

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
February 15, 2023**

A Regular Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, February 15, 2023, at the hour of 9:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California, and through teleconference.

The following Directors were present at the District:

Tony Grabow, President
Mike Terry, Director
Mark Acciani, Director (arrived at 9:01 A.M.)

Also present at the District were the following:

Ryan Gross, General Manager
Andrew Grzywa, Fire Chief
Trevor Miller, Operations Manager
Amie R. Crowder, Secretary to the Board/Administration Supervisor

The following visitors were present through teleconference:

Bill Conrad, Vice-President
Laura Dyberg, Director

No visitors were present.

MEETING MINUTES

AGENDA ITEMS

1. Call Meeting to Order and Pledge of Allegiance

The Running Springs Water District Board Meeting was called to order at 9:00 A.M. by President Grabow. President Grabow led the assembly in the Pledge of Allegiance.

2. Recognize and Hear from Visitors/Public Comment

No Visitors Present

3. Approval of Consent Items

A. Approve Meeting Minutes

B. Ratify Expenditures

C. Consider Declaring Certain Equipment as Surplus and Authorize Staff to Dispose of Property

Upon **motion** by Director Terry, **second** by Director Acciani and **carried by a 5 to 0 roll call vote**, the Consent Items were approved.

4. Action Items

The following action items will be considered individually, and each **require a motion** by the Board of Directors for action.

A. Consider Adopting Resolution No. 01-23 Adopting Running Springs Water District 2023 Updated Sewer System Management Plan (SSMP)

Manager Gross presented the minor revisions to the Sewer System Management Plan. Vice-President Conrad had questions pertaining to pages 66 and 67 of the board packet. Manager Gross confirmed the projects on these pages were accounted for when the original SSMP was established prior to 2010. Operations Manager Trevor Miller provided clarification to Director Acciani's questions regarding emergency back-up capabilities at the lift stations.

Upon **motion** by Director Acciani, **second** by Director Terry and **carried by a 5 to 0 roll call vote**, Resolution No. 01-23 Adopting Running Springs Water District 2023 Updated Sewer System Management Plan (SSMP), was adopted (Resolution No. 01-23 is on file at the District office).

B. Consider Authorizing Expenditure for Backhoe Repairs

Operations Manager Trevor Miller presented the necessary backhoe repairs that are needed, as well as the benefit this backhoe will provide once the District begins serving Green Valley Lake. Director Acciani inquired about adequate staffing to take on additional tasks. Trevor confirmed the staffing is sufficient, but they will have a better idea of how to best utilize the staffing, once the department can spend time in Green Valley Lake and assess the demands.

Upon **motion** by Director Terry, **second** by Director Acciani and **carried by a 5 to 0 roll call vote**, Authorizing Expenditure for Backhoe Repairs in the amount of \$7,776.43, was approved.

C. Consider Approval to Purchase Four Sets of Turnouts of Homeland Security/San Bernardino County Office of Emergency Services (OES) Grant

Chief Grzywa presented the Office of Emergency Services Grant the District was awarded, the cost of the turnouts and the remaining responsibility the District is responsible for. Minimal conversation ensued.

Upon motion by Director Acciani, second by Director Conrad and carried by a 5 to roll call 0 vote, Approval to Purchase Four Sets of Turnouts of Homeland Security/San Bernardino County Office of Emergency Services (OES) Grant, was approved.

D. Consider Approval of a Mutual Aid Agreement Between the Running Springs Fire Department and the Arrowbear Lake Fire Department

Chief Grzywa presented the desire to formalize the mutual aid that has been reciprocated between Arrowbear Lake Fire Department and the Running Springs Fire Department. The goal of this is to clearly define indemnification for each agency while operating in each other's jurisdictional boundaries. Various discussions regarding equivalent training capacities within each department, fire officers vs. chiefs, and adding additional language to protect each department respectively.

Action Item No. 4.D. was tabled until the next Board Meeting, with no action taken.

5. Information Items – The following information items do not require any action by the Board of Directors and are for informational purposes only.

A. GVL Update

Manager Gross provided a detailed update on the progress of transitioning Green Valley Lake into the District. As of March 1, 2023, the official change of responsibility will be the District's. Vice-President Conrad requested clarification on the timeframe in which the County reserves will be transferred to the District. Manager Gross confirmed this will happen on or around March 1, 2023. Also discussed was the new ownership of Snow Valley, Alterra Mountain Company and the new agreement being drafted between the District and Alterra Mountain Company. Additional conversation regarding their billing, excessive flow, and EDUs were discussed. Manager Gross confirmed that the new agreement will not be completed until the District can access their property and better assess the situation.

B. Quarterly Budget – Financial Review

Provided for information only. No presentation made.

C. Quarterly Investment Report

Provided for information only. No presentation made.

D. Quarterly Operations Reports

Provided for information only. No presentation made.

6. General Manager's Report

Manager Gross provided an update on both the ROWCO Pump Station and tank replacements, which are ready to go out to bid this Spring.

In addition, the Valley View water main replacement will also go out to bid this Spring with construction in the Summer.

Manager Gross provided a detailed update on the failed culvert on Old City Creek Rd. Details of the County's progress, cost, and ceaseless monitoring was provided. Pictures of the project were also shared.

Manager Gross shared with the board that the Running Springs Chamber of Commerce request to use the District's property for their annual events has been a Board Meeting Agenda item for the past decade. He would like permission to eliminate it from being a Consent Item and approve it each year. The Board of Directors approved this request.

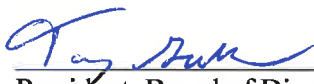
6. Board Member Comments/Meetings

Director Acciani inquired about the dog park proposal from Rim of the World Recreation and Park District. Manager Gross shared that a meeting, in the near future, is in the process of being scheduled.

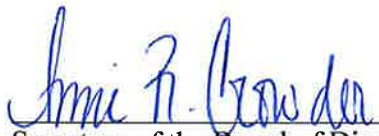
7. Meeting Adjourned

Upon motion by Vice-President Conrad and second by Director Acciani, the meeting was adjourned at 10:00 A.M.

Respectfully Submitted,



President, Board of Directors
Running Springs Water District



Secretary of the Board of Directors
Running Springs Water District