SSMP) Elements: Legal Authority, Operation and Maintenance Program, Overflow Emergency Response Plan, and Fats, Oil and Grease Program, were accepted as revised.

Manager Valladao stated the District currently assesses a residential wastewater system usage charge on all water consumed by residential customers that is calculated to be 15% of the water usage charge. Manager Valladao stated the residential wastewater system usage charge is generally equitable so long as the majority of the water consumed by a resident is used inside a home and then discharged into the sewer system. Manager Valladao reported the District has been developing a policy for residents whose water consumption is primarily used for landscape irrigation. The residential landscape irrigation meter service policy would allow residents to separately meter their outdoor water consumption and the District would not assess the residential wastewater system usage charge on the water consumed through the irrigation meter.

Ordinance No. 31,
Residential Landscape
Irrigation Meter
Service Policy

Ordinance No. 31, District Residential Landscape Irrigation Meter Service Policy, was provided to the Board for review. Ordinance No. 31 Policy identified the specific terms, conditions, fees, and charges for the installation and use of a residential landscape irrigation meter. Manager Valladao stated the policy identifies that the residential wastewater system usage charge will not be assessed on water use recorded by a residential landscape irrigation meter. The rate and charge attachment identified a monthly service charge that is 50% of the monthly service charge for a regular water service meter of equivalent size. Manager Valladao stated that the monthly service charge may be adjusted based on the results of an upcoming District rate study.

Supervisor Eaton stated that she would coordinate with Grant Foraker, Comet Systems Administrator, to discuss options to incorporate a second irrigation meter into our current customer billing program. Discussion continued regarding the residential landscape irrigation meter service policy.

Upon motion by Vice-President Kellems, seconded by Director Bennett and carried by a 3 to 0 vote, with Directors Terry and Shropshire absent, **ORDINANCE NO. 31, DISTRICT RESIDENTIAL LANDSCAPE IRRIGATION METER SERVICE POLICY**, was approved as modified. (Ordinance No. 31 on file in the District office)

The meeting was adjourned at 7:20 P.M.

Adjournment

Respectfully Submitted,

President

Secretary