

form prior to the item being called for consideration or to raise their hand and be recognized by the Board President.

3. Approval of Consent Items – The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion unless an item is withdrawn by a Board Member for questions or discussion. Any person wishing to speak on the consent agenda may do so by raising his/her hand and being recognized by the Board President.

- A. Approve Meeting Minutes **Page 4**
- B. Ratify Expenditures **Page 10**
- C. Consider Adoption of Resolution No. 09-22, Establishing Appropriations Limits for Fiscal Year Ending 2023 **Page 18**
- D. Consider Approving Ambulance Billing Write Offs **Page 26**
- E. Consider Reaffirming Effective Date for COLA and Salary Schedules **Page 43**
- F. Consider Reaffirming Resolution No. 11-21 and Authorizing Virtual Board and Committee Meetings Pursuant to AB 361 **Page 50**
- G. Consider Adopting Resolution No. 10-22, Identifying the Terms and Conditions for the Fire Department Response Away from their Official Duty Station and Assigned to an Emergency Incident **Page 54**

4. Action Items – The following action items will be considered individually and each **require a motion** by the Board of Directors for action.

- A. Public Hearing and Consideration of Adopting Ordinance No. 57 Establishing Fees for Ambulance Services and Other Miscellaneous Fees **Page 57**
 - 1. Open Public Hearing;
 - 2. Staff Presentation;
 - 3. Written Public Comment;
 - 4. Oral Public Comment;
 - 5. Board Discussion/Comments;
 - 6. Close Public Hearing;
 - 7. Consider Adoption of Ordinance No. 57.
- B. Consider Approving Resolution No. 11-22, Adopting an Investment Policy (Presenter: Ryan Gross, General Manager) **Page 66**

- C. Consider Authorizing the Execution of Account Documents with Multi Bank Securities for Investment Broker Services
(Presenter: Ryan Gross, General Manager) **Page 87**
- D. Consider Awarding Professional Services Contract for Valley View Pipeline Replacement Design Services
(Presenter: Ryan Gross, General Manager) **Page 88**
- E. Consider Approving Annual Water Supply and Demand Assessment
(Presenter: Ryan Gross, General Manager) **Page 90**
- F. Consider Adopting Resolution 12-22, Implementing Phase 2 Demand Reduction Actions
(Presenter: Ryan Gross, General Manager) **Page 101**
- G. Consider Authorizing Expenditure for Watchdog Telemetry Hardware
(Presenter: Trevor Miller, Operations Manager) **Page 117**
- 5. Information Items – The following information items do not require any action by the Board of Directors and are for informational purposes only.
 - A. June 2022 District Newsletter **Page 125**
- 6. Closed Session
 - A. Conference with Labor Negotiators.
Agency Designated Representatives: Ryan Gross, General Manager
Unrepresented Employees: Miscellaneous Employees
- 7. Open Session
 - A. The Board and/or Legal Counsel will report any action taken in closed session.
 - B. Discuss Miscellaneous Employee benefits and consider any changes to such.
- 8. General Manager’s Report
- 9. Report from Legal Counsel
- 10. Board Member Comments/Meetings
- 11. Meeting Adjournment

Upcoming Meetings: Regular Board Meeting, July 20, 2022 at 9:00 am

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: June 15, 2022
TO: Board of Directors
FROM: Ryan Gross, General Manager
SUBJECT: CONSIDER APPROVING MEETING MINUTES

RECOMMENDATION

It is recommended that the Board of Directors review and approve the attached meeting minutes.

REASON FOR RECOMMENDATION

Approval of meeting minutes.

BACKGROUND INFORMATION

The attached draft meeting minutes are from the Regular Board Meeting held on May 18, 2022.

ATTACHMENTS

Attachment 1 – Draft Meeting Minutes

MINUTES – May 18, 2022

PAGE 1 OF 5

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
May 18, 2022**

A Regular Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, May 18, 2022, at the hour of 9:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California, and through teleconference.

The following Directors were present at the District:

Errol Mackzum, President
Mike Terry, Vice-President
Bill Conrad, Director
Mark Acciani, Director
Laura Dyberg, Director

Also present at the District were the following:

Ryan Gross, General Manager
Trevor Miller, Operations Manager
Tony Grabow, Interim Fire Chief
Cindy Strebels, Battalion Chief
Amie R. Crowder, Secretary to the Board/Administration Supervisor

The following were present through teleconference:

Ward Simmons, Legal Counsel

The following Visitors were present through teleconference:

David Maccagnone, Founder and CEO, Multi-Bank Securities, Inc. (left at 9:41 A.M.)
Peter Yanez, Vice President, Multi-Bank Securities, Inc. (left at 9:41 A.M.)
Jenny Hueter, General Manager, Rim of the World Recreation and Park District
(arrived at 9:37 A.M. and left at 9:51)

MEETING MINUTES

AGENDA ITEMS

1. Call Meeting to Order and Pledge of Allegiance

The Running Springs Water District Board Meeting was called to order at 9:01 A.M. by President Errol Mackzum and Director Mark Acciani led the assembly in the Pledge of Allegiance.

2. Recognize and Hear from Visitors/Public Comment

No Visitors.

A. Presentation from Multi-Bank Securities on Alternative Investment Strategies

The Running Springs Water District is interested in exploring options for better return on investments. Accounting partner Brad Welebir introduced the District to Multi-Bank Securities, Inc. David Maccagnone and Peter Yanez of Multi-Bank Securities, Inc. introduced themselves, the history of Multi-Bank Securities, and presented alternative investment strategies to the Running Springs Water District. MBS is a broker-dealer of fixed-income securities operating under a client-empowerment model to offer increased return on investment from lower overhead costs. These are more reliable investments that provide regular payments and return of principal fund upon maturity, providing lower total return than higher-risk investments, but also meeting standards for investment of public funds.

3. Approval of Consent Items

A. Approve Meeting Minutes

B. Ratify Expenditures and Cash Summary

C. Consider Approving Contract for Fiscal Year Ending 2020 Financial Consulting Services

D. Consider Approving Contract for Fiscal Year Ending 2020 Financial Audit Services

E. Consider Reaffirming Resolution No. 11-21 and Authorizing Virtual Board and Committee Meetings Pursuant to AB 361

Upon **motion** by Vice-President Terry, **second** by Director Acciani and **carried by a 5 to 0 vote**, the Consent Items were approved.

4. Action Items

The following action items will be considered individually, and each **require a motion** by the Board of Directors for action.

A. Consider Authorizing Expenditure for Nordic Water Tank Ladder Improvements

Operations Manager Miller presented the Nordic water storage tank ladder needs repairs in order to maintain safety and to comply with OSHA standards. The received bids were reviewed, and minimal communication ensued.

Upon **motion** by Vice-President Terry, **second** by Director Conrad and **carried by a 5 to 0 vote**, Awarding a construction contract for the Nordic Water Tank Ladder Improvements to RC Construction in the amount of \$16,500, authorizing the General Manager to execute the contract including a 15% change order contingency, was approved.

B. Consider Authorizing Expenditure for Nordic Water System Improvements

Manager Gross reviewed the functionality and lifespan of the current Nordic hydropneumatics equipment. The equipment is similar to the Nob Hill system. Manager Gross and Operations Manager Trevor Miller reviewed the mechanics of this newer system and confirmed it also has a generator back-up. All bids were reviewed.

Upon **motion** by Director Conrad, **second** by Director Acciani and **carried by a 5 to 0 vote**, Authorizing Expenditure for Nordic Water System Improvements in the amount of \$83,181.86, was approved.

C. Consider Authorizing Staff to Reimburse the Department of Health Care Services (DHCS) for Overpayment of Ground Emergency Medical Transportation (GEMT) Medi-Cal Reimbursement Costs

Interim Chief Grabow reviewed the staff report and explained the outcome of this final audit resulted in an overpayment of \$96,351.44, which the District needs to return to DHCS.

Upon **motion** by Director Dyberg, **second** by Vice-President Terry and **carried by a 5 to 0 vote**, Authorizing Staff to Reimburse the Department of Health Care Services (DHCS) for Overpayment of Ground Emergency Medical Transportation (GEMT) Medi-Cal Reimbursement Costs in the amount of \$96,351.44, was approved.

D. Consider Approving On-Call Maintenance Contracts

Manager Gross presented the necessity of the District establishing On-Call Maintenance contracts for as-needed purposes. All expenditures over \$5,000 currently require Board approval. The proposed General Manager Authority level is up to \$25,000 for these on-call maintenance and repair contracts. The contractors listed in the staff report is not considered an all-inclusive list. Per direction from the Board of Directors, contractors may be added or omitted, based on qualifications.

Upon **motion** by Director Dyberg, **second** by Director Acciani and **carried by a 5 to 0 vote**, Approving On-Call Maintenance Contracts with various local qualified contractors and a General Manager Authority Level of \$25,000, was approved.

E. Consider Authorizing Expenditure for Annual Weed Abatement

Operations Manager Trevor Miller reviewed the staff report and the District properties requiring this service to maintain compliance with the Running Springs Fire Department Weed Abatement Program. Trevor reviewed the two bids that were received.

Upon **motion** by Director Acciani, **second** by Director Conrad and **carried by a 5 to 0 vote**, Awarding a construction contract to Vanbebber Landscaping for Annual Weed Abatement in the amount of \$6,900, authorizing the General Manager to execute the contract including a 15% change order contingency, was approved.

5. Information Items – The following information items do not require any action by the Board of Directors and are for informational purposes only.

A. Consider Proposal for Use of Downtown Property for Dog Park

Jenny Hueter, the General Manager for the Rim of the World Parks & Recreation District presented the request to use the District’s downtown property for a dog park. The property being requested for use would not obstruct the Farmer’s Market. Jenny explained that Running Springs is currently the only town on the mountain that does not have a dog park. Jenny would like to obtain more information regarding the property, adding fencing, features, and the pricing for these options; and, present to the Board of Directors at a future Board Meeting.

6. General Manager’s Report

Manager Gross reviewed projects that involve Caltrans and CLAWA.

Director Acciani inquired with Manager Gross if we will need to buy water from CLAWA, due to minimal precipitation. Manager Gross confirmed the District will and is anticipating the State requiring the District to implement its Stage 2 water shortage demand reduction actions. Manager Gross confirmed with President Mackzum the District will send a newsletter to the constituents regarding water use restrictions.

7. Report from Legal Counsel

Ward Simmons, Legal Counsel, is monitoring the State Board regarding water conservation and will notify the District as soon as a decision is declared.

8. Board Member Comments/Meetings

Director Acciani inquired as to how the Fire Department Union is doing. Interim Chief Grabow provided an update.

9. Closed Session

A. Public Employee Performance Evaluation, Title: General Manager. Pursuant to Government Code Section 54957

The meeting adjourned to Closed Session at 10:35 A.M.

10. Open Session

A. The Board and/or Legal Counsel will report any action taken in closed session.

The Board of Directors came out of Closed Session at 11:02 A.M. and President Mackzum reported that there was no reportable action taken in Closed Session.

B. Discuss the General Manager’s Employment Agreement following annual performance evaluation and consider any changes to such.

The Board reported that the General Manager’s annual performance evaluation was completed in closed session and the consensus was that his performance continues to be exceptional. President Mackzum asked if the Board had any recommended motions regarding any changes to the General Manager’s Employment Agreement.

Upon **motion** by Director Conrad, **second** by Director Dyberg and **carried by a 5 to 0 vote**, it was approved to increase the General Manager’s base pay by a 4% COLA and an additional 2% merit increase effective June 28, 2022, to restate the Employment Agreement with the General Manager with this change and authorize the Board President to execute the restated Employment Agreement. A copy of the Employment Agreement with the General Manager is available at the District office.

11. Meeting Adjourned

The meeting was adjourned at 11:05 A.M.

Respectfully Submitted,

President, Board of Directors
Running Springs Water District

Secretary of the Board of Directors
Running Springs Water District

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: June 15, 2022
TO: Board of Directors
FROM: Ryan Gross, General Manager
SUBJECT: RATIFY EXPENDITURES

RECOMMENDED BOARD ACTION

It is recommended that the Board of Directors review the attached accounts payable check register and ratify the District's May 2022 expenditures.

A copy of the District's Cash Reserve Fund Summary as of May 31, 2022, the Pooled Cash Balance History and Fire Department Operating Reserve Fund History is also included for review and information.

REASON FOR RECOMMENDATION

Each month staff presents the monthly check register and recommends that the Board of Directors ratify the District's expenditures.

ATTACHMENTS

- Attachment 1 – Accounts Payable Check Register
- Attachment 2 – Cash Summary
- Attachment 3 – Pooled Cash Balance History
- Attachment 4 – Fire Department Operating Reserve Fund History

Running Springs Water District Accounts Payable Checks May 2022

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
Alloquent LLC	50% payment SCADA HMI upgrade	05/02/22	7,200.00	107321	7,200.00
Allstar Fire Equipment	Scott Flow Testing SCBA Harness w/ Regulator	05/02/22	1,365.00	107322	1,365.00
	SCBA voice amplifier repair	05/20/22	184.60	107426	184.60
American Family Life Assurance Company of Colun	Additional Insurance Premiums May 2022	05/25/22	214.89	DFT0001733	214.89
Amie Crowder	Reimbursement Claim	05/20/22	300.00	107400	300.00
Aramark	Cleaning Supplies	05/02/22	96.59	107323	96.59
	Cleaning Supplies	05/05/22	96.59	107370	96.59
	Cleaning Supplies	05/16/22	96.59	107372	96.59
	Cleaning Supplies	05/20/22	96.59	107401	96.59
Arrowbear Park County Water District	Purchased Water April 2022	05/02/22	7,240.70	107324	7,240.70
AT&T Mobility	Internet-Treatment Plnt April-May2022	05/20/22	32.57	107402	32.57
Bacon/Wagner Excavating, Inc.	Hauling of Bio t One Stop	05/16/22	430.00	107373	430.00
Best, Best & Krieger LLP	Legal Services April 2022	05/12/22	2,532.99	DFT0001725	2,532.99
Blue Shield	Ambulance Refund	05/20/22	570.16	107403	570.16
	Ambulance Refund	05/20/22	545.48	107404	545.48
BURR Group Inc.	Trash Service Treatment Plant	05/05/22	778.14	107350	926.26
	Trash Service Dist Off/Station 51	05/05/22	148.12	107350	
California Association of Professional Firefighters	Disability Insurance Premium	05/20/22	177.00	107405	177.00
California Computer Options Inc	Network Maintenance & Monitoring May 2022	05/02/22	3,215.25	107325	3,215.25
	Network Maintenance and Clemmer Adobe	05/16/22	520.42	107374	520.42
	District Telephone Service May-June 22	05/20/22	620.30	107406	620.30
California Water Environment Association	Collect Maint Grd3/Mech Tech Grade 2 renewal	05/02/22	197.00	107326	389.00
	Membership Dues-Perez	05/02/22	192.00	107326	
	CWEA Assoc Membership Renewal	05/20/22	192.00	107407	192.00
CalPERS	Health Insurance Premiums May 2022	05/02/22	16,883.86	DFT0001713	16,883.86
	Employer Contribut Class/Pepra Safety/Misc	05/27/22	20,202.39	DFT0001724	20,202.39
Canon	Monthly service and usage fee May 2022	05/20/22	478.78	107408	478.78
Charter Communitcations	Internet Station 50	05/02/22	127.97	107327	127.97
	Internet Dist Office/Station 51 May 2022	05/20/22	249.74	107409	249.74
Christopher Ehe	Remaining Boundary Survey and Topo Survey	05/02/22	1,700.00	107328	1,700.00
Citibank, N.A.	Office Supplies	05/20/22	213.59	107410	362.39
	OFFICE SUPPLIES - ADMIN	05/20/22	148.80	107410	
Clinical Laboratory of San Bernardino	Water Samples March 2022	05/16/22	1,533.00	107375	3,704.00
	Wastewater Samples March 2022	05/16/22	2,171.00	107375	
Compressed Air Specialties, Inc.	Annual service of Air Compressor	05/02/22	1,546.07	107329	1,546.07
ConFire JPA	Radio/Pager Pass Through Costs Apr-June 2022	05/02/22	6,584.96	107330	6,584.96
County of San Bernardino	Lien Release	05/02/22	20.00	107331	20.00
	Monthly Parcel Map Revisions May 2022	05/16/22	2.00	107376	2.00
	Lien Release	05/16/22	20.00	107377	20.00
Crestline-Lake Arrowhead Water Agency	Purchased Water April 2022	05/02/22	4,395.44	107332	4,395.44
Cypress Ancillary Benefits	Dental Insurance Premiums June 2022	05/16/22	1,027.27	107378	1,027.27
Department of Motor Vehicles	TrailMaster Trailer PTI Fee -	05/02/22	10.00	107333	10.00
Dixi Willemse	Reimbursement Claim	05/05/22	2,236.60	107351	2,236.60
	Reimbursement Claim	05/20/22	566.27	107411	566.27
Employment Development Department	Unemployment Insurance Benefit Charge	05/16/22	1,033.93	107379	1,033.93

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
ESO Solutions Inc	Annual Firehouse System	05/05/22	737.59	107352	737.59
Fire Apparatus Solutions	03 KME Pumper Padmount upgrade	05/02/22	1,916.01	107334	10,655.85
	99 KME Entire Truck Inspection & Maintenance	05/02/22	8,739.84	107334	
Fire Fighters Association	FFAD Dues May 2022	05/20/22	520.00	107412	520.00
Frontier Communications	Telephone-LS, Plant, Booster 9 May 2022	05/16/22	1,092.81	107380	1,092.81
HD Supply Facilities Maintenance LTD	Flag Wire-Green and Hach Sulfide	05/20/22	130.73	107413	218.91
	Dispenser 5mL Sample tests	05/20/22	88.18	107413	
Hi-Desert Publishing-Mountain News	Job Annouce-Wtr OP April 2022	05/05/22	456.00	107353	456.00
Hughes Network Systems LLC	Internet-Treatment Plant April 2022	05/16/22	135.33	107381	135.33
INFOSEND	Statement Data Processing April 2022	05/05/22	1,847.83	107354	1,847.83
Inland Desert Security & Communications	Answering Service May 2022	05/20/22	156.00	107414	156.00
Leslie's Poolmart, Inc	40lb clean and protect pellets	05/02/22	1,292.74	107335	1,292.74
Liberty Composting Inc	Tipping Fees- April 2022	05/16/22	245.60	107382	245.60
Life-Assist, Inc	Ambulance Supplies	05/16/22	-1,171.46	107383	21.85
	Ambulance Supplies	05/16/22	715.70	107383	
	Ambulance Supplies	05/16/22	111.64	107383	
	Ambulance Supplies	05/16/22	365.97	107383	
	Ambulance Supplies	05/20/22	20.49	107415	20.49
Linda Mayfield	Reimbursement Claim	05/05/22	340.20	107355	340.20
	Reimbursement Claim	05/16/22	466.60	107384	466.60
Matt Davis	Gym Reimbursement Fees	05/16/22	250.00	107385	250.00
McMaster-Carr Supply Company	Miscellaneous parts and supplies	05/02/22	43.62	107336	43.62
	Miscellaneous Parts & Supplies	05/16/22	31.28	107386	31.28
Mountain Lifestyle	Job Annouce May 2022	05/05/22	145.00	107356	145.00
Nationwide	Employee Contributions PPE 5/2/22	05/06/22	2,025.00	DFT0001723	2,025.00
	Employee Contributions PPE 5/16/22	05/20/22	2,025.00	DFT0001731	2,025.00
Nestle Waters North America	Drinking Water for the Treatment Plant	05/02/22	85.68	107337	85.68
Nick Nikas	Reimbursement Claim	05/02/22	225.70	107338	225.70
	Reimbursement Claim	05/20/22	333.09	107416	494.64
	Uniform Pants/Shorts Reimbursement	05/20/22	161.55	107416	
One Stop Landscape Supply	Bio Solids disposal	05/05/22	2,155.20	107357	2,155.20
Patricia A. Monical	Toilet Covers and Industrial Paper Towels	05/02/22	56.83	107339	56.83
	Toilet Paper and Industrial Paper Towels-Office	05/05/22	130.77	107358	130.77
Plumbers Depot Inc	12 Pin Pig Tail Camera Repair	05/20/22	755.26	107417	755.26
Polydyne Inc.	Clarifloc Drums	05/16/22	1,656.14	107387	1,656.14
Principal Life Insurance Company	Vision Insurance premiums June 2022	05/20/22	113.68	107418	113.68
Quadient Leasing USA, Inc.	Postage for Office Machine	05/20/22	999.90	107419	999.90
Ram Software Systems, Inc	Monthly Subscription for Ambulance Software	05/05/22	250.00	107359	250.00
	AIM Online Software-Ambulance Billing	05/11/22	250.00	DFT0001726	250.00
Reliance Standard Life Insurance Company	Life Insurance Premiums June 2022	05/20/22	1,030.86	107420	1,030.86
Richard Allen Williamson	Replacement of Pressure Regulator -Office	05/05/22	1,285.00	107360	1,285.00
Rim Forest Lumber and Hardware	Miscellaneous Parts and Supplies	05/05/22	135.86	107361	135.86
Rocio Silva	Janitorial Services April 2022	05/05/22	485.00	107362	485.00
Roger E. Fox, M.D.	DOT Exams x2	05/16/22	50.00	107388	50.00
Running Springs Professional Firefighters	May 2022 Union Dues	05/20/22	500.00	107421	500.00
Ryan Gross	Reimbursement Claim	05/02/22	432.06	107340	432.06
	Reimbursement Claim	05/20/22	295.89	107422	295.89
Ryan Taylor	Rowco Oak Tree	05/05/22	4,700.00	107363	4,700.00
Sacramento Metropolitan Fire District	GEMT SFY 19/20 DHCS Cost	05/16/22	595.42	107389	595.42
Safe-Entry	Quad Gas for Testing Gas Tech	05/16/22	264.55	107390	264.55

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount	
South Coast Air Quality Management District	I C E EM Elec Gen-Diesel LS5	05/02/22	440.15	107341	1,165.48	
	I C E Em Elec Gen-Diesel LS3	05/02/22	440.15	107341		
	Flat Fee for Last FY Emissions LS5	05/02/22	142.59	107341		
	Flat Fee for Last FY Emissions LS3	05/02/22	142.59	107341		
	AQMD Fee July 21-June 22 Main Off	05/05/22	143.88	107364	1,007.16	
	AQMD Fee July 21-June 22 Treat Plnt	05/05/22	143.88	107364		
	AQMD Fee July 21-June 22 LS1	05/05/22	143.88	107364		
	AQMD Fee July 21 -June 22 LS4	05/05/22	143.88	107364		
	AQMD Fee July 21-June 22 LS7	05/05/22	143.88	107364		
	AQMD Fee July 21-June 22 LS5	05/05/22	143.88	107364		
	AQMD Fee July 21-June 22 LS3	05/05/22	143.88	107364		
	AQMD Fee July 21-June 22-2689 Loma Dr	05/20/22	143.88	107423	143.88	
	Southern California Edison Company	Electricity April 2022	05/02/22	224.56	107342	1,109.23
		Electricity April 2022	05/02/22	315.45	107342	
Electricity April 2022		05/02/22	569.22	107342		
Electricity April 2022		05/05/22	173.77	107365	4,803.31	
Electricity April 2022		05/05/22	564.42	107365		
Electricity April 2022		05/05/22	1,441.08	107365		
Electricity April 2022		05/05/22	179.31	107365		
Electricity April 2022		05/05/22	356.43	107365		
Electricity April 2022		05/05/22	318.44	107365		
Electricity April 2022		05/05/22	70.78	107365		
Electricity April 2022		05/05/22	69.15	107365		
Electricity April 2022		05/05/22	591.68	107365		
Electricity April 2022		05/05/22	61.14	107365		
Electricity April 2022		05/05/22	206.83	107365		
Electricity April 2022		05/05/22	668.36	107365		
Electricity April 2022		05/05/22	13.73	107365		
Electricity April 2022		05/05/22	88.19	107365		
Electricity April 2022		05/16/22	523.77	107391	1,943.83	
Electricity April 2022		05/16/22	215.81	107391		
Electricity April 2022		05/16/22	576.67	107391		
Electricity April 2022	05/16/22	627.58	107391			
Southern California Gas Company	Gas Usage April 2022	05/16/22	152.42	107392	760.90	
	Gas Usage April 2022	05/16/22	209.82	107392		
	Gas Usage April 2022	05/16/22	14.30	107392		
	Gas Billing Usage April 2022	05/16/22	252.41	107392		
	Gas Usage April 20220	05/16/22	131.95	107392		
Special District Risk Management Authority	Auto Deductible-Bryer	05/16/22	1,000.00	107393	1,000.00	
Superior Automotive Warehouse	Miscellaneous Parts and Supplies	05/05/22	668.15	107367	2,370.07	
	Generator Batteries	05/05/22	1,701.92	107367		
Terminix International Company LP	Pest Control Treatment Plant	05/16/22	68.00	107394	151.00	
	Pest Control Collections Building	05/16/22	83.00	107394		
The Alpine Mountaineer	Help Wanted Jan 2022	05/02/22	352.00	107343	704.00	
	Public Hearing Notice	05/02/22	176.00	107343		
	Help Wanted Notice -Water OP	05/02/22	176.00	107343		
	Operator in Training Advertisement	05/20/22	194.00	107424	194.00	
Turnout Maintenance Company	Cleaned Turnout and Replace knee Patches	05/02/22	172.00	107344	172.00	
Underground Service Alert of Southern California	New Tickets and Maintenance May 2022	05/02/22	112.30	107345	112.30	
US Postal Service	Postage Permit 14 for Availability and CCRs	05/05/22	1,487.61	107368	1,487.61	

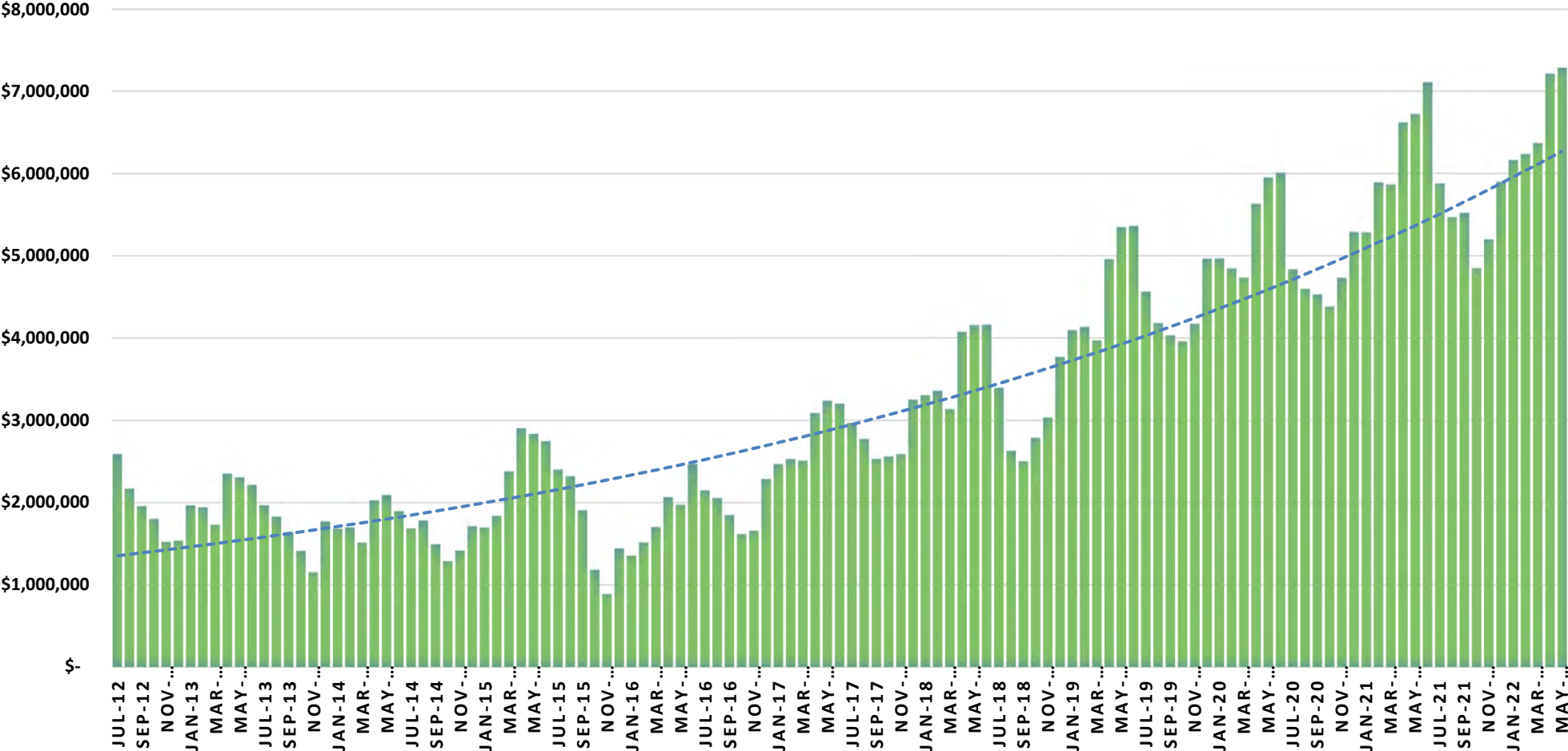
Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
Valic	Employee Contributions PPE 5/2/22	05/03/22	2,307.97	DFT0001722	2,307.97
	Employee Contributions PPE 5/16/22	05/17/22	2,318.00	DFT0001730	2,318.00
Verizon Wireless Services LLC	Cell Phone, Tablets and Hot Spots	05/05/22	438.66	107369	438.66
Village Landscaping and Masonry Inc	Landscaping/weeding of front Office	05/31/22	3,500.00	107427	3,500.00
Visa	Crowder- CSDA Conference and office supplies	05/16/22	1,766.90	107395	5,045.67
	Gross- Employ Advertise, Cert Renew, ESRI	05/16/22	1,823.32	107395	
	Miller-Misc parts and Supplies Water-Collections	05/16/22	300.09	107395	
	Tom Shoopman Renewal	05/16/22	491.00	107395	
	Strebel-Vehicle parts and Station Supplies	05/16/22	268.12	107395	
	Station supplies	05/16/22	396.24	107395	
W.W. Grainger, Inc	Breaker for Lift Station 6	05/02/22	1,402.73	107346	1,402.73
	Power Supply- P24VDC	05/16/22	88.80	107397	88.80
Water Systems Consulting	RSWD 2020 UWMP March 2022	05/02/22	1,430.00	107347	1,430.00
Wells Tapping Service	6" Line Stop (No Material)	05/02/22	2,500.00	107348	2,500.00
Zenner Performance Meter, Inc	Hosting Services, Maintenance and Handheld Char	05/20/22	7,126.60	107425	7,126.60

Totals

Payment Type	Payable Count	Payment Count	Payment
Regular Checks	151	101	122,393.89
Manual Checks	0	0	0.00
Voided Checks	0	4	0.00
Bank Drafts	9	9	48,760.10
EFT's	0	0	0.00
Totals	160	114	171,153.99

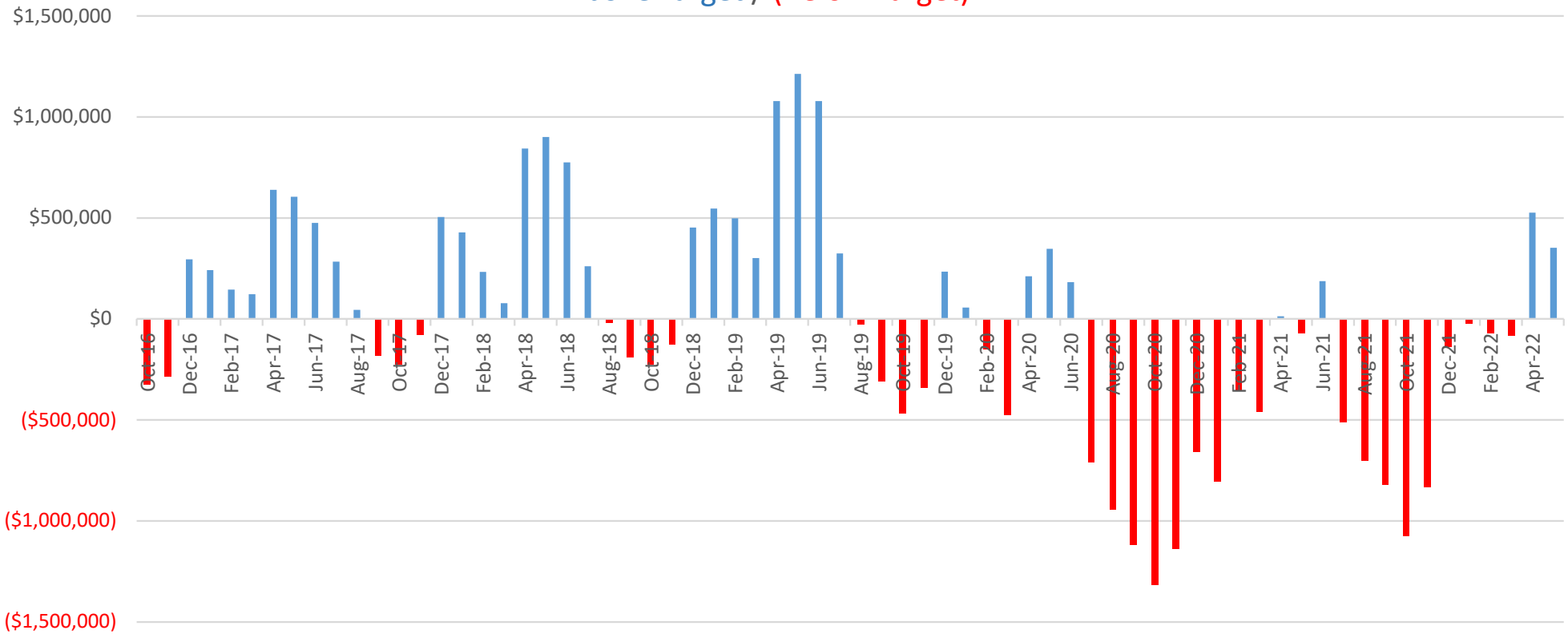
Fund Balances as of May 31, 2022	
Fire & Ambulance Department	
Fire & Ambulance Department Operating Reserve	1,829,071
Recommended Operating Reserve Fund Target (6 Months Operating Expenses)	1,477,565
Fire & Ambulance Department Operating Reserve, Above Target / (Below Target)	351,506
Wastewater Division	
Wastewater Capital Improvement Project Reserve	1,703,606
Wastewater System Connection & Capacity Charges	-
CWSRF Loan Agreement 14-813 Debt Reserve (Restricted for SLS 1-3 Debt Service)	171,537
Wastewater Operating Reserve Fund	596,698
Recommended Operating Reserve Fund Target (4 Months Operating Expenses)	596,698
Wastewater Operating Reserve, Above Target / (Below Target)	-
Water Division	
Water Capital Improvement Project Reserve	2,145,184
Water System Connection & Capacity Charges	137,772
Water Infrastructure R&R Reserve (MFC & AMR SRF Debt Reserve)	89,334
Water Operating Reserve	542,497
Recommended Operating Reserve Fund Target (4 Months Operating Expenses)	542,497
Water Operating Reserve, Above Target / (Below Target)	-
Assessment Districts Restricted Funds	
Water Assessment District No. 9 Construction Funds	1,515
Water Assessment District No. 10 Construction Funds	26,421
Water Assessment District No. 10 O&M	41,052
Water Assessment District No. 10 Bond Reserve Fund	1
Subtotal Assessment Districts	68,988
Total District Designated & Operating Reserve Funds	7,215,699
Assessment District Funds	68,988
Combined Pooled Cash	7,284,687
Checking Account (General)	273,261
LAIF	7,004,717
York Insurance Deposit / Sedgwick	5,708
BNY Mellon (AD #10 Bond Reserve)	1
Petty Cash	1,000
Combined Pooled Cash	7,284,687
	-

COMBINED POOLED CASH BALANCE



Fire Department Operating Reserve Policy Target is 6 Months of Budgeted Operating Expenses or \$1,477,565

Above Target / (Below Target)



RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: June 15, 2022

TO: Board of Directors

FROM: Ryan Gross, General Manager

SUBJECT: CONSIDER ADOPTION OF RESOLUTION NO. 09-22,
ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL
YEAR ENDING 2023

RECOMMENDED BOARD ACTION

Approval of Resolution No. 09-22 establishing the appropriations limit for the fiscal year ending 2023.

REASON FOR RECOMMENDATION

Section 7910 of the California Government Code implements Article XIII B of the California Constitution by requiring each local jurisdiction to establish, by resolution, its appropriations limit for each fiscal year and to make the documentation used in determining the appropriations limit available to the public fifteen days prior to adoption of the resolution establishing the appropriations limit.

BACKGROUND INFORMATION

The California Constitution places an annual limitation upon appropriations from proceeds of taxes by each local government of the State of California.

Consistent with Senate Constitutional Amendment No. 1, each fiscal year the District's Board of Directors is required to select either the percentage change in California per capita personal income or the percentage change in the local assessment roll due to the addition of local non-residential construction, and either the population change within the District or the population change within the unincorporated area of San Bernardino County, as the two factors to be applied in calculating the appropriations limit for each fiscal year.

The Board has historically selected the percentage change in California per capita personal income and also the population change within the unincorporated portion of San Bernardino County as factors in determining the District's appropriations limits for each fiscal year.

Resolution No. 09-22 uses the percentage change in California per capita personal income and also the population change within the unincorporated portion of San Bernardino County as factors in determining the District's appropriations limits for the fiscal year ending 2023.

The appropriation limit by definition includes property taxes plus revenues derived from service charges in excess of the reasonable cost of providing services. The District does not derive revenue from service charges that are in excess of the reasonable cost of providing the services. Therefore, the appropriation limit for the District only applies to the property tax received by the District.

FISCAL INFORMATION

The appropriations limit identified for the fiscal year ending 2023 is \$6,276,656, which is well in excess of the actual property tax appropriation anticipated for the fiscal year ending 2023, which is anticipated to be \$2,000,000.

ATTACHMENTS

Attachment 1 – Resolution No. 09-22, Establishing Appropriations Limit for the Fiscal Year Ending 2023

RESOLUTION NO. 09-22

**RESOLUTION OF THE BOARD OF DIRECTORS OF
RUNNING SPRINGS WATER DISTRICT ESTABLISHING
APPROPRIATIONS LIMIT FOR THE FISCAL YEAR
ENDING 2023**

WHEREAS, Article XIII B of the California Constitution places an annual limitation upon appropriations from proceeds of taxes by each local government of the State of California; and

WHEREAS, Section 7910 of the California Government Code implements Article XIII B of the California Constitution by requiring each local jurisdiction to establish, by resolution, its appropriations limit for each fiscal year, beginning in 1980-81, and to make the documentation used in determining the appropriations limit available to the public fifteen days prior to adoption of the resolution establishing the appropriations limit; and

WHEREAS, in accordance with Senate Constitutional Amendment No. 1 approved by the voters of the State effective June 6, 1990, beginning with fiscal year 1990-91 and for each fiscal year thereafter, the District's Board of Directors is required to select either the percentage change in California per capita personal income or the percentage change in the local assessment roll due to the addition of local non-residential construction, and either the population change within the District or the population change within San Bernardino County, as the two factors to be applied in calculating the appropriations limit for each fiscal year; and

WHEREAS, this Board wishes to select, as factors in determining the District's appropriations limits for the fiscal year ending 2023, the percentage change in California per capita personal income and also the population change within the unincorporated area of San Bernardino County; and

WHEREAS, this District has documented its calculations of the District's appropriations limit for the fiscal year ending 2023, and said calculations have been posted on the District's main office front window and made available to the public at least fifteen days prior to the adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Running Springs Water District as follows:

1. For the fiscal year ending 2023, the factors selected for calculating the appropriations limit are (a) the percentage change in California per capita personal income, and (b) the population change within the unincorporated area of the County of San Bernardino.

2. The appropriations limit applicable to this District pursuant to Article XIII B of the California Constitution for the fiscal year ending 2023 is hereby established and determined to be the sum of \$6,276,656.

3. A copy of the documentation used in the determination of the fiscal year ending 2023 appropriations limit shall be affixed hereto and shall be available for public inspection.

4. Pursuant to Section 7910 of the California Government Code, any judicial action or proceeding to attack, review, set aside, void, or annul the establishment of the appropriations limits as set forth herein must be commenced within forty-five days of the adoption of this resolution.

ADOPTED this 15th day of June, 2022.

Ayes:
Noes:
Abstentions:
Absent:

President, Board of Directors
RUNNING SPRINGS WATER DISTRICT

ATTEST:

Secretary, Board of Directors
RUNNING SPRINGS WATER DISTRICT

**RUNNING SPRINGS WATER DISTRICT
FISCAL YEAR ENDING 2023
APPROPRIATIONS LIMIT**

Fiscal Year Ending 2022 Appropriations Limit **\$5,865,485**

Fiscal Year Ending 2023 Adjustment:

Change in California Per Capita Income = 7.55 percent
Change in Population, Unincorporated San Bernardino County = -0.46 percent

$$\frac{7.55 + 100}{100} = 1.0755$$

$$\frac{-0.46 + 100}{100} = 0.995$$

$$1.0755 \times 0.995 = 1.0701$$

$$\$5,865,485 \times 1.0701 = \$6,276,656$$

Fiscal Year Ending 2023 Appropriations Limit **\$6,276,656**

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2022, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2022-23. **Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2022-23 appropriations limit.** Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population **estimate that exceeds the current certified population with the State Controller's Office.** Finance will certify the higher estimate to the State Controller by June 1, 2022.

Please Note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

KEELY MARTIN BOSLER
Director
By:

ERIKA LI
Chief Deputy Director

Attachment

- A. Price Factor: Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2022-23 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2022-23	7.55

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2022-23 appropriation limit.

2022-23:

Per Capita Cost of Living Change = 7.55 percent
Population Change = -0.30 percent

Per Capita Cost of Living converted to a ratio: $\frac{7.55 + 100}{100} = 1.0755$

Population converted to a ratio: $\frac{-0.30 + 100}{100} = 0.997$

Calculation of factor for FY 2022-23: $1.0755 \times 0.997 = 1.0723$

County City	Percent Change 2021-2022	--- Population Minus Exclusions ---		Total Population
		1-1-21	1-1-22	1-1-2022
San Bernardino				
Adelanto	-0.58	36,569	36,357	36,357
Apple Valley	-0.70	76,160	75,628	75,628
Barstow	-0.56	24,996	24,855	25,202
Big Bear Lake	-0.26	5,054	5,041	5,041
Chino	1.75	86,713	88,228	91,998
Chino Hills	-0.60	78,437	77,964	77,964
Colton	-0.44	53,853	53,617	53,617
Fontana	1.39	209,889	212,809	212,809
Grand Terrace	-0.68	13,131	13,042	13,042
Hesperia	0.10	100,225	100,324	100,324
Highland	-0.65	56,915	56,546	56,546
Loma Linda	0.18	25,269	25,314	25,349
Montclair	-0.54	38,052	37,846	37,846
Needles	-0.79	4,915	4,876	4,876
Ontario	1.60	176,689	179,516	179,516
Rancho Cucamonga	0.00	174,484	174,476	174,476
Redlands	-0.48	72,933	72,585	72,585
Rialto	-0.09	104,050	103,954	103,954
San Bernardino	-0.55	220,768	219,544	220,840
Twentynine Palms	-0.77	15,895	15,772	27,685
Upland	0.31	78,891	79,139	79,139
Victorville	0.82	131,522	132,597	136,561
Yucaipa	-0.61	54,830	54,494	54,494
Yucca Valley	-0.15	21,846	21,813	21,813
Unincorporated	-0.46	292,872	291,532	300,003
County Total	0.14	2,154,958	2,157,869	2,187,665

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: June 15, 2022
TO: Board of Directors
FROM: Ryan Gross, General Manager
SUBJECT: CONSIDER APPROVING THE WRITE OFF OF PAST DUE UNCOLLECTIBLE AMBULANCE BILLS

RECOMMENDED BOARD ACTION

It is recommended that the Board of Directors consider approving the write off of \$134,139.81 in past due uncollectible charges for ambulance service for the period of 7/1/2014 to 6/30/2015 pursuant to Resolution No. 09-12 (Refer to Attachment 1).

REASON FOR RECOMMENDATION

To write off past due and uncollectible ambulance bills listed in Attachment 3 that have been dormant with no payment activity for seven years.

BACKGROUND INFORMATION

On May 16, 2012 the Board of Directors adopted Resolution No. 09-12, approving a policy for writing off uncollectible charges for ambulance service. A copy of Resolution No. 09-12 is included as Attachment 1.

The ambulance write off policy is a guide for District staff in halting or limiting continued efforts to collect delinquent bills for ambulance service provided by the District. This is the second round of proposed write offs since the Resolution was adopted.

The Board of Directors authorized the first round of write offs for uncollectible ambulance bills on April 17, 2013 in the amount of \$252,411.92.

On June 20, 2018, the Board of Directors authorized \$741,134.76 to be written off for uncollectible ambulance bills for the period from 1/1/2006 through 6/30/2011.

On June 19, 2019, the Board of Directors authorized \$153,290.28 to be written off for uncollectible ambulance bills for the period from 7/1/2011 through 6/30/2012.

On June 17, 2020, the Board of Directors authorized \$226,204.16 to be written off for uncollectible ambulance bills for the period from 7/1/2012 through 6/30/2013.

On June 16, 2021, the Board of Directors authorized \$192,213.20 to be written off for uncollectible ambulance bills for the period from 7/1/2013 through 6/30/2014.

The accounts can be re-activated if payments commence.

FISCAL INFORMATION

If approved the total write off amount is \$134,139.81. The following table lists the balance sheet adjustments that will be made to the Ambulance Accounts Receivable account if approved:

Ambulance Accounts Receivable (400-12000)	
6/06/2022 A/R Balance	\$1,531,077.07
Write Off Amount	(\$134,139.81)
Adjusted A/R Balance	\$1,396,937.26
Total Write Off	\$134,139.81
Already Expensed as Bad Debt	\$130,115.62
Net Write Off Amount	\$4,024.19
Uncollectible Allowance Balance (400-12050)	\$726,263.79
Adjustment Due to Write Off	\$130,115.62
Adjusted Uncollectible Allowance Balance	\$596,148.17

The \$134,139.81 will be written off in the Ambulance Information Management (AIM) billing software to reduce the accounts receivable (A/R) balance.

Since 2006 we have been recording ambulance A/R balance as 97% uncollectible, we have already recorded 97% as bad expense in past years. The net effect will be \$4,024.19 in this fiscal year. Refer to Attachment 2.

ATTACHMENTS

- Attachment 1 – Resolution No. 09-12
- Attachment 2 – Ambulance Balance Sheet
- Attachment 3 – List of uncollectible accounts

RESOLUTION NO. 09-12

**RESOLUTION OF THE BOARD OF DIRECTORS OF
RUNNING SPRINGS WATER DISTRICT APPROVING A
POLICY FOR WRITING OFF UNCOLLECTIBLE
CHARGES FOR AMBULANCE SERVICE**

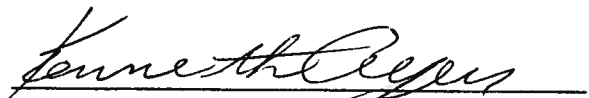
WHEREAS, the Fire Department of Running Springs Water District provides ambulance service and imposes charges for such service; and

WHEREAS, in a variety of circumstances the charges imposed for ambulance service cannot be recovered, in whole or in part, or it becomes apparent that continued efforts to recover such charges will not be successful or worthy of the effort; and

WHEREAS, it is in the best interest of the District to provide a policy to guide District staff in their decisions to halt or limit collection efforts;

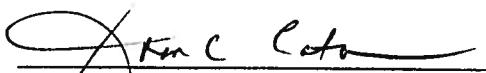
NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Running Springs Water District does hereby adopt the "Ambulance Charge Write-Off Policy" attached hereto as Exhibit "A" to guide District staff in halting or limiting continued efforts to collect delinquent bills for ambulance service provided by the District.

ADOPTED this 16th day of May, 2012.



President of the Board of Directors
Running Springs Water District

ATTEST:



Secretary of the Board of Directors
Running Springs Water District

Ambulance Charge Write-Off Policy

Claims in bankruptcy - All collection efforts on claims against someone who has filed for bankruptcy protection must cease immediately per Section 362 of the United States Code. When bankruptcy is officially declared, any amount not recovered from the bankruptcy proceedings must be written off.

Medicaid (Medi-Cal) claims – We must accept mandatory assignment on these claims per State mandate. Once payments are received on the account, the balance must be written off after any appeal efforts. Once we accept a valid Medicaid card, the patient no longer has any financial responsibility whether it is paid or not.

Medicare claims – We must accept mandatory assignment on these claims per federal mandate in Section 4531 of the Balanced Budget Act of 1977. After payment is made, we can charge for their 20% co-pay and then must write off the balance. If the charges are denied due to non-coverage at the time of service, the patient is responsible for the total amount billed.

Workers Compensation claims – These claims are paid at the Medicare fee schedule rates and the balance must be written off per federal mandate as required by Labor Code Section 5307.1.

All claims requiring mandatory assignment will be logged and must require 2 signatures.

Any outstanding charges of \$30 or less can be written off without further approval by the Board.

Accounts that have been dormant (with no payment activity) after 7 years will be presented to the Board to be written off. They will be presented to the Board by account number and last date of activity annually for write off. Accounts can be re-activated if payments commence.

Balance Sheet
Account Summary

As Of 06/06/2022

Running Springs Water District

Account	Name	Balance
Fund: 400 - Ambulance Operating Fund		
Assets		
400-10000-00	Ambulance Operating Fund	414,692.68
400-10000-01	Cash - For Conversion only	0.00
400-12000-00	Accounts receivable - Ambulance	1,531,077.07 1,396,937.26
400-12020-00	A/R - AR Module	2,625.00
400-12050-00	Allowance of uncollectible	726,263.79 596,148.17
400-12400-00	A/R - Property Tax	0.00
400-12600-00	Interest Receivable	0.00
400-12900-00	A/R - Other	0.00
400-14000-00	Prepaid Expenses	0.00
400-16100-00	Work in progress	0.00
400-16400-00	Ambulance Equipment	181,492.89
400-16500-00	Trucks and Automobiles	672,642.88
400-16800-00	Intangible Asset	19,308.64
400-16900-00	Accm. Depreciation - Ambulance	-482,065.82
400-19300-00	Deferred Outflow-Diff Contrib Vs. Prop Sh	0.00
	Total Assets:	1,613,509.55 1,613,509.55

1,609,485.36

Net Write Off Amount = 4,024.19

1 - 0		
1 - 1	A/R Balance as of 6/6/22	1,531,077.07 +
1 - 2	Total Write Off	134,139.81 -
1 - T	Adjusted A/R Balance	1,396,937.26 *
2 - 0		
2 - 1	Allowance of uncollectible balance as of 6/6/22	726,263.79 +
2 - 2	Allowance balance for FY2015	130,115.62 -
2 - T	Adjusted Allowance of uncollectible balance	596,148.17 *
3 - 0		
3 - 1	Total Write Off	134,139.81 +
3 - 2	Allowance already recorded for FY2015	130,115.62 -
3 - T	Net Write Off Amount	4,024.19 *

RUNNING SPRINGS FIRE DEPARTMENT ACCOUNTS TO BE WRITTEN OFF

ACCOUNT# Multiple accounts from 2014-2015 fiscal year

PATIENT NAME Multiple Patients


INSURANCE Various to none

AMOUNT OF BILL _____

WRITE OFF AMOUNT \$134,139.81

REASON FOR WRITE OFF Bad Debt write-offs

SIGNATURE _____

APPROVED BY  6/1/2022

Pending Bills Report

Date: 5/18/2022 Time: 7:43:23PM

Running Springs Fire Dept
P O Box 2206
Running Springs, CA 92382-2206

Date of Service Range: 7/1/2014 - 6/30/2015

Subtotals for Commercial

		Number of Trips
Pending Bills 0-29 Days Old:	\$0.00	0
Pending Bills 30-59 Days Old:	\$0.00	0
Pending Bills 60-89 Days Old:	\$0.00	0
Pending Bills 90+ Days Old:	\$38,199.39	33
Total Pending Bills:	\$38,199.39	33

Subtotals for Medicare

		Number of Trips
Pending Bills 0-29 Days Old:	\$0.00	0
Pending Bills 30-59 Days Old:	\$0.00	0
Pending Bills 60-89 Days Old:	\$0.00	0
Pending Bills 90+ Days Old:	\$1,282.38	6
Total Pending Bills:	\$1,282.38	6

Subtotals for Patient

		Number of Trips
Pending Bills 0-29 Days Old:	\$0.00	0
Pending Bills 30-59 Days Old:	\$0.00	0
Pending Bills 60-89 Days Old:	\$0.00	0
Pending Bills 90+ Days Old:	\$94,658.04	41
Total Pending Bills:	\$94,658.04	41

Grand Totals

		Number of Trips
Pending Bills 0-29 Days Old:	\$0.00	0
Pending Bills 30-59 Days Old:	\$0.00	0
Pending Bills 60-89 Days Old:	\$0.00	0
Pending Bills 90+ Days Old:	\$134,139.81	80
Total Pending Bills:	\$134,139.81	80

Billing Receivables Report (Details)

Date: 5/18/2022 Time: 7:41:21PM

Running Springs Fire Dept
P O Box 2206
Running Springs, CA 92382-2206

Date of Service Range: 7/1/2014 - 6/30/2015

Trip Number	Patient Name	DOS	Amount Billed	Late Chg/ Rev Adjs	Amount Paid	Amount C/A	Amount B/D	Balance Due	Pct Paid	Pct C/A	Pct B/D
<u>20140000388</u>			\$1,839.50	\$30.00	\$101.07	\$1,233.11	\$0.00	\$535.32	5.49%	67.04%	0.00%
<u>20140000391</u>			\$2,385.29	\$0.00	\$229.53	\$2,155.76	\$0.00	\$0.00	9.62%	90.38%	0.00%
<u>20140000394</u>			\$2,423.70	\$0.00	\$2,423.70	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
<u>20140000401</u>			\$2,080.49	\$0.00	\$185.37	\$1,895.12	\$0.00	\$0.00	8.91%	91.09%	0.00%
<u>20140000406</u>			\$2,105.89	\$0.00	\$156.61	\$1,949.28	\$0.00	\$0.00	7.44%	92.56%	0.00%
<u>20140000407</u>			\$2,385.29	\$0.00	\$215.12	\$2,170.17	\$0.00	\$0.00	9.02%	90.98%	0.00%
<u>20140000408</u>			\$2,055.09	\$0.00	\$182.17	\$1,872.92	\$0.00	\$0.00	8.86%	91.14%	0.00%
<u>20140000409</u>			\$2,359.89	\$0.00	\$220.51	\$2,139.38	\$0.00	\$0.00	9.34%	90.66%	0.00%
<u>20140000410</u>			\$2,403.07	\$0.00	\$2,403.07	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
<u>20140000411</u>			\$1,890.35	\$0.00	\$158.82	\$1,731.53	\$0.00	\$0.00	8.40%	91.60%	0.00%
<u>20140000413</u>			\$2,398.30	\$30.00	\$0.00	\$0.00	\$0.00	\$2,428.30	0.00%	0.00%	0.00%
<u>20140000415</u>			\$2,322.10	\$0.00	\$502.83	\$1,819.27	\$0.00	\$0.00	21.65%	78.35%	0.00%
<u>20140000419</u>			\$2,055.09	\$0.00	\$167.71	\$1,887.38	\$0.00	\$0.00	8.16%	91.84%	0.00%
<u>20140000421</u>			\$1,941.10	\$0.00	\$168.41	\$1,772.69	\$0.00	\$0.00	8.68%	91.32%	0.00%
<u>20140000422</u>			\$2,131.29	\$0.00	\$191.76	\$1,939.53	\$0.00	\$0.00	9.00%	91.00%	0.00%
<u>20140000423</u>			\$2,410.69	\$30.00	\$0.00	\$0.00	\$0.00	\$2,440.69	0.00%	0.00%	0.00%
<u>20140000426</u>			\$2,334.49	\$0.00	\$2,334.49	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
<u>20140000427</u>			\$2,410.69	\$0.00	\$602.92	\$1,807.77	\$0.00	\$0.00	25.01%	74.99%	0.00%
<u>20140000428</u>			\$2,525.30	\$30.00	\$0.00	\$0.00	\$0.00	\$2,555.30	0.00%	0.00%	0.00%
<u>20140000429</u>			\$2,080.49	\$30.00	\$0.00	\$0.00	\$0.00	\$2,110.49	0.00%	0.00%	0.00%
<u>20140000437</u>			\$2,169.70	\$0.00	\$588.82	\$1,580.88	\$0.00	\$0.00	27.14%	72.86%	0.00%
<u>20140000439</u>			\$2,334.49	\$30.00	\$1,715.44	\$649.05	\$0.00	\$0.00	73.48%	27.80%	0.00%
<u>20140000440</u>			\$2,195.10	\$0.00	\$598.45	\$1,596.65	\$0.00	\$0.00	27.26%	72.74%	0.00%
<u>20140000441</u>			\$2,080.49	\$30.00	\$0.00	\$0.00	\$0.00	\$2,110.49	0.00%	0.00%	0.00%
<u>20140000442</u>			\$2,080.49	\$30.00	\$0.00	\$0.00	\$0.00	\$2,110.49	0.00%	0.00%	0.00%
<u>20140000444</u>			\$2,080.49	\$0.00	\$170.91	\$1,909.58	\$0.00	\$0.00	8.21%	91.79%	0.00%
<u>20140000447</u>			\$2,398.35	\$0.00	\$2,398.35	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
<u>20140000449</u>			\$2,664.69	\$30.00	\$2,694.69	\$0.00	\$0.00	\$0.00	101.13%	0.00%	0.00%
<u>20140000450</u>			\$2,156.69	\$0.00	\$424.23	\$1,732.46	\$0.00	\$0.00	19.67%	80.33%	0.00%
<u>20140000451</u>			\$2,563.09	\$30.00	\$0.00	\$0.00	\$0.00	\$2,593.09	0.00%	0.00%	0.00%
<u>20140000452</u>			\$2,271.30	\$0.00	\$230.83	\$2,040.47	\$0.00	\$0.00	10.16%	89.84%	0.00%
<u>20140000454</u>			\$2,131.29	\$0.00	\$191.76	\$1,939.53	\$0.00	\$0.00	9.00%	91.00%	0.00%
<u>20140000455</u>			\$2,171.93	\$0.00	\$2,171.93	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
<u>20140000460</u>			\$2,144.30	\$0.00	\$2,144.30	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
<u>20140000461</u>			\$2,461.49	\$0.00	\$617.01	\$1,844.48	\$0.00	\$0.00	25.07%	74.93%	0.00%
<u>20140000463</u>			\$2,461.49	\$0.00	\$242.48	\$2,219.01	\$0.00	\$0.00	9.85%	90.15%	0.00%
<u>20140000464</u>			\$2,220.50	\$0.00	\$218.01	\$2,002.49	\$0.00	\$0.00	9.82%	90.18%	0.00%
<u>20140000465</u>			\$1,611.26	\$0.00	\$0.00	\$1,611.26	\$0.00	\$0.00	0.00%	100.00%	0.00%
<u>20140000469</u>			\$2,080.49	\$0.00	\$185.37	\$1,895.12	\$0.00	\$0.00	8.91%	91.09%	0.00%
<u>20140000471</u>			\$2,766.29	\$30.00	\$0.00	\$0.00	\$0.00	\$2,796.29	0.00%	0.00%	0.00%

Trip Number	Patient Name	DOS	Amount Billed	Late Chg/ Rev Adj	Amount Paid	Amount C/A	Amount B/D	Balance Due	Pct Paid	Pct C/A	Pct B/D
20140000472			\$2,690.09	\$0.00	\$691.48	\$1,998.61	\$0.00	\$0.00	25.70%	74.30%	0.00%
20140000473			\$2,131.29	\$0.00	\$182.87	\$1,948.42	\$0.00	\$0.00	8.58%	91.42%	0.00%
20140000474			\$2,073.81	\$0.00	\$176.78	\$1,897.03	\$0.00	\$0.00	8.52%	91.48%	0.00%
20140000475			\$2,461.49	\$0.00	\$617.01	\$1,844.48	\$0.00	\$0.00	25.07%	74.93%	0.00%
20140000476			\$2,486.89	\$0.00	\$624.08	\$1,862.81	\$0.00	\$0.00	25.09%	74.91%	0.00%
20140000481			\$2,055.09	\$0.00	\$182.47	\$1,872.62	\$0.00	\$0.00	8.88%	91.12%	0.00%
20140000482			\$2,017.30	\$30.00	\$0.00	\$0.00	\$0.00	\$2,047.30	0.00%	0.00%	0.00%
20140000484			\$2,271.30	\$30.00	\$0.00	\$0.00	\$0.00	\$2,301.30	0.00%	0.00%	0.00%
20140000488			\$2,083.03	\$0.00	\$2,083.03	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
20140000489			\$2,664.69	\$0.00	\$258.85	\$2,405.84	\$0.00	\$0.00	9.71%	90.29%	0.00%
20140000490			\$2,461.49	\$30.00	\$0.00	\$0.00	\$0.00	\$2,491.49	0.00%	0.00%	0.00%
20140000492			\$2,530.38	\$0.00	\$700.07	\$1,830.31	\$0.00	\$0.00	27.67%	72.33%	0.00%
20140000493			\$2,245.90	\$0.00	\$221.21	\$2,024.69	\$0.00	\$0.00	9.85%	90.15%	0.00%
20140000496			\$2,271.30	\$30.00	\$2,301.30	\$0.00	\$0.00	\$0.00	101.32%	0.00%	0.00%
20140000500			\$2,258.29	\$0.00	\$626.70	\$1,631.59	\$0.00	\$0.00	27.75%	72.25%	0.00%
20140000502			\$2,296.70	\$0.00	\$624.05	\$1,672.65	\$0.00	\$0.00	27.17%	72.83%	0.00%
20140000504			\$2,538.00	\$30.00	\$2,288.00	\$0.00	\$0.00	\$280.00	90.15%	0.00%	0.00%
20140000506			\$2,449.10	\$0.00	\$2,449.10	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
20140000510			\$2,530.38	\$30.00	\$2,560.38	\$0.00	\$0.00	\$0.00	101.19%	0.00%	0.00%
20140000511			\$2,537.69	\$0.00	\$703.01	\$1,834.68	\$0.00	\$0.00	27.70%	72.30%	0.00%
20140000513			\$2,537.69	\$30.00	\$0.00	\$0.00	\$0.00	\$2,567.69	0.00%	0.00%	0.00%
20140000514			\$2,700.25	\$30.00	\$494.34	\$2,005.91	\$0.00	\$230.00	18.31%	74.29%	0.00%
20140000515			\$2,461.49	\$0.00	\$2,461.49	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
20140000518			\$2,359.89	\$0.00	\$586.43	\$1,773.46	\$0.00	\$0.00	24.85%	75.15%	0.00%
20140000520			\$2,220.50	\$0.00	\$203.55	\$2,016.95	\$0.00	\$0.00	9.17%	90.83%	0.00%
20140000522			\$1,943.64	\$0.00	\$1,943.64	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
20140000525			\$2,309.09	\$0.00	\$214.12	\$2,094.97	\$0.00	\$0.00	9.27%	90.73%	0.00%
20140000528			\$2,220.50	\$0.00	\$218.01	\$2,002.49	\$0.00	\$0.00	9.82%	90.18%	0.00%
20140000530			\$2,512.29	\$0.00	\$239.68	\$2,272.61	\$0.00	\$0.00	9.54%	90.46%	0.00%
20140000531			\$2,017.30	\$0.00	\$192.45	\$1,824.85	\$0.00	\$0.00	9.54%	90.46%	0.00%
20140000534			\$2,309.09	\$0.00	\$574.73	\$1,734.36	\$0.00	\$0.00	24.89%	75.11%	0.00%
20140000535			\$2,309.09	\$30.00	\$0.00	\$0.00	\$0.00	\$2,339.09	0.00%	0.00%	0.00%
20140000538			\$2,195.10	\$30.00	\$0.00	\$0.00	\$0.00	\$2,225.10	0.00%	0.00%	0.00%
20140000539			\$2,055.09	\$0.00	\$158.82	\$1,896.27	\$0.00	\$0.00	7.73%	92.27%	0.00%
20140000540			\$2,588.49	\$0.00	\$2,588.49	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
20140000550			\$2,245.90	\$0.00	\$612.48	\$1,633.42	\$0.00	\$0.00	27.27%	72.73%	0.00%
20140000551			\$2,288.77	\$0.00	\$569.09	\$1,719.68	\$0.00	\$0.00	24.86%	75.14%	0.00%
20140000556			\$2,482.12	\$0.00	\$2,482.12	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
20140000557			\$1,839.50	\$0.00	\$1,839.50	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
20140000558			\$2,195.10	\$30.00	\$0.00	\$0.00	\$0.00	\$2,225.10	0.00%	0.00%	0.00%
20140000560			\$2,410.69	\$30.00	\$0.00	\$0.00	\$0.00	\$2,440.69	0.00%	0.00%	0.00%
20140000562			\$2,461.49	\$30.00	\$0.00	\$0.00	\$0.00	\$2,491.49	0.00%	0.00%	0.00%
20140000563			\$2,400.84	\$0.00	\$2,400.84	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
20140000565			\$2,461.49	\$0.00	\$218.83	\$2,242.66	\$0.00	\$0.00	8.89%	91.11%	0.00%
20140000568			\$1,941.10	\$0.00	\$419.16	\$1,521.94	\$0.00	\$0.00	21.59%	78.41%	0.00%
20140000569			\$2,271.30	\$0.00	\$224.70	\$2,046.60	\$0.00	\$0.00	9.89%	90.11%	0.00%
20140000576			\$2,385.29	\$30.00	\$397.45	\$1,787.84	\$0.00	\$230.00	16.66%	74.95%	0.00%
20140000578			\$2,705.33	\$0.00	\$2,164.26	\$541.07	\$0.00	\$0.00	80.00%	20.00%	0.00%
20140000579			\$2,415.77	\$30.00	\$2,365.77	\$0.00	\$0.00	\$80.00	97.93%	0.00%	0.00%
20140000581			\$2,385.29	\$0.00	\$2,195.10	\$190.19	\$0.00	\$0.00	92.03%	7.97%	0.00%
20140000582			\$2,431.01	\$30.00	\$2,461.01	\$0.00	\$0.00	\$0.00	101.23%	0.00%	0.00%
20140000584			\$2,245.90	\$0.00	\$743.86	\$1,502.04	\$0.00	\$0.00	33.12%	66.88%	0.00%

Trip Number	Patient Name	DOS	Amount Billed	Late Chg/ Rev Adj	Amount Paid	Amount C/A	Amount B/D	Balance Due	Pct Paid	Pct C/A	Pct B/D
2014000585			\$2,220.50	\$0.00	\$601.47	\$1,619.03	\$0.00	\$0.00	27.09%	72.91%	0.00%
2014000587			\$2,220.50	\$30.00	\$0.00	\$0.00	\$0.00	\$2,250.50	0.00%	0.00%	0.00%
2014000588			\$2,080.49	\$30.00	\$194.56	\$1,915.93	\$0.00	\$0.00	9.35%	92.09%	0.00%
2014000589			\$1,941.10	\$0.00	\$182.87	\$1,758.23	\$0.00	\$0.00	9.42%	90.58%	0.00%
2014000592			\$2,385.29	\$0.00	\$595.87	\$1,789.42	\$0.00	\$0.00	24.98%	75.02%	0.00%
2014000593			\$2,359.89	\$0.00	\$220.81	\$2,139.08	\$0.00	\$0.00	9.36%	90.64%	0.00%
2014000597			\$2,410.69	\$30.00	\$480.37	\$1,807.77	\$0.00	\$152.55	19.93%	74.99%	0.00%
2014000598			\$2,410.69	\$0.00	\$2,410.69	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2014000599			\$2,118.90	\$0.00	\$424.67	\$1,694.23	\$0.00	\$0.00	20.04%	79.96%	0.00%
2014000600			\$2,220.50	\$30.00	\$404.47	\$1,616.03	\$0.00	\$230.00	18.22%	72.78%	0.00%
2014000602			\$2,591.03	\$0.00	\$663.56	\$1,927.47	\$0.00	\$0.00	25.61%	74.39%	0.00%
2014000603			\$2,283.69	\$0.00	\$2,283.69	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2014000604			\$2,385.29	\$0.00	\$597.95	\$1,787.34	\$0.00	\$0.00	25.07%	74.93%	0.00%
2014000605			\$2,408.15	\$0.00	\$2,408.15	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2014000606			\$1,915.70	\$0.00	\$147.72	\$1,767.98	\$0.00	\$0.00	7.71%	92.29%	0.00%
2014000610			\$2,271.30	\$0.00	\$780.95	\$1,490.35	\$0.00	\$0.00	34.38%	65.62%	0.00%
2014000611			\$2,220.50	\$30.00	\$404.47	\$1,616.03	\$0.00	\$230.00	18.22%	72.78%	0.00%
2014000612			\$2,385.29	\$0.00	\$232.90	\$2,152.39	\$0.00	\$0.00	9.76%	90.24%	0.00%
2014000613			\$2,080.49	\$30.00	\$1,075.00	\$0.00	\$0.00	\$1,035.49	51.67%	0.00%	0.00%
2014000617			\$2,576.10	\$30.00	\$248.28	\$2,357.82	\$0.00	\$0.00	9.64%	91.53%	0.00%
2014000618			\$2,410.69	\$30.00	\$0.00	\$0.00	\$0.00	\$2,440.69	0.00%	0.00%	0.00%
2014000621			\$1,890.30	\$0.00	\$162.02	\$1,728.28	\$0.00	\$0.00	8.57%	91.43%	0.00%
2014000623			\$2,469.11	\$0.00	\$2,469.11	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2014000624			\$2,385.29	\$0.00	\$209.25	\$2,176.04	\$0.00	\$0.00	8.77%	91.23%	0.00%
2014000625			\$2,271.30	\$0.00	\$619.84	\$1,651.46	\$0.00	\$0.00	27.29%	72.71%	0.00%
2014000626			\$2,476.73	\$0.00	\$621.24	\$1,855.49	\$0.00	\$0.00	25.08%	74.92%	0.00%
2014000630			\$2,423.70	\$0.00	\$2,423.70	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2014000633			\$2,232.89	\$0.00	\$438.23	\$1,794.66	\$0.00	\$0.00	19.63%	80.37%	0.00%
2014000635			\$2,613.89	\$0.00	\$525.28	\$2,088.61	\$0.00	\$0.00	20.10%	79.90%	0.00%
2014000644			\$2,436.09	\$0.00	\$1,919.36	\$516.73	\$0.00	\$0.00	78.79%	21.21%	0.00%
2014000645			\$2,195.10	\$0.00	\$200.36	\$1,994.74	\$0.00	\$0.00	9.13%	90.87%	0.00%
2014000646			\$2,245.90	\$30.00	\$0.00	\$0.00	\$0.00	\$2,275.90	0.00%	0.00%	0.00%
2014000649			\$2,105.89	\$0.00	\$133.26	\$1,972.63	\$0.00	\$0.00	6.33%	93.67%	0.00%
2014000650			\$2,144.30	\$0.00	\$179.17	\$1,965.13	\$0.00	\$0.00	8.36%	91.64%	0.00%
2014000653			\$2,042.70	\$0.00	\$0.00	\$0.00	\$2,042.70	\$0.00	0.00%	0.00%	100.00%
2014000654			\$1,871.45	\$30.00	\$0.00	\$0.00	\$0.00	\$1,901.45	0.00%	0.00%	0.00%
2014000655			\$2,436.09	\$30.00	\$0.00	\$0.00	\$0.00	\$2,466.09	0.00%	0.00%	0.00%
2014000656			\$2,359.89	\$30.00	\$2,389.89	\$0.00	\$0.00	\$0.00	101.27%	0.00%	0.00%
2014000660			\$2,347.55	\$0.00	\$234.11	\$2,113.44	\$0.00	\$0.00	9.97%	90.03%	0.00%
2014000661			\$2,385.29	\$0.00	\$2,385.29	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2014000662			\$2,410.69	\$0.00	\$226.90	\$2,183.79	\$0.00	\$0.00	9.41%	90.59%	0.00%
2014000663			\$2,385.29	\$0.00	\$215.12	\$2,170.17	\$0.00	\$0.00	9.02%	90.98%	0.00%
2014000665			\$2,486.89	\$0.00	\$2,486.89	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2014000672			\$1,915.75	\$0.00	\$162.02	\$1,753.73	\$0.00	\$0.00	8.46%	91.54%	0.00%
2014000674			\$2,144.30	\$0.00	\$591.24	\$1,553.06	\$0.00	\$0.00	27.57%	72.43%	0.00%
2014000675			\$2,195.10	\$0.00	\$474.76	\$1,720.34	\$0.00	\$0.00	21.63%	78.37%	0.00%
2014000680			\$2,486.89	\$30.00	\$0.00	\$0.00	\$0.00	\$2,516.89	0.00%	0.00%	0.00%
2014000681			\$2,359.89	\$0.00	\$588.82	\$1,771.07	\$0.00	\$0.00	24.95%	75.05%	0.00%
2014000682			\$2,563.09	\$0.00	\$344.68	\$2,218.41	\$0.00	\$0.00	13.45%	86.55%	0.00%
2014000683			\$2,080.49	\$0.00	\$177.60	\$1,902.89	\$0.00	\$0.00	8.54%	91.46%	0.00%
2014000684			\$2,322.10	\$0.00	\$2,322.10	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2014000685			\$2,245.90	\$30.00	\$0.00	\$0.00	\$0.00	\$2,275.90	0.00%	0.00%	0.00%

Trip Number	Patient Name	DOS	Amount Billed	Late Chg/ Rev Adjs	Amount Paid	Amount C/A	Amount B/D	Balance Due	Pct Paid	Pct C/A	Pct B/D
2014000688			\$2,410.69	\$0.00	\$212.44	\$2,198.25	\$0.00	\$0.00	8.81%	91.19%	0.00%
2014000689			\$2,195.10	\$0.00	\$200.36	\$1,994.74	\$0.00	\$0.00	9.13%	90.87%	0.00%
2014000690			\$2,271.35	\$0.00	\$2,271.35	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2014000692			\$2,296.70	\$0.00	\$624.05	\$1,672.65	\$0.00	\$0.00	27.17%	72.83%	0.00%
2014000694			\$2,105.89	\$0.00	\$180.79	\$1,925.10	\$0.00	\$0.00	8.58%	91.42%	0.00%
2014000697			\$2,690.09	\$0.00	\$2,690.09	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2014000698			\$2,359.89	\$30.00	\$0.00	\$0.00	\$0.00	\$2,389.89	0.00%	0.00%	0.00%
2014000699			\$2,410.69	\$0.00	\$480.37	\$1,930.32	\$0.00	\$0.00	19.93%	80.07%	0.00%
2014000700			\$2,461.49	\$0.00	\$369.50	\$2,091.99	\$0.00	\$0.00	15.01%	84.99%	0.00%
2014000703			\$2,334.49	\$0.00	\$209.55	\$2,124.94	\$0.00	\$0.00	8.98%	91.02%	0.00%
2014000704			\$2,271.30	\$30.00	\$775.95	\$1,095.35	\$0.00	\$430.00	34.16%	48.23%	0.00%
2014000705			\$2,169.70	\$0.00	\$2,169.70	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2014000706			\$2,664.69	\$0.00	\$737.53	\$1,927.16	\$0.00	\$0.00	27.68%	72.32%	0.00%
2014000707			\$2,169.70	\$0.00	\$197.16	\$1,972.54	\$0.00	\$0.00	9.09%	90.91%	0.00%
2014000711			\$2,479.27	\$0.00	\$632.05	\$1,847.22	\$0.00	\$0.00	25.49%	74.51%	0.00%
2014000712			\$2,385.29	\$0.00	\$2,385.29	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2014000714			\$2,296.70	\$0.00	\$626.77	\$1,669.93	\$0.00	\$0.00	27.29%	72.71%	0.00%
2014000717			\$2,055.09	\$0.00	\$355.23	\$1,699.86	\$0.00	\$0.00	17.29%	82.71%	0.00%
2014000719			\$2,466.88	\$0.00	\$682.17	\$1,784.71	\$0.00	\$0.00	27.65%	72.35%	0.00%
2014000720			\$2,195.10	\$0.00	\$595.87	\$1,599.23	\$0.00	\$0.00	27.15%	72.85%	0.00%
2014000723			\$2,385.29	\$0.00	\$2,385.29	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2014000725			\$2,410.69	\$0.00	\$0.00	\$2,410.69	\$0.00	\$0.00	0.00%	100.00%	0.00%
2014000727			\$2,512.29	\$30.00	\$0.00	\$0.00	\$0.00	\$2,542.29	0.00%	0.00%	0.00%
2014000728			\$3,299.69	\$0.00	\$300.87	\$2,998.82	\$0.00	\$0.00	9.12%	90.88%	0.00%
2014000729			\$2,245.90	\$30.00	\$2,081.16	\$0.00	\$0.00	\$194.74	92.66%	0.00%	0.00%
2014000733			\$2,055.76	\$30.00	\$0.00	\$0.00	\$0.00	\$2,085.76	0.00%	0.00%	0.00%
2014000734			\$2,588.80	\$0.00	\$716.54	\$1,872.26	\$0.00	\$0.00	27.68%	72.32%	0.00%
2014000735			\$1,915.75	\$0.00	\$162.02	\$1,753.73	\$0.00	\$0.00	8.46%	91.54%	0.00%
2014000736			\$2,030.36	\$0.00	\$595.87	\$1,434.49	\$0.00	\$0.00	29.35%	70.65%	0.00%
2014000738			\$2,118.90	\$0.00	\$577.40	\$1,541.50	\$0.00	\$0.00	27.25%	72.75%	0.00%
2014000741			\$2,410.69	\$0.00	\$2,410.69	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2014000746			\$1,700.16	\$0.00	\$149.93	\$1,550.23	\$0.00	\$0.00	8.82%	91.18%	0.00%
2014000747			\$2,347.50	\$0.00	\$226.22	\$2,121.28	\$0.00	\$0.00	9.64%	90.36%	0.00%
2014000750			\$1,915.70	\$0.00	\$139.95	\$1,775.75	\$0.00	\$0.00	7.31%	92.69%	0.00%
2014000751			\$2,512.29	\$0.00	\$223.02	\$2,289.27	\$0.00	\$0.00	8.88%	91.12%	0.00%
2014000756			\$2,106.56	\$0.00	\$622.50	\$1,484.06	\$0.00	\$0.00	29.55%	70.45%	0.00%
2014000757			\$2,385.29	\$0.00	\$224.83	\$2,160.46	\$0.00	\$0.00	9.43%	90.57%	0.00%
2014000760			\$2,436.09	\$0.00	\$0.00	\$2,436.09	\$0.00	\$0.00	0.00%	100.00%	0.00%
2014000761			\$2,509.75	\$0.00	\$708.47	\$1,801.28	\$0.00	\$0.00	28.23%	71.77%	0.00%
2014000762			\$2,385.29	\$0.00	\$215.94	\$2,169.35	\$0.00	\$0.00	9.05%	90.95%	0.00%
2014000763			\$2,055.09	\$0.00	\$2,055.09	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2014000764			\$2,271.30	\$0.00	\$617.01	\$1,654.29	\$0.00	\$0.00	27.17%	72.83%	0.00%
2014000766			\$2,068.10	\$0.00	\$191.07	\$1,877.03	\$0.00	\$0.00	9.24%	90.76%	0.00%
2014000768			\$2,223.04	\$0.00	\$613.44	\$1,609.60	\$0.00	\$0.00	27.59%	72.41%	0.00%
2014000769			\$2,245.90	\$0.00	\$213.44	\$2,032.46	\$0.00	\$0.00	9.50%	90.50%	0.00%
2014000775			\$1,941.15	\$30.00	\$0.00	\$0.00	\$0.00	\$1,971.15	0.00%	0.00%	0.00%
2014000776			\$2,322.10	\$0.00	\$583.29	\$1,738.81	\$0.00	\$0.00	25.12%	74.88%	0.00%
2014000777			\$1,896.85	\$0.00	\$1,896.85	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2014000778			\$2,322.10	\$30.00	\$0.00	\$0.00	\$0.00	\$2,352.10	0.00%	0.00%	0.00%
2014000780			\$2,093.50	\$0.00	\$569.38	\$1,524.12	\$0.00	\$0.00	27.20%	72.80%	0.00%
2014000781			\$1,941.10	\$0.00	\$527.28	\$1,413.82	\$0.00	\$0.00	27.16%	72.84%	0.00%
2014000782			\$2,398.30	\$0.00	\$664.60	\$1,733.70	\$0.00	\$0.00	27.71%	72.29%	0.00%

Trip Number	Patient Name	DOS	Amount Billed	Late Chg/ Rev Adjs	Amount Paid	Amount C/A	Amount B/D	Balance Due	Pct Paid	Pct C/A	Pct B/D
2014000785			\$2,055.09	\$0.00	\$401.78	\$1,653.31	\$0.00	\$0.00	19.55%	80.45%	0.00%
2014000788			\$2,385.29	\$30.00	\$0.00	\$0.00	\$0.00	\$2,415.29	0.00%	0.00%	0.00%
2014000789			\$2,613.89	\$0.00	\$661.60	\$1,952.29	\$0.00	\$0.00	25.31%	74.69%	0.00%
2014000791			\$2,664.69	\$30.00	\$2,694.69	\$0.00	\$0.00	\$0.00	101.13%	0.00%	0.00%
2014000793			\$2,347.50	\$0.00	\$226.22	\$2,121.28	\$0.00	\$0.00	9.64%	90.36%	0.00%
2014000797			\$1,890.30	\$0.00	\$168.71	\$1,721.59	\$0.00	\$0.00	8.93%	91.07%	0.00%
2014000798			\$2,604.04	\$0.00	\$2,604.04	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2014000802			\$2,080.49	\$0.00	\$407.39	\$1,673.10	\$0.00	\$0.00	19.58%	80.42%	0.00%
2014000806			\$1,966.50	\$30.00	\$1,996.50	\$0.00	\$0.00	\$0.00	101.53%	0.00%	0.00%
2014000808			\$1,877.96	\$0.00	\$1,502.37	\$375.59	\$0.00	\$0.00	80.00%	20.00%	0.00%
2014000810			\$2,410.69	\$0.00	\$605.49	\$1,805.20	\$0.00	\$0.00	25.12%	74.88%	0.00%
2014000812			\$2,436.09	\$0.00	\$222.33	\$2,213.76	\$0.00	\$0.00	9.13%	90.87%	0.00%
2014000813			\$2,588.49	\$0.00	\$2,588.49	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2014000816			\$2,029.69	\$0.00	\$155.63	\$1,874.06	\$0.00	\$0.00	7.67%	92.33%	0.00%
2014000820			\$2,436.09	\$0.00	\$2,436.09	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2014000822			\$2,613.89	\$30.00	\$2,613.89	\$0.00	\$0.00	\$30.00	100.00%	0.00%	0.00%
2014000824			\$2,845.03	\$0.00	\$735.16	\$2,109.87	\$0.00	\$0.00	25.84%	74.16%	0.00%
2014000826			\$2,690.09	\$0.00	\$2,690.09	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2014000829			\$1,864.90	\$0.00	\$401.78	\$1,463.12	\$0.00	\$0.00	21.54%	78.46%	0.00%
2014000830			\$2,195.10	\$0.00	\$207.05	\$1,988.05	\$0.00	\$0.00	9.43%	90.57%	0.00%
2014000831			\$2,677.70	\$0.00	\$2,677.70	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2014000832			\$2,423.70	\$0.00	\$288.45	\$2,135.25	\$0.00	\$0.00	11.90%	88.10%	0.00%
2014000833			\$2,232.89	\$0.00	\$2,232.89	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2014000836			\$1,725.56	\$0.00	\$153.13	\$1,572.43	\$0.00	\$0.00	8.87%	91.13%	0.00%
2014000838			\$2,322.10	\$30.00	\$502.83	\$1,691.00	\$0.00	\$158.27	21.65%	72.82%	0.00%
2014000839			\$1,725.56	\$0.00	\$1,725.56	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2014000840			\$2,004.96	\$30.00	\$2,034.96	\$0.00	\$0.00	\$0.00	101.50%	0.00%	0.00%
2014000842			\$2,068.15	\$30.00	\$330.23	\$0.00	\$0.00	\$1,767.92	15.97%	0.00%	0.00%
2014000844			\$2,055.09	\$0.00	\$2,055.09	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2014000847			\$2,817.40	\$30.00	\$666.54	\$1,980.82	\$0.00	\$200.04	23.66%	70.31%	0.00%
2014000850			\$2,182.09	\$0.00	\$183.69	\$1,998.40	\$0.00	\$0.00	8.42%	91.58%	0.00%
2014001311			\$1,959.99	\$0.00	\$1,959.99	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
20140004651			\$1,611.26	\$30.00	\$1,490.67	\$0.00	\$0.00	\$150.59	92.52%	0.00%	0.00%
20140005221			\$1,953.80	\$0.00	\$209.94	\$1,743.86	\$0.00	\$0.00	10.75%	89.25%	0.00%
20140006531			\$2,042.70	\$0.00	\$0.00	\$0.00	\$2,042.70	\$0.00	0.00%	0.00%	100.00%
20140006541			\$1,871.45	\$30.00	\$0.00	\$0.00	\$0.00	\$1,901.45	0.00%	0.00%	0.00%
20140007771			\$1,896.85	\$30.00	\$0.00	\$0.00	\$0.00	\$1,926.85	0.00%	0.00%	0.00%
20140008061			\$1,801.76	\$0.00	\$204.25	\$1,597.51	\$0.00	\$0.00	11.34%	88.66%	0.00%
20150000003			\$2,293.73	\$30.00	\$0.00	\$0.00	\$0.00	\$2,323.73	0.00%	0.00%	0.00%
20150000009			\$1,750.96	\$0.00	\$173.69	\$1,577.27	\$0.00	\$0.00	9.92%	90.08%	0.00%
20150000010			\$2,369.93	\$0.00	\$2,369.93	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
20150000011			\$2,423.70	\$0.00	\$254.57	\$2,169.13	\$0.00	\$0.00	10.50%	89.50%	0.00%
20150000013			\$2,322.10	\$0.00	\$247.80	\$2,074.30	\$0.00	\$0.00	10.67%	89.33%	0.00%
20150000015			\$2,791.69	\$0.00	\$730.73	\$2,060.96	\$0.00	\$0.00	26.18%	73.82%	0.00%
20150000016			\$2,514.83	\$0.00	\$720.40	\$1,794.43	\$0.00	\$0.00	28.65%	71.35%	0.00%
20150000017			\$2,080.49	\$30.00	\$0.00	\$0.00	\$0.00	\$2,110.49	0.00%	0.00%	0.00%
20150000019			\$2,613.89	\$0.00	\$2,613.89	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
20150000023			\$2,410.69	\$0.00	\$219.13	\$2,191.56	\$0.00	\$0.00	9.09%	90.91%	0.00%
20150000024			\$2,512.29	\$0.00	\$216.33	\$2,295.96	\$0.00	\$0.00	8.61%	91.39%	0.00%
20150000025			\$2,347.55	\$0.00	\$2,347.55	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
20150000028			\$2,461.49	\$0.00	\$2,461.49	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
20150000034			\$2,359.89	\$0.00	\$675.79	\$1,684.10	\$0.00	\$0.00	28.64%	71.36%	0.00%

Trip Number	Patient Name	DOS	Amount Billed	Late Chg/ Rev Adjs	Amount Paid	Amount C/A	Amount B/D	Balance Due	Pct Paid	Pct C/A	Pct B/D
2015000035			\$2,372.90	\$0.00	\$2,372.90	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000036			\$2,347.50	\$0.00	\$2,347.50	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000039			\$2,131.96	\$0.00	\$2,131.96	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000040			\$2,156.69	\$0.00	\$2,156.69	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000041			\$2,271.30	\$0.00	\$498.80	\$1,772.50	\$0.00	\$0.00	21.96%	78.04%	0.00%
2015000042			\$1,649.36	\$0.00	\$184.34	\$1,465.02	\$0.00	\$0.00	11.18%	88.82%	0.00%
2015000043			\$2,398.30	\$0.00	\$663.62	\$1,734.68	\$0.00	\$0.00	27.67%	72.33%	0.00%
2015000044			\$2,537.69	\$0.00	\$2,537.69	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000045			\$2,182.09	\$0.00	\$204.10	\$1,977.99	\$0.00	\$0.00	9.35%	90.65%	0.00%
2015000047			\$3,350.49	\$30.00	\$0.00	\$0.00	\$0.00	\$3,380.49	0.00%	0.00%	0.00%
2015000048			\$2,195.15	\$0.00	\$2,195.15	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000049			\$1,941.15	\$30.00	\$0.00	\$0.00	\$0.00	\$1,971.15	0.00%	0.00%	0.00%
2015000057			\$2,494.82	\$0.00	\$700.20	\$1,794.62	\$0.00	\$0.00	28.07%	71.93%	0.00%
2015000065			\$2,385.29	\$0.00	\$2,385.29	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000071			\$1,661.70	\$0.00	\$1,661.70	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000073			\$2,550.70	\$0.00	\$2,475.70	\$75.00	\$0.00	\$0.00	97.06%	2.94%	0.00%
2015000074			\$2,436.09	\$30.00	\$1,498.64	\$0.00	\$0.00	\$967.45	61.52%	0.00%	0.00%
2015000076			\$2,042.70	\$0.00	\$2,042.70	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000079			\$2,220.50	\$0.00	\$487.40	\$1,733.10	\$0.00	\$0.00	21.95%	78.05%	0.00%
2015000085			\$2,372.90	\$30.00	\$0.00	\$0.00	\$0.00	\$2,402.90	0.00%	0.00%	0.00%
2015000087			\$2,131.29	\$0.00	\$0.00	\$2,131.29	\$0.00	\$0.00	0.00%	100.00%	0.00%
2015000089			\$2,410.69	\$0.00	\$2,410.69	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000091			\$2,410.69	\$30.00	\$0.00	\$0.00	\$0.00	\$2,440.69	0.00%	0.00%	0.00%
2015000092			\$1,966.55	\$0.00	\$310.38	\$1,656.17	\$0.00	\$0.00	15.78%	84.22%	0.00%
2015000095			\$2,080.49	\$0.00	\$277.29	\$1,803.20	\$0.00	\$0.00	13.33%	86.67%	0.00%
2015000096			\$2,068.15	\$0.00	\$172.30	\$1,895.85	\$0.00	\$0.00	8.33%	91.67%	0.00%
2015000097			\$2,410.69	\$0.00	\$618.39	\$1,792.30	\$0.00	\$0.00	25.65%	74.35%	0.00%
2015000100			\$2,169.70	\$0.00	\$219.07	\$1,950.63	\$0.00	\$0.00	10.10%	89.90%	0.00%
2015000101			\$2,271.30	\$0.00	\$216.63	\$2,054.67	\$0.00	\$0.00	9.54%	90.46%	0.00%
2015000102			\$2,436.09	\$0.00	\$192.07	\$2,244.02	\$0.00	\$0.00	7.88%	92.12%	0.00%
2015000103			\$2,296.70	\$0.00	\$213.14	\$2,083.56	\$0.00	\$0.00	9.28%	90.72%	0.00%
2015000108			\$2,195.10	\$30.00	\$406.12	\$1,588.98	\$0.00	\$230.00	18.50%	72.39%	0.00%
2015000111			\$2,080.49	\$30.00	\$1,677.37	\$0.00	\$0.00	\$433.12	80.62%	0.00%	0.00%
2015000116			\$2,486.89	\$0.00	\$2,196.70	\$290.19	\$0.00	\$0.00	88.33%	11.67%	0.00%
2015000120			\$2,385.29	\$0.00	\$604.58	\$1,780.71	\$0.00	\$0.00	25.35%	74.65%	0.00%
2015000122			\$2,296.70	\$0.00	\$582.15	\$1,714.55	\$0.00	\$0.00	25.35%	74.65%	0.00%
2015000123			\$2,322.15	\$30.00	\$2,352.15	\$0.00	\$0.00	\$0.00	101.29%	0.00%	0.00%
2015000125			\$2,055.09	\$30.00	\$0.00	\$0.00	\$0.00	\$2,085.09	0.00%	0.00%	0.00%
2015000126			\$2,791.69	\$0.00	\$2,791.69	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000127			\$2,461.49	\$0.00	\$2,461.49	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000130			\$2,451.64	\$0.00	\$2,451.64	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000131			\$1,959.99	\$30.00	\$1,000.00	\$0.00	\$0.00	\$989.99	51.02%	0.00%	0.00%
2015000133			\$3,668.30	\$0.00	\$394.56	\$3,273.74	\$0.00	\$0.00	10.76%	89.24%	0.00%
2015000134			\$2,188.03	\$0.00	\$180.49	\$2,007.54	\$0.00	\$0.00	8.25%	91.75%	0.00%
2015000135			\$2,169.70	\$0.00	\$595.00	\$1,574.70	\$0.00	\$0.00	27.42%	72.58%	0.00%
2015000137			\$2,080.49	\$0.00	\$518.74	\$1,561.75	\$0.00	\$0.00	24.93%	75.07%	0.00%
2015000138			\$2,271.35	\$0.00	\$229.72	\$2,041.63	\$0.00	\$0.00	10.11%	89.89%	0.00%
2015000139			\$2,563.09	\$0.00	\$2,563.09	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000140			\$2,436.09	\$0.00	\$666.00	\$1,770.09	\$0.00	\$0.00	27.34%	72.66%	0.00%
2015000141			\$2,105.89	\$0.00	\$525.89	\$1,580.00	\$0.00	\$0.00	24.97%	75.03%	0.00%
2015000142			\$2,334.49	\$0.00	\$193.97	\$2,140.52	\$0.00	\$0.00	8.31%	91.69%	0.00%
2015000146			\$2,410.69	\$0.00	\$219.13	\$2,191.56	\$0.00	\$0.00	9.09%	90.91%	0.00%

Trip Number	Patient Name	DOS	Amount Billed	Late Chg/ Rev Adj	Amount Paid	Amount C/A	Amount B/D	Balance Due	Pct Paid	Pct C/A	Pct B/D
20150000151			\$2,512.29	\$0.00	\$250.25	\$2,262.04	\$0.00	\$0.00	9.96%	90.04%	0.00%
20150000152			\$2,322.10	\$0.00	\$240.37	\$2,081.73	\$0.00	\$0.00	10.35%	89.65%	0.00%
20150000154			\$1,902.69	\$0.00	\$1,902.69	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
20150000159			\$2,461.49	\$0.00	\$2,461.49	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
20150000161			\$2,385.29	\$30.00	\$2,141.64	\$0.00	\$0.00	\$273.65	89.79%	0.00%	0.00%
20150000162			\$2,461.49	\$30.00	\$0.00	\$0.00	\$0.00	\$2,491.49	0.00%	0.00%	0.00%
20150000164			\$2,080.49	\$0.00	\$177.60	\$1,902.89	\$0.00	\$0.00	8.54%	91.46%	0.00%
20150000165			\$3,617.55	\$0.00	\$376.08	\$3,241.47	\$0.00	\$0.00	10.40%	89.60%	0.00%
20150000169			\$2,436.09	\$0.00	\$618.89	\$1,817.20	\$0.00	\$0.00	25.41%	74.59%	0.00%
20150000170			\$3,988.03	\$0.00	\$1,190.47	\$2,797.56	\$0.00	\$0.00	29.85%	70.15%	0.00%
20150000171			\$2,106.56	\$0.00	\$2,106.56	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
20150000173			\$2,398.30	\$0.00	\$663.78	\$1,734.52	\$0.00	\$0.00	27.68%	72.32%	0.00%
20150000174			\$2,309.09	\$0.00	\$206.35	\$2,102.74	\$0.00	\$0.00	8.94%	91.06%	0.00%
20150000177			\$2,893.29	\$0.00	\$2,893.29	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
20150000179			\$2,512.29	\$0.00	\$2,512.29	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
20150000180			\$2,410.69	\$30.00	\$236.00	\$2,204.69	\$0.00	\$0.00	9.79%	91.45%	0.00%
20150000189			\$2,144.30	\$30.00	\$0.00	\$0.00	\$0.00	\$2,174.30	0.00%	0.00%	0.00%
20150000191			\$2,359.89	\$30.00	\$497.73	\$1,762.16	\$0.00	\$130.00	21.09%	74.67%	0.00%
20150000192			\$2,461.49	\$0.00	\$2,461.49	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
20150000195			\$2,461.49	\$0.00	\$225.52	\$2,235.97	\$0.00	\$0.00	9.16%	90.84%	0.00%
20150000202			\$2,195.10	\$30.00	\$0.00	\$0.00	\$0.00	\$2,225.10	0.00%	0.00%	0.00%
20150000209			\$2,537.69	\$0.00	\$647.53	\$1,890.16	\$0.00	\$0.00	25.52%	74.48%	0.00%
20150000212			\$2,284.36	\$0.00	\$223.42	\$2,060.94	\$0.00	\$0.00	9.78%	90.22%	0.00%
20150000214			\$2,296.70	\$30.00	\$0.00	\$0.00	\$0.00	\$2,326.70	0.00%	0.00%	0.00%
20150000215			\$2,322.10	\$0.00	\$223.02	\$2,099.08	\$0.00	\$0.00	9.60%	90.40%	0.00%
20150000218			\$2,080.49	\$0.00	\$197.33	\$1,883.16	\$0.00	\$0.00	9.48%	90.52%	0.00%
20150000219			\$2,080.49	\$0.00	\$187.45	\$1,893.04	\$0.00	\$0.00	9.01%	90.99%	0.00%
20150000221			\$2,118.90	\$0.00	\$219.40	\$1,899.50	\$0.00	\$0.00	10.35%	89.65%	0.00%
20150000222			\$2,537.69	\$0.00	\$2,537.69	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
20150000227			\$2,245.90	\$0.00	\$213.44	\$2,032.46	\$0.00	\$0.00	9.50%	90.50%	0.00%
20150000228			\$2,573.56	\$0.00	\$723.02	\$1,850.54	\$0.00	\$0.00	28.09%	71.91%	0.00%
20150000232			\$2,271.30	\$0.00	\$240.70	\$2,030.60	\$0.00	\$0.00	10.60%	89.40%	0.00%
20150000234			\$2,144.30	\$0.00	\$2,044.30	\$100.00	\$0.00	\$0.00	95.34%	4.66%	0.00%
20150000238			\$1,872.52	\$0.00	\$519.90	\$1,352.62	\$0.00	\$0.00	27.76%	72.24%	0.00%
20150000239			\$2,080.49	\$0.00	\$2,080.49	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
20150000241			\$2,283.69	\$0.00	\$585.33	\$1,698.36	\$0.00	\$0.00	25.63%	74.37%	0.00%
20150000243			\$2,410.69	\$0.00	\$203.55	\$2,207.14	\$0.00	\$0.00	8.44%	91.56%	0.00%
20150000245			\$2,359.89	\$0.00	\$226.50	\$2,133.39	\$0.00	\$0.00	9.60%	90.40%	0.00%
20150000248			\$2,639.29	\$30.00	\$0.00	\$0.00	\$0.00	\$2,669.29	0.00%	0.00%	0.00%
20150000249			\$2,347.50	\$0.00	\$243.92	\$2,103.58	\$0.00	\$0.00	10.39%	89.61%	0.00%
20150000257			\$1,966.55	\$0.00	\$175.10	\$1,791.45	\$0.00	\$0.00	8.90%	91.10%	0.00%
20150000259			\$2,271.30	\$0.00	\$628.51	\$1,642.79	\$0.00	\$0.00	27.67%	72.33%	0.00%
20150000261			\$2,779.30	\$0.00	\$280.53	\$2,498.77	\$0.00	\$0.00	10.09%	89.91%	0.00%
20150000262			\$2,296.70	\$0.00	\$2,296.70	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
20150000264			\$2,410.69	\$0.00	\$219.13	\$2,191.56	\$0.00	\$0.00	9.09%	90.91%	0.00%
20150000266			\$2,367.51	\$0.00	\$609.32	\$1,758.19	\$0.00	\$0.00	25.74%	74.26%	0.00%
20150000267			\$2,385.29	\$0.00	\$604.58	\$1,780.71	\$0.00	\$0.00	25.35%	74.65%	0.00%
20150000269			\$2,385.29	\$30.00	\$0.00	\$0.00	\$0.00	\$2,415.29	0.00%	0.00%	0.00%
20150000270			\$3,172.69	\$0.00	\$896.20	\$2,276.49	\$0.00	\$0.00	28.25%	71.75%	0.00%
20150000273			\$2,322.10	\$0.00	\$223.02	\$2,099.08	\$0.00	\$0.00	9.60%	90.40%	0.00%
20150000278			\$2,486.89	\$0.00	\$504.51	\$1,982.38	\$0.00	\$0.00	20.29%	79.71%	0.00%
20150000279			\$1,725.56	\$0.00	\$520.63	\$1,204.93	\$0.00	\$0.00	30.17%	69.83%	0.00%

Trip Number	Patient Name	DOS	Amount Billed	Late Chg/ Rev Adj	Amount Paid	Amount C/A	Amount B/D	Balance Due	Pct Paid	Pct C/A	Pct B/D
2015000287			\$2,207.49	\$0.00	\$177.99	\$2,029.50	\$0.00	\$0.00	8.06%	91.94%	0.00%
2015000289			\$2,512.29	\$0.00	\$483.63	\$2,028.66	\$0.00	\$0.00	19.25%	80.75%	0.00%
2015000295			\$2,068.10	\$0.00	\$578.06	\$1,490.04	\$0.00	\$0.00	27.95%	72.05%	0.00%
2015000297			\$2,370.05	\$0.00	\$610.05	\$1,760.00	\$0.00	\$0.00	25.74%	74.26%	0.00%
2015000299			\$2,486.89	\$0.00	\$222.03	\$2,264.86	\$0.00	\$0.00	8.93%	91.07%	0.00%
2015000300			\$2,334.49	\$0.00	\$2,334.49	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000306			\$2,512.29	\$0.00	\$640.48	\$1,871.81	\$0.00	\$0.00	25.49%	74.51%	0.00%
2015000309			\$2,182.76	\$0.00	\$2,182.76	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000311			\$2,296.70	\$0.00	\$2,296.70	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000313			\$2,538.36	\$0.00	\$255.37	\$2,282.99	\$0.00	\$0.00	10.06%	89.94%	0.00%
2015000314			\$2,436.09	\$0.00	\$161.73	\$2,274.36	\$0.00	\$0.00	6.64%	93.36%	0.00%
2015000315			\$2,055.09	\$0.00	\$196.23	\$1,858.86	\$0.00	\$0.00	9.55%	90.45%	0.00%
2015000317			\$2,474.55	\$0.00	\$2,474.55	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000318			\$2,512.29	\$30.00	\$0.00	\$0.00	\$0.00	\$2,542.29	0.00%	0.00%	0.00%
2015000319			\$2,030.36	\$0.00	\$604.58	\$1,425.78	\$0.00	\$0.00	29.78%	70.22%	0.00%
2015000322			\$2,461.49	\$0.00	\$677.93	\$1,783.56	\$0.00	\$0.00	27.54%	72.46%	0.00%
2015000323			\$1,966.50	\$0.00	\$190.67	\$1,775.83	\$0.00	\$0.00	9.70%	90.30%	0.00%
2015000324			\$2,537.69	\$0.00	\$844.87	\$1,692.82	\$0.00	\$0.00	33.29%	66.71%	0.00%
2015000325			\$2,334.49	\$0.00	\$111.62	\$2,222.87	\$0.00	\$0.00	4.78%	95.22%	0.00%
2015000328			\$1,953.49	\$0.00	\$152.73	\$1,800.76	\$0.00	\$0.00	7.82%	92.18%	0.00%
2015000329			\$2,006.39	\$0.00	\$2,006.39	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000330			\$2,589.16	\$0.00	\$261.76	\$2,327.40	\$0.00	\$0.00	10.11%	89.89%	0.00%
2015000332			\$2,436.09	\$0.00	\$493.10	\$1,942.99	\$0.00	\$0.00	20.24%	79.76%	0.00%
2015000336			\$2,069.82	\$0.00	\$413.31	\$1,656.51	\$0.00	\$0.00	19.97%	80.03%	0.00%
2015000337			\$2,195.10	\$0.00	\$2,195.10	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000339			\$2,195.10	\$30.00	\$0.00	\$0.00	\$0.00	\$2,225.10	0.00%	0.00%	0.00%
2015000340			\$2,105.89	\$0.00	\$524.78	\$1,581.11	\$0.00	\$0.00	24.92%	75.08%	0.00%
2015000341			\$2,359.89	\$0.00	\$246.26	\$2,113.63	\$0.00	\$0.00	10.44%	89.56%	0.00%
2015000346			\$2,334.49	\$0.00	\$2,334.49	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000348			\$2,728.55	\$0.00	\$264.26	\$2,464.29	\$0.00	\$0.00	9.68%	90.32%	0.00%
2015000351			\$2,588.49	\$0.00	\$241.50	\$2,346.99	\$0.00	\$0.00	9.33%	90.67%	0.00%
2015000352			\$2,296.70	\$0.00	\$633.20	\$1,663.50	\$0.00	\$0.00	27.57%	72.43%	0.00%
2015000353			\$1,941.10	\$0.00	\$535.38	\$1,405.72	\$0.00	\$0.00	27.58%	72.42%	0.00%
2015000358			\$2,322.15	\$0.00	\$2,322.15	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000359			\$1,864.90	\$0.00	\$183.90	\$1,681.00	\$0.00	\$0.00	9.86%	90.14%	0.00%
2015000361			\$2,817.09	\$0.00	\$807.75	\$2,009.34	\$0.00	\$0.00	28.67%	71.33%	0.00%
2015000363			\$3,121.89	\$30.00	\$3,071.89	\$0.00	\$0.00	\$80.00	98.40%	0.00%	0.00%
2015000364			\$2,080.49	\$0.00	\$207.21	\$1,873.28	\$0.00	\$0.00	9.96%	90.04%	0.00%
2015000365			\$2,169.70	\$0.00	\$2,169.70	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000366			\$3,020.29	\$0.00	\$852.44	\$2,167.85	\$0.00	\$0.00	28.22%	71.78%	0.00%
2015000367			\$2,029.69	\$0.00	\$200.11	\$1,829.58	\$0.00	\$0.00	9.86%	90.14%	0.00%
2015000370			\$2,756.44	\$0.00	\$831.49	\$1,924.95	\$0.00	\$0.00	30.17%	69.83%	0.00%
2015000371			\$3,429.23	\$0.00	\$984.64	\$2,444.59	\$0.00	\$0.00	28.71%	71.29%	0.00%
2015000372			\$2,692.63	\$0.00	\$702.38	\$1,990.25	\$0.00	\$0.00	26.09%	73.91%	0.00%
2015000375			\$2,245.90	\$0.00	\$237.15	\$2,008.75	\$0.00	\$0.00	10.56%	89.44%	0.00%
2015000377			\$2,144.30	\$0.00	\$0.00	\$0.00	\$0.00	\$2,144.30	0.00%	0.00%	0.00%
2015000380			\$2,105.89	\$0.00	\$419.01	\$1,686.88	\$0.00	\$0.00	19.90%	80.10%	0.00%
2015000381			\$1,864.90	\$0.00	\$183.90	\$1,681.00	\$0.00	\$0.00	9.86%	90.14%	0.00%
2015000383			\$2,245.90	\$0.00	\$493.10	\$1,752.80	\$0.00	\$0.00	21.96%	78.04%	0.00%
2015000385			\$1,877.29	\$0.00	\$1,827.29	\$50.00	\$0.00	\$0.00	97.34%	2.66%	0.00%
2015000387			\$2,787.28	\$0.00	\$706.80	\$2,080.48	\$0.00	\$0.00	25.36%	74.64%	0.00%
2015000392			\$3,820.75	\$0.00	\$3,820.75	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%

Trip Number	Patient Name	DOS	Amount Billed	Late Chg/ Rev Adjs	Amount Paid	Amount C/A	Amount B/D	Balance Due	Pct Paid	Pct C/A	Pct B/D
2015000396			\$2,385.29	\$30.00	\$0.00	\$0.00	\$0.00	\$2,415.29	0.00%	0.00%	0.00%
2015000397			\$1,864.90	\$0.00	\$185.02	\$1,679.88	\$0.00	\$0.00	9.92%	90.08%	0.00%
2015000401			\$1,890.30	\$30.00	\$271.63	\$1,368.67	\$0.00	\$280.00	14.37%	72.40%	0.00%
2015000402			\$2,207.49	\$30.00	\$2,237.49	\$0.00	\$0.00	\$0.00	101.36%	0.00%	0.00%
2015000405			\$2,296.70	\$0.00	\$219.83	\$2,076.87	\$0.00	\$0.00	9.57%	90.43%	0.00%
2015000408			\$2,309.09	\$0.00	\$2,309.09	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000409			\$2,893.29	\$0.00	\$2,893.29	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000411			\$2,245.95	\$0.00	\$152.67	\$2,093.28	\$0.00	\$0.00	6.80%	93.20%	0.00%
2015000412			\$1,915.70	\$0.00	\$191.00	\$1,724.70	\$0.00	\$0.00	9.97%	90.03%	0.00%
2015000414			\$2,245.90	\$0.00	\$237.15	\$2,008.75	\$0.00	\$0.00	10.56%	89.44%	0.00%
2015000415			\$2,613.89	\$30.00	\$0.00	\$0.00	\$0.00	\$2,643.89	0.00%	0.00%	0.00%
2015000418			\$2,410.69	\$0.00	\$613.98	\$1,796.71	\$0.00	\$0.00	25.47%	74.53%	0.00%
2015000420			\$2,322.10	\$0.00	\$240.37	\$2,081.73	\$0.00	\$0.00	10.35%	89.65%	0.00%
2015000421			\$1,649.36	\$0.00	\$184.34	\$1,465.02	\$0.00	\$0.00	11.18%	88.82%	0.00%
2015000422			\$2,271.30	\$0.00	\$233.27	\$2,038.03	\$0.00	\$0.00	10.27%	89.73%	0.00%
2015000423			\$2,271.30	\$0.00	\$625.69	\$1,645.61	\$0.00	\$0.00	27.55%	72.45%	0.00%
2015000426			\$2,499.90	\$0.00	\$2,499.90	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000428			\$2,347.50	\$0.00	\$226.22	\$2,121.28	\$0.00	\$0.00	9.64%	90.36%	0.00%
2015000431			\$2,131.29	\$30.00	\$456.05	\$1,705.24	\$0.00	\$0.00	21.40%	80.01%	0.00%
2015000432			\$2,385.29	\$0.00	\$215.94	\$2,169.35	\$0.00	\$0.00	9.05%	90.95%	0.00%
2015000435			\$2,309.09	\$0.00	\$464.63	\$1,844.46	\$0.00	\$0.00	20.12%	79.88%	0.00%
2015000437			\$2,258.29	\$0.00	\$566.50	\$1,691.79	\$0.00	\$0.00	25.09%	74.91%	0.00%
2015000438			\$3,020.29	\$0.00	\$849.25	\$2,171.04	\$0.00	\$0.00	28.12%	71.88%	0.00%
2015000439			\$1,941.10	\$0.00	\$187.12	\$1,753.98	\$0.00	\$0.00	9.64%	90.36%	0.00%
2015000442			\$2,299.24	\$0.00	\$505.10	\$1,794.14	\$0.00	\$0.00	21.97%	78.03%	0.00%
2015000445			\$3,010.13	\$0.00	\$849.55	\$2,160.58	\$0.00	\$0.00	28.22%	71.78%	0.00%
2015000447			\$2,271.30	\$30.00	\$623.51	\$1,647.79	\$0.00	\$30.00	27.45%	72.55%	0.00%
2015000448			\$2,398.30	\$0.00	\$251.02	\$2,147.28	\$0.00	\$0.00	10.47%	89.53%	0.00%
2015000449			\$2,372.90	\$30.00	\$0.00	\$0.00	\$0.00	\$2,402.90	0.00%	0.00%	0.00%
2015000452			\$2,322.15	\$60.00	\$2,157.72	\$0.00	\$0.00	\$224.43	92.92%	0.00%	0.00%
2015000453			\$1,994.44	\$0.00	\$548.10	\$1,446.34	\$0.00	\$0.00	27.48%	72.52%	0.00%
2015000454			\$1,890.30	\$0.00	\$168.71	\$1,721.59	\$0.00	\$0.00	8.93%	91.07%	0.00%
2015000455			\$2,182.09	\$0.00	\$190.44	\$1,991.65	\$0.00	\$0.00	8.73%	91.27%	0.00%
2015000457			\$2,131.96	\$0.00	\$2,131.96	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000458			\$2,461.49	\$0.00	\$252.66	\$2,208.83	\$0.00	\$0.00	10.26%	89.74%	0.00%
2015000459			\$2,537.69	\$30.00	\$0.00	\$0.00	\$0.00	\$2,567.69	0.00%	0.00%	0.00%
2015000463			\$2,906.35	\$30.00	\$690.73	\$2,039.42	\$0.00	\$206.20	23.77%	70.17%	0.00%
2015000465			\$2,347.55	\$0.00	\$2,347.55	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000467			\$2,665.36	\$0.00	\$301.49	\$2,363.87	\$0.00	\$0.00	11.31%	88.69%	0.00%
2015000468			\$1,941.15	\$0.00	\$183.57	\$1,757.58	\$0.00	\$0.00	9.46%	90.54%	0.00%
2015000469			\$2,461.49	\$30.00	\$2,491.49	\$0.00	\$0.00	\$0.00	101.22%	0.00%	0.00%
2015000472			\$2,055.76	\$30.00	\$641.73	\$1,444.03	\$0.00	\$0.00	31.22%	70.24%	0.00%
2015000473			\$2,385.29	\$30.00	\$0.00	\$0.00	\$0.00	\$2,415.29	0.00%	0.00%	0.00%
2015000475			\$2,715.49	\$0.00	\$2,715.49	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
2015000476			\$1,890.30	\$0.00	\$168.71	\$1,721.59	\$0.00	\$0.00	8.93%	91.07%	0.00%
2015000477			\$2,512.29	\$0.00	\$640.35	\$1,871.94	\$0.00	\$0.00	25.49%	74.51%	0.00%
2015000478			\$2,055.09	\$0.00	\$174.40	\$1,880.69	\$0.00	\$0.00	8.49%	91.51%	0.00%
2015000481			\$2,195.10	\$0.00	\$2,195.10	\$0.00	\$0.00	\$0.00	100.00%	0.00%	0.00%
20150001312			\$2,283.69	\$30.00	\$2,313.69	\$0.00	\$0.00	\$0.00	101.31%	0.00%	0.00%

Trip Number	Patient Name	DOS	Amount Billed	Late Chg/ Rev Adjs	Amount Paid	Amount C/A	Amount B/D	Balance Due	Pct Paid	Pct C/A	Pct B/D
Grand Totals:			\$1,046,764.19	\$2,940.00	\$374,284.25	\$537,194.73	\$4,085.40	\$134,139.81	35.76%	51.32%	0.39%

Total Trips: 453
Trips with payments: 394

**RUNNING SPRINGS WATER DISTRICT
MEMORANDUM**

DATE: June 15, 2022

TO: Board of Directors

FROM: Ryan Gross, General Manager

SUBJECT: **CONSIDER REAFFIRMING WAGE SCALES FOR FISCAL YEAR ENDING 2023 TO TAKE EFFECT JUNE 28, 2022**

RECOMMENDATION

It is recommended that the Board of Directors (BOD) consider reaffirming that the four percent (4%) Cost of Living Adjustment (COLA) and associated wage scales for the fiscal year ending (FYE) 2023 **will take effect June 28, 2022.**

REASON FOR RECOMMENDATION

To confirm when the new wage scales will take effect. June 28, 2022 is the first day of the pay period closest to the beginning of the FYE 2023.

BACKGROUND INFORMATION

On April 20, 2022, the BOD approved the 4% COLA and associated wage scales.

In 2019, the BOD agreed that going forward and prior to July 1st each year, the BOD will determine if an annual COLA will be made using the Consumer Price Index for All Urban Consumers (CPI-U) for Riverside-San Bernardino-Ontario for the 12-month period from January to January with a floor of 0% and a cap of 3%.

The CPI-U for Riverside-San Bernardino-Ontario for the 12-month period from January 2021 to January 2022 was 8.6% (Refer to Attachment 1). The FYE 2023 wage scales including a proposed 4.0% COLA are included in Attachment 2.

FISCAL INFORMATION

The 4.0% COLA for all full-time positions will result in a total change in base wages, including expected merit increases, of approximately \$77,000 or 2.95% from FYE 2022. This includes the assumption that the vacant positions are filled.

ATTACHMENTS

Attachment 1 – Proposed Wage Scales

RUNNING SPRINGS WATER DISTRICT
ADMINISTRATION DIVISION
 FYE 2023 HOURLY WAGE SCHEDULE

Exempt Positions

CLASSIFICATION		A	B	STEP C	D	E
AS2	Hourly	\$44.35	\$45.45	\$46.58	\$47.75	\$48.94
Administration Supervisor,	Monthly	\$7,687	\$7,878	\$8,074	\$8,277	\$8,483
Board Secretary, Treasurer	Annual	\$92,248	\$94,536	\$96,886	\$99,320	\$101,795
AS1	Hourly	\$39.20	\$40.18	\$41.17	\$42.20	\$43.26
Administration Supervisor,	Monthly	\$6,795	\$6,965	\$7,136	\$7,315	\$7,498
Board Secretary, Treasurer	Annual	\$81,536	\$83,574	\$85,634	\$87,776	\$89,981

Non-Exempt Positions

CLASSIFICATION		A	B	STEP C	D	E
A5	Hourly	\$30.88	\$31.65	\$32.44	\$33.25	\$34.08
Customer Account Specialist (Billing)	Monthly	\$5,353	\$5,486	\$5,623	\$5,763	\$5,907
Accounts Payable/Payroll Specialist	Annual	\$64,230	\$65,832	\$67,475	\$69,160	\$70,886
A4	Hourly	\$27.29	\$27.98	\$28.67	\$29.39	\$30.13
Customer Service Specialist	Monthly	\$4,730	\$4,850	\$4,969	\$5,094	\$5,223
	Annual	\$56,763	\$58,198	\$59,634	\$61,131	\$62,670
A3	Hourly	\$24.13	\$24.73	\$25.34	\$25.98	\$26.62
Administrative Assistant	Monthly	\$4,183	\$4,287	\$4,392	\$4,503	\$4,614
	Annual	\$50,190	\$51,438	\$52,707	\$54,038	\$55,370
A2	Hourly	\$21.32	\$21.85	\$22.40	\$22.96	\$23.54
Administrative Assistant	Monthly	\$3,695	\$3,787	\$3,883	\$3,980	\$4,080
	Annual	\$44,346	\$45,448	\$46,592	\$47,757	\$48,963
A1	Hourly	\$18.66	\$19.13	\$19.61	\$20.10	\$20.60
Administrative Assistant	Monthly	\$3,234	\$3,316	\$3,399	\$3,484	\$3,571
Customer Service Field Representative	Annual	\$38,813	\$39,790	\$40,789	\$41,808	\$42,848
Water Distribution Grade 1						
Collection System Maintenance Grade 1						

Cost of Living Adjustment (COLA): 4.00%

RUNNING SPRINGS WATER DISTRICT
WATER DIVISION
FYE 2023 HOURLY WAGE SCHEDULE
Non-Exempt Positions

CLASSIFICATION*		STEP				
		A	B	C	D	E
LEAD OPERATOR	Hourly	\$39.02	\$40.00	\$41.00	\$42.02	\$43.07
Water Distribution Grade 3	Monthly	\$6,763	\$6,933	\$7,107	\$7,283	\$7,465
Water Treatment Grade 2	Annual	\$81,162	\$83,200	\$85,280	\$87,402	\$89,586
Collection System Maintenance Grade 1						
OPERATOR 3	Hourly	\$34.49	\$35.35	\$36.23	\$37.14	\$38.06
Water Distribution Grade 3	Monthly	\$5,978	\$6,127	\$6,280	\$6,438	\$6,597
Water Treatment Grade 2	Annual	\$71,739	\$73,528	\$75,358	\$77,251	\$79,165
OPERATOR 2	Hourly	\$29.80	\$30.54	\$31.30	\$32.08	\$32.88
Water Distribution Grade 3	Monthly	\$5,165	\$5,294	\$5,425	\$5,561	\$5,699
Water Treatment Grade 1	Annual	\$61,984	\$63,523	\$65,104	\$66,726	\$68,390
OPERATOR 1	Hourly	\$25.71	\$26.35	\$27.01	\$27.68	\$28.38
Water Distribution Grade 2	Monthly	\$4,456	\$4,567	\$4,682	\$4,798	\$4,919
Water Treatment Grade 1	Annual	\$53,477	\$54,808	\$56,181	\$57,574	\$59,030
Customer Service Field Representative						
Water Distribution Grade 1						
Collection System Maintenance Grade 1						
OPERATOR IN TRAINING	Hourly	\$22.18	\$22.73	\$23.31	\$23.89	\$24.48
Entry Level / No Certification Required	Monthly	\$3,845	\$3,940	\$4,040	\$4,141	\$4,243
Customer Service Field Representative	Annual	\$46,134	\$47,278	\$48,485	\$49,691	\$50,918
Water Distribution Grade 1						
Collection System Maintenance Grade 1						
Cost of Living Adjustment (COLA):	4.0%					

**RUNNING SPRINGS WATER DISTRICT
COLLECTIONS DIVISION
FYE 2023 HOURLY WAGE SCHEDULE
Non-Exempt Positions**

CLASSIFICATION		STEP				
LEAD OPERATOR		A	B	C	D	E
Collection System Maintenance Grade 3	Hourly	\$39.02	\$40.00	\$41.00	\$42.02	\$43.07
Mechanical Technologist Grade 2	Monthly	\$6,763	\$6,933	\$7,107	\$7,283	\$7,465
Electrical/Instrumentation Grade 1	Annual	\$81,162	\$83,200	\$85,280	\$87,402	\$89,586
OPERATOR 3	Hourly	\$34.49	\$35.35	\$36.23	\$37.14	\$38.06
Collection System Maintenance Grade 3	Monthly	\$5,978	\$6,127	\$6,280	\$6,438	\$6,597
Mechanical Technologist Grade 1	Annual	\$71,739	\$73,528	\$75,358	\$77,251	\$79,165
OPERATOR 2	Hourly	\$29.80	\$30.54	\$31.30	\$32.08	\$32.88
Collection System Maintenance Grade 2	Monthly	\$5,165	\$5,294	\$5,425	\$5,561	\$5,699
Mechanical Technologist Grade 1	Annual	\$61,984	\$63,523	\$65,104	\$66,726	\$68,390
OPERATOR 1	Hourly	\$25.71	\$26.35	\$27.01	\$27.68	\$28.38
Collection System Maintenance Grade 1	Monthly	\$4,456	\$4,567	\$4,682	\$4,798	\$4,919
Mechanical Technologist Grade 1	Annual	\$53,477	\$54,808	\$56,181	\$57,574	\$59,030
OPERATOR IN TRAINING	Hourly	\$22.18	\$22.73	\$23.31	\$23.89	\$24.48
Entry Level / No Certification Required	Monthly	\$3,845	\$3,940	\$4,040	\$4,141	\$4,243
	Annual	\$46,134	\$47,278	\$48,485	\$49,691	\$50,918
Cost of Living Adjustment (COLA):	4.0%					

**RUNNING SPRINGS WATER DISTRICT
TREATMENT DIVISION
FYE 2023 HOURLY WAGE SCHEDULE**

Exempt Positions

CLASSIFICATION		STEP				
		A	B	C	D	E
OPERATIONS MANAGER 3						
Grade 3 WWTP Operator	Hourly	\$68.86	\$70.57	\$72.34	\$74.14	\$77.45
Collection System Maintenance Grade 4	Monthly	\$11,936	\$12,232	\$12,539	\$12,851	\$13,425
Mechanical Technologist Grade 1	Annual	\$143,229	\$146,786	\$150,467	\$154,211	\$161,096
Water Distribution Grade 1						
Water Treatment Grade 1						
OPERATIONS MANAGER 2						
Grade 3 WWTP Operator	Hourly	\$54.83	\$56.20	\$57.61	\$59.05	\$60.53
Collection System Maintenance Grade 2	Monthly	\$9,504	\$9,741	\$9,986	\$10,235	\$10,492
Mechanical Technologist Grade 1	Annual	\$114,046	\$116,896	\$119,829	\$122,824	\$125,902
OPERATIONS MANAGER 1						
Grade 3 WWTP Operator	Hourly	\$48.46	\$49.68	\$50.92	\$52.19	\$53.50
Collection System Maintenance Grade 2	Monthly	\$8,400	\$8,611	\$8,826	\$9,046	\$9,273
Mechanical Technologist Grade 1	Annual	\$100,797	\$103,334	\$105,914	\$108,555	\$111,280

Non-Exempt Positions

CLASSIFICATION*		STEP				
		A	B	C	D	E
LEAD OPERATOR						
Grade 3 WWTP Operator	Hourly	\$39.02	\$40.00	\$41.00	\$42.02	\$43.07
Mechanical Technologist Grade 2	Monthly	\$6,763	\$6,933	\$7,107	\$7,283	\$7,465
Collection System Maintenance Grade 1	Annual	\$81,162	\$83,200	\$85,280	\$87,402	\$89,586
OPERATOR 3						
Grade 3 WWTP Operator	Hourly	\$34.49	\$35.35	\$36.23	\$37.14	\$38.06
Collection System Maintenance Grade 1	Monthly	\$5,978	\$6,127	\$6,280	\$6,438	\$6,597
	Annual	\$71,739	\$73,528	\$75,358	\$77,251	\$79,165
OPERATOR 2						
Grade 2 WWTP Operator	Hourly	\$29.80	\$30.54	\$31.30	\$32.08	\$32.88
Collection System Maintenance Grade 1	Monthly	\$5,165	\$5,294	\$5,425	\$5,561	\$5,699
	Annual	\$61,984	\$63,523	\$65,104	\$66,726	\$68,390
OPERATOR 1						
Grade 1 WWTP Operator	Hourly	\$25.71	\$26.35	\$27.01	\$27.68	\$28.38
Collection System Maintenance Grade 1	Monthly	\$4,456	\$4,567	\$4,682	\$4,798	\$4,919
	Annual	\$53,477	\$54,808	\$56,181	\$57,574	\$59,030
OPERATOR IN TRAINING						
Entry Level / No Certification Required	Hourly	\$22.18	\$22.73	\$23.31	\$23.89	\$24.48
	Monthly	\$3,845	\$3,940	\$4,040	\$4,141	\$4,243
	Annual	\$46,134	\$47,278	\$48,485	\$49,691	\$50,918

Cost of Living Adjustment (COLA): 4.0%

**FIRE DEPARTMENT
FYE 2023 HOURLY WAGE SCHEDULE**

Exempt Positions

CLASSIFICATION		STEP				
		A	B	C	D	E
CHIEF (40-hr Work Week)	Hourly	\$71.38	\$73.15	\$74.98	\$76.86	\$78.78
	Monthly	\$12,373	\$12,679	\$12,997	\$13,322	\$13,655
	Annual	\$148,470	\$152,152	\$155,958	\$159,869	\$163,862
		STEP				
		A	B	C	D	E
BATTALION CHIEF (40-hr Work Week)	Hourly	\$63.08	\$64.66	\$66.27	\$67.93	\$69.63
	Monthly	\$10,934	\$11,208	\$11,487	\$11,775	\$12,069
	Annual	\$131,206	\$134,493	\$137,842	\$141,294	\$144,830

Cost of Living Adjustment (COLA): 4.0%

Yearly hours for 40 hour week = 2,080

**RUNNING SPRINGS WATER DISTRICT
FIRE DEPARTMENT
FYE 2023 HOURLY WAGE SCHEDULE**

Paid Call Firefighters	EMT	Paramedic
Ambulance Operator / Entry Level Firefighter	\$15.00	\$16.00
Shift Qualified	\$16.00	\$17.00

Limited Term Firefighters	\$18.00 - \$20.00
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RUNNING SPRINGS WATER DISTRICT
FIRE DEPARTMENT

FYE 2023 HOURLY WAGE SCHEDULE

Non-Exempt Positions

CLASSIFICATION		STEP											
		A	A-1	B	B-1	C	C-1	D	D-1	E	E-1	F	F-1
CAPTAIN/PARAMEDIC (56 Hour Work Week)	Hourly	\$32.07	\$32.87	\$33.70	\$34.53	\$35.39	\$36.28	\$37.18	\$38.11	\$39.06	\$40.04	\$41.04	\$42.07
	Monthly	\$7,991	\$8,190	\$8,397	\$8,604	\$8,818	\$9,040	\$9,264	\$9,496	\$9,732	\$9,977	\$10,226	\$10,482
	Annual	\$95,889	\$98,281	\$100,763	\$103,245	\$105,816	\$108,477	\$111,168	\$113,949	\$116,789	\$119,720	\$122,710	\$125,789
ENGINEER/PARAMEDIC (56 Hour Work Week)	Hourly	\$28.82	\$29.54	\$30.28	\$31.03	\$31.81	\$32.60	\$33.43	\$34.27	\$35.13	\$36.02	\$36.91	\$37.84
	Monthly	\$7,181	\$7,360	\$7,545	\$7,732	\$7,926	\$8,123	\$8,330	\$8,539	\$8,753	\$8,975	\$9,197	\$9,428
	Annual	\$86,172	\$88,325	\$90,537	\$92,780	\$95,112	\$97,474	\$99,956	\$102,467	\$105,039	\$107,700	\$110,361	\$113,142
FIREFIGHTER/PARAMEDIC (56 Hour Work Week)	Hourly	\$26.47	\$27.12	\$27.81	\$28.48	\$29.18	\$29.93	\$30.67	\$31.44	\$32.23	\$33.03	\$33.86	\$34.72
	Monthly	\$6,595	\$6,757	\$6,929	\$7,096	\$7,271	\$7,458	\$7,642	\$7,834	\$8,031	\$8,230	\$8,437	\$8,651
	Annual	\$79,145	\$81,089	\$83,152	\$85,155	\$87,248	\$89,491	\$91,703	\$94,006	\$96,368	\$98,760	\$101,241	\$103,813
ADMINISTRATIVE ASSISTANT (40-hr Work Week)	Hourly	\$31.58	\$32.38	\$33.19	\$34.01	\$34.86	\$35.73	\$36.63	\$37.54	\$38.48	\$39.44	\$40.42	\$41.43
	Monthly	\$5,474	\$5,613	\$5,753	\$5,895	\$6,042	\$6,193	\$6,349	\$6,507	\$6,670	\$6,836	\$7,006	\$7,181
	Annual	\$65,686	\$67,350	\$69,035	\$70,741	\$72,509	\$74,318	\$76,190	\$78,083	\$80,038	\$82,035	\$84,074	\$86,174

Cost of Living Adjustment (COLA): 4.0%

Yearly hours for 56 hour week = 2,990 (53 hours X 52 weeks plus 234 hours FL/SA overtime (6 x 26 x 1.5 = 234)

Yearly hours for 40 hour week = 2,080

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: June 15, 2022

TO: Board of Directors

FROM: Ryan Gross, General Manager

SUBJECT: CONSIDER ADOPTION OF RESOLUTION NO. 11-21 TO CONTINUE VIRTUAL MEETINGS PURSUANT TO AB 361

RECOMMENDED BOARD ACTION

That the Running Springs Water District Board of Directors reaffirm Resolution No. 11-21 and vote to continue remote meetings pursuant to AB 361 based upon the continued state of emergency for COVID-19 and find that (1) declares that it has reconsidered the circumstances of the state of emergency declared by the Governor and at least one of the following is true: (a) the state of emergency, continues to directly impact the ability of the members of this legislative body to meet safely in person; and/or (b) state or local officials continue to impose or recommend measures to promote social distancing; and (2) this legislative body declares it will be conducting teleconferencing and virtual meetings pursuant to AB 361.

REASON FOR RECOMMENDATION

To continue virtual meetings if necessary.

BACKGROUND INFORMATION

AB 361 amended the Brown Act to allow local legislative bodies to continue using teleconferencing and virtual meeting technology as long as there is a “proclaimed state of emergency.” To accommodate individuals during these teleconferences and virtual meetings, a public comment period is offered where the public can address the legislative body directly in real time. Additionally, public comments are allowed up until the public comment period is closed at the meetings. The agenda includes information on the manner in which the public may access the meeting and provide comments remotely. If technical problems arise that result in the public’s access being disrupted, the legislative body does not take any votes or other official action until the technical disruption is corrected and public access is restored.

On October 20, 2021, the Board adopted Resolution No. 11-21 to authorize this legislative body to conduct remote “telephonic” meetings pursuant to AB 361. Government Code 54953(e)(3) authorizes this legislative body to continue to conduct these remote “telephonic” meetings under AB 361 provided that it has timely made the findings specified therein. Findings must include: (a) the state of emergency, continues to

directly impact the ability of the members of this legislative body to meet safely in person; and/or (b) state or local officials continue to impose or recommend measures to promote social distancing. In light of AB 361 and in order to promote social distancing and avoid an imminent safety risk to attendees, teleconferencing and virtual meetings may continue to take place until further notice.

The Board of Directors may also decide to not proceed with remote meetings pursuant to AB 361, which would result in a return to in person Board meetings and all Brown Act requirements.

ATTACHMENTS

Attachment 1 – Resolution No. 11-21

RESOLUTION NO. 11-21

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RUNNING SPRINGS
WATER DISTRICT AUTHORIZING VIRTUAL BOARD AND COMMITTEE
MEETINGS PURSUANT TO AB 361**

WHEREAS, the Running Springs Water District (“District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend and participate in the Agency’s meetings; and

WHEREAS, starting in March 2020, in response to the spread of COVID-19 in the State of California, the Governor issued a number of executive orders aimed at containing the COVID-19 virus; and

WHEREAS, among other things, these orders waived certain requirements of the Brown Act to allow legislative bodies to meet virtually; and

WHEREAS, pursuant to the Governor’s executive orders, the District has been holding virtual meetings during the pandemic in the interest of protecting the health and safety of the public, District staff and Directors; and

WHEREAS, the Governor’s executive order related to the suspension of certain provisions of the Brown Act expired on September 30, 2021; and

WHEREAS, on September 16, 2021 the Governor signed AB 361 (in effect as of October 1, 2021 – Government Code Section 54953(e)), which allows legislative bodies to meet virtually provided there is a state of emergency, and either (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, a state of emergency has been proclaimed related to COVID-19, state or local officials are recommending measures to promote social distancing, or because of the ongoing threat of COVID-19, meeting in person would present imminent risks to the health and safety of attendees;

**NOW, THEREFORE, BE IT RESOLVED THE BOARD OF DIRECTORS OF THE
RUNNING SPRINGS WATER DISTRICT DOES HEREBY RESOLVE AS
FOLLOWS:**

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Remote Teleconference Meetings. Consistent with the provisions of Government


Code Section 54953(e), the Board of Directors finds and determines that (1) a state of emergency related to COVID-19 is currently in effect; (2) state or local officials have recommended measures to promote social distancing in connection with COVID-19; or (3) due to the COVID-19 emergency, meeting in person would present imminent risks to the health and safety of attendees. Based on such facts, findings and determinations, the Board authorizes staff to conduct remote teleconference meetings of the Board of Directors, including Committee meetings, under the provisions of Government Code Section 54953(e).

Section 3. Effective Date of Resolution. This Resolution shall take effect November 1, 2021 and shall be effective for 30 days or until this Resolution is extended by a majority vote of the Board of Directors in accordance with Section 4 of this Resolution.


Section 4. Extension by Motion. The Board of Directors may extend the application of this Resolution by motion and majority vote by up to 30 days at a time, provided that it makes all necessary findings consistent with and pursuant to the requirements of Section 54953(e)(3).

PASSED AND ADOPTED by the Board of Directors of the Running Springs Water District this 20th day of October 2021, by the following vote:

AYES: TERRY, CONRAD, ACCIANI, DYBERG
NOES: 0
ABSENT: MACKZUM
ABSTAIN: 0


Mike Terry, Vice-President of the
Board of Directors of the Running
Springs Water District

ATTEST:


Amie R. Crowder, Secretary of the
Running Springs Water District and to
the Board of Directors



RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: June 15, 2022

TO: Board of Directors

FROM: Tony Grabow, Interim Fire Chief
Ryan Gross, General Manager

SUBJECT: CONSIDER ADOPTING RESOLUTION NO. 10-22, IDENTIFYING THE TERMS AND CONDITIONS FOR THE FIRE DEPARTMENT RESPONSE AWAY FROM THEIR OFFICIAL DUTY STATION AND ASSIGNED TO AN EMERGENCY INCIDENT

RECOMMENDED BOARD ACTION

Consider Adopting Resolution No. 10-22, Identifying the Terms and Conditions for the Fire Department Response Away from their Official Duty Station and Assigned to an Emergency Incident.

REASON FOR RECOMMENDATION

The terms and conditions of the Agreement for Local Government Fire and Emergency Assistances under the California Fire Assistance Agreement (CFAA), requires any agency seeking reimbursement of personnel working portal to portal on a state or federal incident to file a Memorandum of Understanding (MOU)/ Memorandum of Agreement (MOA), Governing Board of Resolution (GBR) or equivalent document with Cal OES Fire and Rescue Division, and have it approved by Cal OES and the Committee upon request. The MOU or GBR identifies the actual terms or conditions in which the department pays its personnel, from the Chief Officer level down to the firefighter level for emergency incidents.

BACKGROUND INFORMATION

The fire department has been under the CFAA agreement since 2015. The MOU or GBR would be an annual process for the terms and conditions of CFAA. This process secures the portal-to-portal (24hr) payment of personnel while committed on emergency incidents away from their duty station or outside their normal district/duty operations.

For the purpose of maintaining proper rates of reimbursement for equipment and personnel, each agency seeking reimbursement at the proper rate must renew their CFAA Agreement and Administrative Rate/ Salary Survey annually by July 1st.

FISCAL INFORMATION

When a Salary Survey and MOU or GBR is completed and approved by Cal OES, the process will secure an Administrative Rate for personnel and equipment while committed on a Federal or State assignment. This Administrative Rate is calculated from the Indirect Cost Rate and Direct Cost Rate formula developed by the CFAA. The costs are determined by the Department's actual cost from the most recent actual year-end reports. If an agency does not complete a Salary Survey, MOU or have one on file by July 1st the agency will default to a standard administrative rate of 10% and personnel will not be compensated for portal-to-portal. If approved, the Departments new Administrative Rate will be 19.8%.

ATTACHMENTS

Attachment 1 – Resolution No. 10-22

RESOLUTION NO. 10-22

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RUNNING SPRINGS WATER DISTRICT, ON BEHALF OF ITS FIRE DEPARTMENT, IDENTIFYING THE TERMS AND CONDITIONS FOR THE FIRE DEPARTMENT RESPONSE AWAY FROM THEIR OFFICIAL DUTY STATION AND ASSIGNED TO AN EMERGENCY INCIDENT

WHEREAS, Running Springs Water District, on behalf of its Fire Department (hereinafter the “Running Springs Fire Department”), is a public agency located in the County of San Bernardino, State of California and the Community of Running Springs

WHEREAS, it is the desire of the Board of Directors of the Running Springs Water District, on behalf of its Fire Department, to provide fair and legal payment to all its employees for time worked.

WHEREAS, the Running Springs Fire Department has in its employ, fire and emergency response personnel that include: Fire Chief, Battalion Chief, Fire Captain, Engineer, Firefighter/Paramedic and Firefighter/EMT positions.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Running Springs Water District as follows:

1. The Running Springs Fire Department will compensate its employees portal to portal while in the course of their employment and away from their official duty stations and assigned to an emergency incident, in support of an emergency incident or pre-positioned for emergency response. Personnel will be compensated (portal to portal) beginning at the time of dispatch outside of the Running Springs Fire Department jurisdiction to the time when equipment and personnel are back in service and available for responses within the jurisdiction of the Running Springs Fire Department.
2. The Running Springs Fire Department will compensate its employees overtime in accordance with their current Running Springs Water District Personnel Policy, Rules and Regulations, Standard Operating Procedures and/or other directives that identifies personnel compensation for the Running Springs Fire Department.

ADOPTED this 15th day of June 2022.

Ayes:

Noes:

Abstentions:

Absent:

President, Board of Directors
Running Springs Water District

ATTEST:

Secretary of the Board of Directors
Running Springs Water District

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: June 15, 2022

TO: Board of Directors

FROM: Ryan Gross, General Manager

SUBJECT: PUBLIC HEARING AND CONSIDERATION OF ADOPTING ORDINANCE NO. 57 ESTABLISHING FEES FOR AMBULANCE SERVICES AND OTHER MISCELLANEOUS FEES

RECOMMENDED BOARD ACTION

It is recommended that the Board of Directors consider adopting Ordinance No. 57, Establishing Fees for Ambulance Services and other miscellaneous fees.

REASON FOR RECOMMENDATION

A schedule of fees adopted pursuant to the Fire District Protection Law should be adopted by ordinance. (Health & Safety Code, § 13916(b)).

BACKGROUND INFORMATION

California Water Code section 31120 allows County Water Districts, unlike many other types of water districts, to "...exercise any of the powers, functions, and duties which are vested in, or imposed upon, a fire protection district pursuant to the Fire Protection District Law of 1987." In turn, the Fire Protection District Law provides that fire protection districts shall have the power to provide ambulance services. (Health & Safety Code, § 13862).

For ambulance services, the Board may charge a fee to cover the cost of those services, but the fee cannot exceed the cost to provide the service for which the fee is charged. (Health & Safety Code, § 13916(a)). We understand that the Board normally adopts the fees allowed by ICEMA.

A schedule of fees adopted pursuant to the Fire District Protection Law should be adopted by ordinance. (Health & Safety Code, § 13916(b)). Before approving the fee, the District must publish notice of the fee pursuant to Government Code section 6066.¹ (*Ibid.*) (Notice of this Ordinance was published in the Alpine Mountaineer Newspaper on June 2nd and June 9th, 2022). Notice shall also be mailed to any party who has filed a

¹ Generally, publication of notice pursuant to this section shall be once a week for two successive weeks. (Gov. Code, § 6066.)

written request for mailed notice of the meeting on new or increased fees. (Health & Safety Code, § 13916(c)). At least ten (10) days before the meeting, the District must provide data to the public showing the cost to provide the service for which the fee is charged and the revenue sources anticipated to provide the service, including general fund revenues. (Health & Safety Code, § 13916(d)). The Board must hear and consider any objections to the proposed fees. (Health & Safety Code, § 13913(f)).

FISCAL INFORMATION

Refer to attached Ordinance No. 57, Exhibit A and Exhibit B

ATTACHMENTS

Attachment 1 – Ordinance No. 57

**ORDINANCE NO. 57
OF THE RUNNING SPRINGS WATER DISTRICT
ESTABLISHING FEES FOR AMBULANCE SERVICES AND OTHER
MISCELLANEOUS FIRE DEPARTMENT FEES**

WHEREAS, pursuant to Water Code section 31120, the Running Springs Water District has the authority to exercise any of the powers, functions, and duties which are vested in, or imposed upon, a fire protection district pursuant to the Fire Protection District Law of 1987; and

WHEREAS, the District provides ambulance services pursuant to the Fire Protection District Law of 1987, specifically Section 13862 of the Health and Safety Code; and

WHEREAS, the Inland Counties Emergency Medical Agency (“ICEMA”) has approved a list of ambulance fees as set forth in Exhibit “A” incorporated herein by this reference, that are calculated so as not to exceed the estimated cost to provide ambulance services; and

WHEREAS, the Running Springs Fire Department has established a list of miscellaneous fees as set forth in Exhibit “B” incorporated herein by this reference, that are calculated so as not to exceed the estimated cost to provide services; and

WHEREAS, Health and Safety Code Section 13916 authorizes this District to charge a fee to cover the cost of any service which the District provides and to adopt an ordinance establishing a schedule of such fees at a meeting conducted by the Board of Directors following notice of the Board’s intention to establish such fees as provided in Health and Safety Code Section 13916; and

WHEREAS, this District has provided notice of the fees set forth herein and has made available to the public, at least ten (10) days in advance hereof, the data indicating the estimated cost required to provide the services.

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of Running Springs Water District as follows:

1. The fees for ambulance services set forth in Exhibit “A” are hereby adopted.
2. The fees for the services set forth in Exhibit “B” are hereby adopted.
3. The fees may be collected by any means available to the District.
4. This ordinance shall become effective immediately upon its adoption.

ADOPTED this 15th day of June, 2022.

Ayes:

Noes:

Abstentions:

Absent:

President of the Board of Directors
of Running Springs Water District

ATTEST:

Board Secretary



Inland Counties Emergency Medical Agency

1425 South D Street, San Bernardino, CA 92415-0060 ▪ (909) 388-5823 ▪ Fax (909) 388-5825 ▪ www.icema.net

Serving San Bernardino, Inyo, and Mono Counties
Daniel Munoz, Interim EMS Administrator
Reza Vaezazizi, MD, Medical Director

DATE: June 03, 2022
TO: EMS Ground Transport Providers - San Bernardino County
FROM: Daniel Munoz
 Interim EMS Administrator
SUBJECT: FY 2022-23 AMBULANCE RATE ADJUSTMENT
EFFECTIVE JULY 1, 2022 - JUNE 30, 2023

In conformance with the ICEMA Reference #3060 - ICEMA Ground Based Ambulance Rate Setting Policy - San Bernardino County approved by the ICEMA Governing Board on May 8, 2012, the following represents ambulance rate adjustments effective July 1, 2022. The attached “Ground Ambulance Service Rate Definitions” will be utilized in the application of the rates.

Ambulance Rate Components	Base Rate FY 2021-2022 Rate		Increase CPI + County Comparison		Final Rate FY 2022-2023 Rate	
	Urban Operating Areas	Rural/Wilderness Operating Areas	Urban Operating Areas	Rural/Wilderness Operating Areas	Urban Operating Areas	Rural/Wilderness Operating Areas
Advanced Life Support (ALS) Base Rate (All Inclusive)	\$1,732.92	\$1,906.21	\$137.69	\$151.46	\$1,870.61	\$2,057.67
Basic Life Support (BLS) Rate	\$1,248.36	\$1,373.20	\$99.19	\$109.11	\$1,347.55	\$1,482.31
Emergency Fee	\$305.35	\$335.89	\$8.56	\$9.42	\$313.91	\$345.31
Oxygen	\$189.39	\$208.33	\$5.31	\$5.84	\$194.70	\$214.17
Night Charge	\$218.62	\$240.52	\$6.13	\$6.74	\$224.75	\$247.26
Critical Care Transport	\$2,051.56	\$2,256.70	\$57.55	\$63.31	\$2,109.11	\$2,320.01
Mileage (per mile or fraction thereof)	\$32.11	\$32.11	\$0.90	\$0.90	\$33.01	\$33.01
Wait Time	\$57.35	\$57.35	\$1.60	\$1.60	\$58.95	\$58.95
EKG	\$130.36	\$130.36	\$3.65	\$3.65	\$134.01	\$134.01

If you have any questions regarding the policy and associated rate calculations, please contact Gerry Gardner, Supervising EMS Specialist, at (909) 388-5816 or via e-mail at gerald.gardner@cao.sbcounty.gov.

DM/ggg

Attachment

c: File Copy

BOARD OF DIRECTORS

Col. Paul Cook (Ret.)
First District

Janice Rutherford
Second District

Dawn Rowe
Vice Chair
Third District

Curt Hagman
Chairman
Fourth District

Joe Baca, Jr.
Fifth District

Leonard X. Hernandez
Chief Executive Officer

Ground Ambulance Service Rate Definitions

ICEMA Region

Effective July 1, 2018

NOTE: Rates are allowable only upon transport of a patient.

BLS All Inclusive Base Rate:

1. When an EMT staffed ambulance responds to a call; or
2. When an advanced life support (ALS) or limited advanced life support (LALS) staffed ambulance responds to a scheduled call when not requested and/or ALS or LALS intervention is not provided.

ALS All Inclusive Base Rate:

Any response of an approved ALS (paramedic) or LALS (AEMT) transport provider to a request for service. This charge will include, but not necessarily be limited to, the provision of the following:

1. An authorized ALS or LALS staffed and equipped ambulance response.
2. Care modalities including cardiac monitoring, telemetry, IV administration, drug administration, defibrillation, blood draw, wound dressing, splinting and disposable first aid and medical supplies related to such care and treatment.

Emergency:

Applies to BLS All Inclusive Base Rate when a BLS scheduled response is upgraded to emergency status either in response or during transport. **This charge is included in the ALS All Inclusive Rate and cannot be charged in addition to the ALS All Inclusive Rate.**

ECG Monitoring:

Applies when ECG Monitoring is performed as per protocol or base hospital order. **This charge is included in the ALS All Inclusive Base Rate and cannot be charged in addition to the ALS All Inclusive Base Rate.** In most cases, this charge is broken out as a line item for Medi-Cal which does not recognize the charge in the ALS All Inclusive Base Rate.

EMS Aircraft - Appropriate fee for service:

EMS ground transportation providers may charge All Inclusive Base Rate when;

1. Ambulance personnel and/or equipment are directly involved in patient care prior to the transport and transfer of patient(s) to EMS aircraft.
2. Provider's supplies and/or procedures are utilized at rate specified in the current ambulance rates.
3. Approved mileage rate from point of transport by ground ambulance to transfer site to EMS aircraft.

Mileage:

Applies for each patient mile or fraction thereof from point of pick-up to destination.

Night:

Applies for services provided between the hours 1900 and 0659, military time.

Oxygen:

Applies for services provided whenever oxygen is administered. This charge is inclusive of material such as tubing, masks, etc., which may be used for the administration of oxygen.

Wait Time:

Applies to scheduled calls and is charged per fifteen (15) minutes of waiting time or portion thereof, after the first fifteen-minute period lapse occurs when an ambulance must wait for a patient at the request of the person/organization hiring the service. This rate is not contractual “stand-by” charge rate for special events.

Specialty Care Transport:

Applies to transportation provider’s medical personnel when equipment is needed to provide care, monitoring at a level outside and/or higher than a paramedic’s scope of practice; or utilization of specialized equipment or specialized vehicle, based upon patient’s needs. Examples of Specialty Care Transport may include Neonatal (incubator/team) transport, Bariatric unit transport, high-risk maternal team transport, ALS Respiratory Therapist transport, PA-NP-OD-MD transport, etc.

RUNNING SPRINGS FIRE DEPARTMENT FEE SCHEDULE

Service	DESCRIPTION	FEE
Adminstration/FIRE	Returned Check	\$30.00
	Collections	\$40.00
	Fire Cause and Origin Report	\$30.00
	Blank	\$0.00
Plans Review	FIRE SPRINKLER SYSTEMS	
	New Commercial NFPA Fire Sprinkler System	
	Plans Review/FIRE Letter	\$260.00
	Inspection, 1-20 fire sprinkler heads, 1st riser	\$301.00
	Inspection, 21-50 fire sprinkler heads, 1st riser	\$301.00
	Inspection, 51-100 fire sprinkler heads, 1st riser	\$301.00
	Inspection, >101 fire sprinkler heads, 1st riser	\$401.00
	Each additional riser (same hazard class)	\$100.00
	Single Family Residential -NFPA 13D Fire Sprinkler	
	Plans Review/FIRE Letter	\$197.00
	Inspection, 1-3,600 sq.ft	\$201.00
	Inspection, 3,600-5,000 sq.ft	\$201.00
	Inspection, >5,000 sq.ft	\$301.00
	Multi-Family Residential Fire Sprinkler, NFPA 13R	Per Riser
	Plans Review/FIRE Letter	\$260.00
	Inspection, 1-50 fire sprinkler heads, per riser	\$201.00
	Inspection, >100 fire sprinkler heads, per riser	\$301.00
	Per-Engineered Systems/Equipment	
	Inspection, Industrial Ovens, per system	\$201.00
	Inspection, Hood and Duct Extinguishing System	\$201.00
	CONSTRUCTION PROJECTS	
	Single Family Residnetial Construction Projects	
	Plans Review	\$170.00
	Inspection,new construction	\$110.00
	Inspection, addition	\$110.00
	Multi-Family Residential Construction Projects	
	Plans Review	\$219.00
	Inspection, 1-10,000 sq. ft	\$201.00
	Inspection, >10,000 sq. ft	\$301.00
	Commercial/Industrial New Construction Projects	
	Plans Review	\$219.00
	Inspection, 1-10,000 sq. ft	\$201.00
	Inspection >10,000 sq.ft	\$301.00

RUNNING SPRINGS FIRE DEPARTMENT FEE SCHEDULE

Special Permits	Special Event	
	Film/Movie Shoot	\$110.00
	Special Event/Temporay Use	\$110.00
	Tents, Canopies, and Temporary Membrane Structure	\$110.00
***Fee can be waived or adjusted for other Agencies or Non-Profit or Special Community Groups		
Mandated Inspections	State Fire Marshall Regulated Occupancies	
	Organized Camps- Group C Occupancy	\$331.00
	Day Care Facility- Group E Occupancy	\$210.00
	Multi-Family Housing- Hotel/Motel/Apartments	\$331.00
	Public and Private Schools-Group E Occupancy	\$210.00
	Short -Term Residential Rental	\$210.00
Fire Prevention	Weed Abatement Program	
	Property Violation/Non-Compliance	\$255.00
	Property Warrant/Cost Recovery	\$425.00
	Non-Compliance Extension	\$34.00
	Property Abatement- Contractor Cost	Actual Cost
	Defensible Space Inspections (AB38)	\$50.00
	Hydrants	
	Hydrant Flow Test	\$225.00
Public Education	Education	Per Student
	CPR Training/Certification	\$78.00
	First Aid Training/Certification	\$52.00
Cost Recovery	Employee Clasification	Per Hour
	Administrative Secretary	\$59.76
	Fire Chief	\$113.62
	Battalion Chief	\$110.42
	Fire Captian/Paramedic	\$60.67
	Engineer/Pramedic	\$54.57
	Firefighter/Paramedic	\$50.57

RUNNING SPRINGS FIRE DEPARTMENT FEE SCHEDULE

Cost Recovery	Equipment Rates (does not include staffing)	Per Hour
	Ambulance	\$230.00
	Engine Type I	\$140.00
	Engine Type III	\$126.50
	Squad Unit	\$120.00
	Snow Cat (Includes Truck & Trailer)	\$225.26
	Utility Vehicle	\$140.00
	Special Event Stand By Fee	Per Hour
	Personnel	
	Billed at the same rate as the employee classification	
	hourly rate	
	Equipment Stand By (does not include staffing)	
	Fire Engine Type I	\$27.72
	Fire Engine Type III	\$25.20
	Ambulance	\$15.05
	Squad Unit	\$20.23

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: June 15, 2022
TO: Board of Directors
FROM: Ryan Gross, General Manager
SUBJECT: CONSIDER APPROVING RESOLUTION NO. 11-22, ADOPTING INVESTMENT POLICY

RECOMMENDED BOARD ACTION

Consider approving Resolution No. 11-22, adopting the Running Springs Water District Investment Policy.

REASON FOR RECOMMENDATION

Per Government Code 53646(a)(2), the Treasurer may annually render to the Board of Directors a statement of its Investment Policy. This action will also delegate authority to the Treasurer to engage in the activities as described in the policy in accordance with Government Code 53607.

BACKGROUND INFORMATION

California Government Code 53600 et. Seq. provides specific guidance on allowable investments and states a list of prioritized objectives. The District has elected to adopt an Investment Policy that is in accordance with these laws and, in some cases, is more restrictive. The District, as part of procedure, reviews and adopts its Investment Policy annually.

FISCAL INFORMATION

There is no fiscal impact associated with the approval of this item.

ATTACHMENTS

Attachment 1 – Resolution No. 11-22, Adopting an Investment Policy

RESOLUTION NO. 11-22
RESOLUTION OF THE BOARD OF DIRECTORS OF THE
RUNNING SPRINGS WATER DISTRICT ADOPTING AN
INVESTMENT POLICY

WHEREAS, the Legislature of the State of California has declared that the deposit and investment of public funds by local officials and local agencies is an issue of State-wide concern, and has provided standards for governing bodies authorized to make investment decisions for local agencies, which are set forth in Sections 16429.1, 53600-53609 and 53630-53686 of the California Government Code (the "Investment Act"); and

WHEREAS, the Legislature has directed that the treasurer or chief fiscal officer of each local agency shall annually render to the legislative body of the local agency a statement of investment policy, which the legislative body of the local agency shall consider at a public meeting; and

WHEREAS, it has been determined that it is in the best interests of Running Springs Water District ("District") to review and adopt an investment policy as required by law; and

WHEREAS, the Board of Directors (the "Board") of the Running Springs Water District has been presented with the investment policy (the "Investment Policy") attached hereto as Exhibit "A"; and

WHEREAS, the Board, with the aid of its staff, has reviewed the Investment Policy, which is designed to conform to the requirements of the Investment Act, and wishes to approve the Investment Policy; and

WHEREAS, the Legislature has also directed that the treasurer or chief fiscal officer of each local agency shall render a quarterly report to the legislative body of each local agency which includes the type of investment, issuer, date of maturity par and dollar amount invested on all securities, investments and monies held by the local agency, a description of any of the local agency's funds, investments, or programs that are under the management of contracted parties, and shall include a statement whether the investment portfolio is in compliance with the local agency's investment policy and a statement denoting the ability of the local agency to meet its expenditure requirements for the next subsequent six months; and

WHEREAS, the Legislature has determined that if a local agency has placed all of its investments in the Local Agency Investment Fund or in Federal Deposit Insurance Corporation insured accounts in a bank or savings and loan association, the treasurer or chief fiscal officer may satisfy the above reporting requirements by simply supplying to the governing body and to the auditor of the local agency the most recent statement or statements received by the local agency from these institutions; and

WHEREAS, Government Code Section 16429.1 provides that notwithstanding any other provision of law, a local governmental official, with the consent of the governing body of that agency, having money in its treasury not required for immediate needs, may remit such surplus funds to the State Treasurer for deposit in the Local Agency Investment Fund for the purpose of investment.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Running Springs Water District as follows:

1. It is the policy of the Running Springs Water District to invest funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the District and conforming to all statutes governing the investment of Running Springs Water District funds.
2. The Investment Policy is hereby approved and adopted, a copy of which is attached hereto as Exhibit "A" and by this reference is made a part hereof.
3. This Board of Directors determines that the most feasible and flexible method of implementing this policy, at least expense to the District, is to invest surplus District funds in the Local Agency Investment Fund of the State of California as well as other investments as determined by the Board and in accordance with the Investment Policy.
4. Responsibility for deposits into and withdrawals from the Local Agency Investment Fund and other investment vehicles is hereby delegated to the District's General Manager.
5. At least quarterly, the General Manager will provide the Board of Directors with the most recent copies of statements from the Local Agency Investment Fund and any other investment vehicles indicating amounts invested and rates of return. With each such quarterly report, the General Manager shall also indicate to the Board of Directors whether the District's surplus funds are invested in accordance with this policy, and whether the District is able to meet its anticipated expenditure requirements for the next subsequent six months.
6. This policy shall be reviewed by the Board of Directors at least on an annual basis, and any modifications must be approved by the Board of Directors.

ADOPTED this 15th day of June 2022.

Ayes:

Noes:

Abstentions:

Absent:

President, Board of Directors
Running Springs Water District

ATTEST:

Secretary of the Board of Directors
Running Springs Water District

Exhibit A – Investment Policy

Running Springs Water District



DRAFT Investment Policy Manual

June 15, 2022

Resolution No. 11-22

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SECTION 1.0

PURPOSE AND SCOPE

1.1 Purpose

1.1.1 This Investment Policy is intended to outline the guidelines and practices to be used in effectively managing the Running Springs Water District's (District) available cash and investment portfolio. It applies to all cash and investment assets of the District. District monies not required for immediate expenditure will be invested in compliance with governing provisions of law, (Government Code Section 53600 et seq.) and this policy.

1.1.2 Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the proper management of public funds; not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. The standard of prudence to be used by the investment officials shall be the "prudent investor" standard (Government Code Section 53600.3) and shall be applied in the context of managing an overall portfolio.

1.1.3 Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

1.1.4 Moneys held by a trustee or fiscal agent are exempt from the provisions of the Government Code Section 53600 et seq. and are therefore not covered under this Investment Policy, but rather they are governed by the debt agreement associated with the bond proceeds.

1.2 Investment Goal

1.2.1 The Board's ultimate investment goal is to enhance the District's financial condition while ensuring the safety of its funds invested and that funds are readily available when needed.

1.2.2 In so doing, the District will abide by Section 53600 et seq. of the Government Code, which establishes specific rules for investment of public funds by California public agencies.

1.3 **Objective**

1.3.1 The objective of this policy is to maximize return on investment of all idle funds through the optimum operation of the District’s “Cash Management System”. This system is designed to reliably forecast and monitor the cash needs of the District.

1.3.2 The General Manager will obtain the highest yield possible on District deposits consistent with the District’s policy of preserving principal and maintaining liquidity.

1.3.3 As specified in Government Code Section 53600.5, when investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the primary objectives, in priority order, of the investment activities shall be:

1.3.3.1 Safety:

Safety is the minimizing of risk associated with investing and refers to the attempt to reduce the potential for loss of principal, interest or a combination of the two.

Safety of principal is the foremost objective of the investment program. Investments of the District shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.

To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

All District investments are controlled by the restrictions contained in Section 53601 of the Government Code.

The First Level of risk control is to invest in instruments as described above that are the most credit worthy.

The Second Level of risk control is to invest in instruments that have maturities coinciding with dates of anticipated disbursements, thereby reducing the risk of loss of interest from an early disposition or withdrawal.

The Third Level of risk control is to invest in instruments that have the greatest potential for interest return, thereby avoiding the risk of lost earnings.

The District will only invest in those instruments that are considered very safe, in accordance with Government Code Section 53600 et. seq.

1.3.3.2 Liquidity:

Liquidity refers to “the ability to easily sell” at any time with a minimal risk of loss of principal or interest.

Liquidity is an important quality for District investments since cash flow can be unpredictable.

The investment portfolio will remain sufficiently liquid to enable the District to meet all operating requirements, which might be reasonably anticipated.

The District will attempt to maintain liquidity of investments in conjunction with safety and yield.

1.3.3.3 Return on Investments:

Yield or rate of return is the earnings an investment can provide.

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

The District attempts to obtain the highest yield prudent when selecting an investment, provided that the criteria stated in this Policy for safety and liquidity are first met.

SECTION 2.0

AUTHORITY FOR INVESTMENT OF DISTRICT FUNDS

2.1 Authority

- 2.1.1 Authority to manage the investment program is derived from California Government Code Section 53600 et. seq. Management responsibility for the investment program resides with the General Manager.
- 2.1.2 No person may engage in an investment transaction except as provided under the terms of this policy.
- 2.1.3 The General Manager shall be responsible for all the transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials. Under the provisions of California Government Code Section 53600.3, the General Manager is a trustee and a fiduciary subject to the prudent investor standard.
- 2.1.4 All investment transactions or reporting conducted by the General Manager, shall be reviewed and approved by the Board of Directors within thirty (30) days or at the next scheduled Board meeting following the transaction or report date.

2.2 Policy Review

- 2.2.1 The General Manager or his/her designee may review the policy annually, for approval of the Board of Directors.

2.3 Ethics and Conflicts of Interest

- 2.3.1 District officers and employees with delegated investment program responsibility shall refrain from personal investment activities, which could conflict with the proper execution of the investment program or impair their ability to make impartial decisions. Such activities include, but are not limited to:
 - 2.3.1.1 Knowingly using the same broker who is managing District investments for personal investments.
 - 2.3.1.2 Knowingly accepting gifts or entertainment from any broker who is managing District investments, or who has expressed a desire to manage District investments. The term “broker” here refers to an individual and not to a brokerage.

2.4 Bonding

2.4.1 The General Manager and any and all individuals involved in the investment practices and investment decisions of the District shall be bonded by a recognized insurance company, duly authorized to transact a general surety business in the State of California.

2.5 Liability Insurance

2.5.1 The District shall provide liability insurance for the protection of the General Manager and/or any authorized investment broker and other authorized individuals with fiduciary responsibility to the District's investments.

SECTION 3.0

INVESTMENT GUIDELINES AND STRATEGY

The Board hereby adopts the following investment guidelines and strategies for the investment of District funds:

3.1 Cash Availability

- 3.1.1** Five-year cash flow analysis will be developed to serve as a basis for determining cash requirements and cash available for investment.
- 3.1.2** Where practical, cash receipts will be invested on a pooled basis with separate accounting for Water, Wastewater, and Fire Department.
- 3.1.3** All investment earnings (losses) will be allocated regularly based on cash balances of each such account.

3.2 Internal Controls Over Investments

- 3.2.1** The District shall develop an adequate system of internal investment controls and a segregation of responsibilities of the investment functions in order to safeguard assets of the District. The General Manager will be responsible for maintaining adequate internal controls over invested funds.
- 3.2.2** The General Manager, or his/her designee will continually monitor investment advisors, brokers and financial institutions used by the District to ensure that they continue to provide expertise, safety of investments with maximum return on investment at a reasonable price.
- 3.2.3** The General Manager, or his/her designee, will make every effort to enroll in continuing education programs to enhance knowledge and skills necessary to manage and oversee the District's investments and its advisors.
- 3.2.4** The District will only invest in those financial instruments that are authorized in the California Government Code in Section 53601 as amended and as specifically authorized in this investment policy.

- 3.2.5 The District will purchase financial instruments with idle funds and will periodically receive three (3) quotes, except in cases where the State of California Local Agency Investment Fund is utilized.
- 3.2.6 The District may use the services of an investment advisor or broker; however, those advisors may at no time have autonomous control over District funds and those funds must be held by a third-party financial institution.

3.3 Authorized Financial Institutions and Dealers

Investment advisors, brokers and financial institutions will be subject to the following requirements:

- 3.3.1 Section 53601.5 of the California Government Code states that the purchase by a local agency of any investment authorized pursuant to Section 53601 or 53601.1, not purchased directly from the issuer, shall be purchased either from an institution licensed by the state as a broker-dealer, as defined in Section 25004 of the Corporations Code, or from a member of a federally regulated securities exchange, from a national or state-chartered bank, from a savings association or federal association (as defined by Section 5102 of the Financial Code) or from a brokerage firm designated as a primary government dealer by the Federal Reserve bank.
- 3.3.2 Before engaging in investment transactions with a broker/dealer, the General Manager, or his/her designee, shall have received from said firm, a signed certification form. This form shall attest that the individual responsible for the District's account with that firm has reviewed the District's Investment Policy and that the firm understands the policy and intends to present only those investment recommendations and transactions to the District that are appropriate under the terms and conditions of the Investment Policy.
- 3.3.3 The advisor, broker or institutions must have offices or branches in California.
- 3.3.4 The General Manager, or his/her designee, will review the list of District financial advisors, brokers and financial institutions annually to ensure that they continue to be of the highest caliber in advice, safety and reputation.
- 3.3.5 The District's investments will be reviewed by the General Manager, or his/her designee, on a monthly basis, and will report on a quarterly basis the results of the review to the Board of Directors of the District.

3.4 Financial Instruments

The purchase of financial instruments will be made with the intent of holding the instruments to maturity unless market conditions dictate otherwise.

SECTION 4.0

AUTHORIZED INVESTMENT

4.1 Authorized and Suitable Investments

- 4.1.1 The District is empowered by California Government Code Section 53601 et. seq., which contains a detailed summary of the limitations and special conditions that apply to each of the allowed investment securities.
- 4.1.2 The General Manager or his/her designee may only invest in financial instruments as described in the California Government Code Section 53601 and in accordance with specific guidelines, which set forth the authorized financial instruments.
- 4.1.3 The table on the following page compares California Government Code allowed investments with District Policy as to limits of maturity and percentage allocation of total portfolio. Section 5 of this Investment Policy explains in detail the definition of the Investment types, as well as the legal authority for each.

CGC SECTION	Investment Type	STATE CODE			DISTRICT POLICY		
		Max Matrty	Auth limit (%)	Reqd Rating	Max Matrty	Auth limit (%)	Reqd Rating
53601 (a)	Local Agency Bonds	5 yrs	None	None	5 yrs	10%	None
53601 (b)	US Treasury bills, Notes or Bonds	5 yrs	None	None	5 yrs	None	None
53601 (c)	State Registered Warrants, Notes or Bonds of this state	5 yrs	None	None	5 yrs	10%	None
53601 (d)	State Registered Warrants, Notes or Bonds of the other 49 states	None	None	N/A	None	None	
53601 (e)	Notes & Bonds of other Local California agencies	5 yrs	None	None	5 yrs	None	None
53601 (f)	U. S. Agencies	5 yrs	None	None	5 yrs	None	None
53601 (g)	Bankers Acceptances (1)	180 days	40%	None	180 days	30%	None
53601 (h)	Prime Commercial Paper (2)	270 days	10%or25%	AI/PI	270 days	10%	AI/PI
53601 (i)	Negotiable Certificates of Deposit (3)	5 yrs	30%	None	5 yrs	30%	None
53601 (j)	Repurchase Agreements*	1 yr	None	None	Not Allowed		
53601 (j)(3),(4)	Reverse Repurchase Agrmts*	92 days	20%	None	Not Allowed		
53601 (k)	Medium Term Corporate Notes	5 yrs	30%	A	5 yrs	10%	A
53601 (l)	Money Market Mutual Funds & Mutual Funds**	5 yrs	20%	2-AAA	5 yrs	10%	2-AAA
53601.6 (b)	Collateralized Bank Deposits	5 yrs	None	None	5 yrs	None	None
53601 (o)	Mortgage Pass-Thru Securities	5 yrs	20%	AA	5 yrs	20%	AAA
53601 (q)	International Bank Obligations	5 yrs	30%	AA	5 yrs	30%	AA
16429.1	Local Agency Inv. Fund (LAIF)	N/A	None	None	N/A	None	None

* See California Government Code Section 53601 (j) for limits on the use of repurchase and reverse repurchase Agreements.

** Mutual Funds maturity may be defined as the weighted average maturity; money market mutual funds must have an average maturity of 90 days or less, per SEC regulations.

- (1) No more than 30% of surplus funds may be invested in Bankers Acceptances of any one commercial bank.
- (2) Commercial paper issuers must be organized and operating within U. S. and have total assets in excess of \$500 million, and have "A" or higher rating for issuer's debt, other than commercial paper, by Moody's or Standard and Poor's. Purchases may not exceed 10% of outstanding paper of an issuing corporation.
- (3) Prohibited if the CD's are issued by a state or federal credit union if a member of the legislative body or any person with investment decision making authority also serves on the Board of Directors, or any committee appointed by the Board of Directors, or the credit union committee or the supervisory committee of the state or federal credit union issuing the negotiable CD's.

4.2 Collateralization

4.2.1 All Certificates of Deposits purchased above the FDIC/NCUA insurance limits must be collateralized by U.S. Treasury Obligations. Collateral must be held by a third-party trustee and valued on a monthly basis.

4.3 Safekeeping and Custody

4.3.1 All security transactions entered into by the District shall be conducted on a delivery-versus-payment (DVP) basis. All securities purchased or acquired shall be delivered to the District by book entry, physical delivery or by third party custodial agreement, as required by California Government Code Section 53601.

4.4 Diversification

4.4.1 It is the policy of the District to diversify its investment portfolio. Assets shall be diversified to eliminate the risk of loss resulting from over concentration of assets in a specific maturity, a specific issuer or a specific class of securities. Diversification strategies shall be determined and revised periodically. In establishing specific diversification strategies, the following general policies and constraints shall apply:

4.4.1.1 Portfolio maturities shall be matched versus liabilities to avoid undue concentration in a specific maturity sector.

4.4.1.2 Maturities selected shall provide for stability of income and liquidity.

4.4.1.3 Disbursement and payroll dates shall be covered through maturities investments, marketable U. S. Treasury bills or other cash equivalent instruments such as money market mutual funds.

4.5 Reporting

4.5.1 In accordance with CGC Section 53646(b)(1), the General Manager, or his/her designee, may submit to each member of the Board of Directors a quarterly investment report. The report shall include a complete description of the portfolio, the type of investments, the issuers, maturity dates, par values and the current market values of each component of the portfolio, including funds managed for the District by third party contracted managers. The report will also include the source of the portfolio valuation. As specified in CGC Section 53646(e), if all funds are placed in LAIF, FDIC-Insured accounts and/or in a County investment pool, the foregoing report elements may be replaced by copies of the latest statements from such institutions. The report must also include a certification that (1) all investment actions executed since the last report have been made in full compliance with the Investment Policy, and (2) the District will meet its expenditure obligations for the next six months, as required by CGC Section 53646(b)(2) and (3) respectively. The General Manager, or his/her designee, shall maintain a complete and timely record of all investment transactions.

4.6 Prohibited Investments

4.6.1 Under the provisions of CGC Sections 53601.6 and 53630, the District shall not invest any funds covered by this Investment Policy in inverse floaters, range notes, or mortgage-derived, interest-only strips.

SECTION 5.0

EXPLANATION OF INVESTMENT TYPES

5.1 State and Local Agencies

5.1.1 *Definition:* These are bonds, notes, warrants or other evidence of indebtedness of any local or State agency, including the District's own bonds, within the State of California. This includes bonds payable solely out of the revenues from a revenue producing property owned, controlled or operated by the local or State agency, or by a department, board, agency, or authority of the local agency or State.

Legal Authority: Section 53601 (a,c,d,e) of the Government Code authorizes local and State agencies to purchase these bonds with no limitations as to the amount that can be owned.

5.2 U. S. Treasuries

5.2.1 *Definition:* These are instruments in which the full faith and credit of the United States Government is pledged. They are designated as Bills, Notes, or Bonds, depending on their maturity.

Legal Authority: Section 53601(b) of the Government Code authorizes local agencies to purchase U. S. Treasuries with no limitations as to the amount that can be owned of each.

5.3 Specified Bank Obligations

5.3.1 *Definition:* This category includes securities issued by federally owned or sponsored agencies that have the backing of the full faith and credit of the Federal Government. These securities are very liquid and marketable and they offer a wide range of available maturities. Bank obligations in this category are limited to certain federally owned or sponsored agencies such as Banks for Cooperatives, Federal Land Banks, Federal Intermediate Credit Banks, and Federal Home Loan Banks. Also included are obligations, participations, or other instruments of, issued by, or fully guaranteed by the Federal National Mortgage Association, guaranteed portions of Small Business Administration notes, and obligations, participations, or other instruments of, or issued by, a Federal agency or a United States government-sponsored enterprise.

Legal Authority: Section 53601 (f) of the Government Code allows public agencies to invest in obligations issued by banks for these federally sponsored agencies.

5.4 **Bankers' Acceptance**

5.4.1 Definition: A Bankers' Acceptance (BA) is a time draft drawn on and accepted by a bank for payment of the shipment or storage of merchandise. The initial obligation of payment rests with the drawer, but the bank substitutes its credit standing for that of the borrower and assumes the obligation to pay face value at maturity.

Legal Authority: Section 53601 (g) limits investments in this category to those Bankers' Acceptances, which are eligible for purchase by the Federal Reserve System and not exceeding 180 days maturity. In addition, no more than 40% of the District's surplus funds may be invested in BA's, and no more than 30% may be invested in any one bank.

5.5 **Commercial Paper**

5.5.1 Definition: Commercial paper consists of promissory notes of large business concerns of high credit standing, usually maturing in four to six months. These Corporate IOU's are bought and sold in the open market. Large companies raise short-term capital needs with this type of instrument.

Legal Authority: Section 53601 (h) of the Government Code allows public agencies to invest in only "prime" quality Commercial Paper issued with the highest rating provided by Moody's Investors' Service, Inc. or Standard and Poor's Corporation. Eligible paper is further limited to issuing corporations: (1) organized and operating within the United States, (2) having total assets in excess of \$500 million dollars and (3) having an "A" or highest rating for the issuer's debt, other than commercial paper, if any, as provided for by Moody's or Standard and Poor's. Commercial Paper may not exceed 270 days maturity and must not represent more than 10% of the outstanding paper of the issuing corporation. In addition, the amount invested in this type of instrument cannot exceed 25% of the total funds available to the District.

5.6 Negotiable Certificates of Deposit

5.6.1 *Definition:* A CD is a negotiable instrument evidencing a time deposit with a bank at a fixed rate of interest for a fixed period. CD's of this type are not collateralized and should be considered an unsecured deposit.

Legal Authority: Section 53601 (i) of the Government Code allows public agencies to invest a maximum of 30% of surplus funds in the CD's of State or Federal associations, credit unions or State licensed foreign banks. Section 53601 (i) also stipulates that these investments are not allowed if anyone on the legislative body, its officers or staff with oversight or signing authority also serves on its Board of Directors or a committee of the credit union. Section 53638 stipulates that negotiable CD's may not exceed the shareholder's equity of the bank, and that the amount of CD's purchased from a State or Federal association may not exceed the total of the net worth of that association unless the purchase amount is less than \$500,000 and the deposits are insured or secured as required by law.

5.7 Repurchase Agreements

5.7.1 *Definition:* A Repurchase Agreement (Repo) involves two simultaneous transactions. One transaction involves the sale of securities (collateral) by a borrower of funds, typically a bank or broker/dealer in governments or agencies, to a lender of funds. The lender can be any investor with cash to invest. The second transaction is the commitment by the borrower to repurchase the securities at the same price plus a predetermined amount of interest on an agreed future date.

Legal Authority: Section 53601 (j) of the Government Code permits Repos in any security that is allowed for purchase as defined in that same section of the Code and for a term of one year or less. It also places restrictions on the transactions. The value of underlying securities must be at least 102% of the funds borrowed against those securities and transactions must be made only with primary dealers of the Federal Reserve Bank of New York. Subject to fluctuations in the market, if the value falls below 102%, the value must be brought back up by the next business day.

5.8 Medium-Term Corporate or Bank Notes

5.8.1 *Definition:* A Medium-Term Note is a promise to pay, issued by a corporation or a bank at a fixed interest rate for a fixed period of nine months to fifteen years. Most are unsecured, although some are collateralized or carry other credit enhancements such as letters of credit.

Legal Authority: Section 53601 (k) of the Government Code allows public agencies to invest a maximum of 30% of surplus funds in Medium-Term Notes for a maximum of five years maturity. The notes must be issued by an U. S. Corporation or by a depository institution licensed by the United State or any State. To minimize risk, the notes must be rated in a rating category of “A” or better by a nationally recognized rating service, like Moody’s Investors’ Service, Inc. or Standard and Poor’s Corporation.

5.9 Designated Mutual Funds

5.9.1 *Definition:* These are companies that are defined under IRS Code 26 U.S.C. 851, which are typically mutual funds that make diversified investments for their shareholders.

Legal Authority: Section 53601 (l) of the Government Code authorizes investments in mutual funds as long as the mutual companies are investing only in those securities and obligations otherwise authorized for direct investment by public agencies. Additionally, these companies must have attained the highest rating provided by at least two of the three largest nationally recognized rating services, or have an investment advisor registered with the SEC with assets under management in excess of \$500 million and with at least five (5) years’ experience investing in statutorily permitted securities. Investments in this category are also limited to 20% of the District’s funds, with no more than 10% of the District’s funds invested in shares of beneficial interest of any one mutual fund.

5.10 Non-negotiable Certificates of Deposit (CD)

5.10.1 *Definition:* A Non-negotiable CD is an instrument evidencing a deposit with a financial institution for a fixed period of time and normally for a fixed rate of interest. They can be collateralized with securities or mortgages or, if issued in denominations of \$100,000 or less, they can be insured by the Federal Deposit Insurance Corporation if issued by a bank, or the Federal Savings and Loan Insurance Corporation if issued by a savings and loan association.

Legal Authority: Section 53601 (n) of the Government Code allows public agencies to invest in Non-negotiable CD’s of banks or savings and loan associations with no limitations.

5.11 Mortgage-Backed Securities

5.11.1 *Definition:* Mortgage-Backed Securities are issued by U. S. Government agencies and are collateralized by home loans which create mortgage pools which are purchased and serve as payment pass-through obligations.

Legal Authority: Section 53601 (o) of the Government Code allows public agencies to invest in mortgage pass-through, collateralized mortgage obligation (“CMO”), and mortgage-backed securities issued by an issuer rated in a rating category of “AA” or its equivalent or better by a nationally recognized rating service. Purchases of these securities are allowed for the District; they must carry a rating category of “AAA” or better, may not exceed 20% of the District’s surplus money that may be invested, and the term may not exceed five years.

5.12 Local Agency Investment Fund (LAIF)

5.12.1 *Definition:* The Local Agency Investment Fund (LAIF) is a special fund in the State of California Treasury created by law. The law permits local government agencies (cities, counties, and special districts) to pool idle monies in this fund and utilize the trained personnel in the State Treasurer’s Office for its investment.

Legal Authority: Section 16429.1 of the Government Code authorizes local agencies to invest through LAIF to a maximum of Seventy-Five Million Dollars (\$75,000,000) per agency.

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: June 15, 2022
TO: Board of Directors
FROM: Ryan Gross, General Manager
SUBJECT: CONSIDER AUTHORIZING THE EXECUTION OF ACCOUNT DOCUMENTS WITH MULTI-BANK SECURITIES

RECOMMENDED BOARD ACTION

Consider Authorizing the Execution of Account Documents with Multi-Bank Securities (MBS) for Investment Broker Services.

REASON FOR RECOMMENDATION

To authorize the use of MBS for investment broker services as outlined in the presentation made to the Board of Directors on May 18, 2022.

BACKGROUND INFORMATION

The Running Springs Water District (District) currently holds assets in the Local Agency Investment Fund (LAIF). On May 18, 2022, MBS made a presentation to the Board of Directors on their investment broker services as an alternative to LAIF.

The account with MBS will allow the District to purchase laddered Certificates of Deposit (CDs) and/or other securities and instruments in accordance with the District's Investment Policy using the MBS online portal making it easier to find high yield CDs and track the CDs performance.

Several references were checked and their responses are provided under separate cover along with the May 18, 2022 presentation and due diligence packet. Legal counsel and the District's financial consultant have also reviewed the account documents as they also did for one of the references in 2018.

FISCAL INFORMATION

None at this time.

ATTACHMENTS

Attachment 1 – Draft Account Documents

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: June 15, 2022

TO: Board of Directors

FROM: Ryan Gross, General Manager

SUBJECT: CONSIDER AWARDING PROFESSIONAL SERVICES AGREEMENT FOR THE DESIGN OF THE VALLEY VIEW 4-INCH PIPELINE REPLACEMENT PROJECT

RECOMMENDED BOARD ACTION

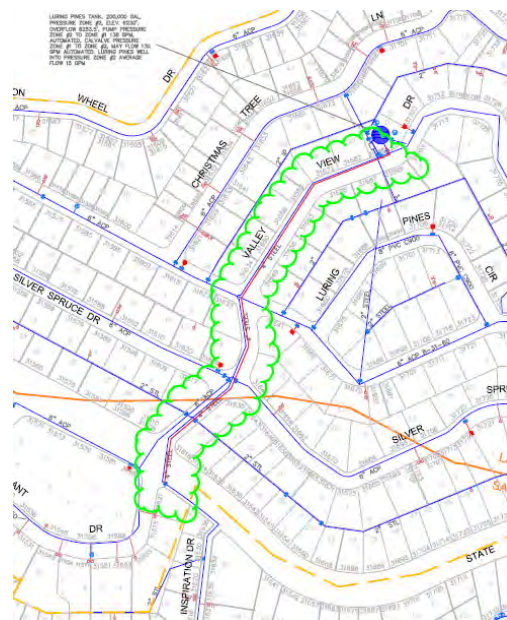
Consider awarding a Professional Services Contract for the design of the Valley View 4-inch Pipeline Replacement Project (Project) and authorize the General Manager to execute the agreement.

REASON FOR RECOMMENDATION

To complete the necessary design and construction bid documents for the project. This section of water main is a bottleneck in the Luring Pines Pressure Zone #2. When water demand is high in this pressure zone due to fire flow testing, fire hydrant or dead-end main flushing, it creates water quality issues.

BACKGROUND INFORMATION

The project includes the replacement and relocation of approximately 1,000 linear feet of 4-inch steel water pipeline in Valley View.



The District received two proposals for engineering design services to prepare the plans and specifications for the project which will be provided at or before the Board meeting.

FISCAL INFORMATION

For the first design phase, if approved, the funding source for this contract would be from the Water Capital Improvement Reserve Fund which has a balance of \$2,145,184 as of May 31, 2022. The preliminary construction cost estimate for the project is \$80,000 to \$100,000 depending on Caltrans requirements for crossing the highway.

ATTACHMENTS

Attachment 1 –Proposals (to be provided prior to or at the Board meeting)

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: June 15, 2022

TO: Board of Directors

FROM: Ryan Gross, General Manager

SUBJECT: CONSIDER APPROVING ANNUAL WATER SUPPLY AND DEMAND ASSESSMENT

RECOMMENDED BOARD ACTION

Consider approving the attached Annual Water Supply and Demand Assessment (AWSDA) and direct the General Manager to file the AWSDA with the Department of Water Resources (DWR).

REASON FOR RECOMMENDATION

In 2018, the California Legislature enacted into law new requirements for urban water suppliers to increase drought resilience and to improve communication of water shortage response actions. Each urban water supplier is required to prepare the AWSDA and submit it to DWR on or before July 1, 2022, and every year thereafter. As a result of continuing drought conditions in the state, on March 28, 2022 Governor Newsom issued Executive Order N-7-22 which requires suppliers to submit a preliminary AWSDA by June 1, 2022 and their final AWSDA by July 1, 2022. Because the information utilized is unlikely to change, staff recommends that the Board approve the attached AWSDA as the final version. This year's AWSDA indicates that the District has enough supply to meet demand.

BACKGROUND INFORMATION

Starting in 2022, every urban water supplier in California is required to annually assess their supply and demand with the preparation of the AWSDA utilizing prior calendar year data to assess current conditions and estimate supplies for the coming year. The District's Water Shortage Contingency Plan (WSCP) includes the specific procedures the District is to follow to complete this Assessment. The results are required to be presented to the Board of Directors for approval by the end of June. Throughout the year, the Board is updated on a quarterly basis with the Water Operations Report.

FISCAL INFORMATION

There is no direct fiscal impact related to this item.

ATTACHMENTS

Attachment 1 – AWSDA

Annual Water Supply and Demand Assessment

June 2022



Running Springs Water District
PO Box 2206, 31242 Hilltop Blvd., Running Springs, CA 92382

Annual Water Supply and Demand Assessment

As established by CWC Section 10632.1, urban water suppliers must conduct an Annual Water Supply and Demand Assessment (Annual Assessment) and submit an Annual Water Shortage Assessment Report to DWR beginning by July 1, 2022, and every year after. The Annual Assessment is an evaluation of the short-term outlook for supplies and demands to determine whether the potential for a supply shortage exists and whether there is a need to trigger a WSCP shortage level and response actions to maintain supply reliability. The annual report should report the anticipated shortage level, triggered shortage response actions, compliance and enforcement actions, and communication actions that will be implemented to mitigate the shortage identified in the Annual Assessment.

Key Data Inputs and Evaluation Criteria

Declarations of water supply conditions will occur annually, or more frequently if conditions warrant it, after evaluation by the District's staff and the approval by the District's Board of Directors at a public meeting. Such resolution will be based on the current shortage situation, the amount of available water supply, and other inputs shown below. The respective water shortage condition dictates the degree at which shortage response actions are implemented at any time in the District. Some of the potential reasons to change stages are listed as follows:

- Advancement to subsequent stage
 - Emergency condition, such as failure of pumping equipment, etc., that requires a percentage of water consumption reduction greater than that of the current stage.
 - Regulatory action that requires a percentage reduction or compliance with a water consumption standard.
 - Failure to maintain target water consumption reduction goal of a given stage.
- Withdrawal to previous stage
 - Emergency condition has been decreased in severity or resolved, so that the previous target goal may be utilized.
 - Regulatory action or standard has been resolved or modified.
 - Water consumption reductions have been above that necessary to meet target goals of the current stage.

The District is responsible for supplying water for the health and safety needs of the community. If it appears that the District may be unable to supply the demands and requirements of the water customers, the District Board of Directors may declare a water supply shortage condition. Key data inputs and their sources for the Annual Assessments are summarized in the following table and described in detail below. Evaluation criteria that can be used to determine and declare severity of supply shortages may include any, or combinations, of the following:

- Historic rainfall: reflects changes to supply due to reduced groundwater availability, imported SWP availability or changes to water usage patterns influenced by weather
- Existing infrastructure capabilities and plausible constraints: reflects limited production and distribution capacity due to a variety of factors potentially including, but not limited to, man-made or natural catastrophic events
- Customer demands: reflects current year and one projected single dry year conditions for comparison to available supplies
- SWP Table A Allocation: reflects how much SWP water will be available to the District through CLAWA.

- State mandates: reflects State orders and mandatory compliance with water use efficiency standards
- Other locally applicable evaluation criteria as necessary

A shortage emergency may be declared when it is demonstrated that conditions threaten the ability to provide water for public health, safety, and welfare of the community. Furthermore, compliance with State mandates for water use efficiency can be declared during drought or in preparation for future droughts, such as in response to the Governor’s drought declarations in the 2012-2016 drought with a subsequent Executive Order B-37-16 and related legislation for Making Conservation a California Way of Life.

Short-term and long-term supply shortages may be caused by constrained production capacity or natural or man-made catastrophic emergencies and include, but are not limited to, the following events: power outages, winter storms, wildfires, earthquakes, structural failures, contamination, and bomb threats. These types of emergencies may limit the District’s immediate ability to provide adequate water service to meet the requirements for human consumption, sanitation, and fire protection. Impacts of such emergencies vary in duration; thus, consumption reduction measures and prohibitions may differ for short-term and long-term shortages.

Key Data Inputs for the Annual Assessment.

Key Data Input	Source
Rainfall	Monthly rainfall data. Rainfall sources for the District include weather stations at the District Main Office and Wastewater Treatment Plant.
SWP Allocation	SWP allocation and input from the District’s staff.
Infrastructure capabilities and plausible constraints	Production data, input from the District’s Water Division staff.
Customer demands	Customer billing data, Water equivalency table, 2020 UWMP projections, input from the District’s Water Division staff.
State mandates	Executive Orders from the Governor, State Water Resources Control Board orders and policies, input from the District’s Water Division staff.

Annual Assessment Procedures

The District staff will perform the Annual Assessment each year and submit it to the DWR by the deadline of July 1st, or on a more frequent basis if necessary. Steps to conduct the Annual Assessment are as follows:

1. Staff gather the key inputs, compile historical data, and analyze potential supply and demand gaps.
2. Staff provide insight on demand trends, water supply conditions, and production capacity.
3. Based on water supply and water demand information, the District Board of Directors may order, by resolution, that the appropriate water shortage stage be implemented or terminated in accordance with the applicable provisions of this WSCP and the relevant provisions of the District’s Ordinance, the Government Code, and the CWC. Findings and recommendations are presented to the Board of Directors.
4. The Board of Directors will declare the level of shortage required at the implementation or termination of each level and the declaration shall remain in effect until the Board of Directors declares otherwise.

5. When a resolution of the Board of Directors has been issued to change the water stage, the public will be notified through publication of the resolution in the local newspaper, on the District's website, and in the billing statement.
6. The District will develop and/or implement appropriate communication protocols and applicable response actions.

The Annual Assessment starts in 2022 with the first Annual Assessment Report due to DWR by July 1, 2022.

2022 Annual Assessment

Demand was assessed through three data points: water delivered to the distribution system, automatic meter read data and billing data. All of these were assessed and compared to evaluate trends.

Because the District has multiple supply sources, there is some flexibility in how it is used. Depending on groundwater production, availability of imported groundwater from Arrowbear and availability of the SWP, there may be a preferred supply mix that is different than the actual supply available. The District analyzed different scenarios to determine if there is an anticipated shortage of a particular supply or of total supply. This year's Assessment indicates that the District has enough supply to meet demand. Refer to Tables 1-5 at the end of this report for more information.

Unconstrained Customer Demand

Customer use in 2022 has been declining compared to 2021. With drought conditions widely advertised across the state, the District is confident that residents will comply with the District's request to conserve. With demand management measures in place, usage for 2022 is estimated to be 10% less than in 2021. Assuming another dry year, greater reductions are anticipated in 2023 to meet the Governor's goal of a 15% reduction compared to 2020.

Supply

Based on the local groundwater production and availability of imported groundwater purchased from Arrowbear, the District considers purchasing more or less imported SWP water. In 2022, it is anticipated that imported water from the SWP will be available to the District.

Groundwater production was analyzed by each well individually. Groundwater production is currently lower than prior year and this trend is expected to continue for the remainder of 2022. For 2023, groundwater production has been projected to be 10% lower, assuming continued dry conditions.

Infrastructure Considerations

There are no anticipated infrastructure issues that would affect the supply.

Hydrologic Conditions

Although conditions were mostly dry in 2021, the District's rain gage measured a total of 26" of precipitation due to significant rainfall in December, 2021. These storms brought the total calendar year rainfall closer to historic averages. Precipitation of less than 30" in a year is considered to be dry conditions in region.

The following reporting tables have been developed by the Department of Water Resources and are required to be used and submitted by July 1st.

This year's AWSDA indicates that the District has enough supply to meet demand.

Annual Water Supply and Demand Assessment Required Tables

Table 1. Annual Assessment Information	
Annual Assessment Information (Required)	
Year Covered By This Shortage Report	
Start: July 1,	2022
End: June 30,	2023
Volume Unit for Reported Supply and Demand (Must use the same unit throughout)	AF
Water Supplier's Contact Information	
Agency Name:	Running Springs Water District
Contact Name:	Ryan Gross
Contact Title:	General Manager
Street Address:	31242 Hilltop Blvd.
ZIP Code:	92382
Phone Number:	909-403-5387
Email Address:	rgross@runningspringswd.com
Report Preparer's Contact Information <i>(if different from above)</i>	
Preparer's Organization Name:	Running Springs Water District
Preparer's Contact Name:	Ryan Gross
Phone Number:	909-403-5387
Email Address:	rgross@runningspringswd.com
Supplier's Water Shortage Contingency Plan	
WSCP Title	Final Water Shortage Contingency Plan
WSCP Adoption Date	2/16/2022

Table 2: Water Demands ¹															
Use Type	Start Year: 2022 Volumetric Unit Used: AF														
Drop down list May select each use multiple times These are the only Use Types that will be recognized by the WUEdata online submittal tool (Add additional rows as needed)	Additional Description (as needed)	Level of Treatment for Non-Potable Supplies Drop down list	Projected Water Demands - Volume ²												Total by Water Demand Type
			Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun ³	
Demands Served by Potable Supplies															
All Demands			41	45	42	29	28	26	30	24	23	28	39	45	400
															0
															0
															0
															0
															0
															0
															0
															0
															0
Total by Month (Potable)			41	45	42	29	28	26	30	24	23	28	39	45	400
Demands Served by Non-Potable Supplies															
		Primary													0
		Secondary													0
		Tertiary													0
		Secondary													0
		Advanced													0
Total by Month (Non-Potable)			0	0	0	0	0	0	0	0	0	0	0	0	0
Notes: List considered factors impacting demands															
¹ Projections are based on best available data at time of submitting the report and actual demand volumes could be different due to many factors. ² Units of measure (AF, CCF, MG) must remain consistent. ³ When optional monthly volumes aren't provided, please enter yearly volumes in the June column (Jun ³).															

Table 3: Water Supplies ¹																	
Water Supply	Start Year: 2022				Volumetric Unit Used: AF												
Drop Down List May use each category multiple times. These are the only water supply categories that will be recognized by the WUEdata online submittal tool (Add additional rows as needed)	Additional Detail on Water Supply	Projected Water Supplies - Volume ²												Water Quality	Total Right or Safe Yield* (optional)		
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun ³			Total by Water Supply Type	Drop Down List
Potable Supplies																	
Purchased or Imported Water		27	28	28	15	14	12	13	5	10	13	20	28	213			
Groundwater (not desalinated)		18	18	18	18	16	17	17	19	20	21	19	18	219			
														0			
														0			
														0			
														0			
														0			
														0			
														0			
														0			
														0			
Total by Month (Potable)		45	46	46	33	30	29	30	24	30	34	39	46	432		0	
Non-Potable Supplies																	
														0			
														0			
														0			
														0			
														0			
														0			
Total by Month (Non-Potable)		0	0	0	0	0	0	0	0	0	0	0	0	0		0	
Notes: List hydrological and regulatory conditions, infrastructure capabilities, and plausible constraints which may impact the water supplies																	
¹ Projections are based on best available data at time of submitting the report and actual supply volumes could be different due to many factors.																	
² Units of measure (AF, CCF, MG) must remain consistent.																	
³ When optional monthly volumes aren't provided, please enter yearly volumes in the June column (Jun ³).																	

Table 4(P): Potable Water Shortage Assessment ¹													
	Start Year: 2022					Volumetric Unit Used ² :						AF	
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun ³	Total
Anticipated Unconstrained Demand	41.00	45.00	42.00	29.00	28.00	26.00	30.00	24.00	23.00	28.00	39.00	45.00	400.00
Anticipated Total Water Supply	45	46	46	33	30	29	30	24	30	34	39	46	432.00
Surplus/Shortage w/o WSCP Action	4.0	1.0	4.0	4.0	2.0	3.0	0.0	0.0	7.0	6.0	0.0	1.0	32.0
% Surplus/Shortage w/o WSCP Action	10%	2%	10%	14%	7%	12%	0%	0%	30%	21%	0%	2%	8%
State Standard Shortage Level	0	0	0	0	0	0	0	0	0	0	0	0	0
Planned WSCP Actions													
Benefit from WSCP: Supply Augmentation													0.0
Benefit from WSCP: Demand Reduction													0.0
Revised Surplus/Shortage with WSCP	4.0	1.0	4.0	4.0	2.0	3.0	0.0	0.0	7.0	6.0	0.0	1.0	32.0
% Revised Surplus/Shortage with WSCP	10%	2%	10%	14%	7%	12%	0%	0%	30%	21%	0%	2%	8%

¹Assessments are based on best available data at time of submitting the report and actual volumes could be different due to many factors.
²Units of measure (AF, CCF, MG) must remain consistent.
³When optional monthly volumes aren't provided, please enter yearly volumes in the June column (Jun³). If a shortage is projected, the supplier is highly recommended to perform a monthly analysis to more accurately identify the time of shortage.

Annual Water Supply and Demand Assessment for §10632.1														
														= Auto calculated
														= From prior tables
														= For manual input
Table 4(NP): Non-Potable Water Shortage Assessment ¹														
	Start Year:					Volumetric Unit Used ² :								
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun ³	Total	
Anticipated Unconstrained Demand: Non-Potable	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.00	
Anticipated Total Water Supply: Non-Potable	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
Surplus/Shortage w/o WSCP Action: Non-Potable	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
% Surplus/Shortage w/o WSCP Action: Non-Potable	#####	#####	#####	#####	#####	#####	#####	#####	#####	#####	#####	#####	#DIV/0!	
Planned WSCP Actions														
Benefit from WSCP: Supply Augmentation													0.0	
Benefit from WSCP: Demand Reduction													0.0	
Revised Surplus/Shortage with WSCP	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
% Revised Surplus/Shortage with WSCP	#####	#####	#####	#####	#####	#####	#####	#####	#####	#####	#####	#####	#DIV/0!	

¹Assessments are based on best available data at time of submitting the report and actual volumes could be different due to many factors.
²Units of measure (AF, CCF, MG) must remain consistent.
³When optional monthly volumes aren't provided, please enter yearly volumes in the June column (Jun³). If a shortage is projected, the supplier is highly recommended to perform a monthly analysis to more accurately identify the time of shortage.

Table 5: Planned Water Shortage Response Actions				July 1, 2022	to June 30, 2023	
Anticipated Shortage Level (Drop Down List of State Standard Levels 1 - 6)	ACTIONS: Demand Reduction, Supply Augmentation, and Other Actions. (Drop Down List) These are the only categories that will be accepted by the WUEdata online submittal tool. Select those that apply.	Is Action Already Being Implemented? (Y/N)	How much is action going to reduce the shortage gap?		When is shortage response action anticipated to be implemented?	
			Enter Amount	(Drop Down List) Select % or Volume Unit	Start Month	End Month
<i>Add additional rows as needed</i>						
	Expand Public Information Campaign	Yes	0-10	%	June	October
	Improve Customer Billing	Yes	0-10	%	June	October
	Decrease Line Flushing	Yes	0-10	%	June	October
	Reduce System Water Loss	Yes	0-10	%	June	October
	Landscape - Restrict or prohibit runoff from landscape irrigation	Yes	0-10	%	June	October
	Landscape - Limit landscape irrigation to specific times	Yes	0-10	%	June	October
	Landscape - Limit landscape irrigation to specific days	Yes	0-10	%	June	October
NOTES:						

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: June 15, 2022

TO: Board of Directors

FROM: Ryan Gross, General Manager

SUBJECT: **CONSIDER ADOPTING RESOLUTION NO. 12-22,
IMPLEMENTING ALL WATER SHORTAGE STAGE 2 DEMAND
REDUCTION ACTIONS**

RECOMMENDED BOARD ACTION

Consider adopting Resolution No. 12-22, Implementing all demand reduction actions identified in the Running Springs Water District's (District) adopted Water Shortage Contingency Plan (WSCP) for a shortage level two in accordance with the attached State Water Resources Control Board Resolution No. 2022-0018.

REASON FOR RECOMMENDATION

On May 24, 2022, the State Water Resources Control Board adopted the attached Resolution No. 2022-0018, to adopt an emergency regulation to reduce water demand and improve water conservation. Paragraph (c)(1) does not require that the District formally declare a Shortage Level 2 but that we implement the demand reduction actions in our Phase 2 WSCP.

BACKGROUND INFORMATION

The District's Phase 2 Water Shortage Demand Reduction Actions include those listed in Attachment 3.

FISCAL INFORMATION

The potential fiscal impact related to this item is a reduction in water usage revenue if water use is reduced.

ATTACHMENTS

- Attachment 1 – Resolution 12-22
- Attachment 2 – State Water Resources Control Board Resolution No. 2022-0018
- Attachment 3 – RSWD WSCP Phase 2 Water Shortage Demand Reduction Actions

RESOLUTION NO. 12-22**RESOLUTION OF THE BOARD OF DIRECTORS OF RUNNING SPRINTS WATER DISTRICT IMPLEMENTING ALL WATER SHORTAGE STAGE 2 DEMAND REDUCTION ACTIONS PURSUANT TO ITS WATER SHORTAGE CONTINGENCY PLAN**

WHEREAS, on October 19, 2021, Governor Newsom proclaimed a condition of statewide drought emergency and reaffirmed the call for local agencies to voluntarily reduce water use by 15 percent compared to 2020 to protect water reserves and complement local conservation mandates, which was preceded by drought proclamations on April 12, 2021, May 10, 2021, and July 8, 2021; and

WHEREAS, Governor Newsom's State of Emergency Proclamation acknowledges that the State of California is experiencing critically dry conditions; and

WHEREAS, a third consecutive year of exceptionally low precipitation, snowpack, and runoff is impacting California's water supplies and resulting in near record low storage in California's largest reservoirs; and

WHEREAS, on March 28, 2022, Governor Newsom issued Executive Order N-7-22 directing the State Water Resources Control Board (SWRCB) to consider adopting drought emergency water conservation regulations to prepare for and mitigate the effects of the drought conditions; and

WHEREAS, on March 18, 2022, the Department of Water Resources reduced the State Water Project (SWP) allocation from 15 percent to 5 percent of contract amounts. This is the second consecutive year of 5 percent allocation and is the lowest three-year combined allocation in the history of the SWP; and

WHEREAS, on May 24, 2022, the SWRCB implemented Emergency Regulations for urban drought response actions, specifically requiring all urban water suppliers who submitted a Water Shortage Contingency Plan to the Department of Water Resources to implement at minimum, demand reduction actions identified in the supplier's Water Shortage Contingency Plan for a shortage level ten to twenty percent by June 10, 2022; and

WHEREAS, under N-7-22 and the SWRCB Emergency Regulations, the District is required to implement all demand reduction actions identified in its Water Shortage Contingency Plan for a stage 2 shortage level; and

WHEREAS, Water Code Section 31026 provides that the District has the power to restrict the use of water during any emergency caused by drought, or other threatened or existing water shortage, and to prohibit the waste of water or the use of water during such periods, for any purpose other than household uses or such other restricted uses as may be determined to be necessary by the District and may prohibit use of such water during such periods for specific uses which the District may from time to time find to be nonessential; and

WHEREAS, pursuant to California Water Code Section 375, the District is authorized to implement a water conservation program to reduce the quantity of water used by persons within its jurisdiction for the purpose of conserving the water supplies of the District; and

WHEREAS, under N-7-22 and the SWRCB Regulations, the District is required to implement demand reduction actions identified in its Water Shortage Contingency Plan for a shortage level of ten to twenty percent by June 10, 2022; and

WHEREAS, the District has adopted a Water Shortage Contingency Plan under the Urban Water Management Planning Act; and

WHEREAS, pursuant to the District's Water Shortage Contingency Plan, the District may take action by resolution to declare, change, and rescind, as applicable, the particular stage of the water supply shortage, or as in the current situation, implement demand reduction actions as required by a State of California regulation.

NOW, THEREFORE, the Running Springs Water District hereby resolves as follows:

SECTION 1. Incorporation of Recitals. All of the foregoing Recitals are true and correct, and the Board so finds and determines. The Recitals set forth above are incorporated herein and made an operative part of this Resolution.

SECTION 2. Compliance With SWRCB Emergency Regulation. The Board hereby determines that the District is not currently projecting water supply shortage conditions, but nevertheless, it must implement all Stage 2 Water Shortage demand reduction actions, pursuant to and as defined in the District's Water Shortage Contingency Plan, which equates to a 10 to 20 percent reduction in supplies, in compliance with the SWRCB Emergency Regulation.

SECTION 3. Implementation Of Water Shortage Stage 2. The Board hereby implements all Water Shortage Stage 2 demand reduction actions, and pursuant to the District's Water Shortage Contingency Plan section 1.4, current water supply and demand conditions, and the SWRCB Emergency Regulation, the Board hereby establishes the following demand reduction actions as set forth below.

1. There shall be no hose washing of sidewalks, walkways, driveways, parking areas, or other paved surfaces, except as required for sanitary purposes.
2. Washing of motor vehicles, trailers, boats, and other mobile equipment shall be done only with a hand-held bucket or a hose equipped with a positive shutoff nozzle for quick rinses, except that washing may be done at the immediate premises of a commercial car wash using recycled water.
3. No water shall be used to clean, fill, or maintain levels in decorative fountains, ponds, lakes, or other similar aesthetic structures unless such water is part of a recycling system.
4. No restaurant, hotel, cafe, cafeteria, or other public place where food is sold, served, or offered for sale shall serve drinking water to any customer unless expressly requested.

5. All customers of the District shall promptly repair all leaks from indoor and outdoor plumbing fixtures.
6. No lawns or landscaped areas shall be watered more often than every third day, or between the hours of 7:00 a.m. to 7:00 p.m.
7. No customer of the District shall cause or allow the water to run from landscaped areas into an adjoining street, sidewalks or other paved areas due to incorrectly directed or maintained sprinklers or excessive watering.
8. Residential Users:
 - a. Full-time residents of the District shall be entitled to use up to 760 cubic feet of water per month, and part-time residents of the District shall be entitled to use up to 300 cubic feet of water per month in a Stage 2 Shortage, without penalty.
 - b. The amount of water used in excess of 760 cubic for full-time residents, and in excess of 300 cubic feet for part-time residents, shall be reduced by ten to twenty percent (10% - 20%) of their consumption used in 2013.
9. Commercial Users:
 - a. Except as provided in subsection b, below, commercial businesses, restaurants, and other commercial users shall be required to reduce their water consumption for each billing period by ten percent (10%) of their consumption used in 2013.
 - b. Water use for commercial laundromats shall be limited to no more than the amount of water used on the customer's premises during a timeframe designated by the Board.
10. Park and Recreation User Category:
 - a. Park and Recreation facilities shall be required to reduce their water consumption for each billing period by ten percent (10%) of their consumption used in 2013
11. Public School Facility User Category:
 - a. The local Public School facility shall be required to reduce their water consumption for each billing period by ten percent (10%) of their consumption used in 2013.
12. Outside Service Agreements:
 - a. During a Phase 2 shortage, water deliveries by the District to areas being served pursuant to District's standard outside service agreements will be reduced for each billing period by ten percent (10%) of their consumption used in 2013.
13. Undeveloped Property Residential Water Meters:
 - a. An undeveloped property that has a residential water meter installed for irrigation purposes will have the meter turned off and service discontinued. Service will not be resumed until after the water shortage has been lowered to a Phase 1 shortage, or no water shortage is declared.
14. Irrigation Water Meters:
 - a. A developed property which has installed an irrigation water meter used solely for irrigating vegetation will have the meter turned off and service discontinued. Service will not resume until after the water shortage has been lowered to a Phase 1 shortage, or no water shortage is declared.

SECTION 4. Fines For Noncompliance. Financial penalties consistent with the Water Shortage Contingency Plan, Ordinance 17, or both, will be assessed when a customer who violates the requirements set forth in this Resolution in the reasonable discretion of the General Manager, or designated representative.

SECTION 5. Non-Functional Turf Irrigation Ban. Under N-7-22 and while it and its implementing SWRCB Emergency Regulations are in effect, to prevent the unreasonable use of water and to promote water conservation, the use of potable water is prohibited for the irrigation of non-functional turf at commercial, industrial, and institutional sites, provided however, the use of water is not prohibited to the extent necessary to ensure the health of trees and other perennial non-turf plantings or to the extent necessary to address an immediate health and safety need. “Non-functional turf” means turf that is solely ornamental and not regularly used for human recreational purposes or for civic or community events and excludes sports fields and turf that is regularly used for human recreational purposes. Taking any action prohibited in this section is an infraction punishable by a fine of up to five hundred dollars (\$500) for each day in which the violation occurs, and this fine is in addition to and does not supersede or limit any other remedies, civil or criminal.

SECTION 6. Purpose and Intent. The purpose and intent of imposing the requirements and financial penalties, as set forth in this Resolution, are to limit the use of water to beneficial purposes only and to prohibit and restrict the unnecessary and wasteful use of water except to the extent expressly authorized herein.

SECTION 7. Future Stage(s). The Board may make a determination as to when it may be necessary to move to a further Stage, or a lesser Stage, under the Water Shortage Contingency Plan, or as required by further State of California regulations.

SECTION 8. CEQA. The Board finds that adopting and enforcing mandatory restrictions on water use in order to comply with SWRCB Emergency Regulations is exempt from the California Environmental Quality Act (“CEQA”) pursuant to State CEQA Guidelines Section 15268 and Public Resources Code Section 21080(b)(1) as a ministerial action. The Regulations mandate that each urban water supplier enact a shortage stage according to the Water Shortage Contingency Plan, which equates to a 20 percent reduction of water supply as imposed by the SWRCB. Therefore, an action to implement a particular drought stage is not a discretionary action, and as such, it is statutorily exempt from CEQA.

SECTION 9. Ratification. In order to comply with the SWRCB Regulations’ June 10, 2022 deadline, on June 10, 2022, the General Manager implemented all Stage 2 Shortage demand reduction actions of the Water Shortage Contingency Plan, and the Board now hereby ratifies that action by the General Manager.

SECTION 10. Severability. If any section, subsection, clause, or phrase in this Resolution is for any reason held invalid, the validity of the remainder of this Resolution shall not be affected thereby. The Board hereby resolves that it would have passed this Resolution and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that one or

more sections, subsections, sentences, clauses, or phrases or the application thereof be held invalid.

APPROVED, SIGNED and ADOPTED this 15th day of June 2022.

PASSED AND ADOPTED by the Board of Directors of Running Springs Water District this 15th day of June 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Errol Mackzam, President of the Board of
Directors of the Running Springs Water District

ATTEST:

Amie Crowder, Secretary of the Board of
Directors of the Running Springs Water District

**STATE WATER RESOURCES CONTROL BOARD
RESOLUTION NO. 2022-0018**

TO ADOPT AN EMERGENCY REGULATION
TO REDUCE WATER DEMAND AND IMPROVE WATER CONSERVATION

WHEREAS:

1. On April 21, May 10, July 8, and October 19, 2021, Governor Newsom issued proclamations that a state of emergency exists statewide due to severe drought conditions and directed state agencies to take immediate action to preserve critical water supplies and mitigate the effects of drought and ensure the protection of health, safety, and the environment.
2. These proclamations urge Californians to reduce their water use.
3. On March 28, 2022, Governor Newsom signed an Executive Order directing the State Water Resources Control Board (State Water Board or Board) to consider adopting emergency regulations to increase water conservation. The Executive Order includes a request that the Board require urban water suppliers to implement Level 2 of their water shortage contingency plans, establish water shortage response actions for urban water suppliers that have not submitted water shortage contingency plans, taking into consideration model actions that the Department of Water Resources, and establish a ban on the irrigation of non-functional turf by entities in the commercial, industrial, and institutional sectors.
4. Many Californians and urban water suppliers have taken bold steps over the years to reduce water use; nevertheless, the severity of the current drought requires additional conservation actions from urban water suppliers, residents, and the commercial, industrial, and institutional sectors.
5. Water conservation is the easiest, most efficient, and most cost-effective way to quickly reduce water demand and extend limited water supplies through this summer and into the next year, providing flexibility for all California communities. Water saved is water available next year, giving water suppliers added flexibility to manage their systems effectively over time. The more water that is conserved now, the less likely it is that a community will experience dire shortages that may require water rationing or other emergency actions.
6. Most Californians use more water outdoors than indoors. In many areas, 50 percent or more of daily water use is for irrigation of lawns and outdoor landscaping irrigation. Outdoor water use is generally discretionary, and many irrigated landscapes would not suffer greatly from receiving a decreased amount of water.

7. The use of potable water to irrigate turf on commercial, industrial, or institutional properties that is not regularly used for human recreational purposes or for civic or community events can be reduced in commercial, industrial, and institutional areas to protect local water resources and enhance water resiliency.
8. Public information and awareness are critical to achieving conservation goals, and the Save Our Water campaign ([SaveOurWater.com](https://www.saveourwater.com)), run jointly by the Department of Water Resources (DWR) and the Association of California Water Agencies, is an excellent resource for conservation information and messaging that is integral to effective drought response.
9. [SaveWater.CA.Gov](https://www.savewater.ca.gov) is an online tool designed to help save water in communities. This website lets anyone easily report water waste from their phone, tablet, or computer by simply selecting the type of water waste they see, typing in the address where the waste is occurring, and clicking send. These reports are filed directly with the State Water Board and relevant local water supplier.
10. Enforcement against water waste is a key tool in conservation programs. When conservation becomes a social norm in a community, the need for enforcement is reduced or eliminated.
11. On March 28, 2022, the Governor suspended the environmental review required by the California Environmental Quality Act to allow State Water Board-adopted drought conservation emergency regulations and other actions to take place quickly to respond to emergency conditions.
12. Water Code section 1058.5 grants the State Water Board the authority to adopt emergency regulations in certain drought years in order to: “prevent the waste, unreasonable use, unreasonable method of use, or unreasonable method of diversion, of water, to promote water recycling or water conservation, to require curtailment of diversions when water is not available under the diverter’s priority of right, or in furtherance of any of the foregoing, to require reporting of diversion or use or the preparation of monitoring reports.”
13. On May 13, 2022, the State Water Board issued public notice that it will consider the adoption of the regulation at the Board’s regularly scheduled May 24, 2022 public meeting, in accordance with applicable State laws and regulations. The State Water Board also distributed for public review and comment a Finding of Emergency that complies with State laws and regulations.
14. The emergency regulation exempts suppliers from enforcing connection moratoria, if their Level 2 demand management actions call for them, because new residential connections are critical to addressing the state’s housing supply shortage. However, the Board recognizes connections for other projects may not be appropriate given the shortage conditions and urges water suppliers to carefully evaluate new development projects for their water use impacts.

15. Disadvantaged communities may require assistance responding to Level 2 conservation requirements, including irrigation restrictions, temporary changes to rate structures, and prohibited water uses. State shortage contingency plans aimed at increasing water conservation, and state and local agencies should look for opportunities to provide assistance in promoting water conservation. This assistance should include but not be limited to translation of regulation text and dissemination of water conservation announcements into languages spoken by at least 10 percent of the people who reside in a water supplier's service area, such as in newspaper advertisements, bill inserts, website homepage, social media, and notices in public libraries.
16. The Board directs staff to consider the following in pursuing any enforcement of section 996, subdivision (e): before imposing monetary penalties, staff shall provide one or more warnings; monetary penalties must be based on an ability to pay determination, consider allowing a payment plan of at least 12 months, and shall not result in a tax lien; and Board enforcement shall not result in shutoff.
17. The Board encourages entities other than Board staff that consider any enforcement of this regulation to apply these same factors identified in resolved paragraph 16. Nothing in the regulation or in the enforcement provisions of the regulation precludes a local agency from exercising its authority to adopt more stringent conservation measures. Moreover, the Water Code does not impose a mandatory penalty for violations of the regulation adopted by this resolution, and local agencies retain their enforcement discretion in enforcing the regulation, to the extent authorized, and may develop their own progressive enforcement practices to encourage conservation.

THEREFORE BE IT RESOLVED THAT:

1. The State Water Board adopts California Code of Regulations, title 23, section 996, as appended to this resolution as an emergency regulation that applies to urban water suppliers, as defined by Water Code section 10617.
2. State Water Board staff shall submit the regulation to the Office of Administrative Law (OAL) for final approval.
3. If, during the approval process, State Water Board staff, the State Water Board, or OAL determines that minor corrections to the language of the regulation or supporting documentation are needed for clarity or consistency, the State Water Board Executive Director or designee may make such changes.

4. This regulation shall remain in effect for one year after filing with the Secretary of State unless the State Water Board determines that it is no longer necessary due to changed conditions or unless the State Water Board renews the regulation due to continued drought conditions, as described in Water Code section 1058.5.
5. The State Water Board directs State Water Board staff to work with the Department of Water Resources and the Save Our Water campaign to disseminate information regarding the emergency regulation.
6. The State Water Board directs staff to, by January 1, 2023, survey urban water suppliers on their experience protecting trees and tree cover during drought, with attention to disadvantaged communities. The survey shall inquire about challenges encountered, strategies used, costs, and successes in protecting trees.
7. Nothing in the regulation or in the enforcement provisions of the regulation precludes a local agency from exercising its authority to adopt more stringent conservation measures. Local agencies are encouraged to develop their own progressive enforcement practices to promote conservation.

CERTIFICATION

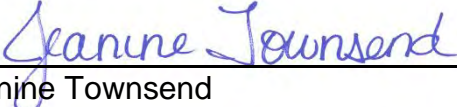
The undersigned Clerk to the Board does hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the State Water Resources Control Board held on May 24, 2022.

AYE: Chair E. Joaquin Esquivel
 Vice Chair Dorene D'Adamo
 Board Member Sean Maguire
 Board Member Laurel Firestone

NAY: None

ABSENT: Board Member Nichole Morgan

ABSTAIN: None



Jeanine Townsend
Clerk to the Board

ADOPTED EMERGENCY REGULATION TEXT

Version: May 24, 2022

Title 23. Waters

Division 3. State Water Resources Control Board and Regional Water Quality Control Boards

Chapter 3.5. Urban Water Use Efficiency and Conservation

Article 2. Prevention of Drought Wasteful Water Uses

§ 996. Urban Drought Response Actions

(a) As used in this section:

(1) “Commercial, industrial and institutional” refers to commercial water users, industrial water users, and institutional water users as respectively defined in Water Code, section 10608.12, subdivisions (e), (i), and (j), and includes homeowners’ associations, common interest developments, community service organizations, and other similar entities but does not include the residences of these entities’ members or separate interests.

(2) “Common interest development” has the same meaning as in section 4100 of the Civil Code.

(3) “Community service organization or similar entity” has the same meaning as in section 4110 of the Civil Code.

(4) “Homeowners’ association” means an “association” as defined in section 4080 of the Civil Code.

(5) “Non-functional turf” means turf that is solely ornamental and not regularly used for human recreational purposes or for civic or community events. Non-functional turf does not include sports fields and turf that is regularly used for human recreational purposes or for civic or community events.

(6) “Plant factor” has the same meaning as in section 491.

(7) “Separate interest” has the same meaning as in section 4185 of the Civil Code.

(8) “Turf” has the same meaning as in section 491.

(9) “Urban water supplier” has the same meaning as Water Code section 10617.

(10) “Water shortage contingency plan” means the plan required by Water Code section 10632.

(b) Each urban water supplier shall submit to the Department of Water Resources a preliminary annual water supply and demand assessment consistent with section

10632.1 of the Water Code no later than June 1, 2022, and submit a final annual water supply and demand assessment to the Department of Water Resources no later than the deadline set by section 10632.1 of the Water Code.

(c) (1) Each urban water supplier that has submitted a water shortage contingency plan to the Department of Water Resources shall implement by June 10, 2022, at a minimum, all demand reduction actions identified in the supplier's water shortage contingency plan adopted under Water Code 10632 for a shortage level of ten (10) to twenty (20) percent (Level 2).

(2) Notwithstanding subdivision (c)(1), urban water suppliers shall not be required to implement new residential connection moratoria pursuant to this section.

(3) Notwithstanding subdivision (c)(1), an urban water supplier may implement the actions identified in subdivision (d) in lieu of implementing the demand reduction actions identified in the supplier's water shortage contingency plan adopted under Water Code section 10632 for a shortage level of ten (10) to twenty (20) percent (Level 2), provided the supplier meets all of the following:

(i) The supplier's annual water supply and demand assessment submitted to the Department of Water Resources demonstrates an ability to maintain reliable supply until September 30, 2023.

(ii) The supplier does not rely on, for any part of its supply, the Colorado River, State Water Project, or Central Valley Project, and no more than ten (10) percent of its supply comes from critically overdrafted groundwater basins as designated by the Department of Water Resources.

(iii) The supplier's average number of gallons of water used per person per day by residential customers for the year 2020 is below 55 gallons, as reported to the Board in the Electronic Annual Report.

(d) Each urban water supplier that has not submitted a water shortage contingency plan to the Department of Water Resources shall, by June 10, 2022, and continuing until the supplier has implemented all demand reduction actions identified in the supplier's water shortage contingency plan adopted under Water Code 10632 for a shortage level of ten (10) to twenty (20) percent (Level 2), implement at a minimum the following actions:

(1) Initiate a public information and outreach campaign for water conservation and promptly and effectively reach the supplier's customers, using efforts such as email, paper mail, bill inserts, customer app notifications, news articles, websites, community events, radio and television, billboards, and social media.

(2) Implement and enforce a rule or ordinance limiting landscape irrigation with potable water to no more than two (2) days per week and prohibiting landscape irrigation with potable water between the hours of 10:00 a.m. and 6:00 p.m.

(3) Implement and enforce a rule or ordinance banning, at a minimum, the water uses prohibited by section 995. Adoption of a rule or ordinance is not required if the supplier has authority to enforce, as infractions, the prohibitions in section 995 and takes enforcement against violations.

- (e) (1) To prevent the unreasonable use of water and to promote water conservation, the use of potable water is prohibited for the irrigation of non-functional turf at commercial, industrial, and institutional sites.
- (2) Notwithstanding subdivision (e)(1), the use of water is not prohibited by this section to the extent necessary to ensure the health of trees and other perennial non-turf plantings or to the extent necessary to address an immediate health and safety need.
- (3) Notwithstanding subdivision (e)(1), an urban water supplier may approve a request for continued irrigation of non-functional turf where the user certifies that the turf is a low water use plant with a plant factor of 0.3 or less, and demonstrates the actual use is less than 40% of reference evapotranspiration.
- (f) The taking of any action prohibited in subdivision (e) is an infraction punishable by a fine of up to five hundred dollars (\$500) for each day in which the violation occurs. The fine for the infraction is in addition to, and does not supersede or limit, any other remedies, civil or criminal.
- (g) A decision or order issued under this section by the Board, or an officer or employee of the Board, is subject to reconsideration under article 2 (commencing with section 1122) of chapter 4 of part 1 of division 2 of the Water Code.

Authority: Section 1058.5, Water Code.

References: Article X, Section 2, California Constitution; Sections 4080, 4100, 4110, and 4185, Civil Code; Section 8627.7, Government Code; Sections 102, 104, 105, 275, 350, 377, 491, 1122, 10608.12, 10617, 10632, and 10632.1, Water Code; *Light v. State Water Resources Control Board* (2014) 226 Cal.App.4th 1463; *Stanford Vina Ranch Irrigation Co. v. State of California* (2020) 50 Cal.App.5th 976.

Table 1-3. Water Use Reduction Requirements for Stages 1-6

Stage No.	Water Reduction Required					Building Restrictions
	Maximum Residential Allocation without Penalty		Commercial, Park and Rec	Public School, Laundromats	Outside Service Agreements	
	Full Time Residents (cubic feet/month)	Part Time Residents (cubic feet/month)				
Phase 1	LIMITED RESTRICTED USE -10% REDUCTION					
Phase 2	0-20% Reduction Over 760	0-20% Reduction Over 300	10%-20% Reduction	10%-20% Reduction	10%-20% Reduction	
Phase 3	650	250	20%-30% Reduction	20%-30% Reduction	20%-30% Reduction	
Phase 4	550	220	30%-40% Reduction	30%-40% Reduction	30%-40% Reduction	
Phase 5	475	190	40%-50% Reduction	40%-50% Reduction	40%-50% Reduction	
Phase 6	400	160	50%-60% Reduction	50%-60% Reduction	50%-60% Reduction	Restricted Meter

Phase 1 - Normal Conditions

During times of normal supply, it is recommended that water conservation be practiced within the home or business. Phase I also lists water uses considered non-essential to the public health, safety, and welfare, and would be considered wasting of water and are therefore prohibited. These include the following;

- There shall be no hose washing of sidewalks, walkways, driveways, parking areas, or other paved surfaces, except as required for sanitary purposes.
- Washing of motor vehicles, trailers, boats, and other mobile equipment shall be done only with a hand-held bucket or a hose equipped with a positive shutoff nozzle for quick rinses, except that washing may be done at the immediate premises of a commercial car wash using recycled water.
- No water shall be used to clean, fill, or maintain levels in decorative fountains, ponds, lakes, or other similar aesthetic structures unless such water is part of a recycling system.

- No restaurant, hotel, cafe, cafeteria, or other public place where food is sold, served, or offered for sale shall serve drinking water to any customer unless expressly requested.
- All customers of the District shall promptly repair all leaks from indoor and outdoor plumbing fixtures.
- No lawns or landscaped areas shall be watered more often than every third day, or between the hours of 8:00 a.m. to 4:00 p.m.
- No customer of the District shall cause or allow the water to run from landscaped areas into an adjoining street, sidewalks or other paved areas due to incorrectly directed or maintained sprinklers or excessive watering.

Phase 2 – Water Shortage

A Phase 2 Shortage may be declared when the District's Board of Directors determines that the District may have a shortage of up to twenty percent (20%) in its water supply. The following restrictions and requirements shall be in effect during a Phase II Shortage:

- **Restrictions listed in Phase 1**
- Residential User Category
 - a) Full-time residents of the District shall be entitled to use up to 760 cubic feet of water per month, and part-time residents of the District shall be entitled to use up to 300 cubic feet of water per month in a Phase II Shortage, without penalty.
 - b) The amount of water used in excess of 760 cubic for full-time residents, and in excess of 300 cubic feet for part-time residents, shall be reduced by the percentage determined by the District's Board of Directors of up to twenty percent (20%).
- Commercial User Category
 - a) Except as provided in subsection b, below, commercial businesses, restaurants, and other commercial users shall be required to reduce their water consumption for each billing period by the percentage determined by the District's Board of Directors between ten percent (10%) to twenty percent (20%) of their consumption used in a timeframe designated by the Board upon declaration of a shortage.
 - b) Water use for commercial laundromats shall be limited to no more than the amount of water used on the customer's premises during a timeframe designated by the Board upon declaration of a shortage. Water used in excess of this amount shall be subject to the District's conservation surcharge rate, but shall not subject the customer to other penalty provisions of Ordinance No. 17 unless other provisions of Ordinance No. 17 are also violated.
- Park and Recreation User Category:
 - a) Park and Recreation facilities shall be required to reduce their water consumption for each billing period by the percentage determined by the District's Board of Directors between ten percent (10%) to twenty percent (20%) of their consumption used during a timeframe designated by the Board upon declaration of a shortage.
- Public School Facility User Category:

- a) The local Public School facility shall be required to reduce their water consumption for each billing period by the percentage determined by the District's Board of Directors between ten percent (10%) to twenty percent (20%) of their consumption used during a timeframe designated by the Board upon declaration of a shortage . Water usage in excess of that amount will be subject to the District's conservation surcharge rate but shall not subject the customer to the shut-off or violation provisions of Ordinance No. 17 unless other provisions of Ordinance No. 17 are also violated. The school shall make every effort to prevent water from being wasted or used in violation of Ordinance No. 17.
- Outside Service Agreements:
 - a) During a Phase 2 Shortage, water deliveries by the District to areas being served pursuant to District's standard outside service agreements will be reduced for each billing period by the percentage determined by the District's Board of Directors between ten percent (10%) to twenty percent (20%) of their consumption used in a timeframe designated by the Board upon declaration of a shortage. If during the billing period the District is charged a water usage surcharge by CLAWA, all water delivered under such outside service agreements shall have that CLAWA surcharge rate added to the rate normally charged by the District. In addition, water consumption in excess of the allowed monthly limit shall be subject to the District's surcharge rates as set forth in Section 10 of Ordinance No. 17.
- Undeveloped Property Residential Water Meters:
 - a) An undeveloped property that has a residential water meter installed for irrigation purposes will have the meter turned off and service discontinued in the event of a Phase II (or higher) Shortage. Service will not be resumed until after the declared water shortage has been lowered to a Phase I Shortage, or no water shortage is declared. The meter will remain in place unless the customer requests its removal, but the customer will not incur any monthly service charges. All monthly charges will be waived until after the declared water shortage has been lowered to a Phase I Shortage or no water shortage, at which time all monthly charges will resume.
- Irrigation Water Meters:
 - a) A developed property which has installed an irrigation water meter used solely for irrigating vegetation will have the meter turned off and service discontinued in the event of a Phase II (or higher) Shortage. Service will not be resumed until after the declared water shortage has been lowered to a Phase I Water Shortage or no water shortage is declared.
 - b) The meter will remain in place unless the customer requests its removal, but the customer will not incur any monthly irrigation meter service charges. However, all customary charges will remain in effect for the residential meter. All irrigation meter monthly charges will be waived until after the declared water shortage has been lowered to a Phase I Shortage or no water shortage, at which time all monthly charges will resume.

RUNNING SPRINGS WATER DISTRICT**MEMORANDUM**

DATE: June 15, 2022

TO: Board of Directors

FROM: Trevor Miller, Operations Manager
Ryan Gross, General Manager

SUBJECT: CONSIDER AUTHORIZING EXPENDITURE FOR WATCHDOG
TELEMETRY INSTALLATION AT OWL ROCK
GROUNDWATER WELL SITE

RECOMMENDED BOARD ACTION

Consider authorizing expenditure for Watchdog Telemetry installation in the amount of \$9,000.

REASON FOR RECOMMENDATION

Installing the Watch Dog Telemetry at the Owl Rock groundwater well site will provide continuous monitoring of the well site critical attributes and decrease the number of daily visits to the well site.

BACKGROUND INFORMATION

Part of the water departments workload includes a daily physical visit to 9 groundwater well sites. During the site visit the following items are checked:

- well level,
- chemical tank level,
- system pressure,
- unauthorized entry into the well building,
- equipment or piping failures

These items are checked once a day, if something was to deviate from normal with any of the items that are checked, it would not be discovered until the following day. Installing the Watch Dog telemetry at the site will provide continuous monitoring of all the items and provide a visual check of inside the well building 3 times a day.

Most of the groundwater well sites are in remote areas and do not have access to internet connection to bring them into the current SCADA system, the locations also would be difficult to get a 2-way radio signal, which is what the water storage tank sites use for communication. Both the 2-way radio and internet connection require an outside contractor to install and provide the same features the Watch Dog device can provide.

The Watch Dog telemetry is a self-contained unit pre-programmed that includes all the required sensors. The system uses a cell network and a web-based user interface to access the data and alert the operator of alarm conditions. The system will be installed by district staff. The system comes with a 45-day risk free trial, if we are not happy with the performance within the first 45 days the unit is sent back with no charge to the District.

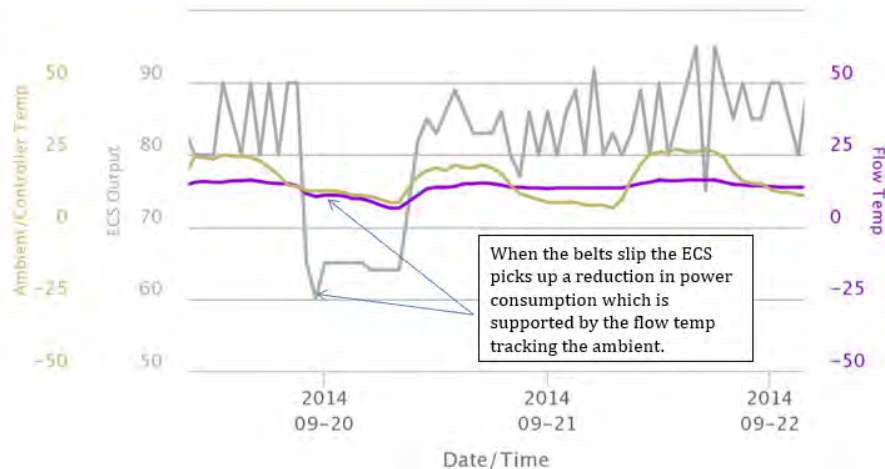
WATCHDOG:
The low cost platform

- Production Assurance
- Pressure Trending
- Photos
- Tank Monitoring
- Pipeline Leak Detection
- SCADA/Historian Integration
- On/Off control + pressure

Cloud Analytics

Electric Current Sensor **WATCHDOG**
A WELL'S BEST FRIEND

Electric Current Sensor



— ECS Output (± mV) — Flow Temp (°C) — Ambient/Controller Temp (°C)
— Expected Flow Temperature (°C)

Highc

High Level Switch



Installation:

Step 1

Dig a sump inside the well shack and place a plastic container inside the sump.

Step 2

Attach the level switch to the side of plastic container and connect the cable to the WatchDog system.

Step 3

It's that easy! Receive instantaneous alarms when water is detected in the sump and never have to pay to clean up an injection building leak again

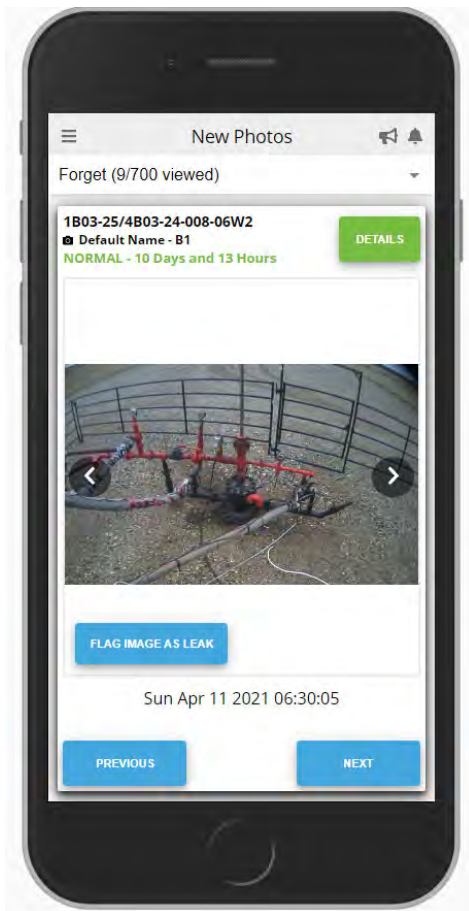
Head Pressure— Tank Level Monitoring



Pressure Transducer



— Tank Level - displayed as kPa (psi)



FISCAL INFORMATION

The purchase price of the Watch Dog Telemetry System is \$6,710, the additional \$2,290 is for ancillary equipment needed to integrate the sensors into the existing piping.

If approved, the funding source for this expenditure would be from the Water Capital Improvement Reserve Fund which has a balance of \$2,145,184 as of May 31, 2022.

ATTACHMENTS

Attachment 1 – Quote



WatchDog Quote	
Sales Order:	RunningSprings.06June2022.USA
Date:	06-Jun-22
Company:	Running Springs Water District
Project Blog:	Running Springs
Field/Location:	Running Spring, CA
Time Zone	PST
Primary Contact:	Trevor Miller
Delivery:	TBD
Installation	Running Springs Water District to install with Watchdog remote support
Install Contact	TBD
AFE/Coding:	TBD
Invoice Contact	Trevor Miller
New vs Existing Client	New Customer
Notes/Special Instructions:	

WatchDog Hardware

Pressures, Flow Rate, Camera Chem Tank, Chem Pump and High Level

Part Number	Equipment Type	Price	PX Type	Quantity	Discounted Price	% Discount	Total
CA0060	WatchDog4 LTE-M w/ Quick Connectors	\$ 2,835.00		1	\$ 1,210.00	57%	\$ 1,210
CA0029	Serial Board	\$ 100.00		1	\$ -	100%	inc
CA0059	Add On Board w/ Quick Connectors	\$ 385.00		1	\$ 385.00	0%	\$ 385
Availability Dependent	4PG 0 - 500 PSI Sensor 30' Cable	\$ 830.00	Casing	1	\$ 630.00	24%	\$ 630
Availability Dependent	4PG 0 - 500 PSI Sensor 30' Cable	\$ 830.00	Flowline	1	\$ 630.00	24%	\$ 630
CA0012	4PG High Level Switch 30' Cable	\$ 280.00	Leak	1	\$ 250.00	11%	\$ 250
CA0017	4PG ECS 30' Cable	\$ 230.00	Chem Pump	1	\$ 230.00	0%	\$ 230
AF0504	4PG - Chemical Tank Monitoring	\$ 2,000.00	Chem Tank Level	1	\$ 1,500.00	25%	\$ 1,500
CA0022	Camera 15ft wide angle	\$ 800.00		1	\$ 600.00	25%	\$ 600
CA0016	WD4 Totalizer Interface Activated 25'	\$ 800.00		1	\$ 600.00	25%	\$ 600
AF0171	B3000 Totalizer	\$ 595.00		0	\$ 595.00	0%	\$ -
inc	WD4 Wall Mount	inc		1	\$ -		inc
SC0020	Activation Fee	\$ 75.00		1	\$ 75.00	0%	\$ 75
ASF	Hourly Sensor Data	\$ 420.00		1	\$ 420.00	0%	\$ 420
ASF3	3 Pictures Per Day	\$ 180.00		1	\$ 180.00	0%	\$ 180
	Total						\$ 6,710.00

TERMS AND CONDITIONS

- Payment Terms: NET 30 Days from date of Invoice
- 45-day risk free return period
- Annual transmission charges are renewed automatically
- All equipment is FOB Calgary, Alberta, Canada
- All prices are stated in USD
- Delivery times on quantity 200+ orders are approximately 90-120 days.
- Cancellations after order confirmation will be subject to a restocking fee of 10% of the gross order value.

Date of Contract / Renewal:

Contract No. _____

**WatchDog® and K9
STANDARD TERMS AND CONDITIONS**

Advanced Flow Technologies International Inc. ("AFTI INTERNATIONAL INC. International Inc.")

[CUSTOMER NAME] (Customer)

By: _____ (signature)

By: _____ (signature)

Print Name:

Print Name:

Contact: 6023 5 St SE, Calgary, AB T2H 1L5
Toll Free: (866) 412-2382

Contact: _____

AFTI INTERNATIONAL INC. International Inc. provides WatchDog hardware and access to its K9 data services platform and Customer wishes to acquire the hardware and access the services for good and valuable consideration, intending to be legally bound, on the terms and conditions below. By accepting Hardware or Services, or any Renewal, the Customer accepts the following terms and conditions (the "Terms"):

1.0 HARDWARE

1.1 AFTI INTERNATIONAL INC. sells the hardware and devices ("Hardware") to the Customer (as listed in the AFTI INTERNATIONAL INC. invoice(s)) and the Customer purchases the Hardware subject to these Terms. Once sold, title and risk for Hardware passes to Customer. This section does not apply to Renewals.

platform ("Services"), as long as Customer complies with these Terms and all applicable fees are paid (as listed in the AFTI INTERNATIONAL INC. invoice(s)). Access is granted only to Customer and not to any affiliated companies or arm's length parties.

2.0 SOFTWARE

2.1 Hardware contains pre-loaded software or firmware ("Software"), which is provided at no additional cost to Customer, for the use solely by the Customer on the supplied Hardware, for the internal business operations of the Customer. The Software is licensed, not sold. Customer agrees that AFTI INTERNATIONAL INC. or its affiliates owns rights to the Software, including the Intellectual Property Rights set forth in Section 3.0.

4.2 Customers who are assigned a unique login name/password are authorized to access the Services as long as Customer complies with these Terms and all applicable fees are paid (as listed in the AFTI INTERNATIONAL INC. invoice(s)). Customer is responsible for maintaining the confidentiality of Customer's account information, password and login, and is responsible for all uses of Customer's account. Services may be subject to separate or additional online terms.

3.0 INTELLECTUAL PROPERTY RIGHTS

3.1 All Intellectual Property Rights (as defined below) in or arising out of or in connection with the Hardware and/or Services are owned by AFTI INTERNATIONAL INC. or its affiliates.

4.3 Certain services are included with the Services, as listed in the AFTI INTERNATIONAL INC. invoice(s) (including unlimited users and logins, software upgrades to AFTI INTERNATIONAL INC.'s K9 website, all field software/firmware upgrades to WatchDog devices in the field, standard reporting features, free alarm creation, all AFTI INTERNATIONAL INC. head-office-based moves, adds, changes, and any related services, if itemized in an invoice under this contract number) (collectively, without limitation, "Support").

3.2 Customer undertakes not to obtain, access or reproduce, adapt, translate, arrange or make available to any third party, either directly or indirectly, any part of the Services or their content (including any electronic materials necessary for its operation) except to the extent (if at all) that and for so long as the Customer is expressly permitted to do so in accordance with these Terms. "Intellectual Property Rights" means patents, rights to inventions, copyright and related rights, trade marks, business names and domain names, rights in get-up, goodwill and the right to sue for passing off, rights in designs, database rights, rights to use, and protect the confidentiality of, confidential information (including know-how), and all other intellectual property rights, in each case whether registered or unregistered and including all applications and rights to apply for and be granted, renewals or extensions of, and rights to claim priority from, such rights and all similar or equivalent rights or forms of protection which subsist or will subsist now or in the future in any part of the world.

4.4 Installation, commissioning, and other in-the-field services (such physical services, "Field Services") are not included unless itemized on an AFTI INTERNATIONAL INC. invoice.

3.3 Both AFTI INTERNATIONAL INC. and Customer will each hold in confidence, shall use only for the purposes of the Services and/or Hardware and shall not (other than as may be required by law or in accordance with the order of any competent court or tribunal or recognized listing authority) disclose to any third party any Confidential Information of the other. "Confidential Information" means information that is proprietary or confidential and is clearly labelled as such or, as to information disclosed by AFTI INTERNATIONAL INC., which Customer should reasonably understand to be confidential based on the nature of such information or the circumstances surrounding its disclosure. Confidential Information shall not include information which (i) was already in the receiving party's possession without restriction on use or disclosure prior to the time of disclosure by the disclosing party; (ii) was public or becomes public through no fault of the receiving party or (iii) is independently developed by the receiving party without use of, or reference to, the Confidential Information of the disclosing party.

4.5 AFTI INTERNATIONAL INC. reserves the right to charge separately for Field Services, certain Support or custom reporting templates or other Support at its standard rates.

4.0 ACCESS TO SERVICES / RENEWAL

4.1 For new activation, or for renewal of an existing contract ("Renewal"), Customer is granted the right to access the K9 data services

4.6 Services are subject to automatic annual renewal under then-current terms unless Customer provides at least 30 days' written notice of non-renewal to AFTI INTERNATIONAL INC. prior to the commencement of a renewal period.

4.7 Customer agrees that AFTI INTERNATIONAL INC. owns rights to the K9 platform, including all Intellectual Property Rights set forth in Section 3.0.

4.5 Except as otherwise agreed by the parties, all fees and other amounts payable to AFTI INTERNATIONAL INC. are exclusive of, and Customer shall be solely responsible for (including responsible for reimbursement of AFTI INTERNATIONAL INC.), any and all Taxes imposed on or with respect to Customer's receipt or use of, or payment for, the Services or Hardware and any other matters contemplated by these Terms. "Taxes" shall include any and all federal, state, provincial, local, territorial or other taxes or other governmental charges (and any additions, penalties and interest thereon), including but not limited to, sales, use, goods and services, transfer, property, ad valorem, excise and other taxes, other than any taxes imposed in respect of the net income of AFTI INTERNATIONAL INC. (except, in each case, to the extent such taxes are imposed as a result of any action taken by or at the direction of Customer or the residence, place of business, place of organization or management, or other characteristic of Customer).

5.0 ACCESS TO DATA

5.1 All Customer data remains the property of the Customer. Customer may upload or input its data as part of the Services (including documents, audio and video content, text and images, and data collected from Customer's devices deployed in the field.

5.2 AFTI INTERNATIONAL INC. claims no rights of ownership or control in the Customer's data. AFTI INTERNATIONAL INC. will maintain confidentiality over the Customer data. Customer is solely responsible for its data or content on the system, and any consequences of inputting or uploading it. AFTI INTERNATIONAL INC. is under no obligation to report data to third parties, including governmental entities, but may do so if required by law.

5.3 Customer warrants that Customer has obtained all necessary consents or has otherwise satisfied all requirements under the Personal Information Protection and Electronic Documents Act and all other applicable data privacy laws.

5.4 Customer shall defend, indemnify, and hold harmless AFTI INTERNATIONAL INC., its officers, directors and employees against claims, actions, proceedings, losses, damages, expenses and costs (including without limitation court costs and reasonable legal fees) arising out of or in connection with the (i) Customer's disclosure of Personal Information to AFTI INTERNATIONAL INC., (ii) any third party claims against AFTI INTERNATIONAL INC. or its affiliates that relate to the Hardware or the Services (other than infringement of Intellectual Property Rights by AFTI INTERNATIONAL INC. or its affiliates) and/or (iii) Customer's use of the Hardware, Services or Support in a manner not contemplated in these Terms.

5.5 AFTI INTERNATIONAL INC. may collect and aggregate data for product improvement and other business purposes, as long as all aggregated data is stripped of identifiers (such as project specifics, corporate or business names or identifying numbers) and AFTI INTERNATIONAL INC. abides by all applicable privacy protection laws.

5.6 Customer, its officers, directors, or employees may, from time to time, provide suggestions, comments for enhancements or functionality or other feedback to AFTI INTERNATIONAL INC. with respect to the Services or Hardware ("**Feedback**"). Customer hereby grants AFTI INTERNATIONAL INC. and its affiliates an exclusive, royalty-free, fully paid-up, worldwide, transferable, sublicensable, irrevocable, perpetual license to (i) copy, distribute, transmit, display, perform, and create derivative works of the Feedback; and (ii) use the Feedback and/or any subject matter thereof in any manner, including as part of the Services or Hardware. Feedback is not the Confidential Information of Customer.

5.7 AFTI INTERNATIONAL INC. may impose reasonable bandwidth usage restrictions in its sole discretion, or as approved and purchased on behalf of Customer.

5.8 The Customer shall not: (i) sublicense, sell, assign or otherwise grant or enable access to the Services or Support in a manner that allows anyone other than the Customer to access the Services or Support; (ii) use the Services or Support to provide, or incorporate the Services or Support into, any product or service provided to a third party; (iii) use the Services or Support to develop a similar or competing product or service; reverse engineer, disassemble or otherwise seek to obtain the source code to the Services or Support; (iv) copy, modify or create any derivative work of the Services or Support; (v) remove or obscure any proprietary or other notices contained in the Services or Support; (vi) publicly disseminate performance information regarding the Services or Support; or (vii) access or use the Services or Support: (a) in violation of applicable law; (b) to send or store material containing software viruses or other harmful computer code, files, scripts, or agents; (c) in a manner that interferes with or disrupts the integrity or performance of the Services or Support; or (d) to gain unauthorized access to the Services or Support or its related systems, features or network.

5.9 If Customer: (i) becomes aware of any unauthorized or unlawful processing, loss, or destruction of any data and/or Personal Information; (ii) becomes aware of any Security Breach (as defined below); or (ii) learns of or reasonably suspects that any Confidential Information, data, or Personal Information has been disclosed to any unauthorized persons, Customer shall promptly notify AFTI INTERNATIONAL INC. and fully cooperate with AFTI INTERNATIONAL INC. to remedy the issue as soon as reasonably practicable. "**Security Breach**" means any security breach relating to (a) the Personal Information reasonably determined to be sufficiently serious or substantial to justify notification to the Office of the Privacy Commissioner of Canada or other relevant supervisory authority;

US 7166504v.4

or (b) the Personal Information reasonably determined to be sufficiently serious or substantial to give rise to a material risk of litigation by third parties affected by the breach.

6.0 TECHNICAL SUPPORT

6.1 AFTI INTERNATIONAL INC. will provide technical support to Customer as set forth in the applicable support page or support policy. Technical support is explicitly limited to the Hardware and then-current versions of the Services and does not include support, troubleshooting or maintenance for any hardware, software or modules of third parties or other platform vendors, or obsolete versions of the Services.

6.2 AFTI INTERNATIONAL INC. is not responsible for the cost of any upgrades to Hardware or software which may be required due to changes in telecommunications infrastructure or vendor platforms.

7.0 WARRANTY, LIABILITY & DISCLAIMER

7.1 AFTI INTERNATIONAL INC. PROVIDES LIMITED 90 DAY WARRANTY ON HARDWARE FROM DATE OF SHIPMENT, AND ON COMMISSIONING AND INSTALLATION SERVICES (IF APPLICABLE), AND WARRANTS THAT THE SERVICES WILL BE ACCESSIBLE BY CUSTOMER DURING NORMAL OPERATING HOURS SUBJECT TO REASONABLE DOWNTIME FOR SERVICE MAINTENANCE DURING OFF-PEAK HOURS. WARRANTY ON HARDWARE IS PROVIDED ON A RETURN-TO-DEPOT BASIS. OTHER THAN THE FOREGOING, AFTI INTERNATIONAL INC. EXPRESSLY DISCLAIMS ALL OTHER REPRESENTATIONS, WARRANTIES, GUARANTEES AND CONDITIONS. THE SERVICES ARE ON AN "AS IS" BASIS. THE HARDWARE AND SERVICES PROVIDE A DATA-GATHERING AND DATA-ASSESSMENT TOOL BUT NOT A SUBSTITUTE FOR ALL RISK-PREVENTION MEASURES AND CUSTOMER MUST INDEPENDENTLY VERIFY RESULTS. THE CUSTOMER RETAINS ALL RESPONSIBILITY FOR COMPLY WITH REPORTING REQUIREMENTS UNDER APPLICABLE LAW.

7.2 CUSTOMER ACKNOWLEDGES THAT THE SERVICES ARE PROVIDED THROUGH THIRD-PARTY NETWORK AND INTERNET PROVIDERS, AND THAT THERE ARE RISKS INHERENT IN INTERNET CONNECTIVITY THAT COULD RESULT IN DELAYS, LOSS OF CUSTOMER'S DATA, CONFIDENTIAL INFORMATION, AND PROPERTY. ACCORDINGLY, NEITHER AFTI INTERNATIONAL INC. NOR ANY OF ITS AFFILIATES REPRESENTS OR WARRANTS THAT THE SOFTWARE OR SERVICES WILL BE UNINTERRUPTED, ERROR-FREE OR SECURE.

7.3 IN NO EVENT SHALL AFTI INTERNATIONAL INC. BE LIABLE TO CUSTOMER, OR CUSTOMER'S EMPLOYEES, AGENTS OR CONTRACTORS, OR THIRD PARTIES FOR ANY INDIRECT, EXEMPLARY, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, INCLUDING WITHOUT LIMIT LOST PROFITS, LOST INCOME, LOST ANTICIPATED SALES, LOST OPPORTUNITIES, BUSINESS INTERRUPTION, LEAKS, RELEASE OF HAZARDOUS MATERIALS, RIG, WELL OR PIPELINE DOWNTIME, FAILURE TO REALIZE UNEXPECTED SAVINGS, DEATH, BODILY INJURY, DAMAGE TO PROPERTY, ENVIRONMENTAL DAMAGE OR REMEDIATION COSTS, CLAIMS OF THIRD PARTIES, LOST GOODWILL, FAILURE TO MEET REPORTING REQUIREMENTS UNDER APPLICABLE LAW, LOST DATA, OR OTHER INTANGIBLE LOSSES OR OTHER ECONOMIC LOSS ARISING FROM CUSTOMER'S OR OTHER PARTIES' USE OR MISUSE OF THE HARDWARE OR SERVICES, OR, IF AFTI INTERNATIONAL INC. PERSONNEL PERFORM ANY FIELD SERVICES, ANY LOSS, DELAY, OR DAMAGE OF ANY KIND.

7.4 AFTI INTERNATIONAL INC.'S LIABILITY, REGARDLESS OF HOW SUCH LIABILITY ARISES, IN CONNECTION WITH ITS SALE OF HARDWARE OR SUPPLY OF SERVICES SHALL NEVER EXCEED THE PRICE PAID BY CUSTOMER FOR THE HARDWARE OR THE SERVICES SPECIFICALLY GIVING RISE TO THAT LIABILITY. THIS LIMITATION OF LIABILITY APPLIES REGARDLESS OF WHETHER THE BASIS FOR THE CLAIM IS IN CONTRACT, TORT (INCLUDING NEGLIGENCE AND STRICT LIABILITY) LAW, EQUITY, STATUTE OR OTHERWISE.

7.4 THE PARTIES ACKNOWLEDGE THAT AFTI INTERNATIONAL INC. HAS SET ITS PRICES AND ENTERED INTO THESE TERMS IN RELIANCE UPON THE LIMITATIONS OF LIABILITY, WAIVERS, AND THE DISCLAIMERS OF WARRANTIES AND DAMAGES SET FORTH HEREIN, AND THAT THE SAME FORM AN ESSENTIAL BASIS OF THE BARGAIN BETWEEN THE PARTIES. THE PARTIES AGREE THAT THE LIMITATIONS AND EXCLUSIONS OF LIABILITY



Running Springs Water District June 2022 Newsletter



The Running Springs Water District is providing this Newsletter to our customers as part of our public outreach effort to share information regarding the District's ongoing activities, operations, and services.

Drought & Water Conservation

On May 24, 2022, the State Water Resources Control Board (State Board) adopted an emergency regulation (Regulation) requiring urban water suppliers to implement the demand reduction actions identified in their Water Shortage Contingency Plans (WSCP) for a stage two water shortage by June 10, 2022. For the Running Springs Water District (District) these include:

1. There shall be no hose washing of sidewalks, walkways, driveways, parking areas, or other paved surfaces, except as required for sanitary purposes.
2. Washing of motor vehicles, trailers, boats, and other mobile equipment shall be done only with a hand-held bucket or a hose equipped with a positive shutoff nozzle for quick rinses, except that washing may be done at the immediate premises of a commercial car wash using recycled water.
3. No water shall be used to clean, fill, or maintain levels in decorative fountains, ponds, lakes, or other similar aesthetic structures unless such water is part of a recycling system.
4. No restaurant, hotel, cafe, cafeteria, or other public place where food is sold, served, or offered for sale shall serve drinking water to any customer unless expressly requested.
5. All customers of the District shall promptly repair all leaks from indoor and outdoor plumbing fixtures.
6. No lawns or landscaped areas shall be watered more often than every third day, or between the hours of 7:00 a.m. to 7:00 p.m.
7. No customer of the District shall cause or allow water to run from landscaped areas into an adjoining street, sidewalks, or other paved areas due to incorrectly directed or maintained sprinklers or excessive watering.
8. Residential Users:
 - a. Full-time residents of the District shall be entitled to use up to 760 cubic feet of water per month, and part-time residents of the District shall be entitled to use up to 300 cubic feet of water per month in a Stage 2 Shortage, without penalty.
 - b. The amount of water used in excess of 760 cubic for full-time residents, and in excess of 300 cubic feet for part-time residents, shall be reduced by ten to twenty percent (10% - 20%) of their consumption used in 2013.
9. Commercial Users:
 - a. Except as provided in subsection b, below, commercial businesses, restaurants, and other commercial users shall be required to reduce their water consumption for each billing period by ten percent (10%) of their consumption used in 2013.
 - b. Water use for commercial laundromats shall be limited to no more than the amount of water used on the customer's premises during a timeframe designated by the Board.
10. Park and Recreation User Category:
 - a. Park and Recreation facilities shall be required to reduce their water consumption for each billing period by ten percent (10%) of their consumption used during 2013
11. Public School Facility User Category:
 - a. The local Public School facility shall be required to reduce their water consumption for each billing period by ten percent (10%) of their consumption used during 2013.
12. Outside Service Agreements:
 - a. During a Phase 2 shortage, water deliveries by the District to areas being served pursuant to District's standard outside service agreements will be reduced for each billing period by ten percent (10%) of their consumption used in 2013.
13. Undeveloped Property Residential Water Meters:
 - a. An undeveloped property that has a residential water meter installed for irrigation purposes will have the meter turned off and service discontinued. Service will not be resumed until after the water shortage has been lowered

to a Phase 1 shortage, or no water shortage is declared.

14. Irrigation Water Meters:

- a. A developed property which has installed an irrigation water meter used solely for irrigating vegetation will have the meter turned off and service discontinued. Service will not resume until after the water shortage has been lowered to a Phase 1 shortage, or no water shortage is declared.



Please visit SaveOurH2O.org to find out how everyone can do their part and visit Drought.CA.Gov to learn more about how California is dealing with the effects of the drought.

Ten Outdoor Water Conservation Tips To Save Water And Lower Your Monthly Bill

1. Do not overwater your plants. More plants die from overwatering than from underwatering. Make sure the soil is dry several inches down near the base of the plant before watering.
2. Deep soak each time you water. Watering deeply creates a healthy root system that is better equipped to withstand drought and heat.
3. Cut back on watering when runoff occurs. Allow moisture to soak into the ground by lowering the duration of watering.
4. Use watering cans whenever possible, especially when watering just a few patio plants. Watering with a hose may actually put more water on the patio than in the containers as you move from plant to plant.
5. Water early in the morning or late in the evening when temperatures are cool and winds are calm.
6. Check hose connections for leaks and repair them promptly.
7. Adjust your sprinklers so water is aimed directly at plants rather than driveways, fences, or the street.

8. Install a drip irrigation system or soaker hose around trees and shrubs.

9. Using mulch around plants and trees will greatly slow the evaporation of water from the soil.

10. Grow drought tolerant plants, many of which can survive with less than an inch of water per week, once established.

Please visit the District's website at:

<http://www.runningspringswaterdistrict.com/>
for more information on water conservation.

Pay your water and sewer bill online and view account information

The District has implemented a new utility billing system and customers can now go online to view their account information. Our new system allows customers to view their transaction history including their current balance due, make payments, view their water usage history data for the previous two years, and view payment arrangements, contracts and deposits associated with their account. Customers are able to manage multiple accounts in one convenient location. Use the following web address to register:

<http://www.runningspringswaterdistrict.com>

Click on the link to "PAY MY UTILITY BILL"
Click "Quick Pay" or "Sign in or sign up"

For more information regarding District functions and activities, please visit the District's websites at:

www.runningspringswaterdistrict.com
www.runningspringsfd.org

or contact the District office by phone at 909-867-2766, or by mail at P.O. Box 2206, Running Springs, CA, 92382. In addition, we hold public Board Meetings at 9:00 a.m. on every third Wednesday of the month at our District Office located at 31242 Hilltop Blvd. (Highway 18) in Running Springs. Members of the public are always invited and encouraged to attend these meetings.

Please provide your email address on your next bill if you would like to receive District information by email.

"The Mission of the Running Springs Water District is to provide water, fire, emergency medical service, sewer, and other beneficial services to the community: The goal of the District shall be to do so with the highest level of integrity and ethical principles and in the most efficient and cost-effective manner possible."