



RUNNING SPRINGS WATER DISTRICT
A MULTI-SERVICE INDEPENDENT SPECIAL DISTRICT

31242 Hilltop Boulevard • P.O. Box 2206
Running Springs, CA 92382

TO: BOARD OF DIRECTORS DATE POSTED: OCTOBER 14, 2022
RE: REGULAR BOARD MEETING FROM: BOARD SECRETARY

The Regular Meeting of the Board of Directors of the Running Springs Water District will be held on Wednesday, October 19, 2022, at the hour of 9:00 am at the District Office located at 31242 Hilltop Boulevard, Running Springs, California. This agenda was posted prior to 5:00 pm on October 14, 2022 at the Running Springs Water District Office and Website.

Pursuant to AB 361 and state and local recommendations of social distancing in response to the COVID-19 emergency, the meeting will be conducted as a hybrid (in-person and via Zoom) meeting. In-Person Public Participation: Members wishing to attend the meeting in-person should be prepared to wear a face covering.

To join the meeting:

<https://us02web.zoom.us/j/88481115618?pwd=Szg3aXgvbnZuMndaczdVNzZ0NEh6dz09>

Dial: 669-444-9171
Meeting ID: 884 8111 5618
Passcode: 2766

The Board may take action on any item on the agenda, whether listed as an action item or as an information item.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Amie Crowder, Board Secretary at 909-867-2766 at least 48 hours before the meeting, if possible.

Copies of documents provided to members of the Board for discussion in open session may be obtained from the District at the address indicated above.

AGENDA

1. Call Meeting to Order and Pledge of Allegiance
2. Recognize and Hear from Visitors / Public Comment - This portion of the agenda is reserved for the public to make comments on matters within the jurisdiction of the Running Springs Water District that are **not on the agenda**. The Board, except to refer the matter to staff and/or place it on a future agenda, may take no action. It is in the best interest of the person speaking to the Board to be concise and to the point. A time limit of five minutes per individual will be allowed. Any person wishing to

comment on an item that is on the agenda is requested to complete a request to speak form prior to the item being called for consideration or to raise their hand and be recognized by the Board President.

3. Approval of Consent Items – The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion unless an item is withdrawn by a Board Member for questions or discussion. Any person wishing to speak on the consent agenda may do so by raising his/her hand and being recognized by the Board President.
 - A. Approve Meeting Minutes **Page 3**
 - B. Ratify Expenditures and Cash Summary **Page 10**
 - C. Consider Reaffirming Resolution No. 11-21 and Authorizing Virtual Board and Committee Meetings Pursuant to AB 361 **Page 18**
4. Action Items – The following action items will be considered individually and each **require a motion** by the Board of Directors for action.
 - A. Consider Authorizing Expenditures for New Utility Pickup Truck (Presenter: Trevor Miller, Operations Manager) **Page 22**
 - B. Consider Approving Revision to Personnel Manual (Presenter: Ryan Gross, General Manager) **Page 28**
 - C. Consider Adopting Resolution No. 16-22, Approving California Department of Forestry and Fire Protection Agreement #7GF22098 Rural Fire Capacity (RFC) Program (Presenter: Andy Grzywa, Fire Chief) **Page 31**
5. Information Items – The following information items do not require any action by the Board of Directors and are for informational purposes only.
 - A. Quarterly Budget/Financial Update **Page 48**
 - B. Quarterly Operations Reports **Page 57**
 - C. Quarterly Investment Report **Page 71**
6. General Manager’s Report
7. Board Member Comments/Meetings
8. Meeting Adjournment

Upcoming Meetings: Regular Board Meeting, November 17, 2022 at 9:00 am

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: October 19, 2022

TO: Board of Directors

FROM: Amie Crowder, Administration Supervisor, Board Secretary, Treasurer
Ryan Gross, General Manager

SUBJECT: CONSIDER APPROVING MEETING MINUTES

RECOMMENDATION

It is recommended that the Board of Directors review and approve the attached meeting minutes.

REASON FOR RECOMMENDATION

Approval of meeting minutes.

BACKGROUND INFORMATION

The attached draft meeting minutes are from the Regular Board Meeting held on September 21, 2022.

ATTACHMENTS

Attachment 1 – Draft Meeting Minutes for Regular Board Meeting held on September 21, 2022

MINUTES – September 21, 2022

PAGE 1 OF 6

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
September 21, 2022**

A Regular Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, September 21, 2022, at the hour of 9:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California, and through teleconference.

The following Directors were present at the District:

Errol Mackzum, President
Bill Conrad, Director
Mark Acciani, Director
Laura Dyberg, Director, Left at 10:27 A.M.

The following Directors were absent:

Mike Terry, Vice-President

Also present at the District were the following:

Ryan Gross, General Manager
Trevor Miller, Operations Manager
Andrew Grzywa, Fire Chief
Cindy Strebel, Battalion Fire Chief
Tony Grabow, Retired Fire Chief
Ward Simmons, Legal Counsel, Best Best & Krieger, LLP
Amie R. Crowder, Secretary to the Board/Administration Supervisor
Dixi Willemse, Administration Assistant, Fire Department, Left at 9:25 A.M.

The following visitors were present at the District

Gerhard Hilgenfeldt, Resident

The following visitors were present through teleconference:

Jenny Hueter, General Manager, Rim of the World Recreation and Park District, Left at 9:53 A.M.

MEETING MINUTES

AGENDA ITEMS

1. Call Meeting to Order and Pledge of Allegiance

The Running Springs Water District Board Meeting was called to order at 9:00 A.M. by President Errol Mackzum and Board Secretary Amie R. Crowder led the assembly in the Pledge of Allegiance.

2. Recognize and Hear from Visitors/Public Comment

Gerhard Hilgenfeldt, resident of Running Springs, introduced himself to the Board of Directors.

3. Introduction of Fire Chief Andrew Grzywa

Tony Grabow introduced Fire Chief Andrew Grzywa to the Board of Directors and Chief Grzywa stated, “I am humbled and honored to have been selected to serve as the next Running Springs Fire Chief. I am proud to be a part of the Running Springs Fire and Water District team and look forward to continuing and strengthening the tradition of outstanding customer service that is provided daily.”

4. Public Hearing and Consideration to Allow or Overrule any or all Objections or Protests to the Proposed Removal of Weeds and/or Wastes that have been Declared as a Public Nuisance

A. Open Public Hearing:

The Public Hearing was opened at 9:03 A.M. by President Mackzum

B. Fire Chief’s Report:

General Manager Gross, Tony Grabow, and Fire Administration Assistant Dixi Willemse reported on the Running Springs Fire Department Hazard Abatement Program that benefits the community through fire safety compliance. Dixi Willemse stated two written complaints have been received, but none were. Dixi provided the following statistics:

- 1,648 initial notices were mailed in July 2022
- 1,281 properties were cleared by August 2, 2022
- 368 14-day notices were mailed
- 64 properties have been reinspected and cleared
- 39 properties are still in progress to be cleared
- 50 properties have had their fees waived
- 11 properties did not have fees due to them being the incorrect property

C. Written Objections or Protests:

Two written letters requesting clarification were received.

D. Oral Objections or Protests:

There were no oral objections or protests.

E. Board Discussion:

The Board discussed trying to obtain three quotes for the weed abatement of any properties that go to warrant and authorizing the General Manager to proceed with clearing the remaining properties.

F. Close Public Hearing:

The Public Hearing was closed at 9:21 A.M. by President Mackzum.

G. Consider Allowing or Overruling any or all Objections or Protests to the Proposed Removal of Weeds and/or Wastes that have been Declared a Public Nuisance, Whereupon the Board of Directors shall Acquire Jurisdiction to Proceed and Perform the Work of Removing the Public Nuisance Using the Lowest Responsive and Responsible Bidder

Manager Gross confirmed there were two letters requesting clarification received , but no objections or protests to the proposed removal of weeds and/or wastes that have been declared a public nuisance.

Upon **motion** by Director Dyberg, **second** by Director Conrad and **carried by a 4 to 0 roll call vote**, Whereupon the Board of Directors Shall Acquire Jurisdiction to Proceed and Perform the Work of Removing the Public Nuisance using the Lowest Responsive and Responsible Bidder, was approved.

5. Approval of Consent Items

A. Approve Meeting Minutes

B. Ratify Expenditures

C. Consider Reaffirming Resolution No. 11-21 and Authorizing Virtual Board and Committee Meetings Pursuant to AB 361

Upon **motion** by Director Conrad, **second** by Director Acciani and **carried by a 4 to 0 vote**, the Consent Items were approved (Resolution No 11-21 is on file in the District office).

6. Information Items – The following information items do not require any action by the Board of Directors and are for informational purposes only.

A. Downtown Dog Park Conceptual Proposal

Jenny Hueter, General Manager, Rim of the World Recreation and Park District presented the conceptual proposal of a dog park in Running Springs. The scope of the

work, estimates received so far, and details of the proposal were discussed in detail. The Board was supportive of the concept and staff will follow up and present additional information at a future Board meeting.

7. Action Items

The following action items will be considered individually, and each **require a motion** by the Board of Directors for action.

A. Consider Authorizing Continued Participation in the Voluntary Rate Range Intergovernmental Transfer Program

Manager Gross outlined the details of the Voluntary Rate Range Intergovernmental Transfer Program (IGT) and requested authorization to sign Contract No. 21-10249.

Upon **motion** by Director Conrad, **second** by Director Dyberg and **carried by a 4 to 0 vote**, Authorizing Continued Participation in the Voluntary Rate Range Intergovernmental Transfer Program and authorizing the General Manager to sign Contract No. 21-10249, was approved.

B. Consider Approving Revision to the Personnel Manual

Manager Gross and Tony Grabow presented the proposal to more clearly define Chief Duty Coverage Compensatory Time Off (CTO) accrual in the Personnel Manual. The proposed revision was for Chief duty coverage CTO accrual credited at 1-hour per night and 2-hours for each 24-hour Chief duty coverage (refer to staff report)..

Upon **motion** by Director Dyberg, **second** by Director Conrad and **carried by a 3 to 1 vote**, with President Mackzum opposing, this item was tabled for a future Board meeting to allow for Chief Grzywa and Manager Gross to further review.

C. Consider Authorizing Expenditure for Wastewater Treatment Plant Membrane Bioreactor No. 1 Upper Module Replacement

Operations Manager Trevor Miller reviewed the details of the wastewater treatment plant Membrane Bioreactor No. 1 existing upper membrane modules experiencing mechanical failures and the issues with the luminescent dissolved oxygen (LDO) probes.

Upon **motion** by Director Conrad, **second** by Director Acciani and **carried by a 4 to 0 vote**, Authorizing Expenditure for Wastewater Treatment Plant Membrane Bioreactor No. 1 Upper Module Replacement and LDO probes purchase in the amount of \$186,183, was approved.

D. Consider Authorizing Placement of Weather Station at Wastewater Treatment Plant

Manager Gross and Operations Manager Trevor Miller presented the staff report, the location that can be used, and access to the data that will be generated from this project. Minimal discussion ensued.

Upon motion by Director Dyberg, second by Director Acciani and carried by a 4 to 0 vote, Authorizing Placement of Weather Station at Wastewater Treatment Plant, was approved.

E. Consider Providing Direction to Staff on West Coast Torah Retreat Project Notice Comments

Manager Gross informed the Board that he is not seeking formal action for this item; however, the item needs to be shared with the Board. Manager Gross reviewed the West Coast Torah Retreat Project Notice. Various issues were discussed. President Mackzum inquired if the District has a well on this property. Manager Gross confirmed there is not a District well on this property. Manager Gross informed the Board that he will be submitting a Comment Letter outlining the District's concerns. A copy of this letter will be accessible to the public, upon the District's receipt of a Public Records Request.

No action taken.

8. General Manager's Report

Manager Gross reported the success of the recent site visits with CSA-79, the upcoming Information Technology (IT) meeting, and the integration of the four CSA-79 wastewater pump station sites into the District's SCADA system. Manager Gross also shared that the CSA-79 Transition Plan was submitted to LAFCO and the transition of the CSA-79 Green Valley Lake wastewater collection system to the District will begin in October 2022, three months prior to the anticipated completion of the annexation. There will be a six to nine month transition period in which the County will provide necessary assistance, if needed.

Manager Gross reminded the Board that the following seats are up for election this year: Director Conrad, Director Acciani, and Director Dyberg. Director Conrad and Director Dyberg were the only ones that filed paperwork with the Registrar of Voters so they will be appointed in lieu of election. The Board of Supervisors will then appoint another individual to Director Acciani's seat. Director Acciani also expressed his continued interest in remaining on the Board. The election process was also reviewed.

Manager Gross also informed the Board that the Fire Department's Emergency Services Day is September 24, 2022.

9. Report from Legal Counsel

Ward Simmons, Legal Counsel, Best Best & Krieger, shared that 2022 Pocket Guides were provided to the Directors, and the Board Secretary has additional copies if needed. Ward also shared the Best Best & Krieger sponsored event on October 17, 2022, regarding Brown Act updates and instruction on how to RSVP, should they like to attend.

10. Board Member Comments/Meetings

President Mackzum inquired as to whether the District sustained any damage from the recent rainstorm. Manager Gross, Operations Manager Trevor Miller, and Battalion Chief Cindy Strebel confirmed various issues.

11. Meeting Adjourned

Upon motion by Director Acciani and second by Director Conrad, the meeting was adjourned at 10:42 A.M.

Respectfully Submitted,

President, Board of Directors
Running Springs Water District

Secretary of the Board of Directors
Running Springs Water District

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: October 19, 2022
TO: Board of Directors
FROM: Ryan Gross, General Manager
SUBJECT: RATIFY EXPENDITURES

RECOMMENDED BOARD ACTION

It is recommended that the Board of Directors review the attached accounts payable check register and ratify the District's September 2022 expenditures.

A copy of the District's Cash Reserve Fund Summary as of September 30, 2022, the Pooled Cash Balance History and Fire Department Operating Reserve Fund History is also included for review and information.

REASON FOR RECOMMENDATION

Each month staff presents the monthly check register and recommends that the Board of Directors ratify the District's expenditures.

FISCAL INFORMATION

Refer to attachments.

ATTACHMENTS

- Attachment 1 – Accounts Payable Check Register
- Attachment 2 – Cash Summary
- Attachment 3 – Pooled Cash Balance History
- Attachment 4 – Fire Department Operating Reserve Fund History

Running Springs Water District

Accounts Payable Checks

September 2022

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
2 Hot Uniforms inc	Uniform M. Scotti	09/13/22	346.85	107814	346.85
Alex Clemmer	Reimbursement Claim	09/13/22	1,211.38	107815	1,211.38
American Family Life Assurance Company of Colun	Additional Insurance Premiums Sept. 2022	09/30/22	143.26	DFT0001810	143.26
Amie Crowder	Reimbursement claim	09/13/22	322.55	107816	322.55
	Gym Membership Reimbursement	09/21/22	90.00	107858	90.00
Aramark	Cleaning Supplies	09/13/22	112.98	107817	225.96
	Cleaning Supplies	09/13/22	112.98	107817	
	Cleaning Supplies	09/21/22	112.98	107859	112.98
	Cleaning Supplies	09/28/22	112.98	107897	112.98
Arrowbear Park County Water District	Purchased Water September 2022	09/28/22	7,940.76	107898	7,940.76
AT&T Mobility	Internet Treatment Plant Aug-Sept 2022	09/13/22	43.24	107818	43.24
Bacon/Wagner Excavating, Inc.	Hauling of Bio to One Stop	09/13/22	860.00	107819	860.00
	Hauling of Bio to One Stop	09/28/22	860.00	107899	860.00
Best, Best & Krieger LLP	Legal Services August 2022	09/09/22	2,684.40	DFT0001800	2,684.40
BKT Co,LTD	Diaphragm for BK turbo blower	09/21/22	561.00	107860	561.00
BURR Group Inc.	Trash Service Station 50 August 22	09/13/22	74.06	107820	887.78
	Trash Service Dist Off/Station 51 Aug 22	09/13/22	194.55	107820	
	Trash Service Treatment Plnt Aug 22	09/13/22	619.17	107820	
California Association of Professional Firefighters	Disability Insurance October 2022	09/21/22	177.00	107861	177.00
California Computer Options Inc	Network Maintenance & Monitoring Sept 2022	09/13/22	3,426.50	107821	3,786.50
	Managed Cloud Back up	09/13/22	360.00	107821	
	District Telephones Sept-Oct 2022	09/21/22	639.16	107862	639.16
CalPERS	Health Insurance Premiums September 2022	09/02/22	19,605.05	DFT0001793	19,605.05
	Employer Contribu Misc/Safe Class/Pepra PPE 9/5/	09/15/22	22,928.44	DFT0001803	22,928.44
	Employer Contribut Class/Pepra Misc/Safe PP9/19,	09/23/22	21,300.72	DFT0001809	21,300.72
Canon	Monthly Service Fee & Meter Usage September 20	09/21/22	400.07	107863	696.68
	Map Scanner Lease September 2022	09/21/22	296.61	107863	
Charter Communitcations	Internet District Office/Station 51 September 2022	09/21/22	249.74	107864	249.74
	Internet Sept-Oct 2022 Collections	09/28/22	117.97	107900	245.94
	Internet Station 50 Sept-Oct 2022	09/28/22	127.97	107900	
Citibank, N.A.	Miscellaneous Supplies	09/21/22	244.20	107865	244.20
	Office Supplies	09/21/22	155.75	107866	354.95
	Admin Office Supplies - Ink and Paper	09/21/22	199.20	107866	
Clinical Laboratory of San Bernardino	Water Samples July 2022	09/13/22	1,071.00	107822	1,278.00
	Wastewater Samples July 2022	09/13/22	207.00	107822	
	Water Samples August 2022	09/28/22	2,104.00	107901	2,311.00
	Wastewater Samples August 2022	09/28/22	207.00	107901	
ConFire JPA	Tablet Comand 2022-23	09/28/22	875.00	107902	875.00
County of San Bernardino	Lien Release x2	09/13/22	40.00	107823	40.00
	Dump Fees	09/21/22	412.39	107867	412.39
	Lien Releases x 2	09/21/22	40.00	107868	40.00
	Lien Release x 4	09/28/22	80.00	107903	80.00
	Provision of Medical Control and Compliance	09/28/22	3,600.00	107904	3,600.00
Crestline-Lake Arrowhead Water Agency	Purchased Water August 2022	09/13/22	30,016.58	107824	30,016.58
Cypress Ancillary Benefits	Dental Insurance Premiums October 2022	09/21/22	981.04	107869	981.04

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
Dixi Willemse	Reimbursement Claim	09/21/22	276.03	107870	276.03
	Reimbursement Claim	09/28/22	432.00	107905	432.00
Don's Auto Supply 2 Inc.	Hydraulic hose for Unit #59	09/21/22	131.67	107871	131.67
Emergency Vehicle Group, Inc	Ambulance Repair- Leaking Fluid	09/21/22	2,460.69	107872	2,460.69
ERLA INC	Labor- Annuity Contract Billing -Gurneys	09/21/22	1,050.00	107873	1,050.00
Evans-Hydro, Inc	Submersible Pump Rebuild	09/13/22	7,838.55	107825	7,838.55
Federal Express Corporation	Shipping Charges	09/13/22	64.03	107826	64.03
Fire Apparatus Solutions	03 KME Pumper Padmount upgrade	09/21/22	1,916.01	107874	10,655.85
	99 KME Entire Truck Inspection & Maintenance	09/21/22	8,739.84	107874	
Fire Fighters Association	FFAD Dues September 2022	09/21/22	680.00	107875	680.00
Frontier Communications	Telephone- Booster 9, Lift Stas. Treat Plant	09/13/22	1,386.32	107827	1,386.32
	SCADA Line Sept-Oct 2022	09/21/22	114.35	107876	114.35
GM Excavating, INC.	Nob Hill Water System Improvement	09/13/22	62,424.85	107828	62,424.85
	5% Retention Payment	09/28/22	16,446.97	107906	16,446.97
Harrington Industrial Plastics LLC	PVC Pipe	09/21/22	76.13	107877	76.13
HD Supply Facilities Maintenance LTD	pH probe replacement sensor	09/13/22	171.80	107829	402.26
	Replacement Sensor for Hach	09/13/22	171.73	107829	
	USABB pH Buffer Pack	09/13/22	58.73	107829	
	Contractors PVC Discharge Hose	09/28/22	53.82	107907	8.62
	Miscellaneous Parts and Supplies	09/28/22	-171.80	107907	
	Fluorescent Green Paint	09/28/22	126.60	107907	
Hi-Desert Publishing-Mountain News	Fire Chief Position Ad	09/13/22	456.00	107830	456.00
INFOSEND	Statement Data Process- Billing & Haz Abate Aug2:	09/13/22	2,228.74	107831	2,228.74
Inland Desert Security & Communications	Answering Service September 2022	09/21/22	166.00	107878	166.00
Inland Water Works Supply Company	Miscellaneous parts and supplies	09/13/22	193.91	107832	1,531.58
	Miscellaneous Parts and Supplies	09/13/22	500.07	107832	
	Miscellaneous Parts and Supplies	09/13/22	124.53	107832	
	Miscellaneous parts and supplies	09/13/22	713.07	107832	
J.L. Wingert Co	pressure transducers	09/13/22	4,374.33	107833	4,374.33
Katie Bellis	Cert Exam for Water Use Efficiency Reimb	09/21/22	255.00	107879	255.00
	T1 Certification Reimbursement	09/28/22	70.00	107908	70.00
L.N. Curtis & Sons	t3/T4 NIMH Rech Battery	09/30/22	164.57	107922	164.57
Leoco Fence	Fence Repairs	09/21/22	3,871.00	107880	3,871.00
Leslie's Poolmart, Inc	Chlorine Bottles	09/28/22	302.56	107909	945.72
	Chlorine Gallons x 36	09/28/22	1,079.64	107909	
	Credit for duplicate payment	09/28/22	-436.48	107909	
Life-Assist, Inc	Ambulance Supplies	09/21/22	767.51	107881	767.51
Linda Mayfield	Reimbursement claim	09/13/22	340.20	107834	340.20
	Reimbursement Claim	09/21/22	434.00	107882	434.00
Liquinox	Liquinox odor control	09/13/22	7,641.62	107835	7,641.62
LOA Studios LLC	A. Grzywa Headshot Photo	09/30/22	85.00	107923	85.00
Lou's Gloves, Inc	Nitrile Exam Grade gloves	09/13/22	181.00	107836	181.00
McMaster-Carr Supply Company	Leather Gloves for all divisions	09/13/22	764.88	107837	764.88
	Miscellaneous parts and supplies	09/21/22	88.08	107883	216.41
	Work Gloves	09/21/22	69.75	107883	
	Miscellaneous Parts and supplies	09/21/22	58.58	107883	
MMBR	MPE 50 Tote	09/21/22	6,589.99	107884	6,589.99
Mountain Lifestyle	LT Position Ad	09/13/22	135.00	107838	135.00
Nationwide	Employee Contributions PPE 9/5/22	09/09/22	1,770.00	DFT0001802	1,770.00
	Employee Contributions PPE 9/19/22	09/23/22	1,770.00	DFT0001807	1,770.00

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
Nestle Waters North America	Drinking Water for Treatment Plant	09/28/22	19.40	107910	19.40
Nuckles Oil Company, Inc	Gasoline and Diesel Purchase	09/21/22	7,199.13	107885	7,199.13
One Stop Landscape Supply	Solids Handling	09/13/22	1,591.80	107839	1,591.80
Parkhouse Tire Inc	Tires for Bobcat	09/28/22	2,762.81	107911	2,762.81
Patricia A. Monical	Toilet Paper and Seat Liners	09/28/22	179.52	107912	179.52
Petty Cash	Petty Cash September 2022	09/30/22	114.63	107924	114.63
Plumbers Depot Inc	Panning Issues and Repairs	09/13/22	853.07	107840	853.07
Polydyne Inc.	Polymer for BioSolids	09/13/22	2,709.97	107841	2,709.97
Principal Life Insurance Company	Vision Insurance Premiums October 2022	09/21/22	126.20	107886	126.20
Quadient Leasing USA, Inc.	Postage Machine Ink	09/21/22	151.50	107887	151.50
	Postage Machine Lease Pmt Oct 22-Jan 23	09/28/22	226.71	107913	226.71
Ram Software Systems, Inc	AIM Online Software Sept 2022	09/01/22	250.00	DFT0001799	250.00
Reliance Standard Life Insurance Company	Life Insurance Premiums October 2022	09/21/22	1,391.68	107888	1,391.68
Rim Forest Lumber and Hardware	Miscellaneous Parts and Supplies	09/13/22	85.07	107842	345.68
	Materials for Dumpster containment	09/13/22	260.61	107842	
Rocio Silva	Janitorial Service August 2022	09/13/22	485.00	107843	485.00
Rogers Anderson Malody & Scott LLP	Consultant Fees August 2022	09/13/22	10,685.00	107844	10,685.00
Running Springs Professional Firefighters	Union Dues September 2022	09/21/22	500.00	107889	500.00
Ryan Gross	Reimbursement Claim	09/13/22	415.17	107845	415.17
San Bernardino County Fire Protection District	CUPA Permit 2740 Canon Way LS2	09/21/22	682.00	107890	4,322.00
	CUPA Permit 30155 Skyline Drv	09/21/22	455.00	107890	
	CUPA Permit - 3100 Alder Ct	09/21/22	455.00	107890	
	CUPA Permit 2011 Wilderness Rd	09/21/22	455.00	107890	
	CUPA Permit 32388 Parkland	09/21/22	455.00	107890	
	CUPA Permit 30904 Nob Hill Drive	09/21/22	455.00	107890	
	CUPA Permit 2400 Oak Dr	09/21/22	455.00	107890	
	CUPA Permit 3500 Seymour Rd	09/21/22	455.00	107890	
	CUPA Permit 32555 Thor Way	09/21/22	455.00	107890	
San Bernardino County Special Districts Department	October 2022 Spc Dist Mtg x 3Employees	09/21/22	105.00	107891	105.00
	Special Districts Meeting -Director Dyberg	09/28/22	35.00	107914	35.00
Sonsray Machinery	Case Backhoe Loader	09/21/22	117,453.88	107892	117,453.88
Southern California Edison Company	Electricity Usage August 2022	09/13/22	197.32	107846	12,793.36
	Electricity August 2022	09/13/22	12,582.14	107846	
	Electricity Usage August 2022	09/13/22	13.90	107846	
	Electricity September 2022	09/28/22	789.88	107915	3,671.11
	Electricity September 2022	09/28/22	23.61	107915	
	Electricity September 2022	09/28/22	927.80	107915	
	Electricity September 2022	09/28/22	832.74	107915	
	Electricity September 2022	09/28/22	455.15	107915	
	Electricity Sept 2022	09/28/22	641.93	107915	
	Electricity September 2022	09/30/22	23.02	107925	8,317.93
	Electricity September 2022	09/30/22	517.50	107925	
	Electricity September 2022	09/30/22	234.67	107925	
	Electricity September 2022	09/30/22	340.24	107925	
	Electricity September 2022	09/30/22	885.70	107925	
	Electricity September 2022	09/30/22	685.75	107925	
	Electricity September 2022	09/30/22	2,429.75	107925	
	Electricity September 2022	09/30/22	204.54	107925	
	Electricity September 2022	09/30/22	2,628.07	107925	
	Electricity September 2022	09/30/22	368.69	107925	

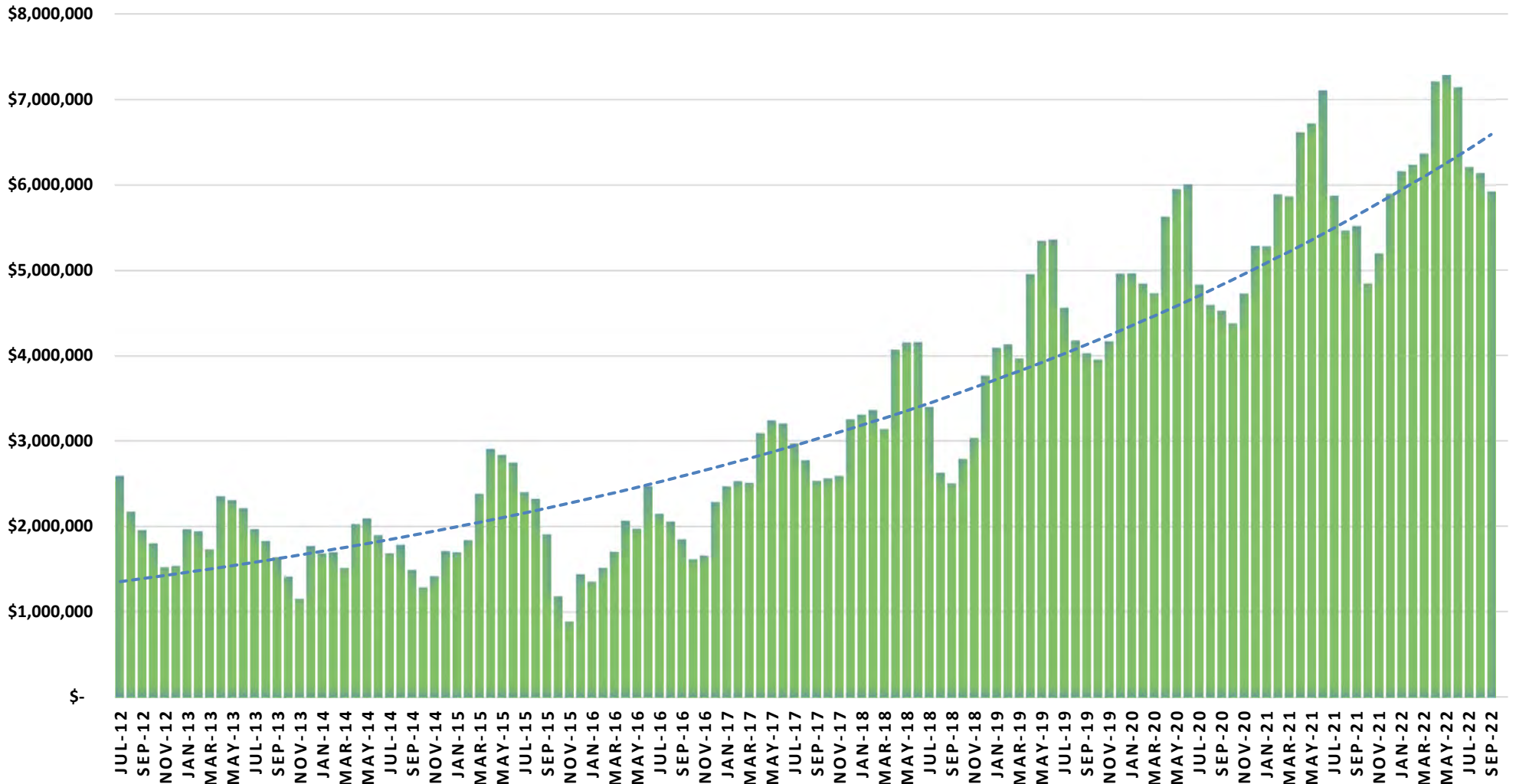
Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
Southern California Emergency Medicine	New Hire Physical and Testing	09/28/22	95.00	107916	95.00
Southern California Gas Company	Gas Usage August 2022	09/13/22	96.17	107847	312.86
	Electricity Usage August 2022	09/13/22	44.46	107847	
	Gas Usage August 2022	09/13/22	58.85	107847	
	Gas Usage August 2022	09/13/22	95.45	107847	
	Gas Usage Aug 2022	09/13/22	17.93	107847	
Special District Risk Management Authority	Annual Wrkers Comp Reconciliation	09/13/22	12,645.80	107848	12,645.80
State of California - Department of Forestry & Fire Driver/Operator Pum Apparatus -DeVault		09/13/22	100.00	107849	100.00
State of California - State Water Resource Control	ID2 Renewal Nick Nikas	09/30/22	60.00	107926	60.00
Stephen MacPherson	Weed Abatement Fee Refund	09/28/22	255.00	107917	255.00
Superior Automotive Warehouse	Miscellaneous Parts and Supplies	09/13/22	43.60	107850	241.03
	Miscellaneous Parts and Supplies	09/13/22	197.43	107850	
Terminix International Company LP	Pest Control Treatment Plant	09/21/22	68.00	107893	68.00
Tyler Technologies, Inc	Annual Maintenance Fees	09/21/22	7,314.05	107894	7,314.05
Uline	Miscellaneous Supplies	09/13/22	151.33	107851	151.33
Underground Service Alert of Southern California	New Tickets and Maintenance Fees	09/13/22	132.50	107852	132.50
Valic	Employee Contributions PPE 9/5/22	09/06/22	2,337.84	DFT0001801	2,337.84
	Employee Contributions PPE 9/19/22	09/20/22	2,315.41	DFT0001808	2,315.41
Variable Speed Solutions	30amp Nema Yaskawa and Input Line Inductor-Cor	09/30/22	4,665.08	107927	4,665.08
Verizon Wireless Services LLC	Cell phones, ipads and Hotspot Aug 22	09/13/22	447.68	107853	447.68
Village Hardware	Miscellaneous parts and supplies	09/28/22	920.32	107918	920.32
Visa	MA50 front tires	09/13/22	721.52	107854	8,368.93
	Crowder- Hireright, Office SupliesAWWA	09/13/22	681.07	107854	
	Water Audit Validator Certificate	09/13/22	2,163.89	107854	
	Ellsberry- Prevention Supplies	09/13/22	207.90	107854	
	Gross- Spectrum, Zoom, CWEA, CSDA Conf, AWWA	09/13/22	1,236.50	107854	
	Miller-Misc Supplies, Shirts	09/13/22	196.76	107854	
	Sac. State Distro & Treatment enrollment	09/13/22	1,520.90	107854	
	Strebel-CPR Cards, Website, Belts	09/13/22	1,380.42	107854	
	Station supplies and cleaning	09/13/22	259.97	107854	
Vyanet Operating Group	Security and Monitoring Collect Oc-Dec22	09/21/22	182.55	107895	182.55
W.W. Grainger, Inc	Tether Float	09/13/22	96.18	107856	134.91
	Miscellaneous Parts and Supplies	09/13/22	38.73	107856	
Wastewater Arrearages Payment Program	Sewer Arrearage Program non-used Funds	09/13/22	3,251.67	107857	3,251.67
Zachary Granzow	Helmet Shield for Chief Grzywa Reimbursement	09/28/22	96.12	107919	96.12

Totals

Payment Type	Payable Count	Payment Count	Payment
Regular Checks	170	110	411,168.91
Manual Checks	0	0	0.00
Voided Checks	0	2	-10,655.85
Bank Drafts	10	10	75,105.12
EFT's	0	0	0.00
Totals	180	122	475,618.18

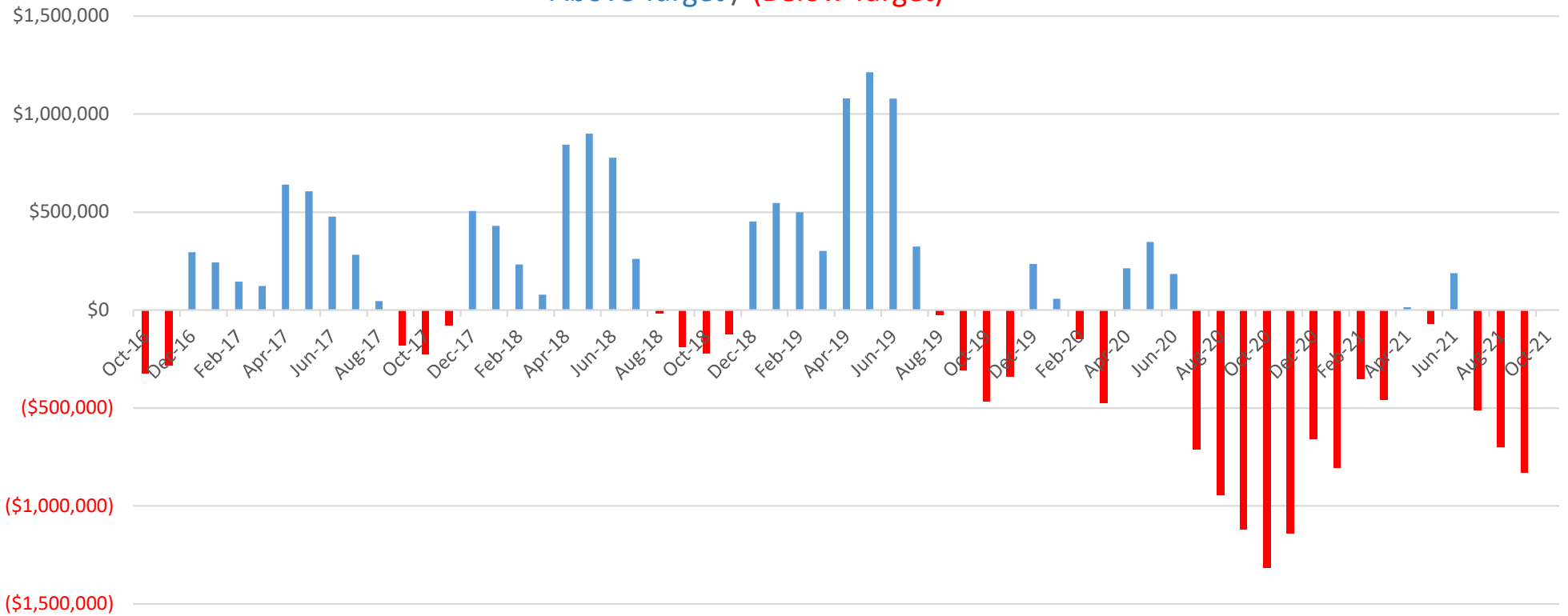
Fund Balances as of September 30, 2022	
Fire & Ambulance Department	
Fire & Ambulance Department Operating Reserve	751,325
Recommended Operating Reserve Fund Target (6 Months Operating Expenses)	1,583,636
Fire & Ambulance Department Operating Reserve, Fully Funded or (Below Target)	(832,311)
Wastewater Division	
Wastewater Capital Improvement Project Reserve	1,730,800
Wastewater System Connection & Capacity Charges	5,815
CWSRF Loan Agreement 14-813 Debt Reserve (Restricted for SLS 1-3 Debt Service)	171,537
Wastewater Operating Reserve Fund	619,190
Recommended Operating Reserve Fund Target (4 Months Operating Expenses)	619,190
Wastewater Operating Reserve, Fully Funded or (Below Target)	Fully Funded
Water Division	
Water Capital Improvement Project Reserve	1,778,027
Water System Connection & Capacity Charges	146,676
Water Infrastructure R&R Reserve (MFC & AMR SRF Debt Reserve)	89,334
Water Operating Reserve	561,875
Recommended Operating Reserve Fund Target (4 Months Operating Expenses)	561,875
Water Operating Reserve, Fully Funded or (Below Target)	Fully Funded
Assessment Districts Restricted Funds	
Water Assessment District No. 10 Construction Funds	26,421
Water Assessment District No. 10 O&M	40,120
Subtotal Assessment Districts	66,541
Total District Designated & Operating Reserve Funds	5,854,579
Assessment District Funds	66,541
Combined Pooled Cash	5,921,120
Checking Account (General)	126,543
LAIF - Investment	4,567,367
MBS Investments (Laddered CDs)	1,221,216
York Insurance Deposit / Sedgwick	4,994
Petty Cash	1,000
Combined Pooled Cash	5,921,120
	-

COMBINED POOLED CASH BALANCE



Fire Department Operating Reserve Policy Target is 6 Months of Budgeted Operating Expenses or \$1,583,636

Above Target / (Below Target)



RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: October 19, 2022

TO: Board of Directors

FROM: Ryan Gross, General Manager

SUBJECT: CONSIDER ADOPTION OF RESOLUTION NO. 11-21 TO CONTINUE VIRTUAL MEETINGS PURSUANT TO AB 361

RECOMMENDED BOARD ACTION

That the Running Springs Water District Board of Directors reaffirm Resolution No. 11-21 and vote to continue remote meetings pursuant to AB 361 based upon the continued state of emergency for COVID-19 and find that (1) declares that it has reconsidered the circumstances of the state of emergency declared by the Governor and at least one of the following is true: (a) the state of emergency, continues to directly impact the ability of the members of this legislative body to meet safely in person; and/or (b) state or local officials continue to impose or recommend measures to promote social distancing; and (2) this legislative body declares it will be conducting teleconferencing and virtual meetings pursuant to AB 361.

REASON FOR RECOMMENDATION

To continue virtual meetings if necessary.

BACKGROUND INFORMATION

AB 361 amended the Brown Act to allow local legislative bodies to continue using teleconferencing and virtual meeting technology as long as there is a “proclaimed state of emergency.” To accommodate individuals during these teleconferences and virtual meetings, a public comment period is offered where the public can address the legislative body directly in real time. Additionally, public comments are allowed up until the public comment period is closed at the meetings. The agenda includes information on the manner in which the public may access the meeting and provide comments remotely. If technical problems arise that result in the public’s access being disrupted, the legislative body does not take any votes or other official action until the technical disruption is corrected and public access is restored.

On October 20, 2021, the Board adopted Resolution No. 11-21 to authorize this legislative body to conduct remote “telephonic” meetings pursuant to AB 361. Government Code 54953(e)(3) authorizes this legislative body to continue to conduct these remote “telephonic” meetings under AB 361 provided that it has timely made the findings specified therein. Findings must include: (a) the state of emergency, continues to

directly impact the ability of the members of this legislative body to meet safely in person; and/or (b) state or local officials continue to impose or recommend measures to promote social distancing. In light of AB 361 and in order to promote social distancing and avoid an imminent safety risk to attendees, teleconferencing and virtual meetings may continue to take place until further notice.

The Board of Directors may also decide to not proceed with remote meetings pursuant to AB 361, which would result in a return to in person Board meetings and all Brown Act requirements.

ATTACHMENTS

Attachment 1 – Resolution No. 11-21

RESOLUTION NO. 11-21

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RUNNING SPRINGS
WATER DISTRICT AUTHORIZING VIRTUAL BOARD AND COMMITTEE
MEETINGS PURSUANT TO AB 361**

WHEREAS, the Running Springs Water District (“District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend and participate in the Agency’s meetings; and

WHEREAS, starting in March 2020, in response to the spread of COVID-19 in the State of California, the Governor issued a number of executive orders aimed at containing the COVID-19 virus; and

WHEREAS, among other things, these orders waived certain requirements of the Brown Act to allow legislative bodies to meet virtually; and

WHEREAS, pursuant to the Governor’s executive orders, the District has been holding virtual meetings during the pandemic in the interest of protecting the health and safety of the public, District staff and Directors; and

WHEREAS, the Governor’s executive order related to the suspension of certain provisions of the Brown Act expired on September 30, 2021; and

WHEREAS, on September 16, 2021 the Governor signed AB 361 (in effect as of October 1, 2021 – Government Code Section 54953(e)), which allows legislative bodies to meet virtually provided there is a state of emergency, and either (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, a state of emergency has been proclaimed related to COVID-19, state or local officials are recommending measures to promote social distancing, or because of the ongoing threat of COVID-19, meeting in person would present imminent risks to the health and safety of attendees;

NOW, THEREFORE, BE IT RESOLVED THE BOARD OF DIRECTORS OF THE RUNNING SPRINGS WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Remote Teleconference Meetings. Consistent with the provisions of Government


Code Section 54953(e), the Board of Directors finds and determines that (1) a state of emergency related to COVID-19 is currently in effect; (2) state or local officials have recommended measures to promote social distancing in connection with COVID-19; or (3) due to the COVID-19 emergency, meeting in person would present imminent risks to the health and safety of attendees. Based on such facts, findings and determinations, the Board authorizes staff to conduct remote teleconference meetings of the Board of Directors, including Committee meetings, under the provisions of Government Code Section 54953(e).

Section 3. Effective Date of Resolution. This Resolution shall take effect November 1, 2021 and shall be effective for 30 days or until this Resolution is extended by a majority vote of the Board of Directors in accordance with Section 4 of this Resolution.

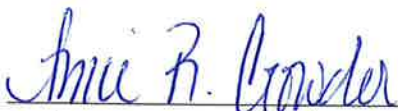
Section 4. Extension by Motion. The Board of Directors may extend the application of this Resolution by motion and majority vote by up to 30 days at a time, provided that it makes all necessary findings consistent with and pursuant to the requirements of Section 54953(e)(3).

PASSED AND ADOPTED by the Board of Directors of the Running Springs Water District this 20th day of October 2021, by the following vote:

AYES: TERRY, CONRAD, ACCIANI, DYBERG
NOES: 0
ABSENT: MACKZUM
ABSTAIN: 0


Mike Terry, Vice-President of the
Board of Directors of the Running
Springs Water District

ATTEST:


Amie R. Crowder, Secretary of the
Running Springs Water District and to
the Board of Directors



RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: **October 19, 2022**

TO: **Board of Directors**

FROM: **Trevor Miller, Operations Manager**
 Ryan Gross, General Manager

**SUBJECT: CONSIDER AUTHORIZING ADDITIONAL EXPENDITURE FOR
 OUTFITTING THE REPLACEMENT FLAT BED / PLOW TRUCK**

RECOMMENDED BOARD ACTION

It is recommended that the Board of Directors (BOD) approve an additional \$7,500 for outfitting the replacement flat bed / plow truck.

REASON FOR RECOMMENDATION

The reason for the recommendation is the increased costs of the parts to install the existing plow and increased costs for the raw material to manufacture the flat/dump bed.

BACKGROUND INFORMATION

At the September 15, 2021 board meeting, the BOD approved the budgeted purchase of a replacement flat bed / plow truck for the district in the amount of \$48,497.60. Prior to that, on June 16, 2021, the BOD approved the total capital expenditure in the current budget of \$60,000. At the time of the staff report, it was not known that the lead time for the cab and chassis from Ford would be over one year. In the last year, material costs escalated more than expected and availability has also been reduced.

The additional expenditure is for the flat/dump bed fabrication, installation and also the installation of the snowplow from the existing truck onto the new one. By installing the existing plow on the new truck, the district is saving approximately \$9,500.

FISCAL INFORMATION

The total approved amount for the capital expenditure in the budget was \$60,000. The F600 cab and chassis was \$48,497.60. The fabrication and installation of the flat/dump bed will be \$13,678 and installation of the existing snowplow will be \$3,822.39. The total cost for the expenditure is \$65,997.99. The additional \$7,500 staff is requesting will make up the shortfall in the original approved amount with a little over for incidental items.

If approved, the funding source for this project would be from Water and Wastewater Capital Improvement Reserve funds.

ATTACHMENTS

Attachment 1 - Quotes

BN PLOW SALES AND SERVICE
 31441 CIRCLE VIEW DR PO BOX 2384
 RUNNING SPRINGS CA 92382

Estimate

Date	Estimate #
10/7/2022	387

Name / Address
Running Springs Water PO Box 2206 Running Springs, CA 92382

Project

Description	Qty	Rate	Total
NEW SOS CONVERSION KIT	1	800.00	800.00T
PARK/TURN CONTROL HARNESS FORD	1	180.00	180.00T
MTG FORD F250-550 2017+PLUS	1	750.00	750.00T
NS LED 12V PLOW LIGHT KIT	2	1,075.00	2,150.00T
KIT: CUT EDGE STEEL BT 8.5	1	359.00	359.00T
KIT: CUT EDGE STEEL BT 9.0	1	403.00	403.00T
Discount		-100.00	-100.00
Standard servicing of two plows		160.00	160.00
Installation		500.00	500.00
Freight		300.00	300.00
Pricing Valid for 60 days			
Highlighted items are for the installation of existing plow on the new flatbed truck			
Dollar amount \$3,822.39			

Subtotal	\$5,502.00
Sales Tax (7.75%)	\$352.01
Total	\$5,854.01

Valew Quality Truck Bodies

9' Dumping Stake-Bed Body

9' Dumping Stake-Bed: Installed

42" head board with window cutout

Steel Floor

Front and side rails 12 gauge high tensile steel

7" structural long sills 10 gauge high tensile steel

Cross members on 12" centers

42" Steel Removable/Latchable Gates sides and rear.

18" Solid Steel Removable/Latchable Gates sides and rear.

Underbody Electric Over Hydraulic Scissor Hoist

Rub Rails

ICC Legal Bumper

PH8 Combo with Receiver Tube and Shank with 7 Way Electric

(Chassis Must Have Electric to Rear)

All legal lights and mud flaps

Primer and Painted Black

**Price \$25,900.00 plus all applicable taxes and fees
(Quotation Only) FOB Adelanto Ca.**

60" CA and Clean Frame Rail Required.

Minimum 19,500 Chassis GVW is required.

Quoted By: Frank Flores Quote#RSW-10622

Accepted By:_____ Date:_____

Universal Truck Body, Inc.

14978-A Ceres Ave.
Fontana, CA 92335-4285
909 356-4075 x21

Estimate

Date Estimate #
10/7/2022 dw4403

Name / Address

Running Springs Water District

Project

Description	Qty	Rate	Total
furnish and install new 8' x 9' flatbed dump, steel headboard, dia plate steel flkloor, rope hooks, underbody hoist, elec/hyd double acting pump, back up alarm, indicator lights, subframe type, rec tube tow package with d-rings and 7-way combo elec plug, lights,legals,flaps, body painted white, FOB-Fontana	1	9,890.00	9,890.00
		<i>with gates</i>	<i>1275.00</i>
			<u><i>1500.00</i></u>
			<i>12,665.00</i>
		<i>tax 8%</i>	<i>1,013.00</i>
		Total	13,678.00

options(add to base above)

- 1. 18" solid apitong lift out side and rear gates, clear coat \$1275.00
- 2. 42" slatted apitong lift out side and rear gates, clear coat \$1500.00
- 3. 36" tool box per each, frame mounted, painted black \$750.00

**plus applicable tax

Thank you for the opportunity to Bid

Total

\$9,890.00

26

EAGLE TRUCK BODY & EQUIPMENT CO

11999 MAGNOLIA AVE.
 RIVERSIDE CA 92503-4919
 (951) 785-8408 Fax # (951) 785-5011
 e-mail: eagletruckbody@gmail.com

QUOTE

Quote#	22579
Date	10/5/2022

Name / Address
Running Springs Water Distric

Ship To

Customer E-mail	P.O. No.	Terms	Stock#	Vin#
tmiller@runningspringswd....		Deposit Requir...		

Item	Description	Qty	Cost	Total
FB-8x10+42	Stake Bed: 8' x 10' w/~42" High Headboard 10 Ga. Rails Side Marker Light Rope Hooks Rubber Mud Flaps Painted and Installed Color:	1	3,810.00	3,810.00T
SS-F	Smooth Steel Floor Overlay (Per Lineal Foot)	10	145.00	1,450.00T
DB-SQ Class V	Class V Sq. Rec. Hitch	1	755.00	755.00T
G-42X54	Side Gates Set: 42" High x 60" Long Gate Panel Steel Stakes Wood Siding Water Sealed	6	377.00	2,262.00T
G-24x48	24" High x 60" Long Gate Panel Steel Stakes Wood Siding Water Sealed	6	281.00	1,686.00T
RH-4016	Rugby Hoist SR-4016 Installed	1	3,454.00	3,454.00T
LABOR	Installation	12	110.00	1,320.00
Without Gates / with tax:				11652.12

DEPOSIT IS NON-REFUNDABLE ONCE WORK HAS BEGUN. 25% RESTOCKING FEE ON PRODUCTS. LABOR IS NON-REFUNDABLE. CREDIT CARD PURCHASES WILL HAVE A 4% SURCHARGE	Subtotal	\$14,737.00
	Tax (8.75%)	\$1,173.99
	Total	\$15,910.99
Accepted _____ Date _____	FEDERAL ID# 33-0199091	

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: October 19, 2022

TO: Board of Directors

FROM: Ryan Gross, General Manager

SUBJECT: CONSIDER APPROVING REVISION TO PERSONNEL MANUAL

RECOMMENDED BOARD ACTION

Consider Approving Revision to Personnel Manual.

REASON FOR RECOMMENDATION

To incorporate revisions to the 2022 Personnel Manual related to the accumulation of Chief Duty Coverage Compensatory Time Off (CTO). There has not been a definition included in the Personnel Manual for Chief Duty Coverage CTO. The proposed revisions clarify this.

BACKGROUND INFORMATION

The District's Personnel Manual was last updated in June 2022. This additional 2022 update includes a revision to define the accumulation of Chief Duty Coverage CTO. The following are the proposed changes indicated in ~~strikethrough~~ and underline format:

Accumulation for Safety Exempt Employees: For safety exempt employee's compensatory time off will be credited on an hour for hour basis (not 1.5 times). The maximum amount of compensatory time off that can be accrued by safety exempt employees is 400 hours. For Chief duty coverage CTO shall be credited at ~~1.5~~two (2) hours per night or the time from the end of shift until 07:30 the next day. Weekend Chief duty coverage CTO shall be credited at four (4) hours for 24-hour Chief duty coverage from 07:30 to 07:30. Shift start time will be dictated by the Fire Chief. Example: if shift start time is 07:30, 10-hour shift will finish at 18:30 (includes 1 hour lunch). If start time is 05:00, 10-hour shift will finish at 16:00 (includes 1 hour lunch).

FISCAL INFORMATION

The proposed revisions will have a minimal if any fiscal impact.

ATTACHMENTS

Attachment 1 – Chief Duty Coverage Survey



RUNNING SPRINGS FIRE DEPARTMENT

"SERVICE TO THE COMMUNITY"

31250 Hilltop Boulevard • P.O. Box 2206

Running Springs, CA 92382

Andrew Grzywa, Fire Chief

INTEROFFICE MEMORANDUM

TO: RYAN GROSS, GENERAL MANAGER**FROM:** ANDY GRZYWA, FIRE CHIEF**SUBJECT:** STANDBY COMPENSATION STUDY**DATE:** 09/30/2022**CC:**

Introduction: As noted as an agenda item at the September Board of Directors meeting, RSFD chief officers are currently compensated for On-Call duty standby by being provided 1.5 hours of compensatory time for both weekday evening standby and twenty-four-hour weekend coverage. This is within district policies and was reimplemented by Interim Chief Grabow after discovering that the previous Fire Chief had initiated a policy providing ten hours of compensatory time for each weekend coverage. This resulted in chief officers having a potential to be off up to 6 months each year, a hardly sustainable and poor management practice.

Interim Chief Grabow proposed increasing the amount of compensatory time to 1 hour per evening and 2 hours weekend/holiday twenty-four-hour coverage. Members of the Board of Directors questioned whether this was an appropriate amount of compensation, or if it should be higher. They also wished to defer to me as the incoming Fire Chief for my opinion on the matter.

Survey: In response, I queried several fire agencies within the region for their standard for standby duty compensation. As with the RSFD, these agencies require standby personnel to be immediately available to respond if an emergency occurs. This differs from other district personnel who are on standby and are allowed to respond to a call-out within thirty minutes.

It should be noted that at least three of these agencies offer the standby employees the option of accruing compensatory time off or to be paid straight time hourly salary for stand-by time. Additionally, all the agencies surveyed provide hour for hour compensation (compensatory time off or salary) for any emergency of department related response in addition to standby compensation. The results of the survey are as follows:

Barstow Fire Department: 2 hours of compensatory time for all standby time (weeknight or weekend/holiday)

Cathedral City Fire Department: 3.8 hours of compensatory time or straight time salary for all standby time (weeknight or weekend/holiday)

Chino Valley Fire Department: 3 hours of compensatory or straight time salary for all standby time (weeknight or weekend/holiday)

Morongo Valley Fire Department: 2 hours of straight time salary for weeknight standby and 3 hours of straight time salary for weekend/holiday standby time.

Palm Springs Fire Department: 4 hours of compensatory time off for all standby time (weeknight or weekend/holiday)

Rialto Fire Department: Chief Officers are provided 120 hours of Administrative Leave annually to cover all standby time

San Bernardino County Fire Department: 4 hours of compensatory time off for all standby time

Recommendation: After consideration of the area agency standards, as well as the needs of the RSFD/RSWD my recommendation is the following:

Standby Chief Officers be provided 2 hours of compensatory time off for weeknight standby coverage and 4 hours of compensatory time off for weekend/holiday standby duty coverage.

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: October 19, 2022

TO: Board of Directors

FROM: Andy Grzywa, Fire Chief
Ryan Gross, General Manager

SUBJECT: CONSIDER ADOPTING RESOLUTION NO. 16-22, APPROVING
THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE
PROTECTION AGREEMENT # 7GF22098

RECOMMENDED BOARD ACTION

It is recommended that the Board of Directors consider ADOPTING Resolution No. 16-22, approving the California Department of Forestry and Fire Protection Agreement #7GF22098.

REASON FOR RECOMMENDATION

This resolution is required by the California Department of Forestry and Fire Protection, for funding the Cooperative Forestry Assistance Act of 1978 Volunteer Fire Assistance (Rural Fire Capacity) Program Agreement # 7GF22098.

FISCAL INFORMATION

The Running Springs Fire Department has been awarded \$16,990.25 towards the purchase of needed communication equipment. There is a 50/50 matching fund basis for the grant. We currently have funding set aside in our budget for the purchase of this type of equipment. The funding we have set aside in our budget would be what we would use for the matching funds required by the grant for communication equipment. As of September 30, 2022, the Fire Department Operating Reserve Fund balance was \$751,325.

ATTACHMENTS

Attachment 1 – Resolution No. 16-22

RESOLUTION 16-22

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RUNNING SPRINGS WATER DISTRICT AND THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA APPROVING THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION AGREEMENT #7GF22098

WHEREAS, Approving the Department of Forestry and Fire Protection Agreement #7GF22098 for services from the date of last signatory on page 1 of the Agreement to June 30, 2023, under the Rural Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978; and

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Running Springs Water District/Running Springs Fire Department, that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 1 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Rural Fire Capacity Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2022-23 up to and no more than the amount of \$16,990.25; and

NOW THEREFORE, BE IT FURTHER RESOLVED that Andrew Grzywa, Fire Chief of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the Running Springs Water District / Running Springs Fire Department.

ADOPTED this 19th day of October 2022.

Ayes:

Noes:

Abstentions:

Absent:

Mike Terry, Vice-President Board of Directors

-----CERTIFICATION OF RESOLUTION-----

ATTEST:

I Amie R. Crowder, Secretary of the Board of Directors, Running Springs Water District, County of San Bernardino, California do hereby certify that this is a true and correct copy of the original Resolution Number 16-22.

WITNESS MY HAND OR THE SEAL OF THE Running Springs Water District, on this 19th day of October 2022.

OFFICIAL SEAL
OR NOTARY CERTIFICATON

Amie R. Crowder, Board Secretary
Running Springs Water District

**State of California
Department of Forestry and Fire Protection (CAL FIRE)
Cooperative Fire Protection
GRANT AGREEMENT**

APPLICANT:

PROJECT TITLE: Volunteer Fire Capacity

GRANT AGREEMENT: 7GF22098

PROJECT PERFORMANCE PERIOD is from date upon approval through June 30, 2023.

Under the terms and conditions of this Grant Agreement, the applicant agrees to complete the project as described in the project description, and the State of California, acting through the Department of Forestry & Fire Protection, agrees to fund the project up to the total state grant amount indicated.

PROJECT DESCRIPTION: Cost-share funds awarded to provide assistance to rural areas in upgrading their capability to organize, train, and equip local forces for fire protection.

Total State Grant not to exceed \$ 16,990.25 (or project costs, whichever is less).

**The Special and General Provisions attached are made a part of and incorporated into this Grant Agreement.*

**STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY
AND FIRE PROTECTION**

Applicant	
By _____ Signature of Authorized Representative	By _____ Title: Matthew Sully Staff Chief, Cooperative Fire Programs
Title _____	Date _____
Date _____	Date _____

CERTIFICATION OF FUNDING

GRANT AGREEMENT NUMBER	PO ID	SUPPLIER ID
FUND 0001	FUND NAME General Fund	
PROJECT ID 354022DG2012142	ACTIVITY ID SUBGNT	AMOUNT OF ESTIMATE FUNDING \$ \$16,990.25
GL UNIT 3540	BUD REF 001	CHAPTER 43
PROGRAM NUMBER 9999000FED	ENY 2022	ADJ. INCREASING ENCUMBRANCE \$ 0.00
ACCOUNT 5340580	ALT ACCOUNT 5340580002	ADJ. DECREASING ENCUMBRANCE \$ 0.00
REPORTING STRUCTURE 35409206	SERVICE LOCATION 92734	UNENCUMBERED BALANCE \$ \$16,990.25

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.

Signature of CAL FIRE Accounting Officer

Date

**VOLUNTEER FIRE CAPACITY PROGRAM
TERMS AND CONDITIONS**

DEPARTMENT OF FORESTRY AND FIRE PROTECTION

STATE OF CALIFORNIA
Natural Resources Agency

Agreement for the Volunteer Fire Capacity Program of the
Cooperative Forestry Assistance Act of 1978

THIS AGREEMENT, made and entered between the STATE of California, acting through the Director of the Department of Forestry and Fire Protection hereinafter called "STATE", and hereinafter called "LOCAL AGENCY", covenants as follows:

RECITALS:

1. STATE has been approved as a passthrough agent of the United States Department of Agriculture, (USDA), Forest Service for the purpose of administering the Volunteer Fire Capacity program in California, hereinafter referred to as VFC, authorized by the Cooperative Forestry Assistance Act (CFAA) of 1978 (PL 95-313, 92 Stat 365, 16 U.S.C. 2101-2114), as amended.
2. This is a subaward under the 2022 Volunteer Fire Capacity Grant #22-DG-11052012-142 awarded to STATE by the Forest Service on August 26 ,2022. The Federal Assistance Listing for the award is 10.664, Cooperative Forestry Program. This subaward is funded solely with Federal funds and is subject to the Office of Management and Budget (OMB) guidance in subparts A through F of 2 CFR Part 200, as adopted and supplemented by the USDA in 2 CFR Part 400, and under certain terms and conditions to LOCAL AGENCY to assist LOCAL AGENCY to upgrade its fire protection capability.
3. LOCAL AGENCY desires to participate in said VFC and agrees to the terms and conditions specified in the Procedural Guide for Volunteer Fire Capacity Program 2022.

NOW THEREFORE, it is mutually agreed between the parties as follows:

4. **APPROVAL: This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. LOCAL AGENCY may not commence performance until such approval has been obtained.**
5. **INCORPORATION: The Procedural Guide for Volunteer Fire Capacity Program 2022, submitted Application for Funding and associated Grant Assurances are hereby incorporated by reference as part of the Grant Agreement.**
6. **TIMELINESS: Time is of the essence in this Agreement.**
7. **FORFEITURE OF AWARD: LOCAL AGENCY must return this Agreement and required resolution properly signed and executed to STATE at the email address specified in paragraph 12, with a timestamp no later than December 1, 2022 or LOCAL AGENCY will forfeit the funds.**

8. **GRANT AND BUDGET CONTIGENCY CLAUSE:** It is mutually understood between the parties that this **Agreement** may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds, to avoid program and fiscal delays that would occur if the **Agreement** were executed after that determination was made.

This **Agreement** is valid and enforceable only if sufficient funds are made available to the STATE by the United States Government for the **State Fiscal Year 2022** for the purpose of this program. In addition, this **Agreement** is subject to any additional restrictions, limitations, or conditions enacted by the Congress or to any statute enacted by the Congress that may affect the provisions, terms, or funding of this **Agreement** in any manner.

The parties mutually agree that if the Congress does not appropriate sufficient funds for the program, this **Agreement** shall be amended to reflect any reduction in funds.

The STATE has the option to invalidate the **Agreement** under the 30-day cancellation clause or to amend the **Agreement** to reflect any reduction in funds.

9. **REIMBURSEMENT:** STATE will reimburse LOCAL AGENCY, from funds made available to STATE by the Federal Government, an amount not to exceed **\$16,990.25** on a 50/50 matching funds basis, for the performance of specific projects and/or purchase of specific items identified in Proposed Project, Application for Funding, attached hereto. **Reimbursement will be only for those projects accomplished and/or items purchased between THE LAST SIGNATORY DATE ON PAGE 1 and JUNE 30, 2023.** This sum is the sole and maximum payment that STATE will make pursuant to this Agreement. **LOCAL AGENCY must bill STATE at the e-mail address specified in paragraph 12, with a timestamp no later than September 1, 2023 in order to receive the funds.** The bill submitted by LOCAL AGENCY must clearly delineate the projects performed and/or items purchased. A vendor's invoice and proof of payment to vendor(s) must be included for items purchased.
10. **LIMITATIONS:** Expenditure of the funds distributed by STATE herein is subject to the same limitations as placed by the VFC, upon expenditure of United States Government Funds. Pursuant to 2CFR200.313 Equipment, subject to the obligations and conditions set forth in that section; title to any equipment and supplies acquired under this **Agreement** vests with the LOCAL AGENCY. For any equipment items over \$5,000, the federal government may retain a vested interest in accordance with paragraph 17 below.
11. **MATCHING FUNDS:** Any and all funds paid to LOCAL AGENCY under the terms of this **Agreement**, hereinafter referred to as "VFC Funds", shall be matched by LOCAL AGENCY on a dollar-for-dollar basis, for each project listed on attachment(s) hereto identified as "Proposed Project". No amount of unpaid "contributed" or "volunteer" labor or services shall be used or consigned in calculating the matching amount "actually spent" by LOCAL AGENCY.

LOCAL AGENCY shall not use VFC Funds as matching funds for other federal grants, including Department of Interior (USDI) Rural Fire Assistance grants, nor use funds from other federal grants, including USDI Rural Fire Assistance grants, as matching funds for VFC Funds.

- 12. **ADDRESSES:** The mailing addresses of the parties hereto under the terms of the Agreement are:

LOCAL AGENCY: _____

Attention: _____
Telephone Number(s): _____
E-mail _____

STATE: **Department of Forestry and Fire Protection**
Grants Management Unit, Attn: Megan Esfandiary
P. O. Box 944246
Sacramento, California 94244-2460
PHONE: (916) 894-9845
E-MAIL: Megan.Esfandiary@fire.ca.gov

- 13. **PURPOSE:** Any project to be funded hereunder must be intended to specifically assist LOCAL AGENCY to organize, train, and/or equip local firefighting forces in the aforementioned rural area and community to prevent or suppress fires which threaten life, resources, and/or improvements within the area of operation of LOCAL AGENCY. Project funds are not to be used for research and development.
- 14. **COMBINING:** In the event funds are paid for two or more separate, but closely related projects, the 50/50 cost-sharing formula will be applied to the total cost of such combined projects.
- 15. **OVERRUNS:** In the event that the total cost of a funded project exceeds the estimate of costs upon which this Agreement is made, LOCAL AGENCY may request additional funds to cover the **Agreement** share of the amount exceeded. However, there is no assurance that any such funds are, or may be, available for reimbursement. Any increase in funding will require an amendment.
- 16. **UNDERRUNS:** In the event that the total cost of a funded project is less than the estimate of costs upon which this **Agreement** is made, LOCAL AGENCY may request that additional eligible projects/items be approved by STATE for **Agreement** funding. However, there is no assurance that any such approval will be funded. Approval of additional projects/items, not listed on the Proposed Project application, made by STATE, will be in writing and will require an amendment.
- 17. **FEDERAL INTEREST IN EQUIPMENT:** The Federal Government has a vested interest in any item purchased with VFC funding in excess of \$5,000 regardless of the length of this **Agreement**, until such time as the fair market value is less than \$5,000. The VFC percentage used to purchase the equipment will be applied to the sale price and recovered for the Government during the sale. This percentage will remain the same even following depreciation. The Federal Government may not have to be reimbursed if the disposal sale amounts to a fair market value of less than \$5,000. LOCAL AGENCY will notify STATE of the disposal of such items.

18. **EQUIPMENT INVENTORY:** Any single item purchased in excess of \$5,000 will be assigned an VFC Property Number by the STATE. LOCAL AGENCY shall forward a copy of the purchase documents listing the item, brand, model, serial number, any LOCAL AGENCY property number assigned, and a LOCAL AGENCY contact and return address to STATE at the address specified in paragraph 12. The STATE will advise the LOCAL AGENCY Contact of the VFC Property Number assigned.
19. **AUDIT:** LOCAL AGENCY agrees that the STATE, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this **Agreement**. LOCAL AGENCY agrees to maintain such records for possible audit for a minimum of five (5) years after final payment, unless a longer period of records retention is stipulated. LOCAL AGENCY agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, LOCAL AGENCY agrees to include a similar right of the State of California to audit records and interview staff in any subcontract related to performance of this **Agreement**. (GC 8546.7, PCC 10115 et seq., CCR Title 2, Section 1896).
20. **DISPUTES:** In the event of any dispute over qualifying matching expenditures of LOCAL AGENCY or audit findings, the dispute will be decided by STATE and its decision shall be final and binding.
21. **MONITORING:** LOCAL AGENCY agrees to the monitoring of activities as necessary by STATE to ensure that the award is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the agreement; and that performance goals are achieved.
22. **INDEMNIFICATION:** LOCAL AGENCY agrees to indemnify, defend, and save harmless, the STATE, its officers, agents, and employees, from any and all claims and losses, accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this **Agreement**, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by LOCAL AGENCY in the performance of this **Agreement**.
23. **CIVIL RIGHTS:** LOCAL AGENCY agrees to comply with civil rights requirements as detailed in the Complying With Civil Rights Requirements brochure (FS-850) and the And Justice For All poster (AD-475A). The poster is to be placed at all public point of contact/reception areas.
24. **DRUG-FREE WORKPLACE REQUIREMENTS:** LOCAL AGENCY will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
 - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
 - b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed **Agreement** will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,
- 2) agree to abide by the terms of the company's statement as a condition of employment on the **Agreement**.

Failure to comply with these requirements may result in suspension of payments under the **Agreement** or termination of the **Agreement** or both and LOCAL AGENCY may be ineligible for funding of any future State **Agreement** if the department determines that any of the following has occurred: (1) the LOCAL AGENCY has made false certification, or violated the certification by failing to carry out the requirements as noted above. (GC 8350 et seq.)

25. **TERM:** The term of the **Agreement** SHALL COMMENCE ON THE LAST SIGNATORY DATE ON PAGE 1 and continue through June 30, 2023.
26. **TERMINATION:** This **Agreement** may be terminated by either party giving 30 days written notice to the other party or provisions herein amended upon mutual consent of the parties hereto.
27. **AMENDMENTS:** No amendment or variation of the terms of this **Agreement** shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or **Agreement** not incorporated in the **Agreement** is binding on any of the parties.
28. **INDEPENDENT CONTRACTOR:** LOCAL AGENCY, and the agents and employees of LOCAL AGENCY, in the performance of this **Agreement**, shall act in an independent capacity and not as officers or employees or agents of the STATE or the Federal Government.
29. **INDIRECT RATE:** LOCAL AGENCY may not assess an indirect rate in excess of their Federally approved Negotiated Indirect Cost Rate Agreement (NICRA), a de minimis rate if LOCAL AGENCY does not have an approved NICRA, or the VFC program cap rate of 10%, whichever is lesser. LOCAL AGENCY may also elect not to assess an indirect rate. The approved indirect cost rate at the time of execution is 0%.

30. MEDIA: LOCAL AGENCY shall acknowledge STATE and USDA Forest Service support in any publications, audiovisuals and electronic media developed as a result of this award.

It is encouraged to give public notice of the receipt of this award and announce progress and accomplishments, acknowledging STATE and USDA Forest Service support. Follow direction in USDA Supplemental 2 CFR 415.2.

31. ASSIGNMENT: This Agreement is not assignable by LOCAL AGENCY either in whole or in part.




Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion AD-1048
Lower Tier Covered Transactions

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 C.F.R. §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995 an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal, civil, fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page two before completing certification.)

- A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME Running Springs Fire Department	PR/AWARD NUMBER OR PROJECT NAME 7GF22098
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S) Andrew Grzywa	
SIGNATURE(S) 	DATE 10/14/22

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint \(https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer\)](https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442.

Instructions for Certification

- (1) By signing and submitting this form, the prospective lower tier participant is providing the certification set out on page 1 in accordance with these instructions.
- (2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
- (3) The prospective lower tier participant shall provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (4) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 C.F.R. Parts 180 and 417. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- (5) The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
- (6) The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- (7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the System for Award Management (SAM) database.
- (8) Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (9) Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

California Department of Forestry and Fire
Protection 2022-2023 Application for Funding
Cooperative Forestry Assistance Act of 1978
Rural Fire Capacity (RFC) Program
Agreement # 7GF



A. Department/Organization

Organization Name: Running Springs Fire Department
Contact's First Name: Cindy Contact's Last Name: Strebel
Street Address: 31250 Hilltop Blvd.
Mailing Address: PO Box 2206
City: Running Springs County: San Bernardino Zip Code: 92382
State: California CAL FIRE Unit: BDU - San Bernardino Unit
Phone Number: (909) 867-2630 Email Address: c.strebel@runningspringsfd.org
DUNS Number: 619239002

To check to see what your DUNS Number is, or to apply for one, please visit the [DUNS Number web page](#).

B. Area to be served by award (include areas covered by contract or written mutual aid agreements).

Number of Communities: 3 Area: 8.00 square miles
Congressional District #: CA-# 8
Population: 7,386 Annual Budget: \$ 3,157,619.00
Latitude N 34 ° 12 ' 28 " Longitude W 117 6 30 "

(Latitude must be between 32 and 42 degrees. Longitude must be between 114 and 125 degrees. Latitude and Longitude minutes and seconds must be between 0 and 60. Use a central point in the Applicant's service area for the general area covered by the project).

All projects **MUST** have a project area.

C. Activity: Annual number of emergency incidents.

Fire: 19 + EMS: 756 + Other: 263 = Total: 1038

D. Indian Tribal Community (If project includes an Indian Tribal Community, please provide):

Population: Size (acres): # of structures:

Distance to nearest fire station (miles):

CAL FIRE USE ONLY (Formula-driven)

Total Application Request (up to 50%; \$500 minimum, \$20,000 maximum)

Project Total Cost: \$ 33,980.50

Amount Funded for this Agreement:

E. Proposed Project (List individual items for funding. Include tax and shipping in unit cost):

	Type	Item	Quantity	Unit Cost	Item Total
1.	Safety - Structural	Veridian Turnout Pant	10	\$ 1,368.08	\$ 13,680.80
2.	Safety - Structural	Veridian Turnout Coat	10	\$ 1,785.56	\$ 17,855.60
3.	Safety - Structural	shipping	10	\$ 0.00	\$ 0.00
4.	Safety - Structural	tax	10	\$ 244.41	\$ 2,444.10
5.					\$ 0.00
6.					\$ 0.00
7.					\$ 0.00
8.					\$ 0.00
9.					\$ 0.00
10.					\$ 0.00
11.					\$ 0.00
12.					\$ 0.00
13.					\$ 0.00
14.					\$ 0.00
15.					\$ 0.00
16.					\$ 0.00
17.					\$ 0.00
18.					\$ 0.00
19.					\$ 0.00
20.					\$ 0.00
21.					\$ 0.00
22.					\$ 0.00

F. CAL FIRE USE ONLY (Formula-Driven)

Project Total Cost: \$ 33,980.50

Organization Name:

G. Additional Information. 1. Briefly describe the area to be served: fire protection system, water system, equipment, facilities, staffing, hazards, etc. and purpose of proposed project. 2. How will the request(s) maintain or bring your organization into compliance with NFPA 1977? (Limited to space below)

Running Springs Fire Department is a combination Fire Department which consists of 9 full time and 11 paid call firefighters. Running Springs is a wildland urban interface community in the San Bernardino Mountains. The Department protects infrastructure that includes a water department and a sewer system for three communities, and two main highway corridors that intersect other adjoining communities. The District's water system consists of hydrants that cover 98 percent of the initial response area. Running Springs Fire Department is the only full time staffed fire organization for the communities of Running Springs, Arrowbear Lake, Smiley Park, and Green Valley Lake. Running Springs has two Type I fire engines that are the initial and secondary response for all structure fires in of the above mentioned communities. Running Springs has a cooperative agreement with CALFIRE which includes facilities and a mutual aid/auto aid response. The purpose of this project is to continue to provide the highest level of protection for our firefighters during structural firefighting operations by retiring out structural turnout gear that has either been worn out due to regular use, or has reached it's end of life (10 years) as per NFPA 1971. Awarding of this project would greatly benefit the department.

In addition to the original request(s), Applicants may list alternative projects for excess or unused funds, which the State will review during the initial application process. The State will determine which of the Applicant's projects are eligible for funding if excess or unused funds become available. Upon advance written approval by the State, the applicant may use additional/excess funding up to the contract maximum amount to purchase State approved items in listed order of priority on their application.

Deviations from the original application are considered an amendment and require prior approval before the amended expenditures can be made.

The funds will be only for those projects accomplished and/or items purchased between Agreement Approval Date and June 30, 2023. The Recipient agrees to provide CAL FIRE with itemized documentation of the Agreement project expenditures and bill CAL FIRE as soon as the project is complete, but no later than September 1, 2023.

The Recipient gives CAL FIRE or any authorized representative access to examine all records, books, papers, or documents relating to the Agreement. The Recipient shall hold harmless CAL FIRE and its employees for any liability or injury suffered through the use of property or equipment acquired under this Agreement. The applicant certifies that to the best of the applicant's knowledge and belief, the data in this application is true.

I certify that the above and attached information is true and correct:


Original Signature Required: Grantee's Authorized Representative

4/28/2022
Date Signed

Printed Name: Cindy Strebel

Title: Battalion Chief

Executed on: 4/28/2022
Date

at Running Springs
City

Organization Name:

Grant Assurances for Cooperative Forestry Assistance Act of 1978
Rural Fire Capacity (RFC)

Organization Name:

Contact's First Name: Cindy

Contact's Last Name: Strebel

Street Address: 31250 Hilltop Blvd.

Mailing Address: PO Box 2206

City: Running Springs

County: San Bernardino

Zip Code: 92382

State: California

CAL FIRE Unit: BDU - San Bernardino Unit



Phone Number: (909) 867-2630

Email Address: c.strebel@runningspringsfd.org

DUNS Number: 619239002

As the duly authorized representative of the applicant, I certify that the applicant named above:

1. Has the legal authority to apply for the Rural Fire Capacity grant, of the Cooperative Forestry Assistance Act of 1978 and has the institutional, managerial and financial capability to ensure proper planning management, and completion of the grant.
2. Will assure that grant funds are used only for items requested and approved in the application.
3. Assures that all wildland fire response employees (full-time, part-time, or volunteer) are fully equipped with appropriated wildland fire response personal protective equipment that meets NFPA 1977, *Standard on Protective Clothing and Equipment for Wildland Fire Fighting*, and are trained to a proficient level in the use of the personal protective equipment. Wildland fire suppression safety clothing, and equipment includes:
 - Safety helmet
 - Goggles
 - Ear Protection
 - Fire-resistant (i.e. Nomex) hood, shroud, or equivalent face and neck protection
 - Fire-resistant (i.e. Nomex) shirt and pants
 - Gloves
 - Safety work boots
 - Wildland fire shelter
 - Communications Equipment
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

Organization Name:

5. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain for themselves or others, particularly those with whom they have a family, business or other ties.
6. Will comply with all applicable requirements of all other Federal laws, Executive orders, regulations, Program and Administrative requirements, policies, and other requirements governing this program.
7. Will comply with USDA Forest Service Civil Rights requirements.

See the [Forest Service Civil Rights literature](#) on their web page.

8. Understands that failure to comply with any of the above assurances may result in suspension, termination, or reduction of grant funds.

In compliance with NFPA 1977 and trained in the use of Wildland PPE.

Not in compliance with NFPA 1977, but applying for grant funding to purchase Wildland PPE and/or provide required training.

The undersigned represents that he/she is authorized by the above named applicant to enter into this agreement for and on behalf of the said applicant.

Printed Name of Authorized Agent: **Cindy Strebel**

Signature of Authorized Agent: _____



Title of Authorized Agent: **Battalion Chief**

Date: **4/28/2022**

Submission requires an unsigned and signed application.

1. Please complete and save an **unsigned** application.
2. In addition, please **sign and date** an application (electronic or wet signature OK).
3. On one email, please attach both the **unsigned** and **signed** applications and submit to CALFIRE.GRANTS@FIRE.CA.GOV.

Electronic copies must be submitted by May 4, 2022 at 11:59pm.

Organization Name:

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: October 19, 2022
TO: Board of Directors
FROM: Ryan Gross, General Manager
SUBJECT: Quarterly Budget/Financial Summary

BACKGROUND INFORMATION

Attachment 1 lists the Running Springs Water District designated reserve fund balances as of September 30, 2022. Attachment 2 contains the budget report and account summary through the first quarter of the fiscal year ending 2023.

ATTACHMENTS

Attachment 1 – Designated reserve fund balances as of September 30, 2022.
Attachment 2 – Quarterly Budget Report and Account Summary

Fund Balances as of September 30, 2022	
Fire & Ambulance Department	
Fire & Ambulance Department Operating Reserve	751,325
Recommended Operating Reserve Fund Target (6 Months Operating Expenses)	1,583,636
Fire & Ambulance Department Operating Reserve, Fully Funded or (Below Target)	(832,311)
Wastewater Division	
Wastewater Capital Improvement Project Reserve	1,730,800
Wastewater System Connection & Capacity Charges	5,815
CWSRF Loan Agreement 14-813 Debt Reserve (Restricted for SLS 1-3 Debt Service)	171,537
Wastewater Operating Reserve Fund	619,190
Recommended Operating Reserve Fund Target (4 Months Operating Expenses)	619,190
Wastewater Operating Reserve, Fully Funded or (Below Target)	Fully Funded
Water Division	
Water Capital Improvement Project Reserve	1,778,027
Water System Connection & Capacity Charges	146,676
Water Infrastructure R&R Reserve (MFC & AMR SRF Debt Reserve)	89,334
Water Operating Reserve	561,875
Recommended Operating Reserve Fund Target (4 Months Operating Expenses)	561,875
Water Operating Reserve, Fully Funded or (Below Target)	Fully Funded
Assessment Districts Restricted Funds	
Water Assessment District No. 10 Construction Funds	26,421
Water Assessment District No. 10 O&M	40,120
Subtotal Assessment Districts	66,541
Total District Designated & Operating Reserve Funds	5,854,579
Assessment District Funds	66,541
Combined Pooled Cash	5,921,120
Checking Account (General)	126,543
LAIF - Investment	4,567,367
MBS Investments (Laddered CDs)	1,221,216
York Insurance Deposit / Sedgwick	4,994
Petty Cash	1,000
Combined Pooled Cash	5,921,120
	-

Budget Report

Account Summary

Running Springs Water District

For Fiscal: 2022-2023 Period Ending: 09/30/2022

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 100 - Administration Operating Fund						
Revenue						
100-74000-00	Interest Income	0.00	0.00	13.05	63.74	63.74 0.00 %
100-77000-00	Property Lease Revenue	22,700.00	22,700.00	1,872.91	5,618.73	-17,081.27 24.75 %
	Revenue Total:	22,700.00	22,700.00	1,885.96	5,682.47	-17,017.53 25.03%
Expense						
100-50100-00	Salaries and Wages	500,506.00	500,506.00	44,813.88	122,943.94	377,562.06 24.56 %
100-50110-00	Salaries and Wages - Overtime	1,500.00	1,500.00	0.00	405.01	1,094.99 27.00 %
100-50120-00	Medicare Tax	7,062.00	7,062.00	638.45	1,584.71	5,477.29 22.44 %
100-50130-00	Worker's Compensation Insurance	-880.93	-880.93	0.00	-880.93	0.00 100.00 %
100-50140-00	Employee Benefits-Group Insurance	66,530.00	66,530.00	3,971.23	14,715.47	51,814.53 22.12 %
100-50150-00	Employee Benefits-Retirement	228,891.00	228,891.00	4,431.74	153,856.35	75,034.65 67.22 %
100-53050-00	Deposits Over and Short	0.00	0.00	0.00	-0.20	0.20 0.00 %
100-53120-00	Director's Compensation Fees	9,315.00	9,315.00	0.00	1,100.00	8,215.00 11.81 %
100-53200-00	Education & Seminars	4,140.00	4,140.00	465.00	1,358.11	2,781.89 32.80 %
100-56100-00	Memberships & Subscriptions	12,963.00	12,963.00	301.02	1,312.77	11,650.23 10.13 %
100-57100-00	Permits & Fees	10,902.00	10,902.00	0.00	10,000.00	902.00 91.73 %
100-57140-00	Professional Services	226,872.00	226,872.00	10,898.02	50,350.17	176,521.83 22.19 %
100-57310-00	Repairs and maintenance	19,944.00	19,944.00	674.80	1,742.08	18,201.92 8.73 %
100-57440-00	Office Supplies & Expenses	30,455.00	30,455.00	5,446.25	13,636.46	16,818.54 44.78 %
100-58250-00	Utilities - Electric, Gas, Phone, Trash	17,744.00	17,744.00	1,277.69	3,831.02	13,912.98 21.59 %
100-60000-00	Depreciation	4,212.00	4,212.00	4,210.52	4,405.84	-193.84 104.60 %
100-86000-00	Administrative Expense Reimburse...	-1,131,204.00	-1,131,204.00	-94,267.00	-282,801.00	-848,403.00 25.00 %
	Expense Total:	8,951.07	8,951.07	-17,138.40	97,559.80	-88,608.73 1,089.92%
	Fund: 100 - Administration Operating Fund Surplus (Deficit):	13,748.93	13,748.93	19,024.36	-91,877.33	-105,626.26 -668.25%
Fund: 200 - Water Operating Fund						
Revenue						
200-40100-00	Service Charges - Residential	1,355,607.00	1,355,607.00	110,858.54	333,587.18	-1,022,019.82 24.61 %
200-40200-00	Service Charges - Commercial	55,375.00	55,375.00	4,212.48	12,650.26	-42,724.74 22.84 %
200-40300-00	Service Charges - Landscape Irrigation	1,959.00	1,959.00	74.72	224.16	-1,734.84 11.44 %
200-40500-00	Service Charges - Fire Meter Base Cha...	11,709.00	11,709.00	6,843.06	9,377.22	-2,331.78 80.09 %
200-41100-00	Water Usage / metered charges - Res...	808,437.00	808,437.00	69,123.64	227,204.89	-581,232.11 28.10 %
200-41200-00	Water Usage / metered charges - Co...	71,861.00	71,861.00	6,082.08	22,578.95	-49,282.05 31.42 %
200-41400-00	Water Usage / metered charges - Out...	8,983.00	8,983.00	349.31	1,166.21	-7,816.79 12.98 %
200-41500-00	Water Usage / metered charges - Fire...	4,492.00	4,492.00	15.90	286.06	-4,205.94 6.37 %
200-41600-00	Water Usage - Landscape	4,492.00	4,492.00	643.21	2,410.69	-2,081.31 53.67 %
200-43000-00	Meter Turn-on & Shut-Off Charge	20,600.00	20,600.00	1,875.00	3,375.00	-17,225.00 16.38 %
200-44000-00	Delinquent Fees	28,325.00	28,325.00	1,878.16	6,289.95	-22,035.05 22.21 %
200-49000-00	Other service fees	0.00	0.00	1,668.84	2,093.84	2,093.84 0.00 %
200-71000-00	Availability Charges	42,000.00	42,000.00	0.00	38,114.39	-3,885.61 90.75 %
200-72000-00	Connection Fee	0.00	0.00	-219.00	2,841.18	2,841.18 0.00 %
200-74000-00	Interest Income	25,500.00	25,500.00	0.00	0.00	-25,500.00 0.00 %
200-74500-00	Unrealized Gain/Loss	0.00	0.00	-10,963.46	-11,220.14	-11,220.14 0.00 %
200-78000-00	Miscellaneous Income-Non Op	5,000.00	5,000.00	0.00	0.00	-5,000.00 0.00 %
	Revenue Total:	2,444,340.00	2,444,340.00	192,442.48	650,979.84	-1,793,360.16 26.63%
Expense						
200-50100-00	Salaries and Wages	314,739.00	314,739.00	25,644.64	74,018.87	240,720.13 23.52 %
200-50110-00	Salaries and Wages - Overtime	48,000.00	48,000.00	3,280.25	10,190.23	37,809.77 21.23 %
200-50120-00	Medicare Tax	5,009.00	5,009.00	417.14	1,409.09	3,599.91 28.13 %
200-50130-00	Worker's Compensation Insurance	9,292.06	9,292.06	0.00	9,292.06	0.00 100.00 %
200-50140-00	Employee Benefits-Group Insurance	63,054.00	63,054.00	4,942.21	15,195.29	47,858.71 24.10 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 09/30/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
200-50150-00	Employee Benefits-Retirement	182,678.00	182,678.00	3,062.35	115,518.18	67,159.82	63.24 %
200-50160-00	Employee Benefits-Uniform Allowance	1,891.00	1,891.00	0.00	113.14	1,777.86	5.98 %
200-53200-00	Education & Seminars	3,105.00	3,105.00	3,060.69	3,060.69	44.31	98.57 %
200-54100-00	Gas, Fuel & Oil	8,973.00	8,973.00	1,321.88	3,359.19	5,613.81	37.44 %
200-54300-00	Insurance - liability	45,348.55	45,348.55	0.00	45,348.55	0.00	100.00 %
200-56100-00	Memberships & Subscriptions	6,873.00	6,873.00	303.00	427.33	6,445.67	6.22 %
200-56150-00	Miscellaneous Supplies, Tools & Expe...	8,795.00	8,795.00	439.22	2,666.82	6,128.18	30.32 %
200-57100-00	Permits & Fees	29,337.00	29,337.00	1,365.00	2,057.05	27,279.95	7.01 %
200-57314-00	Repairs and maintenance - Source of ...	32,432.00	32,432.00	6,069.58	18,970.84	13,461.16	58.49 %
200-57440-00	Office Supplies & Materials	0.00	0.00	0.00	265.26	-265.26	0.00 %
200-58250-00	Utilities - Electric, Gas, Phone, Trash	7,578.00	7,578.00	673.19	2,069.69	5,508.31	27.31 %
200-58253-00	Utilities - Power for Pumping	91,204.00	91,204.00	9,927.50	25,179.10	66,024.90	27.61 %
200-58300-00	Vehicle Maintenance	6,831.00	6,831.00	615.72	1,087.58	5,743.42	15.92 %
200-59100-00	Water Purchases	265,293.00	265,293.00	24,489.35	120,686.18	144,606.82	45.49 %
200-59200-00	Water Testing & Analysis	28,833.00	28,833.00	1,667.52	2,738.52	26,094.48	9.50 %
200-60000-00	Depreciation	309,968.00	309,968.00	26,925.76	71,671.18	238,296.82	23.12 %
200-84000-00	Interest Expense	12,060.00	12,060.00	3,142.75	3,142.75	8,917.25	26.06 %
200-86000-00	Administrative Expense	542,978.00	542,978.00	45,248.17	135,744.51	407,233.49	25.00 %
	Expense Total:	2,024,271.61	2,024,271.61	162,595.92	664,212.10	1,360,059.51	32.81%
	Fund: 200 - Water Operating Fund Surplus (Deficit):	420,068.39	420,068.39	29,846.56	-13,232.26	-433,300.65	-3.15%
Fund: 220 - Water Capacity Charge Fund - Restricted							
Revenue							
220-72100-00	Fac. Capacity Chg.	0.00	0.00	4,452.00	8,904.00	8,904.00	0.00 %
	Revenue Total:	0.00	0.00	4,452.00	8,904.00	8,904.00	0.00%
	Fund: 220 - Water Capacity Charge Fund - Restricted Total:	0.00	0.00	4,452.00	8,904.00	8,904.00	0.00%
Fund: 300 - Sewer Collection							
Revenue							
300-40100-00	Service Charges - Residential	1,079,283.00	1,079,283.00	96,710.39	290,393.39	-788,889.61	26.91 %
300-40200-00	Service Charges - Commercial	81,236.00	81,236.00	5,947.35	17,770.68	-63,465.32	21.88 %
300-44000-00	Delinquent Fees	7,441.00	7,441.00	1,809.05	5,717.76	-1,723.24	76.84 %
300-49000-00	Other service fees	0.00	0.00	200.00	400.00	400.00	0.00 %
300-70500-00	In lieu of taxes	0.00	0.00	60.00	120.00	120.00	0.00 %
300-71000-00	Availability Charges	8,033.00	8,033.00	0.00	13,726.02	5,693.02	170.87 %
300-73000-00	Sewer Hot Taps & Septic Waste Dump..	862.00	862.00	0.00	0.00	-862.00	0.00 %
300-74000-00	Interest Income	10,652.00	10,652.00	0.00	0.00	-10,652.00	0.00 %
300-74500-00	Unrealized Gain/Loss	0.00	0.00	-4,663.50	-4,765.41	-4,765.41	0.00 %
	Revenue Total:	1,187,507.00	1,187,507.00	100,063.29	323,362.44	-864,144.56	27.23%
Expense							
300-50100-00	Salaries and Wages	276,238.00	276,238.00	21,698.85	65,341.34	210,896.66	23.65 %
300-50110-00	Salaries and Wages - Overtime	20,000.00	20,000.00	1,411.39	3,624.02	16,375.98	18.12 %
300-50120-00	Medicare Tax	4,134.00	4,134.00	328.28	982.97	3,151.03	23.78 %
300-50130-00	Worker's Compensation Insurance	8,810.96	8,810.96	0.00	8,810.96	0.00	100.00 %
300-50140-00	Employee Benefits-Group Insurance	27,441.00	27,441.00	1,974.94	7,804.41	19,636.59	28.44 %
300-50150-00	Employee Benefits-Retirement	104,984.00	104,984.00	2,317.64	69,325.44	35,658.56	66.03 %
300-50160-00	Employee Benefits-Uniform Allowance	1,611.00	1,611.00	0.00	341.55	1,269.45	21.20 %
300-53200-00	Education & Seminars	2,070.00	2,070.00	0.00	0.00	2,070.00	0.00 %
300-54100-00	Gas, Fuel & Oil	4,711.00	4,711.00	1,681.09	4,301.82	409.18	91.31 %
300-54300-00	Insurance - liability	39,232.60	39,232.60	0.00	39,232.60	0.00	100.00 %
300-56100-00	Memberships & Subscriptions	4,969.00	4,969.00	101.00	633.33	4,335.67	12.75 %
300-56300-00	Office Supplies	1,035.00	1,035.00	0.00	211.99	823.01	20.48 %
300-57100-00	Permits & Fees	12,910.00	12,910.00	2,275.00	2,581.75	10,328.25	20.00 %
300-57310-00	Repairs and maintenance - Collection	28,183.00	28,183.00	892.74	9,312.80	18,870.20	33.04 %
300-57311-00	Repairs and maintenance - Lift Station	20,056.00	20,056.00	2.98	362.98	19,693.02	1.81 %
300-57440-00	Supplies & Materials	4,961.00	4,961.00	237.25	1,063.37	3,897.63	21.43 %
300-58252-00	Utilities - Lift Station	32,363.00	32,363.00	3,378.36	9,946.85	22,416.15	30.74 %
300-58300-00	Vehicle Maintenance - Collections	6,107.00	6,107.00	925.18	1,291.62	4,815.38	21.15 %
300-60000-00	Depreciation	202,818.00	202,818.00	20,820.04	52,795.37	150,022.63	26.03 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 09/30/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
300-84000-00	Interest Expense	42,193.00	42,193.00	0.00	0.00	42,193.00	0.00 %
300-86000-00	Administrative Expense	180,993.00	180,993.00	18,334.42	48,499.92	132,493.08	26.80 %
	Expense Total:	1,025,820.56	1,025,820.56	76,379.16	326,465.09	699,355.47	31.82%
	Fund: 300 - Sewer Collection Surplus (Deficit):	161,686.44	161,686.44	23,684.13	-3,102.65	-164,789.09	-1.92%
Fund: 320 - Sewer Capacity Charge Fund - Restricted							
Revenue							
320-72100-00	Fac. Capacity Chg.	0.00	0.00	5,815.00	11,630.00	11,630.00	0.00 %
	Revenue Total:	0.00	0.00	5,815.00	11,630.00	11,630.00	0.00%
	Fund: 320 - Sewer Capacity Charge Fund - Restricted Total:	0.00	0.00	5,815.00	11,630.00	11,630.00	0.00%
Fund: 350 - Sewer Treatment							
Revenue							
350-40100-00	Service Charges - Residential (TR)	804,283.00	804,283.00	66,144.90	198,434.70	-605,848.30	24.67 %
350-40200-00	Service Charges - Commercial (TR)	60,537.00	60,537.00	0.00	0.00	-60,537.00	0.00 %
350-41100-00	Sewer Usage - Residential (TR)	141,888.00	141,888.00	12,046.80	39,549.07	-102,338.93	27.87 %
350-41200-00	Sewer Usage - Commercial (TR)	10,680.00	10,680.00	757.72	2,199.24	-8,480.76	20.59 %
350-42100-00	O&M Payments-Arrowbear CWD	205,131.00	205,131.00	18,987.00	56,961.00	-148,170.00	27.77 %
350-42200-00	O&M Payments-CSA 79	261,508.00	261,508.00	21,080.00	63,240.00	-198,268.00	24.18 %
350-44000-00	Delinquent Fees	5,544.00	5,544.00	448.60	1,345.80	-4,198.20	24.27 %
350-71000-00	Availability Charges	5,987.00	5,987.00	0.00	0.00	-5,987.00	0.00 %
350-73000-00	Sewer Hot Taps & Septic Waste Dump..	642.00	642.00	0.00	0.00	-642.00	0.00 %
350-74000-00	Interest Income	7,938.00	7,938.00	0.00	0.00	-7,938.00	0.00 %
350-74500-00	Unrealized Gain/Loss	0.00	0.00	-5,605.32	-5,748.48	-5,748.48	0.00 %
350-75100-00	Capital Payments - Arrowbear CWD	123,370.00	123,370.00	10,920.00	32,760.00	-90,610.00	26.55 %
350-75200-00	Capital Payments-CSA 79	159,380.00	159,380.00	12,724.00	38,172.00	-121,208.00	23.95 %
	Revenue Total:	1,786,888.00	1,786,888.00	137,503.70	426,913.33	-1,359,974.67	23.89%
Expense							
350-50100-00	Salaries and Wages	276,196.00	276,196.00	22,613.56	68,732.43	207,463.57	24.89 %
350-50100-02	Salaries and Wages - SLS #2	2,070.00	2,070.00	0.00	0.00	2,070.00	0.00 %
350-50110-00	Salaries and Wages - Overtime	25,000.00	25,000.00	1,451.25	4,551.52	20,448.48	18.21 %
350-50120-00	Medicare Tax	4,380.00	4,380.00	338.04	1,035.05	3,344.95	23.63 %
350-50130-00	Worker's Compensation Insurance	18,081.72	18,081.72	0.00	18,081.72	0.00	100.00 %
350-50140-00	Employee Benefits-Group Insurance	47,126.00	47,126.00	2,335.01	9,412.71	37,713.29	19.97 %
350-50150-00	Employee Benefits-Retirement	167,857.00	167,857.00	2,741.72	117,891.46	49,965.54	70.23 %
350-50160-00	Employee Benefits-Uniform Allowance	1,611.00	1,611.00	97.00	552.13	1,058.87	34.27 %
350-53200-00	Education & Seminars	2,588.00	2,588.00	582.84	1,132.84	1,455.16	43.77 %
350-53300-00	Effluent Disposal	8,798.00	8,798.00	0.00	0.00	8,798.00	0.00 %
350-54100-00	Gas, Fuel & Oil	5,046.00	5,046.00	674.71	1,250.31	3,795.69	24.78 %
350-54300-00	Insurance - liability	36,970.36	36,970.36	0.00	36,970.36	0.00	100.00 %
350-56100-00	Memberships & Subscriptions	3,969.00	3,969.00	160.00	674.34	3,294.66	16.99 %
350-57100-00	Permits & Fees	32,189.00	32,189.00	0.00	2,606.35	29,582.65	8.10 %
350-57100-02	Permits & Fees (SLS #2)	2,070.00	2,070.00	682.00	682.00	1,388.00	32.95 %
350-57310-00	Repairs & Maintenance - Sewer Inter...	2,588.00	2,588.00	0.00	0.00	2,588.00	0.00 %
350-57310-02	Repairs and Maintenance (SLS #2)	2,950.00	2,950.00	0.00	45.00	2,905.00	1.53 %
350-57314-00	Repairs & Maintenance - Treatment P...	64,429.00	64,429.00	13,155.75	23,058.97	41,370.03	35.79 %
350-57430-00	Solids Handling	64,211.00	64,211.00	7,125.67	13,592.67	50,618.33	21.17 %
350-57440-00	Miscellaneous Supplies & Materials	7,704.00	7,704.00	264.43	708.62	6,995.38	9.20 %
350-57444-00	Supplies - Office	6,728.00	6,728.00	77.33	77.33	6,650.67	1.15 %
350-58251-00	Utilities - Joint Use Facilities	105,903.00	105,903.00	14,613.18	40,396.63	65,506.37	38.14 %
350-58251-02	Utilities - SLS#2	7,245.00	7,245.00	692.67	2,289.49	4,955.51	31.60 %
350-58300-00	Vehicle Maintenance - Treatment	7,090.00	7,090.00	2,846.03	3,010.71	4,079.29	42.46 %
350-59200-00	Wastewater Testing & Analysis	12,627.00	12,627.00	378.73	2,143.87	10,483.13	16.98 %
350-60000-00	Depreciation	308,152.00	308,152.00	40,054.77	77,255.07	230,896.93	25.07 %
350-86000-00	Administrative Expense	180,993.00	180,993.00	15,082.75	45,248.25	135,744.75	25.00 %
	Expense Total:	1,404,572.08	1,404,572.08	125,967.44	471,399.83	933,172.25	33.56%
	Fund: 350 - Sewer Treatment Surplus (Deficit):	382,315.92	382,315.92	11,536.26	-44,486.50	-426,802.42	-11.64%

Budget Report

For Fiscal: 2022-2023 Period Ending: 09/30/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 400 - Ambulance Operating Fund							
Revenue							
400-40000-00	Service Charges	1,142,400.00	1,142,400.00	72,965.76	318,415.16	-823,984.84	27.87 %
400-40050-00	Ambulance Contractural Allowance	-612,000.00	-612,000.00	-36,692.52	-106,317.45	505,682.55	17.37 %
400-44000-00	Ambulance Late Fees	4,000.00	4,000.00	120.00	1,040.00	-2,960.00	26.00 %
400-70000-00	Property Taxes	1,584,707.00	1,584,707.00	0.00	0.00	-1,584,707.00	0.00 %
400-74000-00	Interest Income	5,202.00	5,202.00	0.00	0.00	-5,202.00	0.00 %
400-76010-00	Medi-Cal IGT Program	185,000.00	185,000.00	0.00	0.00	-185,000.00	0.00 %
400-77000-00	Property Lease Revenue	0.00	0.00	2,625.00	7,875.00	7,875.00	0.00 %
	Revenue Total:	2,309,309.00	2,309,309.00	39,018.24	221,012.71	-2,088,296.29	9.57%
Expense							
400-50100-00	Salaries and Wages	1,068,884.00	1,068,884.00	60,375.50	189,460.74	879,423.26	17.73 %
400-50110-00	Salaries and Wages - Overtime	262,500.00	262,500.00	15,156.20	48,082.39	214,417.61	18.32 %
400-50120-00	Medicare Tax	18,353.00	18,353.00	1,094.51	3,599.35	14,753.65	19.61 %
400-50130-00	Worker's Compensation Insurance	44,638.11	44,638.11	0.00	44,638.11	0.00	100.00 %
400-50140-00	Employee Benefits-Group Insurance	79,006.00	79,006.00	6,393.83	23,458.05	55,547.95	29.69 %
400-50150-00	Employee Benefits-Retirement	421,262.00	421,262.00	12,191.16	277,965.01	143,296.99	65.98 %
400-50160-00	Employee Benefits-Uniform Allowance	8,151.00	8,151.00	-55.50	204.64	7,946.36	2.51 %
400-54100-00	Gas, Fuel & Oil	10,091.00	10,091.00	2,240.35	4,252.47	5,838.53	42.14 %
400-54300-00	Insurance - liability	23,209.02	23,209.02	0.00	23,209.02	0.00	100.00 %
400-56100-00	Memberships & Subscriptions	19,686.00	19,686.00	4,725.00	5,665.00	14,021.00	28.78 %
400-57143-00	Professional Services - Dispatching Se...	52,779.00	52,779.00	0.00	9,057.70	43,721.30	17.16 %
400-57310-00	Repairs and maintenance - Spec. Pur...	4,140.00	4,140.00	1,214.57	1,214.57	2,925.43	29.34 %
400-57441-00	Supplies & Materials - Medical	28,463.00	28,463.00	1,193.07	7,497.13	20,965.87	26.34 %
400-57442-00	Supplies & Materials - Misc	6,210.00	6,210.00	266.41	797.91	5,412.09	12.85 %
400-57443-00	Supplies & Materials - Station	6,417.00	6,417.00	0.00	0.00	6,417.00	0.00 %
400-58100-00	Communications	1,242.00	1,242.00	0.00	458.87	783.13	36.95 %
400-58200-00	Uncollectible Accounts	150,000.00	150,000.00	2,724.82	5,684.53	144,315.47	3.79 %
400-58250-00	Utilities - Electric, Gas, Phone, Trash	17,292.00	17,292.00	1,932.43	6,338.50	10,953.50	36.66 %
400-58300-00	Vehicle Maintenance	20,027.00	20,027.00	3,279.35	4,016.13	16,010.87	20.05 %
400-60000-00	Depreciation	41,556.00	41,556.00	5,528.40	12,727.01	28,828.99	30.63 %
400-86000-00	Administrative Expense	113,120.00	113,120.00	9,426.67	28,280.01	84,839.99	25.00 %
	Expense Total:	2,397,026.13	2,397,026.13	127,686.77	696,607.14	1,700,418.99	29.06%
	Fund: 400 - Ambulance Operating Fund Surplus (Deficit):	-87,717.13	-87,717.13	-88,668.53	-475,594.43	-387,877.30	542.19%
Fund: 500 - Fire Operating Fund							
Revenue							
500-46000-00	Hazard Abatement Program	20,000.00	20,000.00	13,515.00	14,535.00	-5,465.00	72.68 %
500-49000-00	Other service fees	5,000.00	5,000.00	930.00	2,972.00	-2,028.00	59.44 %
500-49500-00	Other service fees - Fire Payroll Reim...	200,000.00	200,000.00	0.00	0.00	-200,000.00	0.00 %
500-70000-00	Property Taxes	528,236.00	528,236.00	0.00	0.00	-528,236.00	0.00 %
500-71000-00	Availability Charges	205,000.00	205,000.00	0.00	204,327.50	-672.50	99.67 %
500-74000-00	Interest Income	20,400.00	20,400.00	0.00	0.00	-20,400.00	0.00 %
500-74500-00	Unrealized Gain/Loss	0.00	0.00	-7,721.70	-8,003.85	-8,003.85	0.00 %
500-76000-00	Grants	0.00	0.00	0.00	7,302.50	7,302.50	0.00 %
500-77000-00	Property Lease Revenue	0.00	0.00	875.00	2,625.00	2,625.00	0.00 %
	Revenue Total:	978,636.00	978,636.00	7,598.30	223,758.15	-754,877.85	22.86%
Expense							
500-50100-00	Salaries and Wages	356,295.00	356,295.00	27,785.56	98,731.49	257,563.51	27.71 %
500-50110-00	Salaries and Wages - Overtime	87,500.00	87,500.00	5,052.10	16,617.96	70,882.04	18.99 %
500-50120-00	Medicare Tax	6,117.00	6,117.00	454.90	1,465.36	4,651.64	23.96 %
500-50130-00	Worker's Compensation Insurance	28,507.01	28,507.01	0.00	28,507.01	0.00	100.00 %
500-50140-00	Employee Benefits-Group Insurance	26,336.00	26,336.00	2,131.25	9,887.35	16,448.65	37.54 %
500-50150-00	Employee Benefits-Retirement	140,421.00	140,421.00	4,063.71	90,586.91	49,834.09	64.51 %
500-50160-00	Employee Benefits-Uniform Allowance	2,717.00	2,717.00	-18.50	68.21	2,648.79	2.51 %
500-50170-00	Unemployment Benefit Expenses	0.00	0.00	0.00	689.97	-689.97	0.00 %
500-53200-00	Education & Seminars	12,875.00	12,875.00	775.99	775.99	12,099.01	6.03 %
500-54100-00	Gas, Fuel & Oil	12,721.00	12,721.00	1,281.10	4,750.00	7,971.00	37.34 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 09/30/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
500-54200-00	Hazard Abatement Expense	19,055.00	19,055.00	531.99	765.99	18,289.01	4.02 %
500-54300-00	Insurance - liability	30,802.99	30,802.99	0.00	30,802.99	0.00	100.00 %
500-56100-00	Memberships & Subscriptions	5,413.00	5,413.00	0.00	2,333.85	3,079.15	43.12 %
500-56300-00	Office Expense	6,592.00	6,592.00	246.51	246.51	6,345.49	3.74 %
500-57100-00	Permits & Fees	3,966.00	3,966.00	0.00	617.06	3,348.94	15.56 %
500-57143-00	Professional Services - Dispatching Se...	17,593.00	17,593.00	0.00	3,019.23	14,573.77	17.16 %
500-57310-00	Repairs and Maintenance - Structures...	10,300.00	10,300.00	73.33	697.26	9,602.74	6.77 %
500-57400-00	Safety Equipment & Clothing	35,226.00	35,226.00	570.54	4,560.40	30,665.60	12.95 %
500-58250-00	Utilities - Electric, Gas, Phone, Trash	5,764.00	5,764.00	644.12	2,112.76	3,651.24	36.65 %
500-58300-00	Vehicle Maintenance	42,910.00	42,910.00	0.00	557.45	42,352.55	1.30 %
500-85000-00	Capital Expenditures	31,000.00	31,000.00	0.00	0.00	31,000.00	0.00 %
500-86000-00	Administrative Expense	113,120.00	113,120.00	9,426.66	28,279.98	84,840.02	25.00 %
	Expense Total:	995,231.00	995,231.00	53,019.26	326,073.73	669,157.27	32.76%
	Fund: 500 - Fire Operating Fund Surplus (Deficit):	-16,595.00	-16,595.00	-45,420.96	-102,315.58	-85,720.58	616.54%
Fund: 590 - Fire - GW (Government Wide)							
Expense							
590-60000-00	Depreciation	88,519.00	88,519.00	8,853.42	22,050.84	66,468.16	24.91 %
590-85000-00	Capital Expenditures	-31,000.00	-31,000.00	0.00	0.00	-31,000.00	0.00 %
	Expense Total:	57,519.00	57,519.00	8,853.42	22,050.84	35,468.16	38.34%
	Fund: 590 - Fire - GW (Government Wide) Total:	57,519.00	57,519.00	8,853.42	22,050.84	35,468.16	38.34%
	Report Surplus (Deficit):	815,988.55	815,988.55	-48,584.60	-732,125.59	-1,548,114.14	-89.72%

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 100 - Administration Operating Fund						
Revenue	22,700.00	22,700.00	1,885.96	5,682.47	-17,017.53	25.03%
Expense	8,951.07	8,951.07	-17,138.40	97,559.80	-88,608.73	1,089.92%
Fund: 100 - Administration Operating Fund Surplus (Deficit):	13,748.93	13,748.93	19,024.36	-91,877.33	-105,626.26	-668.25%
Fund: 200 - Water Operating Fund						
Revenue	2,444,340.00	2,444,340.00	192,442.48	650,979.84	-1,793,360.16	26.63%
Expense	2,024,271.61	2,024,271.61	162,595.92	664,212.10	1,360,059.51	32.81%
Fund: 200 - Water Operating Fund Surplus (Deficit):	420,068.39	420,068.39	29,846.56	-13,232.26	-433,300.65	-3.15%
Fund: 220 - Water Capacity Charge Fund - Restricted						
Revenue	0.00	0.00	4,452.00	8,904.00	8,904.00	0.00%
Fund: 220 - Water Capacity Charge Fund - Restricted Total:	0.00	0.00	4,452.00	8,904.00	8,904.00	0.00%
Fund: 300 - Sewer Collection						
Revenue	1,187,507.00	1,187,507.00	100,063.29	323,362.44	-864,144.56	27.23%
Expense	1,025,820.56	1,025,820.56	76,379.16	326,465.09	699,355.47	31.82%
Fund: 300 - Sewer Collection Surplus (Deficit):	161,686.44	161,686.44	23,684.13	-3,102.65	-164,789.09	-1.92%
Fund: 320 - Sewer Capacity Charge Fund - Restricted						
Revenue	0.00	0.00	5,815.00	11,630.00	11,630.00	0.00%
Fund: 320 - Sewer Capacity Charge Fund - Restricted Total:	0.00	0.00	5,815.00	11,630.00	11,630.00	0.00%
Fund: 350 - Sewer Treatment						
Revenue	1,786,888.00	1,786,888.00	137,503.70	426,913.33	-1,359,974.67	23.89%
Expense	1,404,572.08	1,404,572.08	125,967.44	471,399.83	933,172.25	33.56%
Fund: 350 - Sewer Treatment Surplus (Deficit):	382,315.92	382,315.92	11,536.26	-44,486.50	-426,802.42	-11.64%
Fund: 400 - Ambulance Operating Fund						
Revenue	2,309,309.00	2,309,309.00	39,018.24	221,012.71	-2,088,296.29	9.57%
Expense	2,397,026.13	2,397,026.13	127,686.77	696,607.14	1,700,418.99	29.06%
Fund: 400 - Ambulance Operating Fund Surplus (Deficit):	-87,717.13	-87,717.13	-88,668.53	-475,594.43	-387,877.30	542.19%
Fund: 500 - Fire Operating Fund						
Revenue	978,636.00	978,636.00	7,598.30	223,758.15	-754,877.85	22.86%
Expense	995,231.00	995,231.00	53,019.26	326,073.73	669,157.27	32.76%
Fund: 500 - Fire Operating Fund Surplus (Deficit):	-16,595.00	-16,595.00	-45,420.96	-102,315.58	-85,720.58	616.54%
Fund: 590 - Fire - GW (Government Wide)						
Expense	57,519.00	57,519.00	8,853.42	22,050.84	35,468.16	38.34%
Fund: 590 - Fire - GW (Government Wide) Total:	57,519.00	57,519.00	8,853.42	22,050.84	35,468.16	38.34%
Report Surplus (Deficit):	815,988.55	815,988.55	-48,584.60	-732,125.59	-1,548,114.14	-89.72%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - Administration Operating Fund	13,748.93	13,748.93	19,024.36	-91,877.33	-105,626.26
200 - Water Operating Fund	420,068.39	420,068.39	29,846.56	-13,232.26	-433,300.65
220 - Water Capacity Charge Fund -	0.00	0.00	4,452.00	8,904.00	8,904.00
300 - Sewer Collection	161,686.44	161,686.44	23,684.13	-3,102.65	-164,789.09
320 - Sewer Capacity Charge Fund -	0.00	0.00	5,815.00	11,630.00	11,630.00
350 - Sewer Treatment	382,315.92	382,315.92	11,536.26	-44,486.50	-426,802.42
400 - Ambulance Operating Fund	-87,717.13	-87,717.13	-88,668.53	-475,594.43	-387,877.30
500 - Fire Operating Fund	-16,595.00	-16,595.00	-45,420.96	-102,315.58	-85,720.58
590 - Fire - GW (Govenment Wide)	-57,519.00	-57,519.00	-8,853.42	-22,050.84	35,468.16
Report Surplus (Deficit):	815,988.55	815,988.55	-48,584.60	-732,125.59	-1,548,114.14

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: **October 19, 2022**

TO: **Board of Directors**

FROM: **Staff**

SUBJECT: **QUARTERLY OPERATIONS REPORTS**

ADMINISTRATION DIVISION

1st Quarter July - September 2022

- June 30, 2022, Year End Audit
- FY 2022/2023 District Budget Implementation
- FY 2022/2023 Rate and Fee Adjustments
- Identity Theft Program Renewal
- 2021 Consumer Confidence Reports and Certification
- Availability Billing to County
- FY 2022/2023 Revisions to Employee Salaries and Benefits
- Employee Relations – CalPERS Employee Health Insurance Open Enrollment 2023
- Begin scanning all historical maps in the Vault Room
- Adjust to COVID-19 Guidelines and Requirements for both business and personnel purposes

The following are various statistics for the Administration Division:

Billing	July	August	September
Rereads	8	11	9
Closings	29	23	30
Delinquent Bill	425	390	395
Door Tags	65	60	55
Locked Meters	7	8	9
Disconnected Meters	1	0	3
Reconnected Meters	0	2	4
Liens Applied	2	3	0
Liens Released	3	7	1

Accounts Receivable	July	August	September
Phone/Online Payment	1300	1307	1300
Credit Card Payments	50	67	63
Leak Letters Mailed	22	14	22
Hydrant Meters	2	2	2
Co-Customer Accounts	2	4	0
Paperless Billing	3	4	5
New Owner Packet	27	10	26

Accounts Payable	July	August	September
Requisitions Processed	24	24	15
POs Processed	32	13	27
Invoices Processed	148	217	170

The following are the year-over-year Water and Sewer Revenue Statistics for 2021/2022:

Group Summary	July 2021	August 2021	September 2021
Fund: 200 – Water Operating Fund Revenue	\$245,874.43	\$221,482.62	\$210,241.24
Fund: 300 – Sewer Collection Revenue	\$107,404.94	\$99,779.09	\$100,140.52
Fund: 350 – Sewer Treatment Revenue	\$158,476.49	\$154,060.81	\$152,059.38
Total:	\$511,755.86	\$475,322.52	\$462,441.14

Group Summary	July 2022	August 2022	September 2022
Fund: 200 – Water Operating Fund Revenue	\$251,588.04	\$206,949.32	\$203,380.94
Fund: 300 – Sewer Collection Revenue	\$118,404.64	\$104,894.51	\$171,295.29
Fund: 350 – Sewer Treatment Revenue	\$144,643.42	\$144,766.21	\$12,804.52
Total:	\$514,636.10	\$456,610.04	\$387,480.75

The following are the year-over-year Water and Sewer Revenue Statistics for 2020/2021:

Group Summary	July 2020	August 2020	September 2020
Fund: 200 – Water Operating Fund Revenue	\$237,025.62	\$222,551.86	\$215,924.03
Fund: 300 – Sewer Collection Revenue	\$102,824.10	\$93,709.55	\$93,724.67
Fund: 350 – Sewer Treatment Revenue	\$138,750.64	\$142,046.56	\$140,456.93
Total:	\$478,600.36	\$458,307.97	\$450,105.63

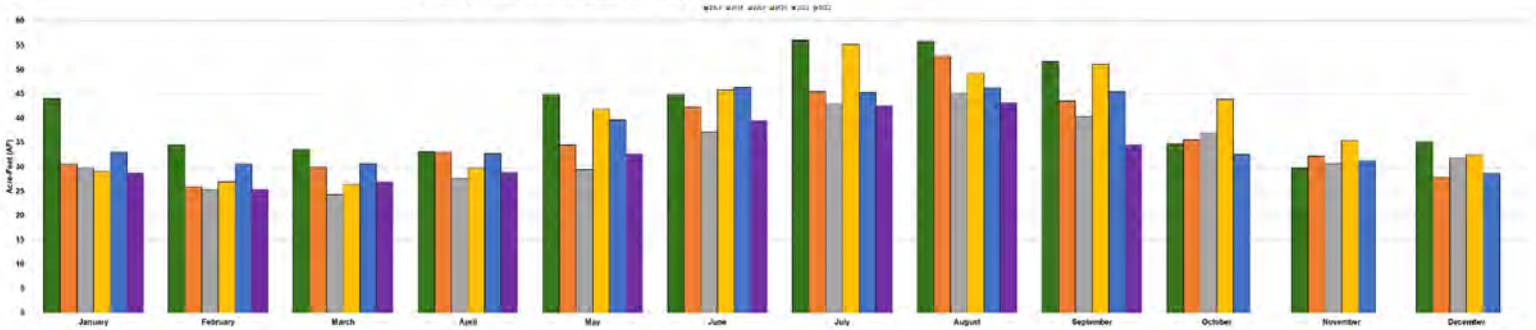
Group Summary	July 2021	August 2021	September 2021
Fund: 200 – Water Operating Fund Revenue	\$245,829.11	\$221,482.62	\$210,241.24
Fund: 300 – Sewer Collection Revenue	\$113,339.43	\$99,779.09	\$166,734.02
Fund: 350 – Sewer Treatment Revenue	\$152,489.32	\$154,060.81	\$14,537.88
Total:	\$511,657.86	\$475,322.52	\$391,513.14

WATER DIVISION

RSWD Total Water Production (Acre-Feet)

	2013				2021				2022				% Change from 2021
	Precipitation (Inches)	(AF)	(gallons)	% Reduction from 2013	Precipitation (Inches)	(AF)	(gallons)	% Reduction from 2013	Precipitation (Inches)	(AF)	(gallons)	% Reduction from 2013	
January	3.90	44	14,348,960	34%	7.50	33	10,724,166	25%	0.90	29	9,397,494	35%	-12%
February	3.60	34	11,222,900	22%	0.00	31	9,984,918	11%	2.63	25	8,275,201	26%	-17%
March	2.40	33	10,897,679	21%	4.30	31	10,014,237	8%	4.60	27	8,772,352	20%	-12%
April	0.35	33	10,743,916	10%	0.44	33	10,635,029	1%	1.75	29	9,411,179	12%	-12%
May	0.90	45	14,601,449	7%	0.00	40	12,891,601	12%	0.00	33	10,634,606	27%	-18%
June	0.00	45	14,610,203	-2%	0.00	46	15,105,685	-3%	0.00	39	12,860,521	12%	-15%
July	0.10	56	18,206,345	1%	0.25	45	14,769,081	19%	0.20	43	13,866,169	24%	-6%
August	0.00	56	18,170,122	12%	0.13	46	15,069,832	17%	0.00	43	14,085,903	22%	-7%
September	0.00	52	16,831,647	1%	0.06	45	14,827,696	12%	5.88	35	11,255,818	33%	-24%
October	2.60	35	11,312,308	-26%	4.44	32	10,580,129	6%	0.00	0			
November	3.40	30	9,723,378	-18%	0.00	31	10,151,380	-4%	0.00	0			
December	1.25	35	11,433,417	8%	9.13	29	9,342,087	18%	0.00	0			
Total	18.50	497	162,102,324	-1%	26.24	442	144,095,843	11%	15.95	302	98,559,243	39%	-32%

Monthly Water Production (2013, 2018-2022)



Water Accounting Report	
Water Production (gallons)	FYE 2023
District Groundwater Wells	1Q
Ayers Acres	1,639,878
Sidewinder Canyon	5,862,600
Luring Canyon	943,400
Weiss Canyon	620,503
Rimwood	1,620,991
Owl Rock	1,110,817
Luring Pines	1,675,079
Complex	1,156,311
Harris	2,384,123
Total District Groundwater Wells	17,013,701
PURCHASED SOURCES:	
CLAWA	17,085,068
APCWD	5,267,865
TOTAL PURCHASED SOURCES:	22,352,933
TOTAL PRODUCTION:	
	39,366,634
TANKS (Gain/Loss) PRODUCTION:	(158,744)
TOTAL ADJUSTED PRODUCTION:	39,207,890
<u>WATER CONSUMPTION</u>	
Metered Sales to Customers	35,811,143
Metered Sales Thru Fire Hydrants	38,447
Metered Sales to Smiley Park	127,160
Metered District Consumption	72,249
Known Unmetered Estimated Consumption	343,000
TOTAL CONSUMPTION:	36,392,000
UNACCOUNTABLE WATER	2,815,890
	7.7%

Water Operations Report				
	Fiscal Year Ending 2023			
	1Q	2Q	3Q	4Q
Potable Water Meter - Residential	6			
Fire Service Water Meter - Residential	1			
Potable Water Meter - Commercial	0			
Fire Service Water Meter - Commercial	0			
Water Service Line Replacement	1			
Leak Detection (feet)	3,000			
Leak Repair - Service Lateral	18			
Leak Repair - Main	2			
Fire Hydrant Maintenance	2			
Fire Hydrant Replacement	0			
Fire Hydrant Repair	2			
Pipe Bollard/Pole Installation/Replacement	1			
Water Quality Samples	321			
Valve Replacement	8			
Valve Can Repair	8			
Valves Exercised	162			
Curb Stop Replacement	8			
Water Meter Change Outs/Swaps	0			
Water Meter Relocations	0			
Dead End Line Flushing	0			
Road Patches Permanently Paved	2			
Service Order & Other Work				
Underground Service Alert (DigAlert) Tickets	207			
AMR Repair/Replace	38			
Check for Leak	118			
Check Meter Box	11			
Check Pressure	1			
Connect	8			
Disconnect	5			
Hydrant Meter	1			
Leak Report	3			
Lock Meter	62			
Meter Installation	1			
Occupant Change	83			
Re-Read Meter	28			
Service Action Miscellaneous	4			
Sewer Leak Report	0			
Sewer Odor Complaint	0			
Meter Swap	0			
Turn Water Off	35			
Turn Water On	14			
Valve Repair/Replace	7			
Water Quality Check	1			
TOTAL	627	0	0	

Fiscal Year Ending 2023 Water Leak Report

Date	Address/Location	Service Leak	Main Related Leak	Pipe Material	Size (inches)	Estimated GPM	Estimated Loss	Dechlor.	BMP's	Notes
7/7/2022	30504 Live Oak	X		Valve	3/4"	50	18,000	X	X	Broken winglock valve
7/10/2022	32139 Cove Circle	X		Meter	3/4"	20	4,500			Meter bottom blow out
7/12/22	2170 Wilderness Rd.		X	A.C.	4"	120	170,000	X	X	4" AC coupling
7/14/2022	31704 Hilltop Blvd.	X		Galv.	3/4"	1	5,000	X	X	Leaking swing joint
7/20/2022	30521 Live Oak Dr.	X		P.E.	1"	1	5,000	X	X	1" P.E. service line leak
7/21/2022	Leprechaun Dr. & Ct.	X		P.E.	1"	1	5,000	X	X	1" P.E. service line leak
7/27/2022	31744 Panorama	X		Galv.	1"	30	21,500	X	X	1" Galv. line ripped out by Edison contractor
8/4/2022	30230 Enchanted Way	X		P.E.	1"	1	5,000	X	X	1" P.E. service line leak
8/4/2022	31981 Hilltop Blvd.	X		brass	3/4"	1	5,000	X	X	Broken winglock valve
8/5/2022	Parkland Dr.	X		Meter	3/4"	1	5,000			Meter bottom blow out
8/6/2022	31089 Mtn. Oak	X		Meter	3/4"	1	5,000			Meter bottom blow out
8/10/2022	31783 Christmas Tree Ln.		X	Galv.	2"	15	21,500			Leaking 2" Galv. back lot main
8/11/2022	31108 All View Dr.	X		Meter	3/4"	1	5,000			Meter bottom blow out
8/19/2022	30179 Enchanted Way	X		P.E.	1"	1	5,000	X	X	1" P.E. service line leak
8/23/2022	2477 Rim of the world Dr.	X		Meter	3/4"	1	5,000			Meter bottom blow out
9/1/2022	31001 O.C.C.	X		P.E.	1"	5	7,500	X	X	1" P.E. service line leak
9/25/2022	Pinecone Dr.	X			1"	10	14,400	X	X	Service line leak
9/25/2022	31211 All View Dr.	X		Meter	3/4"	15	21,600			Meter bottom blow out
9/26/2022	Gremlin Ct.	X		P.E.	1"	2	9,000	X	X	1" P.E. service line leak
9/27/2022	Parkland Dr.	X		Meter	3/4"	1	5,000			Meter bottom blow out
10/1/2022	30331 Live Oak Dr.	X		Galv.	1"	60	29,000	X	X	Service line leak
10/5/2022	30360 Leprechaun Dr.		X	A.C.	6"	1	10,000	X	X	A.C. shear main break
10/10/2022	30344 Live Oak	X		Galv.	1"	1		X	X	Service line leak

WASTEWATER COLLECTION

Wastewater Collections Operations Report				
	FYE 2022			
	1Q	2Q	3Q	4Q
Sewer Pipeline Cleaning				
In-House Hydro Jetting/Flushing (feet)	4,785	4,378	2,996	21,858
Contractor Cleaning (feet)	0	0		
Debris Removed (gallons)	0	80	45	95
Water Use for Cleaning				
Potable (gallons) approximate				
Reclaimed (gallons)	0			
Sewer Pipeline & Manhole Inspections				
Contractor Video Inspection (feet)	0	0	0	0
In-House Video Inspection (feet)	15,340	23,021	5,218	16,701
Smoke Testing (feet)	300	0		
Fats, Oils & Grease (FOG) Inspections	10	10	9	9
Hot Spot Inspections & Cleaning		6	6	1
Manhole Rehabilitation				
Manholes Inspected/Sealed	0	0	0	0
Manholes Raised to Grade	0	3		0
Manholes Seal Coated	0	0	0	0
Manhole Repairs	0	0	0	0
New Manhole Installation	0	0	0	0
Pipeline Rehabilitation				
Cured In Place Pipe Sliplining (feet)	0	0	0	0
Pipeline Point Repairs	0	0	0	0
New Pipeline Installation (feet)	0	0	0	0
Sewer Pipeline Odor Control & Inhibitors				
Bioxide Usage (gallons)	1500	0	0	800
Grease Inhibitor	0	0	0	0
Root Foam Inhibitor	0	0	0	0
Sewer Lift Station Inspections & Maintenance				
SLS 1-9 Site Visits	18	14	12	13
Other Maintenance Activities			20	18
Service Order & Other Work				
Underground Service Alert (Dialert) Tickets	250	62	101	180
Door Tags	0	0	0	105
Odor Complaints	2	0	0	1
Sewer Lateral Inspections	9	1	2	1
Sewer Saddle Connection Inspections	0	0	0	0
Dye Testing	1	0	0	0
District Sewer Issues	0	0	0	0
Private Sewer Issues	0	0	0	0
Sanitary Sewer Overflows (SSOs)				
Category 1	0	0	0	0
Category 2	0	0	0	0
Category 3	0	0	0	0
Private	0	0	0	0
Flooded Home	0	0	0	0

Sanitary Sewer Overflow (SSO) Information

Date	SSO Category	Location	Volume of Spill (gallons)	Volume Recovered (gallons)	Volume to Surface Water (gallons)	Cause	Pipe Size (inches)	Pipe Material	Approximate Age of Pipe (years)

Category 1 - The Discharges of untreated or partially treated wastewater of any volume resulting from the District's sanitary sewer system failure or flow condition that:

- 1) Reach surface water and/or reach a drainage channel tributary to a surface water; or
- 2) Reach a municipal separate storm sewer system and are not fully captured and returned to the sanitary sewer system or not otherwise captured and disposed of properly. Any volume of wastewater not recovered from the municipal separate storm sewer system is considered to have reached surface water unless the storm drain system discharges to a dedicated storm water or ground water infiltration basin (e.g., infiltration pit, percolation pond).

Category 2 - Discharges of untreated or partially treated wastewater of 1,000 gallons or greater resulting from the District's sanitary sewer system failure or flow condition that do not reach surface water, a drainage channel, or a municipal separate storm sewer system unless the entire SSO discharged to the storm drain system is fully recovered and disposed of properly.

Category 3 - All other discharges of untreated or partially treated wastewater resulting from the District's sanitary sewer system failure or flow condition.

Private Lateral Sewage Discharge (PLSD) - Discharges of untreated or partially treated wastewater resulting from blockages or other problems within a privately owned sewer lateral connected to the District's sanitary sewer system or from other private sewer assets. PLSDs that the District becomes aware of may be voluntarily reported to the CIWQS Online SSO Database.

WASTEWATER TREATMENT

MAJOR SYSTEM COMPONENT AND EQUIPMENT OPERATION / MAINTENANCE

- Bi-Annual MBR 2 take down and mechanical cleaning

BIO SOLIDS

- 6 Loads to One Stop Recycling
- Total gallons Waste Activated Sludge = 511,742

MONTHLY WATER QUALITY TESTING RESULTS

Total Number of Samples: 17
 Regional Board Waste Discharge Requirements Met: Yes

GREEN ACRES IRRIGATION

0 Hours of runtime

WASTEWATER TREATMENT PLANT FLOWS

FIRST QUARTER

	Flows	Percentages
<i>ARROWBEAR</i>	<i>4,923,545</i>	<i>15.18</i>
<i>CSA-79</i>	<i>5,807,500</i>	<i>17.91</i>
<i>RUNNING SPRINGS WATER DISTRICT</i>	<i>21,696,566</i>	<i>66.91</i>

SPRAY IRRIGATION / EFFLUENT DISPOSAL DATA

No spray irrigation for effluent disposal was used in the upper, middle or lower areas for this reporting period.

EFFLUENT DISPOSAL PONDS DATA

As of Memorandum date:

Pond 6 - 8" of capacity, 3 thru 8 and 10 thru 13, 48" of capacity.

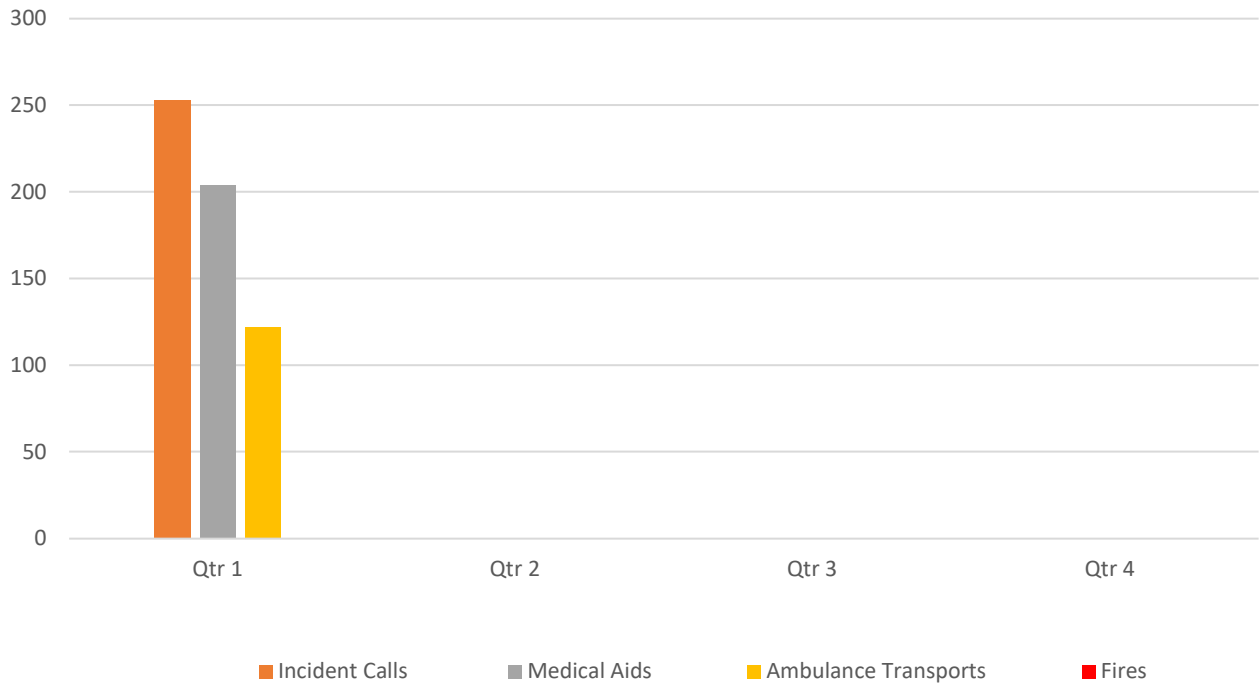
FIRE DEPARTMENT OPERATIONS REPORT				
FISCAL YEAR 2022-23				
REPORTABLE OPERATIONS	Qtr 1	Qtr 2	Qtr 3	Qtr 4
Fire Ground Operations				
Incident Calls	253			
Medical Aids	204			
Ambulance Transports	122			
Fires	0			
FIRE/EMS Training Hrs.	430			
Ambulance Enterprise				
Ambulance Billing	\$334,127.80			
Ambulance Billing Write-Offs	\$5,916.67			
Colltectables	\$328,211.13			
Paid To Date	\$88,376.40			
GEMT	\$0.00			
IGT	\$0.00			
Collection Percentage	0.00%			
Weed Abatement				
Warrants Fees Collected				
Weed Abatement Fees Collected	\$15,266.00			
Residential Inspections	676			
Residential Violations	160			
Community Risk Reduction				
Commercial Inspections	2			
Commercial Violations	2			
Plans Checks/Review	7			
Sprinkler Plans Checks	2			
Sprinkler Inspections	6			
Hydrant Inspections	0			
Fees Collected				
Commercial Fire Sprinkler Inspection/Hood & Duct	\$0.00			
Commercial Plans Review	\$0.00			
Residential Fire Sprinkler Plans	\$197.00			
Residential Plans Review	\$2,020.00			
Mulit Family Fire Sprinkler Plans	\$0.00			
Mulit Family Plans Review	\$0.00			
Special Event Fees	\$0.00			
Flow Tests	\$0.00			
Public Education	\$0.00			
Cost Recovery	\$0.00			

FIRE DEPARTMENT OPERATIONS REPORT				
FISCAL YEAR 2022-23				
REPORTABLE OPERATIONS	Qtr 1	Qtr 2	Qtr 3	Qtr 4
Community Service				
School Events	4			
Public Relations	5			
Recruitment Outreach	0			
FIRE Assignments				
State Assignment Hours				
Federal Assignment Hours				
Local Government Assignment Hours				
State Reimbursement				
Federal Reimbursement				
Local Government Reimbursement				
Reimbursable				
ISA Instructional Service Agreement				

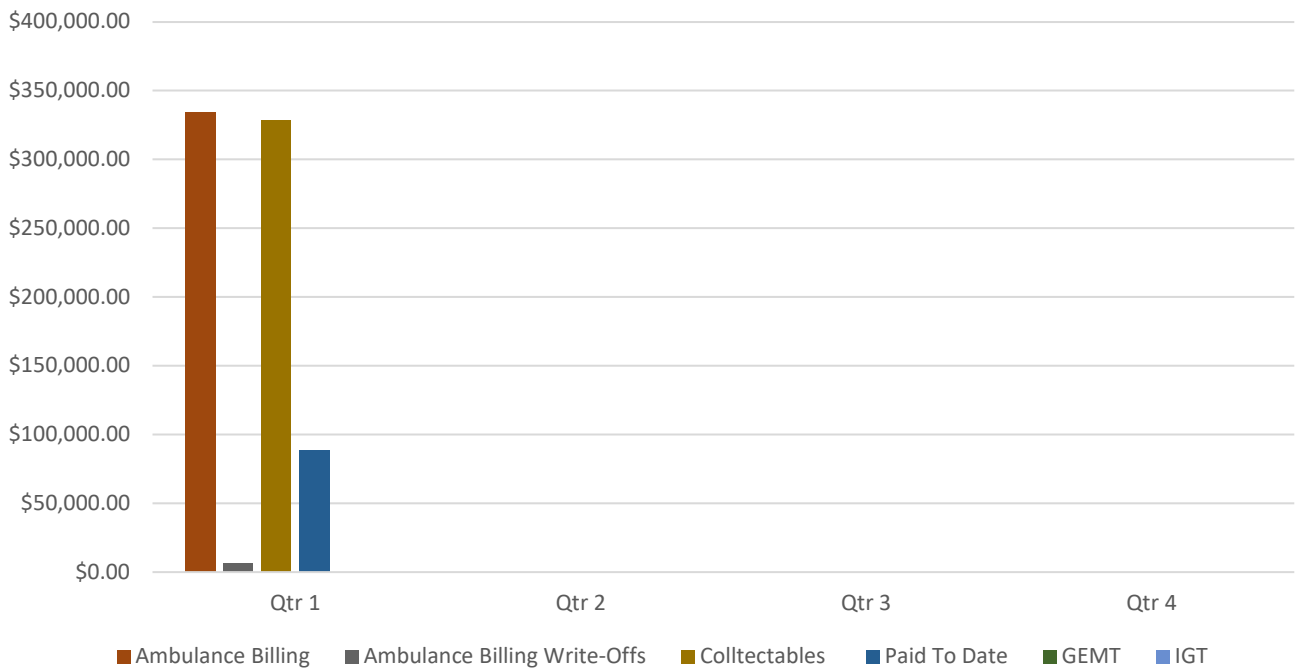
FIRE DEPARTMENT OPERATIONS REPORT

FISCAL YEAR 2022-23

Fire Ground Operations



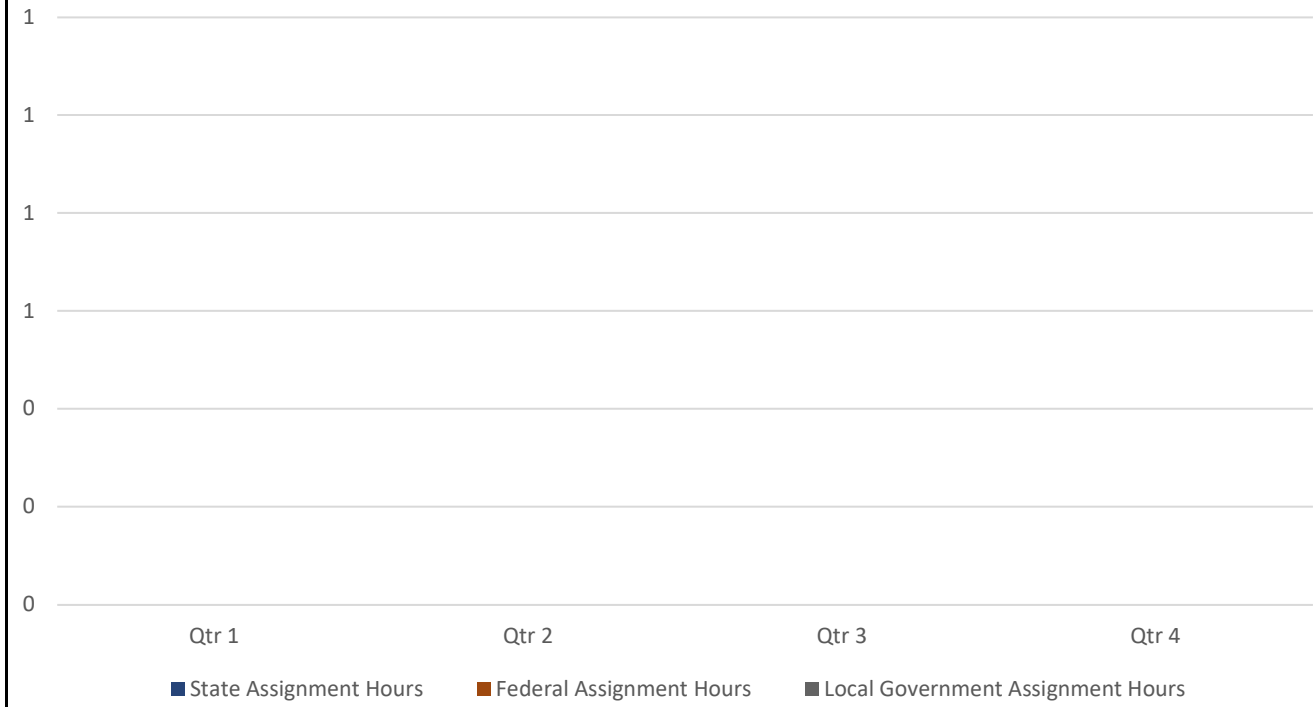
Ambulance Enterprise



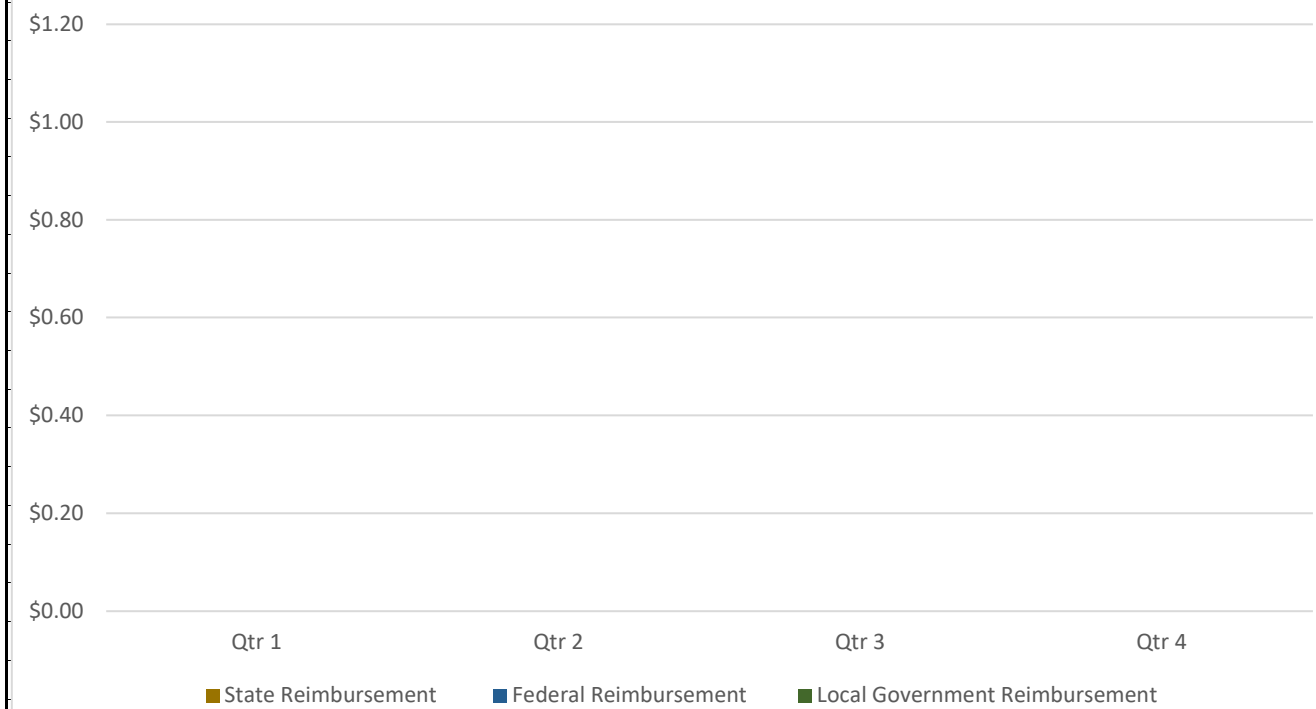
FIRE DEPARTMENT OPERATIONS REPORT

FISCAL YEAR 2022-23

Fire Assignment Hours



Reimbursement



RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: October 19, 2022
TO: Board of Directors
FROM: Ryan Gross, General Manager
SUBJECT: QUARTERLY INVESTMENT REPORT

RECOMMENDED BOARD ACTION

This is an information item only.

REASON FOR RECOMMENDATION

This is an information item only.

BACKGROUND INFORMATION

The District's Policy for Investment of Surplus Funds is set forth in Resolution No. 11-22 which was adopted June 15, 2022. In accordance with this policy Attachment 1 contains a copy of the latest Local Agency Investment Fund (LAIF) remittance advice indicating the amount invested and the rate of return. Attachment 2 includes the MBS CD investment summary. The District's surplus funds are invested in accordance with this policy and the District is able to meet its anticipated expenditure requirements for the next subsequent six months.

FISCAL INFORMATION

This is an information item only.

ATTACHMENTS

Attachment 1 – LAIF Remittance Advice
Attachment 2 – MBS CD Investment Summary



BETTY T. YEE
California State Controller

**LOCAL AGENCY INVESTMENT FUND
 REMITTANCE ADVICE**

Agency Name RUNNING SPRINGS WATER DISTRICT

Account Number 90-36-002

As of 10/14/2022, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 09/30/2022.

Earnings Ratio		.0000369956555327
Interest Rate		1.35%
Dollar Day Total	\$	463,120,681.38
Quarter End Principal Balance	\$	4,567,367.16
Quarterly Interest Earned	\$	17,133.45



Running Springs Water District eConnectDirect - Account exx-xx0630, Running Springs Water District - Account Rxx-xx0767

Institution	Maturity Date	Rate	Principal	Safekeep Location (Position Notes)	Account Number
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BANKUNITED NATIONAL ASSOCIATION, 14817 Oak Lane, Miami Lakes, FL 33016 (FDIC 58979)

Buy 5-year CD after maturity.

7/27/2023 3.000% \$242,000 (undefined) (undefined)

Total: \$242,000 (Total expected interest payment \$7,260)

AMERICAN EXPRESS NATIONAL BANK, 115 West Towne Ridge Parkway, Sandy, UT 84070 (FDIC 27471)

Buy 5-year CD after maturity.

7/29/2024 3.300% \$245,000 (undefined) (undefined)

Total: \$245,000 (Total expected interest payment \$16,236)

SYNCHRONY BANK, 170 West Election Road, Suite 125, Draper, UT 84020 (FDIC 27314)

Buy 5-year CD after maturity.

7/29/2025 3.400% \$245,000 (undefined) (undefined)

Total: \$245,000 (Total expected interest payment \$25,013)

CAPITAL ONE BANK (USA) NA, 4851 Cox Road, Glen Allen, VA 23060 (FDIC 33954)

Buy 5-year CD after maturity.

7/27/2026 3.450% \$245,000 (undefined) (undefined)

Total: \$245,000 (Total expected interest payment \$33,833)

CAPITAL ONE NATIONAL ASSOCIATION, 1680 Capital One Drive, Mclean, VA 22102 (FDIC 4297)

Buy 5-year CD after maturity.

7/27/2027 3.500% \$245,000 (undefined) (undefined)

Total: \$245,000 (Total expected interest payment \$42,899)

***Interest paid every 6 months in January and July.**

Total: \$1,222,000

Interest paid in January 2023 =	\$16,881
Interest paid in July 2023 =	\$23,844
Interest paid in January 2024 =	\$16,859
Interest paid in July 2024 =	\$16,720
Interest paid in January 2025 =	\$12,783
Interest paid in July 2025 =	\$12,552
Interest paid in January 2026 =	\$8,584
Interest paid in July 2026 =	\$8,444
Interest paid in January 2027 =	\$4,323
Interest paid in July 2027 =	\$4,252

(Total expected interest payments \$125,241)

Running Springs Water District eConnectDirect - Account exx-xx0630, Running Springs Water District - Account Rxx-xx0767

Month Ending	Beginning Accrued	Ending Accrued	Net Accrued	Unearned Interest	Paid Interest	Interest Earned	Paid Principal
July 2022	\$0.00	\$443.46*	\$443.46	0	\$0.00	\$443.46	\$0.00
August 2022	\$443.46	\$3,968.84*	\$3,525.38	0	\$0.00	\$3,525.38	\$0.00
September 2022	\$3,968.84	\$7,314.27*	\$3,345.43	0	\$0.00	\$3,345.43	\$0.00
Report Totals:					\$0.00	\$7,314.27	\$0.00

* Indicates a user-adjusted value.

Running Springs Water District eConnectDirect - Account exx-xx0630, Running Springs Water District - Account Rxx-xx0767

Issuer (Position Notes)	CUSIP	Maturity	Beginning Accrued	Ending Accrued	Net Accrued	Unearned Interest	Paid Interest	Interest Earned	Paid Principal
AMERICAN EXPRESS	02589ADG4	7/29/2024	\$0.00	\$110.75*	\$110.75	\$0.00	\$0.00	\$110.75	\$0.00
BANKUNITED NATL ASSN	066519SY6	7/27/2023	\$0.00	\$99.45*	\$99.45	\$0.00	\$0.00	\$99.45	\$0.00
CAPITAL ONE BK USA	14042THY6	7/27/2026	\$0.00	\$115.79*	\$115.79	\$0.00	\$0.00	\$115.79	\$0.00
CAPITAL ONE NATL	14042RTE1	7/27/2027	\$0.00	\$117.47*	\$117.47	\$0.00	\$0.00	\$117.47	\$0.00
Totals for Month Ending: July 2022			\$0.00	\$443.46	\$443.46	\$0.00	\$0.00	\$443.46	\$0.00

Issuer (Position Notes)	CUSIP	Maturity	Beginning Accrued	Ending Accrued	Net Accrued	Unearned Interest	Paid Interest	Interest Earned	Paid Principal
AMERICAN EXPRESS	02589ADG4	7/29/2024	\$110.75	\$797.42*	\$686.67	\$0.00	\$0.00	\$686.67	\$0.00
BANKUNITED NATL ASSN	066519SY6	7/27/2023	\$99.45	\$716.05*	\$616.60	\$0.00	\$0.00	\$616.60	\$0.00
CAPITAL ONE BK USA	14042THY6	7/27/2026	\$115.79	\$833.67*	\$717.88	\$0.00	\$0.00	\$717.88	\$0.00
CAPITAL ONE NATL	14042RTE1	7/27/2027	\$117.47	\$845.75*	\$728.28	\$0.00	\$0.00	\$728.28	\$0.00
SYNCHRONY BK RETAIL	87165FM50	7/29/2025	\$0.00	\$775.95*	\$775.95	\$0.00	\$0.00	\$775.95	\$0.00
Totals for Month Ending: August 2022			\$443.46	\$3,968.84	\$3,525.38	\$0.00	\$0.00	\$3,525.38	\$0.00

Issuer (Position Notes)	CUSIP	Maturity	Beginning Accrued	Ending Accrued	Net Accrued	Unearned Interest	Paid Interest	Interest Earned	Paid Principal
AMERICAN EXPRESS	02589ADG4	7/29/2024	\$797.42	\$1,461.95*	\$664.53	\$0.00	\$0.00	\$664.53	\$0.00
BANKUNITED NATL ASSN	066519SY6	7/27/2023	\$716.05	\$1,312.77*	\$596.72	\$0.00	\$0.00	\$596.72	\$0.00
CAPITAL ONE BK USA	14042THY6	7/27/2026	\$833.67	\$1,528.40*	\$694.73	\$0.00	\$0.00	\$694.73	\$0.00

* Indicates a user-adjusted value.

Running Springs Water District eConnectDirect - Account exx-xx0630, Running Springs Water District - Account Rxx-xx0767

Issuer (Position Notes)	CUSIP	Maturity	Beginning Accrued	Ending Accrued	Net Accrued	Unearned Interest	Paid Interest	Interest Earned	Paid Principal
CAPITAL ONE NATL	14042RTE1	7/27/2027	\$845.75	\$1,550.55*	\$704.80	\$0.00	\$0.00	\$704.80	\$0.00
SYNCHRONY BK RETAIL	87165FM50	7/29/2025	\$775.95	\$1,460.60*	\$684.65	\$0.00	\$0.00	\$684.65	\$0.00
Totals for Month Ending: September 2022			\$3,968.84	\$7,314.27	\$3,345.43	\$0.00	\$0.00	\$3,345.43	\$0.00
Report Totals:			\$4,412.30	\$11,726.57	\$7,314.27	\$0.00	\$0.00	\$7,314.27	\$0.00

* Indicates a user-adjusted value.

Running Springs Water District eConnectDirect - Account exx-xx0630, Running Springs Water District - Account Rxx-xx0767

Position Id: 2695954 CUSIP: 066519SY6 Issuer: BANKUNITED NATL ASSN

Month Ending	Beginning Accrued	Ending Accrued	Net Accrued	Unearned Interest	Paid Interest	Interest Earned	Paid Principal
October 2022	\$1,312.77	\$1,929.37*	\$616.60	0	\$0.00	\$616.60	\$0.00
November 2022	\$1,929.37	\$2,526.08*	\$596.71	0	\$0.00	\$596.71	\$0.00
December 2022	\$2,526.08	\$3,142.68*	\$616.60	0	\$0.00	\$616.60	\$0.00
January 2023	\$3,142.68	\$3,759.29*	\$616.61	0	\$0.00	\$616.61	\$0.00
February 2023	\$3,759.29	\$4,316.22*	\$556.93	0	\$0.00	\$556.93	\$0.00
March 2023	\$4,316.22	\$4,932.82*	\$616.60	0	\$0.00	\$616.60	\$0.00
April 2023	\$4,932.82	\$5,529.53*	\$596.71	0	\$0.00	\$596.71	\$0.00
May 2023	\$5,529.53	\$6,146.14*	\$616.61	0	\$0.00	\$616.61	\$0.00
June 2023	\$6,146.14	\$6,742.85*	\$596.71	0	\$0.00	\$596.71	\$0.00
July 2023	\$6,742.85	\$0.00*	(\$6,742.85)	0	\$7,260.00	\$517.15	\$242,000.00
Report Totals:					\$7,260.00	\$5,947.23	\$242,000.00

* Indicates a user-adjusted value.

Running Springs Water District eConnectDirect - Account exx-xx0630, Running Springs Water District - Account Rxx-xx0767

Position Id: 2695955 CUSIP: 02589ADG4 Issuer: AMERICAN EXPRESS

Month Ending	Beginning Accrued	Ending Accrued	Net Accrued	Unearned Interest	Paid Interest	Interest Earned	Paid Principal
October 2022	\$1,461.95	\$2,148.62*	\$686.67	0	\$0.00	\$686.67	\$0.00
November 2022	\$2,148.62	\$2,813.14*	\$664.52	0	\$0.00	\$664.52	\$0.00
December 2022	\$2,813.14	\$3,499.81*	\$686.67	0	\$0.00	\$686.67	\$0.00
January 2023	\$3,499.81	\$110.75*	(\$3,389.06)	0	\$4,075.73	\$686.67	\$0.00
February 2023	\$110.75	\$730.97*	\$620.22	0	\$0.00	\$620.22	\$0.00
March 2023	\$730.97	\$1,417.64*	\$686.67	0	\$0.00	\$686.67	\$0.00
April 2023	\$1,417.64	\$2,082.16*	\$664.52	0	\$0.00	\$664.52	\$0.00
May 2023	\$2,082.16	\$2,768.84*	\$686.68	0	\$0.00	\$686.68	\$0.00
June 2023	\$2,768.84	\$3,433.36*	\$664.52	0	\$0.00	\$664.52	\$0.00
July 2023	\$3,433.36	\$110.75*	(\$3,322.61)	0	\$4,009.27	\$686.66	\$0.00
August 2023	\$110.75	\$797.42*	\$686.67	0	\$0.00	\$686.67	\$0.00
September 2023	\$797.42	\$1,461.95*	\$664.53	0	\$0.00	\$664.53	\$0.00
October 2023	\$1,461.95	\$2,148.62*	\$686.67	0	\$0.00	\$686.67	\$0.00
November 2023	\$2,148.62	\$2,813.14*	\$664.52	0	\$0.00	\$664.52	\$0.00
December 2023	\$2,813.14	\$3,499.81*	\$686.67	0	\$0.00	\$686.67	\$0.00
January 2024	\$3,499.81	\$110.75*	(\$3,389.06)	0	\$4,075.73	\$686.67	\$0.00
February 2024	\$110.75	\$753.12*	\$642.37	0	\$0.00	\$642.37	\$0.00
March 2024	\$753.12	\$1,439.79*	\$686.67	0	\$0.00	\$686.67	\$0.00
April 2024	\$1,439.79	\$2,104.32*	\$664.53	0	\$0.00	\$664.53	\$0.00
May 2024	\$2,104.32	\$2,790.99*	\$686.67	0	\$0.00	\$686.67	\$0.00
June 2024	\$2,790.99	\$3,455.51*	\$664.52	0	\$0.00	\$664.52	\$0.00
July 2024	\$3,455.51	\$0.00*	(\$3,455.51)	0	\$4,075.72	\$620.21	\$245,000.00
Report Totals:					\$16,236.45	\$14,774.50	\$245,000.00

* Indicates a user-adjusted value.

Running Springs Water District eConnectDirect - Account exx-xx0630, Running Springs Water District - Account Rxx-xx0767

Position Id: 2695956 CUSIP: 87165FM50 Issuer: SYNCHRONY BK RETAIL

Month Ending	Beginning Accrued	Ending Accrued	Net Accrued	Unearned Interest	Paid Interest	Interest Earned	Paid Principal
October 2022	\$1,460.60	\$2,168.08*	\$707.48	0	\$0.00	\$707.48	\$0.00
November 2022	\$2,168.08	\$2,852.74*	\$684.66	0	\$0.00	\$684.66	\$0.00
December 2022	\$2,852.74	\$3,560.22*	\$707.48	0	\$0.00	\$707.48	\$0.00
January 2023	\$3,560.22	\$45.64*	(\$3,514.58)	0	\$4,222.05	\$707.47	\$0.00
February 2023	\$45.64	\$684.66*	\$639.02	0	\$0.00	\$639.02	\$0.00
March 2023	\$684.66	\$1,392.14*	\$707.48	0	\$0.00	\$707.48	\$0.00
April 2023	\$1,392.14	\$2,076.79*	\$684.65	0	\$0.00	\$684.65	\$0.00
May 2023	\$2,076.79	\$2,784.27*	\$707.48	0	\$0.00	\$707.48	\$0.00
June 2023	\$2,784.27	\$3,468.93*	\$684.66	0	\$0.00	\$684.66	\$0.00
July 2023	\$3,468.93	\$45.64*	(\$3,423.29)	0	\$4,130.77	\$707.48	\$0.00
August 2023	\$45.64	\$753.12*	\$707.48	0	\$0.00	\$707.48	\$0.00
September 2023	\$753.12	\$1,437.78*	\$684.66	0	\$0.00	\$684.66	\$0.00
October 2023	\$1,437.78	\$2,145.26*	\$707.48	0	\$0.00	\$707.48	\$0.00
November 2023	\$2,145.26	\$2,829.92*	\$684.66	0	\$0.00	\$684.66	\$0.00
December 2023	\$2,829.92	\$3,537.40*	\$707.48	0	\$0.00	\$707.48	\$0.00
January 2024	\$3,537.40	\$45.64*	(\$3,491.76)	0	\$4,199.23	\$707.47	\$0.00
February 2024	\$45.64	\$707.48*	\$661.84	0	\$0.00	\$661.84	\$0.00
March 2024	\$707.48	\$1,414.96*	\$707.48	0	\$0.00	\$707.48	\$0.00
April 2024	\$1,414.96	\$2,099.62*	\$684.66	0	\$0.00	\$684.66	\$0.00
May 2024	\$2,099.62	\$2,807.10*	\$707.48	0	\$0.00	\$707.48	\$0.00
June 2024	\$2,807.10	\$3,491.75*	\$684.65	0	\$0.00	\$684.65	\$0.00
July 2024	\$3,491.75	\$45.64*	(\$3,446.11)	0	\$4,153.59	\$707.48	\$0.00
August 2024	\$45.64	\$753.12*	\$707.48	0	\$0.00	\$707.48	\$0.00

* Indicates a user-adjusted value.

Running Springs Water District eConnectDirect - Account exx-xx0630, Running Springs Water District - Account Rxx-xx0767

Position Id: 2695956 CUSIP: 87165FM50 Issuer: SYNCHRONY BK RETAIL

Month Ending	Beginning Accrued	Ending Accrued	Net Accrued	Unearned Interest	Paid Interest	Interest Earned	Paid Principal
September 2024	\$753.12	\$1,437.78*	\$684.66	0	\$0.00	\$684.66	\$0.00
October 2024	\$1,437.78	\$2,145.26*	\$707.48	0	\$0.00	\$707.48	\$0.00
November 2024	\$2,145.26	\$2,829.92*	\$684.66	0	\$0.00	\$684.66	\$0.00
December 2024	\$2,829.92	\$3,537.40*	\$707.48	0	\$0.00	\$707.48	\$0.00
January 2025	\$3,537.40	\$45.64*	(\$3,491.76)	0	\$4,199.23	\$707.47	\$0.00
February 2025	\$45.64	\$684.66*	\$639.02	0	\$0.00	\$639.02	\$0.00
March 2025	\$684.66	\$1,392.14*	\$707.48	0	\$0.00	\$707.48	\$0.00
April 2025	\$1,392.14	\$2,076.79*	\$684.65	0	\$0.00	\$684.65	\$0.00
May 2025	\$2,076.79	\$2,784.27*	\$707.48	0	\$0.00	\$707.48	\$0.00
June 2025	\$2,784.27	\$3,468.93*	\$684.66	0	\$0.00	\$684.66	\$0.00
July 2025	\$3,468.93	\$0.00*	(\$3,468.93)	0	\$4,107.95	\$639.02	\$245,000.00
Report Totals:					\$25,012.82	\$23,552.22	\$245,000.00

* Indicates a user-adjusted value.

Running Springs Water District eConnectDirect - Account exx-xx0630, Running Springs Water District - Account Rxx-xx0767

Position Id: 2695952 CUSIP: 14042THY6 Issuer: CAPITAL ONE BK USA

Month Ending	Beginning Accrued	Ending Accrued	Net Accrued	Unearned Interest	Paid Interest	Interest Earned	Paid Principal
October 2022	\$1,528.40	\$2,246.28*	\$717.88	0	\$0.00	\$717.88	\$0.00
November 2022	\$2,246.28	\$2,941.01*	\$694.73	0	\$0.00	\$694.73	\$0.00
December 2022	\$2,941.01	\$3,658.89*	\$717.88	0	\$0.00	\$717.88	\$0.00
January 2023	\$3,658.89	\$115.79*	(\$3,543.10)	0	\$4,260.99	\$717.89	\$0.00
February 2023	\$115.79	\$764.20*	\$648.41	0	\$0.00	\$648.41	\$0.00
March 2023	\$764.20	\$1,482.08*	\$717.88	0	\$0.00	\$717.88	\$0.00
April 2023	\$1,482.08	\$2,176.81*	\$694.73	0	\$0.00	\$694.73	\$0.00
May 2023	\$2,176.81	\$2,894.69*	\$717.88	0	\$0.00	\$717.88	\$0.00
June 2023	\$2,894.69	\$3,589.42*	\$694.73	0	\$0.00	\$694.73	\$0.00
July 2023	\$3,589.42	\$115.79*	(\$3,473.63)	0	\$4,191.51	\$717.88	\$0.00
August 2023	\$115.79	\$833.67*	\$717.88	0	\$0.00	\$717.88	\$0.00
September 2023	\$833.67	\$1,528.40*	\$694.73	0	\$0.00	\$694.73	\$0.00
October 2023	\$1,528.40	\$2,246.28*	\$717.88	0	\$0.00	\$717.88	\$0.00
November 2023	\$2,246.28	\$2,941.01*	\$694.73	0	\$0.00	\$694.73	\$0.00
December 2023	\$2,941.01	\$3,658.89*	\$717.88	0	\$0.00	\$717.88	\$0.00
January 2024	\$3,658.89	\$115.79*	(\$3,543.10)	0	\$4,260.99	\$717.89	\$0.00
February 2024	\$115.79	\$787.36*	\$671.57	0	\$0.00	\$671.57	\$0.00
March 2024	\$787.36	\$1,505.24*	\$717.88	0	\$0.00	\$717.88	\$0.00
April 2024	\$1,505.24	\$2,199.97*	\$694.73	0	\$0.00	\$694.73	\$0.00
May 2024	\$2,199.97	\$2,917.85*	\$717.88	0	\$0.00	\$717.88	\$0.00
June 2024	\$2,917.85	\$3,612.58*	\$694.73	0	\$0.00	\$694.73	\$0.00
July 2024	\$3,612.58	\$115.79*	(\$3,496.79)	0	\$4,214.67	\$717.88	\$0.00
August 2024	\$115.79	\$833.67*	\$717.88	0	\$0.00	\$717.88	\$0.00

* Indicates a user-adjusted value.

Running Springs Water District eConnectDirect - Account exx-xx0630, Running Springs Water District - Account Rxx-xx0767

Position Id: 2695952 CUSIP: 14042THY6 Issuer: CAPITAL ONE BK USA

Month Ending	Beginning Accrued	Ending Accrued	Net Accrued	Unearned Interest	Paid Interest	Interest Earned	Paid Principal
September 2024	\$833.67	\$1,528.40*	\$694.73	0	\$0.00	\$694.73	\$0.00
October 2024	\$1,528.40	\$2,246.28*	\$717.88	0	\$0.00	\$717.88	\$0.00
November 2024	\$2,246.28	\$2,941.01*	\$694.73	0	\$0.00	\$694.73	\$0.00
December 2024	\$2,941.01	\$3,658.89*	\$717.88	0	\$0.00	\$717.88	\$0.00
January 2025	\$3,658.89	\$115.79*	(\$3,543.10)	0	\$4,260.99	\$717.89	\$0.00
February 2025	\$115.79	\$764.20*	\$648.41	0	\$0.00	\$648.41	\$0.00
March 2025	\$764.20	\$1,482.08*	\$717.88	0	\$0.00	\$717.88	\$0.00
April 2025	\$1,482.08	\$2,176.81*	\$694.73	0	\$0.00	\$694.73	\$0.00
May 2025	\$2,176.81	\$2,894.69*	\$717.88	0	\$0.00	\$717.88	\$0.00
June 2025	\$2,894.69	\$3,589.42*	\$694.73	0	\$0.00	\$694.73	\$0.00
July 2025	\$3,589.42	\$115.79*	(\$3,473.63)	0	\$4,191.51	\$717.88	\$0.00
August 2025	\$115.79	\$833.67*	\$717.88	0	\$0.00	\$717.88	\$0.00
September 2025	\$833.67	\$1,528.40*	\$694.73	0	\$0.00	\$694.73	\$0.00
October 2025	\$1,528.40	\$2,246.28*	\$717.88	0	\$0.00	\$717.88	\$0.00
November 2025	\$2,246.28	\$2,941.01*	\$694.73	0	\$0.00	\$694.73	\$0.00
December 2025	\$2,941.01	\$3,658.89*	\$717.88	0	\$0.00	\$717.88	\$0.00
January 2026	\$3,658.89	\$115.79*	(\$3,543.10)	0	\$4,260.99	\$717.89	\$0.00
February 2026	\$115.79	\$764.20*	\$648.41	0	\$0.00	\$648.41	\$0.00
March 2026	\$764.20	\$1,482.08*	\$717.88	0	\$0.00	\$717.88	\$0.00
April 2026	\$1,482.08	\$2,176.81*	\$694.73	0	\$0.00	\$694.73	\$0.00
May 2026	\$2,176.81	\$2,894.69*	\$717.88	0	\$0.00	\$717.88	\$0.00
June 2026	\$2,894.69	\$3,589.42*	\$694.73	0	\$0.00	\$694.73	\$0.00
July 2026	\$3,589.42	\$0.00*	(\$3,589.42)	0	\$4,191.51	\$602.09	\$245,000.00

* Indicates a user-adjusted value.

Running Springs Water District eConnectDirect - Account exx-xx0630, Running Springs Water District - Account Rxx-xx0767

Report Totals: \$33,833.16 \$32,304.76 \$245,000.00

* Indicates a user-adjusted value.

Running Springs Water District eConnectDirect - Account exx-xx0630, Running Springs Water District - Account Rxx-xx0767

Position Id: 2695953 CUSIP: 14042RTE1 Issuer: CAPITAL ONE NATL

Month Ending	Beginning Accrued	Ending Accrued	Net Accrued	Unearned Interest	Paid Interest	Interest Earned	Paid Principal
October 2022	\$1,550.55	\$2,278.84*	\$728.29	0	\$0.00	\$728.29	\$0.00
November 2022	\$2,278.84	\$2,983.63*	\$704.79	0	\$0.00	\$704.79	\$0.00
December 2022	\$2,983.63	\$3,711.92*	\$728.29	0	\$0.00	\$728.29	\$0.00
January 2023	\$3,711.92	\$117.47*	(\$3,594.45)	0	\$4,322.74	\$728.29	\$0.00
February 2023	\$117.47	\$775.27*	\$657.80	0	\$0.00	\$657.80	\$0.00
March 2023	\$775.27	\$1,503.56*	\$728.29	0	\$0.00	\$728.29	\$0.00
April 2023	\$1,503.56	\$2,208.36*	\$704.80	0	\$0.00	\$704.80	\$0.00
May 2023	\$2,208.36	\$2,936.64*	\$728.28	0	\$0.00	\$728.28	\$0.00
June 2023	\$2,936.64	\$3,641.44*	\$704.80	0	\$0.00	\$704.80	\$0.00
July 2023	\$3,641.44	\$117.47*	(\$3,523.97)	0	\$4,252.26	\$728.29	\$0.00
August 2023	\$117.47	\$845.75*	\$728.28	0	\$0.00	\$728.28	\$0.00
September 2023	\$845.75	\$1,550.55*	\$704.80	0	\$0.00	\$704.80	\$0.00
October 2023	\$1,550.55	\$2,278.84*	\$728.29	0	\$0.00	\$728.29	\$0.00
November 2023	\$2,278.84	\$2,983.63*	\$704.79	0	\$0.00	\$704.79	\$0.00
December 2023	\$2,983.63	\$3,711.92*	\$728.29	0	\$0.00	\$728.29	\$0.00
January 2024	\$3,711.92	\$117.47*	(\$3,594.45)	0	\$4,322.74	\$728.29	\$0.00
February 2024	\$117.47	\$798.77*	\$681.30	0	\$0.00	\$681.30	\$0.00
March 2024	\$798.77	\$1,527.05*	\$728.28	0	\$0.00	\$728.28	\$0.00
April 2024	\$1,527.05	\$2,231.85*	\$704.80	0	\$0.00	\$704.80	\$0.00
May 2024	\$2,231.85	\$2,960.14*	\$728.29	0	\$0.00	\$728.29	\$0.00
June 2024	\$2,960.14	\$3,664.93*	\$704.79	0	\$0.00	\$704.79	\$0.00
July 2024	\$3,664.93	\$117.47*	(\$3,547.46)	0	\$4,275.75	\$728.29	\$0.00
August 2024	\$117.47	\$845.75*	\$728.28	0	\$0.00	\$728.28	\$0.00

* Indicates a user-adjusted value.

Running Springs Water District eConnectDirect - Account exx-xx0630, Running Springs Water District - Account Rxx-xx0767

Position Id: 2695953 CUSIP: 14042RTE1 Issuer: CAPITAL ONE NATL

Month Ending	Beginning Accrued	Ending Accrued	Net Accrued	Unearned Interest	Paid Interest	Interest Earned	Paid Principal
September 2024	\$845.75	\$1,550.55*	\$704.80	0	\$0.00	\$704.80	\$0.00
October 2024	\$1,550.55	\$2,278.84*	\$728.29	0	\$0.00	\$728.29	\$0.00
November 2024	\$2,278.84	\$2,983.63*	\$704.79	0	\$0.00	\$704.79	\$0.00
December 2024	\$2,983.63	\$3,711.92*	\$728.29	0	\$0.00	\$728.29	\$0.00
January 2025	\$3,711.92	\$117.47*	(\$3,594.45)	0	\$4,322.74	\$728.29	\$0.00
February 2025	\$117.47	\$775.27*	\$657.80	0	\$0.00	\$657.80	\$0.00
March 2025	\$775.27	\$1,503.56*	\$728.29	0	\$0.00	\$728.29	\$0.00
April 2025	\$1,503.56	\$2,208.36*	\$704.80	0	\$0.00	\$704.80	\$0.00
May 2025	\$2,208.36	\$2,936.64*	\$728.28	0	\$0.00	\$728.28	\$0.00
June 2025	\$2,936.64	\$3,641.44*	\$704.80	0	\$0.00	\$704.80	\$0.00
July 2025	\$3,641.44	\$117.47*	(\$3,523.97)	0	\$4,252.26	\$728.29	\$0.00
August 2025	\$117.47	\$845.75*	\$728.28	0	\$0.00	\$728.28	\$0.00
September 2025	\$845.75	\$1,550.55*	\$704.80	0	\$0.00	\$704.80	\$0.00
October 2025	\$1,550.55	\$2,278.84*	\$728.29	0	\$0.00	\$728.29	\$0.00
November 2025	\$2,278.84	\$2,983.63*	\$704.79	0	\$0.00	\$704.79	\$0.00
December 2025	\$2,983.63	\$3,711.92*	\$728.29	0	\$0.00	\$728.29	\$0.00
January 2026	\$3,711.92	\$117.47*	(\$3,594.45)	0	\$4,322.74	\$728.29	\$0.00
February 2026	\$117.47	\$775.27*	\$657.80	0	\$0.00	\$657.80	\$0.00
March 2026	\$775.27	\$1,503.56*	\$728.29	0	\$0.00	\$728.29	\$0.00
April 2026	\$1,503.56	\$2,208.36*	\$704.80	0	\$0.00	\$704.80	\$0.00
May 2026	\$2,208.36	\$2,936.64*	\$728.28	0	\$0.00	\$728.28	\$0.00
June 2026	\$2,936.64	\$3,641.44*	\$704.80	0	\$0.00	\$704.80	\$0.00
July 2026	\$3,641.44	\$117.47*	(\$3,523.97)	0	\$4,252.26	\$728.29	\$0.00

* Indicates a user-adjusted value.

Running Springs Water District eConnectDirect - Account exx-xx0630, Running Springs Water District - Account Rxx-xx0767

Position Id: 2695953 CUSIP: 14042RTE1 Issuer: CAPITAL ONE NATL

Month Ending	Beginning Accrued	Ending Accrued	Net Accrued	Unearned Interest	Paid Interest	Interest Earned	Paid Principal
August 2026	\$117.47	\$845.75*	\$728.28	0	\$0.00	\$728.28	\$0.00
September 2026	\$845.75	\$1,550.55*	\$704.80	0	\$0.00	\$704.80	\$0.00
October 2026	\$1,550.55	\$2,278.84*	\$728.29	0	\$0.00	\$728.29	\$0.00
November 2026	\$2,278.84	\$2,983.63*	\$704.79	0	\$0.00	\$704.79	\$0.00
December 2026	\$2,983.63	\$3,711.92*	\$728.29	0	\$0.00	\$728.29	\$0.00
January 2027	\$3,711.92	\$117.47*	(\$3,594.45)	0	\$4,322.74	\$728.29	\$0.00
February 2027	\$117.47	\$775.27*	\$657.80	0	\$0.00	\$657.80	\$0.00
March 2027	\$775.27	\$1,503.56*	\$728.29	0	\$0.00	\$728.29	\$0.00
April 2027	\$1,503.56	\$2,208.36*	\$704.80	0	\$0.00	\$704.80	\$0.00
May 2027	\$2,208.36	\$2,936.64*	\$728.28	0	\$0.00	\$728.28	\$0.00
June 2027	\$2,936.64	\$3,641.44*	\$704.80	0	\$0.00	\$704.80	\$0.00
July 2027	\$3,641.44	\$0.00*	(\$3,641.44)	0	\$4,252.26	\$610.82	\$245,000.00
Report Totals:					\$42,898.49	\$41,347.94	\$245,000.00

* Indicates a user-adjusted value.