

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
February 16, 2022**

A Regular Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, February 16, 2022, at the hour of 9:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California, and through teleconference.

The following Directors were present at the District:

Errol Mackzum, President
Mike Terry, Vice-President
Bill Conrad, Director

Also present at the District were the following:

Ryan Gross, General Manager
Tony Grabow, Interim Fire Chief
Mike Scotti, Firefighter/Engineer
Zach Granzow, Firefighter/Paramedic
Ward Simmons, Legal Counsel
Amie R. Crowder, Secretary to the Board/Administration Supervisor

The following Directors were present through Teleconference:

Mark Acciani, Director
Laura Dyberg, Director

Also present through teleconference were the following:

Spencer Waterman, Water Systems Consulting (Left meeting at 9:37 A.M.)
Cody Snow, Running Springs Fire Department
Frank De Vault, Running Springs Fire Department
Grant Dahler, Running Springs Fire Department
Myles Wheldon-Manion, Running Springs Fire Department

No Visitors Present

MEETING MINUTES

AGENDA ITEMS

1. Call Meeting to Order and Pledge of Allegiance

The Running Springs Water District Board Meeting was called to order at 9:03 A.M. by President Errol Mackzum and Interim Fire Chief Grabow led the assembly in the Pledge of Allegiance.

2. Recognize and Hear from Visitors/Public Comment

No public comment.

3. Approval of Consent Items

A. Approve Meeting Minutes

B. Ratify Expenditures and Cash Summary

Director Conrad questioned charges on pages 11 & 13. Manager Gross clarified the fuel supplier expenses were for an error the fuel delivery company made and we will be getting reimbursed for a portion of those expenses. Interim Fire Chief Grabow addressed the SoCal Gas expense for Station 51.

C. Consider Reaffirming Resolution No. 11-21 and Authorizing Virtual Board and Committee Meetings Pursuant to AB 361

D. Consider Declaring Certain Equipment as Surplus and Authorize Staff to Dispose of Property

Upon **motion** by Director Conrad, **second** by Vice-President Terry and **carried by a 5 to 0 roll call vote**, the Consent Items were approved.

4. Action Items

The following action items will be considered individually, and each **require a motion** by the Board of Directors for action.

A. Public Hearing and to Consider Adopting Resolution No. 01-22, Adopting a Water Shortage Contingency Plan (WSCP)

1. Open Public Hearing: The Public Hearing was opened at 9:08 A.M. by President Mackzum

2. Staff Presentation: Manager Gross reported on the need for the District to adopt a Water Shortage Contingency Plan (WSCP). Spencer Waterman with Water Systems Consulting presented the WSCP, which is intended to be a guide for the District.

3. Written Public Comment: Manager Gross confirmed there were no written public comments.

4. Oral Public Comment: Manager Gross confirmed there were no oral public comments.

5. Board Discussion/Comments: President Mackzum requested clarification on the timeframe the UWMP & WSCP will need to be conducted again. Manager Gross confirmed that the 2025 plans would need to be completed and submitted to the Department of Water Resources (DWR) by July 1, 2026.

6. Close Public Hearing: The Public Hearing was closed at 9:21 A.M. by President Mackzum.

7. Consider Adoption of Resolution No. 01-22

Upon motion by Director Conrad, second by Vice-President Terry and carried by a 5 to 0 roll call vote, Resolution No. 01-22, Adopting a Water Shortage Contingency Plan (WSCP), was approved. (Resolution No. 01-22 on file in the District office).

B. Public Hearing and to Consider Adopting Resolution No. 02-22, Adopting the 2020 Urban Water Management Plan (UWMP) that Includes the Adopted WSCP

1. Open Public Hearing: The Public Hearing was opened at 9:21 A.M. by President Mackzum.

2. Staff Presentation: Manager Gross reported the need for the District to adopt an Urban Water Management Plan (UWMP) due to the number of customers being supplied water surpassing 3,000 water connections. The UWMP will need to be adopted every five years. Spencer Waterman with Water Systems Consulting presented the UWMP, which is intended to document and communicate the District's water supply plan.

3. Written Public Comment: Manager Gross confirmed there were no written public comments.

4. Oral Public Comment: Manager Gross confirmed there were no oral public comments.

5. Board Discussion/Comments: Discussion regarding the District's current water usage during COVID in comparison to previous years usage, new construction, and the current gallons per capita requirements ensued.

6. Close Public Hearing: The Public Hearing was closed at 9:36 A.M. by President Mackzum.

7. Consider Adoption of Resolution No. 01-22

Upon motion by Vice-President Terry, second by Director Conrad and carried by a 5 to 0 roll call vote, Resolution No. 02-22, Adopting the 2020 Urban Water Management Plan (UWMP), was approved. (Resolution No. 02-22 on file in the District office).

- C. Consider approving Resolution No. 03-22, a resolution of application by the Board of Directors of Running Springs Water District requesting the Local Agency Formation Commission to initiate proceedings for reorganization to dissolve County Service Area 79 (wastewater collection service) and its Zone R-1 (road service), annex said County Service Area 79 to Running Springs Water District for wastewater collection service and to County Service Area 70 for road service, and also to form a new zone for County Service Area 70, and finding that the requested reorganization is not a project and, therefore is, exempt from review under the California Environmental Quality Act

Manager Gross reported this Resolution is an update to Resolution No. 14-19 for the proposed reorganization and annexation of CSA 79 (Green Valley Lake) wastewater collection service into Running Springs Water District as requested by the San Bernardino County Local Agency Formation Commission. The expected timeframe for completion of this process is approximately 6-9 months.

Upon motion by Vice-President Terry, second by Director Conrad and carried by a 5 to 0 roll call vote, Resolution No. 03-22, a resolution of application by the Board of Directors of Running Springs Water District requesting the Local Agency Formation Commission to initiate proceedings for reorganization to dissolve County Service Area 79 (wastewater collection service) and its Zone R-1 (road service), annex said County Service Area 79 to Running Springs Water District for wastewater collection service and to County Service Area 70 for road service, and also to form a new zone for County Service Area 70, and finding that the requested reorganization is not a project and, therefore is, exempt from review under the California Environmental Quality Act, was approved. (Resolution No. 02-22 on file in the District office).

5. Closed Session

- A. Conference with Labor Negotiators.

Pursuant to Government Code Section 54957.6

Agency Designated Representatives: Ryan Gross, General Manager, Tony Grabow, Interim Fire Chief and Ward Simmons, General Counsel

Running Springs Firefighters' Association, International Association of Firefighters Local 5308

Prior to going into Closed Session, Manager Gross explained that Local 5308 did not respond to the current proposal as requested prior to this meeting. He went on to explain the current proposal and Local 5308 has requested to communicate with the Board directly. Manager Gross provided a summary of the last meeting with Local 5308.

Prior to going into Closed Session, the Board asked for public comment and the two members of Local 5308, Mike Scotti and Zach Granzow presented their requests and positions to the Board of Directors.

The Board went into Closed Session at 10:27 A.M. Running Springs Firefighters' Association, International Association of Firefighters Local 5308 members were not included in the Closed Session.

6. Open Session

The Board came out of Closed Session at 11:25 A.M. Attorney Simmons reported that there was no reportable action.

7. General Manager's Report

Manager Gross reported on the Wastewater Treatment Plant access road improvements project. The District may need to shore up approximately 100-feet of slope area.

Manager Gross asked Interim Fire Chief Grabow to report on the initial ballpark cost from CalFIRE for contract fire services which could be in the neighborhood of \$3.6-\$4.8 million per year.

8. Report from Legal Counsel

No report.


9. Board Member Comments/Meetings

No comments.


10. Meeting Adjourned

Upon **motion** by Director Conrad, **second** by Vice-President Terry and **carried by a 5 to 0 roll call vote**, the meeting was adjourned at 11:28 A.M.

Respectfully Submitted,



President, Board of Directors
Running Springs Water District



Secretary of the Board of Directors
Running Springs Water District